

YATES COUNTY PERSONNEL DEPARTMENT ANNOUNCES  
CONTINUOUS RECRUITMENT EXAMINATION FOR

**P U B L I C H E A L T H N U R S E**

APPLICATIONS ACCEPTED CONTINUOUSLY -----EXAMINATIONS HELD AS NEEDED

**EXAM # YC-10**

**VACANCIES:** the resulting eligible list will be used to fill vacancies as they occur in the Public Health Department.

**SALARY:** VARIES

**RESIDENCE:** Candidates must have been legal residents of Yates, Ontario, Schuyler, Seneca or Steuben County for at least one month immediately preceding the date of the written test. Appointing authorities may give preference to legal residents of their jurisdiction.

**GENERAL STATEMENT OF DUTIES:** Performs public health nursing activities including responsibility for assessment of health needs and developing the plan of care for individuals and families.

**MINIMUM QUALIFICATIONS:** (a) A baccalaureate degree in nursing from a regionally accredited or New York State registered four year college or university; and (b) Licensure and current registration to practice as a Registered Professional Nurse in New York State.

**SUBJECT OF EXAMINATION:** There will be no written or oral test. The only subject of examination will be an evaluation of the candidates' training and experience. It is essential that you give complete and accurate information on the application form.

**ELIGIBLE LIST:** Successful candidates will have their names placed on the eligible list in the order of final scores; regardless of the date on which they took the test. The names of qualified candidates will remain on the eligible list for one year. Candidates may not be tested more often than once every six months.

The Yates County Personnel Officer reserves the right to terminate this special recruitment program and re-establish the periodic type of examination.

**SATURDAY SABBATH OBSERVERS-DISABLED PERSONS:** If special arrangements for testing are required, indicate this on your application.

**EXAMINATION FEES:** A fee of \$15.00 is required for each separate examination for which you apply. The required fee must accompany your application. Submit check or money order payable to the Yates County Personnel Department and write the examination title and number(s) and your social security number on your check or money order. **DO NOT SEND CASH.** As no refunds will be made, you are urged to compare your qualifications carefully with the requirements for admission and file only for those examinations for which you are clearly qualified.

**APPLICATION FEE WAIVER:** A waiver of application fee will be allowed if you are unemployed and primarily responsible for the support of a household. In addition, a waiver of application fee will be allowed if you are determined eligible for Medicaid, or receiving Supplemental Security Income payments, or Public Assistance (Temporary Assistance for Needy Families/Family Assistance or Safety net Assistance) or are certified Job Training Partnership Act/Workforce Investment Act eligible through a State or local social service agency. **All claims for application fee waiver are subject to verification. If you can verify eligibility for application fee waiver, complete a "Request for Application Fee Waiver and Certification" form and submit it with your application. This form can be obtained at the Yates County Personnel Department.**

**VETERANS OR DISABLED VETERANS:** If applying for additional credit, candidates must submit an application for veterans' credits with their application for examination or at any time between the date of the application for examination and the date of the establishment of the resulting eligible list. Applications for veterans' credit are available at this office.

The examination is announced and will be rated in accordance with Section 23-2 of the Civil Service Law. The provisions of the New York State Civil Service Law, Rules and Regulations dealing with the rating of examinations will apply to this examination.

Information and applications may be obtained from the Yates County Personnel Department, 417 Liberty Street, Penn Yan, NY 14527 --Phone: 315-536-5112. All applications must be returned to this office.

ISSUED: 11/1/06

**YATES COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER**