

PUBLIC SAFETY COMMITTEE AGENDA
Location: Yates County Legislative Chambers
Date: January 4, 2022 at 1:00 p.m.

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Committee members:

- Need to appoint someone to do the audit this month
- Approve minutes of the December meeting
- Public Comment

DISTRICT ATTORNEY: Todd Casella

- Nothing submitted

PROBATION: Sharon Dawes

- Monthly statistics
- Goals

EMERGENCY MANAGEMENT: Brian Winslow

- Meetings/Trainings
- General
- Emergency Responses
- EMS updates
- Goals

SHERIFF: Ron Spike

Vacancy Review – Jail Cook Manager – **RESOLUTION** TO FILL POSITION

Vacancy Review – Deputy Sheriff Lieutenant – **RESOLUTION** TO FILL POSITION, ETC.

RESOLUTION – Designate special security duties to Sheriff

Updates:

- General agency statistics for November 2021
- 2021 Goals – status results report

Categories by budget:

- Corrections
 - Jail Population report:
 - County =24 ; Feds=12 ; Total 36 (28 M and 8 F) with the age range 19 to 64

- Dormitory closed – have opened one and off for covid quarantine, etc.
- 1 YC inmate out to Albany Co Jail
- *Take note that SCOC has designated YC Jail as a 60-bed jail from previous 65. 2 beds from Trusty dorm (was 6 now 4) and 3 beds from basement dorm was 19 and now 16).*
- Revenue/Board Cost & Overtime Report
- Court Security
- Sheriff/Law Enforcement/Administrative
 - Fatal MVA Phelps Rd.
- E911 Dispatch
- Public Safety Communications
 - Project update
 - Recommending additions to Communications Project for a Communications Mechanics bldg. for the Sherman site land instead of Benton Center; and upgrade of the Zetron CAD radio consoles at 911 dispatch, etc. to Max versions (memo)
- Animal Control
- Stop-DWI Program
- Coroner
- Misc.

COUNTY ADMINISTRATOR: Nonie Flynn

- Review Project Status Report as it relates to Public Safety

Doug Paddock:

- The County's environmental attorney (Bob Tyson) will be working with C & S Engineers and County personnel to file the necessary documents relative to the negative declaration stated in Resolution #491-21.
- Geotechnical surveys are being scheduled for Angus and Sherman Hill.
- Structural analyses for remaining locations and frequency (interference) analysis for Ovid site in process.
- Bids for towers, shelter and generator received 12/21/21. C & S Engineers are reviewing and may have a recommendation available for the committee meeting.
- Responses to RFP for microwave and radio are due 1/21/22.
- Site construction and bid documents have been created. Bids are due 02/02/22.

Executive session if needed



YATES COUNTY PROBATION DEPARTMENT

415 Liberty Street
 Suite 126
 Penn Yan, New York 14527
 (315) 536-5155
 fax 536-5508

Sharon A.H. Dawes
 Probation Director

Public Safety Committee Meeting – January 4, 2022

- Monthly statistics for December 2021

YATES CO. PROBATION	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21
Probationers	202	198	191	189	196	196	201	196	198	199	193	192	195
Investigations monthly	11	8	10	18	39	25	10	7	25	6	11	14	11
investigations year to date	164	8	18	36	75	100	110	117	142	148	159	173	184
Violation of Probation	2	8	1	4	2	4	0	1	3	2	2	11	2
VOP year to date	28	8	9	13	15	19	19	20	23	25	27	38	40
Pre-Trial Release	9	8	7	7	9	7	11	8	14	10	11	11	10
Leandra's Law													
Conditional Discharge	26/10	25/9	24/7	28/10	28/12	29/12	27/11	29/11	32/11	35/11	33/8	35/10	35/10
Probation	18/2	18/2	19/2	20/2	21/2	24/3	27/3	31/3	34/4	33/4	33/3	31/3	32/4
waiver cases	2/1	1/1	0/0	2/0	4/0	4/1	4/1	5/1	5/1	5/1	5/1	6/1	6/1
payment plan cases	2/1	2/1	3/1	3/2	3/2	2/2	1/1	2/1	2/1	2/1	2/1	3/1	3/1

2021 Goals:

1. Evaluate and make adjustments to increase efficiency of the probation department

Continue to make plans to cross train staff in areas such as investigations, family offenses, and financials.

Status - Training completed

2. Continue with Succession Planning

Continue to expose staff to administrative duties and continue to work on checklists.

Status - "How-to" book has been completed and review of the document continues at departmental meetings.

3. Train new intern

Train/expose Keuka College intern in all facets of the department.

Status - Training completed

2022 Goals:

- 1. Evaluate and make adjustments to increase efficiency of the probation department**
Continue to distribute/delegate work to staff as appropriate, including duties previously performed by the Senior Account Clerk Typist.
- 2. Continue with Succession Planning**
Continue to expose staff to administrative duties and continue review of “How-to” book.
- 3. Explore training opportunities**
Help staff obtain appropriate and relevant training to assist them in their job performance, such as training in time management, motivational interviewing, and leadership skills.



Diane Caves
Deputy Director
dcaves@yatescounty.org

Yates County
Office of Emergency Services



Brian C. Winslow
Director OEM/Fire Coordinator
BrianW@yatescounty.org



Ryan Bailey
EMS Coordinator
rbailey@yatescounty.org

Public Safety Building ◊ 227 Main Street ◊ Penn Yan, NY 14527 ◊ (315) 536-3000 ◊ Fax: (315)536-5191

January 4, 2022

OEM & FIRE

MEETINGS

- 2 County Mtg.'s (Public Safety & County Administrator)
- Lake District Schuyler County
- Safety Committee meeting

TRAINING

- Setting up 2022 training w/OFPC
- I attended Tier 2 training required by NYS

GENERAL

- Continue to meet about radio project
- Met w/ OFPC about training planning and computer input
- 2 NYSEMA board meeting
- Conference call on Shared facility project
- Set up Tier 3 training for Town County & Village Officials 2/10/22 6PM
- Received NYS masks
- With Public Health Director came up with mask distribution plan & submitted to the State

RESPONSE

- Gas Line struck Main St.-Penn Yan FD
- PIMVA w/entrapment-Gorham FD
- PIMVA w/entrapment & 2 Helicopters-Branchport/KP FD w/Mutual Aid
- Structure Fire Rt. 14A Starkey-Dundee FD w/Mutual Aid
- Fatal MVA Phelps Rd. Potter-Potter FD

E.M.S.

GENERAL

- Planning for Winter/Spring Classes/Training
- Submitted Course Sponsorship Renewal Form for EMS classes
- Submitted 2 CME Recertification's to NYS BEMS
- Working on getting new CPR Instructors audited



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2021 GOALS AMMENDED:

1. HIRE EMS COORDINATOR-Completed

Interview and hire Emergency Service Coordinator.

2. CONTINUE TO WORK ON PANDEMIC-Work continues on this

Work with Public Health and other Departments on needs for emergencies like the COVID-19 pandemic. We need to make sure we are prepared and have what is needed for the next pandemic that may or will happen in the future.

3. COUNTY EMS STUDY-Work continues and information is being collected

Do a Countywide EMS study. We need to best identify where we need to go for the whole County on the needs for Emergency Medical Services. I believe an independent study is the best way to accomplish the needs for our County.

4. WORK ON RECRUIT & RETENTION-Completed (but always work in progress)

Continue to work on recruit & retention campaign w/Matt Kelly and roll out video this year.



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2022 GOALS:

1. WORK ON HIGHWAY/OES/PH FACILITY

Work with our committee to best identify the needs of our Office and the smooth operations of a joint facility with relation to the Office Emergency Services.

2. CONTINUE TO WORK ON PANDEMIC

Work with Public Health and other Departments on needs for emergencies like the COVID-19 pandemic. We continue to assist the needs of not only County entities but support outside organizations as well.

3. COUNTY EMS WORK

Continue Countywide EMS upgrades to training and ways to better serve the public. We continue to work on gathering information in reference to some type of County based EMS or ALS service.

4. WORK WITH PUBLIC HEALTH ON NEW JOINT POSITION

Work with Public Health on development on the new joint position. Develop and implement new strategies for this position to best help our Office and the Public Health Office.

**AUTHORIZE SHERIFF TO FILL
JAIL COOK MANAGER POSITION**

WHEREAS, the Jail Cook Manager position will become vacant effective December 31, 2021 because of a retirement; and

WHEREAS, the Sheriff through the vacancy review process has identified the continued need for the Jail Cook Manager position and is requesting the position be filled; and

WHEREAS, the estimated annual cost to fill the position, including fringe, is \$45,467;

NOW, THEREFORE, BE IT RESOLVED, that effective December 29, 2021 the Sheriff is hereby authorized to fill the full-time Jail Cook Manager position; and be it further

RESOLVED, that the Sheriff is also authorized to fill any subsequent vacancy that will occur as the result of a promotion of an employee into the Jail Cook Manager position; and be it further

RESOLVED, that copies of this Resolution be given to the Sheriff, Personnel Officer, County Administrator, Director of Finance and the County Treasurer.

**AUTHORIZE SHERIFF TO CREATE AND FILL
DEPUTY SHERIFF LIEUTENANT POSITION**

WHEREAS, a Deputy Sheriff Lieutenant position will become vacant April 30, 2022 because of a retirement; and

WHEREAS, the Sheriff through the position review process has identified the need to create and fill a full-time Deputy Sheriff Lieutenant position to allow for a seamless transition for personnel and to ensure the needs of the Yates County Sheriff's Office and public are met; and

WHEREAS, to limit the amount of time Road Patrol will be operating short staffed, the Sheriff is requesting to create and fill the Deputy Sheriff Lieutenant position and any subsequent vacancies in order to hire and enroll a new Deputy Sheriff into the upcoming Law Enforcement Academy that commences on February 7; and

WHEREAS, the estimated annual cost to fill the position, including fringe, is \$105,922 to \$129,851, depending on health insurance;

NOW, THEREFORE, BE IT RESOLVED, that effective December 29, 2021 the Sheriff is hereby authorized to create and fill a full-time Deputy Sheriff Lieutenant position; and any subsequent vacancies, as well as enrolling a deputy sheriff into the February 7 academy class, and be it further

RESOLVED, that copies of this Resolution be given to the Sheriff, Personnel Officer, County Administrator, Director of Finance and the County Treasurer.

DESINGATE SPECIAL SECURITY DUTIES

WHEREAS, NYS County Law Section 650 prescribes duties required by law of the Sheriff and further states the Sheriff shall perform such additional duties as may be prescribed by the county legislature, and

WHEREAS, this Legislature deems additional security services to includes county owned facilities, especially the County Office Building complex and campus, now

THEREFORE, BE IT RESOLVED, that the Sheriff shall assign a Correction Court Security (Peace) Officer as additional duty assignment as required and available, and

RESOLVED, that a copy of this resolution be provided the Sheriff.

VACANCY REVIEW FORM (8/2016)

Position: Jail Cook Manager

Agency: Yates County Jail (Sheriff) Date: 12/20/2021

1. Does this position perform services that are mandated by the Federal or State government? YES NO
2. If the answer to #1 is no, does this position perform services that the County has traditionally maintained? YES NO
3. If the answer to #2 is yes, can an entity other than Yates County government perform these services? YES NO
4. If this position is not refilled, can other positions be reconfigured to handle the work performed by the person in this position? If so, what positions? If not, how will the work conducted by the person in this position be handled? *Overtime* YES NO
5. If applicable, is there an existing Civil Service Eligibility List for this position? YES NO
6. Will the loss of this position impact overtime? *If yes, why and how can this be minimized? (Please attach an analysis showing any impact on overtime.)* YES NO

7. Does federal and/or state aid offset the cost of this position? *(If yes, how much)* YES NO
8. If the position were eliminated, what would be the net county savings? *(Include fringe benefits and retirement)* \$52,767
9. Is there any risk, financial or otherwise, to waiting 30 days to refill this position? YES NO
10. If you are given approval to refill this position, when do you expect to fill it? Date: January 2022 (provisional)

11. Please submit any other information that you think would be helpful to this review.

This work involves responsibility for the menu planning, purchasing of food and supplies, preparation and cooking of food on a large scale, as well as responsibility for laundry operations at the Yates County Jail. The work is performed under the general supervision of the County Sheriff with administrative supervision by the Jail Administrator (Lieutenant) with considerable responsibility for the exercise of independent judgment in emergencies. Immediate supervision is exercised over the work of cooks, laundry service helpers, and inmate helpers. Does related work as required and assigned.

TYPICAL WORK ACTIVITIES: (Illustrative only)

- Supervises and participates in the preparation and serving of food;
- Oversees the storage and care of foods and supplies;
- Administers the operation of the jail laundry;
- Directs and participates in cleaning of the kitchen and laundry, service,

storage, and care of equipment;
Supervises and trains inmate “trusty” helpers;
Keeps inventory records on food and supplies received and used;
Maintains employee time records;
Manages work schedules;
Orders food and supplies;
Plans menus with attention to nutritional value, acceptability and budgetary limitations;
Makes regular security inspections, checking locking devices in kitchen and laundry areas and reporting findings;
Manages the inventory, care and storage of jail clothing and linen.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the principals and practices of large quantity food preparation, menu planning and implementing, purchasing, sanitary food handling and storage; good knowledge of the fundamentals of nutrition and their application to the health of adolescents and adults, good knowledge of modern cooking utensils, appliances and equipment; Knowledge of laundry operations and ability to operate laundry equipment including commercial washers and dryers; ability to plan and supervise the work of others; ability to keep written and electronic records and prepare reports; ability to get along well with others; ability to understand and carry out oral and written directions; tact and good judgment; resourcefulness, good physical condition commensurate with positions demands.

MINIMUM QUALIFICATIONS:

Three years experience in the preparation of food on a large scale, or; Possession of an Associate’s Degree in applied science issued after completion of a two-year course in technical institution with specialization in foods, nutrition and institutional management; or an equivalent combination of experience and training as described before. NOTE: Documented part-time or volunteer experience will be accepted on a prorated basis.

CLASS:((Cpetitive)

VACANCY REVIEW FORM (8/2016)

Position: Lieutenant Deputy Sheriff

Agency: Yates Co. Sheriff Office Date: 12/29/2021

Supervisory position – CID Lieutenant Scott Backer is retiring this spring (30 years)

1. Does this position perform services that are mandated by the Federal or State government? YES NO
2. If the answer to #1 is no, does this position perform services that the County has traditionally maintained? YES NO
3. If the answer to #2 is yes, can an entity other than Yates County government perform these services? YES NO
4. If this position is not refilled, can other positions be reconfigured to handle the work performed by the person in this position? If so, what positions? If not, how will the work conducted by the person in this position be handled? Major overtime by supervisors YES NO
5. If applicable, is there an existing Civil Service Eligibility List for this position? YES NO
6. Will the loss of this position impact overtime? *If yes, why and how can this be minimized? (Please attach an analysis showing any impact on overtime.)* YES NO
 Impacts include lack of supervision with criminal case and liaison with prosecutor. Also lack of the incident based reporting system not be performed daily for the DCJS and the FBI. Case load impacts on other CID members. Less solvability and Less arrests for criminal conduct. Someone else will have to be assigned to crime reports and several other duties. All will domino with less criminal case clearances, etc.

7. Does federal and/or state aid offset the cost of this position? *(If yes, how much)* YES NO
\$
8. If the position were eliminated, what would be the net county savings? *(Include fringe benefits and retirement)* \$79K to \$105K
\$
9. Is there any risk, financial or otherwise, to waiting 30 days to refill this position? YES NO
10. If you are given approval to refill this position, when do you expect to fill it? Date: ASAP provisionally

11. Please submit any other information that you think would be helpful to this review.
Supervisory law Enforcement position overseeing the Criminal Investigation Division and assignment of criminal cases/felonies and process of police reports including pistol permits backgrounds for the Sheriff, cyber crime, DA Liaison, and the FBI-DCJS Uniform Crime Reports or IBARS system of reporting, etc..

Need to get a Deputy Sheriff candidate in the basic police training academy as the domino effect of this promotion position as a Sgt or Inv. To Lieut. The Academy commences February 7 and the present Lieut retires end of April. So we have a two month temporary time to deal with. If we do not get a candidate in this academy, it will be February 2023 before we can do so. This training takes 8-

10 months to complete. Because the retiree is at the maximum step in the CBA anyone being promoted and domino appointed will make less wages so a savings will occur to majority of the 2022 budget.

I respectfully request that I be allowed to appoint provisional Lieut. as described previously. Thereafter to be able to fill the "domino effect" vacancies created by the appointment to this promotion by getting a new Deputy into the police academy ahead of his retirement.

Thank you for consideration

Sheriff

Revised 8/2016

CATEGORY	2021											2020	
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	NOV	DEC
<i>Sheriff's Office - CR's - Incidents, etc.</i>													
Accidents/Crashes - car/deer	30	26	17	18	31	36	17	17	30	60	73	63	43
Accidents/Crashes - Prop. Dam.	33	72	24	11	14	18	17	24	22	20	34	16	37
Accidents/Crashes - Injury	10	8	4	3	19	9	9	8	10	14	10	7	9
Accidents/Crashes - Fatal	0	0	0	0	1	1	1	0	0	0	0	0	0
Alarms	6	11	20	17	22	14	17	16	17	14	17	19	14
Animal Related	48	34	54	45	88	96	90	70	84	74	60	43	47
Assist other agency	64	42	67	27	44	70	58	65	82	48	58	59	72
Assault	0	0	0	1	0	2	2	1	1	2	1	1	1
Back Up an Officer	9	5	10	16	13	10	6	14	13	7	7	6	8
Burglary	2	1	1	3	3	6	1	4	3	2	5	3	3
Civil Problem	18	25	24	14	18	20	16	4	17	13	13	7	21
Domestic Violence	19	22	16	14	18	34	19	33	21	20	31	25	19
DWI related	1	1	2	3	6	4	4	1	4	2	2	4	1
Drugs -Poss./Sale	7	7	6	1	1	1	2	2	1	1	3	4	2
Fire Investigation	4	2	4	3	4	2	4	4	4	3	3	8	1
Fraud/Bad Chk/Welfare	11	22	43	47	21	14	19	18	17	15	22	12	11
Harassment / Disordely Conduct	19	23	22	19	28	19	30	36	31	22	14	21	16
Jail Related	80	99	108	106	88	83	69	83	84	96	98	51	81
Juvenile Delinquency	3	2	5	1	3	8	2	7	7	4	4	2	1
Larceny	4	3	9	7	7	4	10	4	10	7	14	7	1
Liquor Laws	0	0	0	0	0	1	0	1	1	0	0	2	1
Murder-Mansl- Neg. Hom.	0	0	0	0	0	0	1	0	0	0	0	0	0
Mentally Ill person	15	9	14	11	15	4	13	15	8	15	9	9	3
Navigation related	0	0	2	6	12	30	72	91	17	9	6	0	0
Order of Protection Related	29	33	37	53	27	31	19	52	59	40	34	36	41
Property Lost/Found	7	9	18	11	25	28	22	22	21	23	21	7	13
Sex Offense	2	1	2	6	1	2	2	2	1	2	1	1	1
Suspicious Incident	15	16	14	13	18	18	17	34	19	12	15	15	7
Trespassing	3	5	8	5	9	5	8	15	13	6	15	6	2
Vehicle and Traffic related	42	53	44	49	61	81	73	72	63	45	35	30	33
Vehicle Unauth Use-Theft	1	0	1	1	2	1	1	0	2	0	0	1	0
Weapons Offense or related	1	0	4	1	0	0	0	1	1	4	2	0	1
Other	559	439	564	614	588	603	596	673	639	631	676	511	392
Total:	1,042	970	1,144	1,127	1,187	1,255	1,215	1,389	1,302	1,211	1,229	970	882
	2021											2020	

CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	NOV	DEC
Sheriff's Office ARRESTS, ETC													
Criminal arrests	38	27	30	15	22	21	19	37	29	22	22	25	22
Number of charges	50	51	43	22	36	38	27	51	43	29	34	49	43
Yates County resident	31	21	27	13	18	17	18	25	26	16	30		
Non-Yates Coiunty resident	7	6	3	2	4	4	1	12	3	1	4		
Number of Males	30	19	21	10	18	17	12	23	21	17	30		
Number of Females	8	8	9	5	4	4	7	14	8	5	4		
Number of White Race	38	27	25	13	17	19	18	37	24	21	28		
Number of Black Race	0	0	4	0	4	2	1	0	5	1	5		
Number of Other Race	0	0	1	2	0	0	0	0	0	0	1		
Number of Hispanic	1	0	2	1	1	0	0	1	1	0	1		
Number of Non-Hispanic	37	27	28	14	21	21	19	36	28	22	33		
Vehicle & Traffic Tickets issued	41	41	50	61	122	89	50	48	77	45	67	43	17
Traffic Stop/Warning etc.	322	115	140	200	159	190	164	181	203	133	148	204	77
Navigation related Appearance tickets	0	0	0	0	2	6	15	23	9	0	0	0	0
DWI related arrests	6	2	2	3	6	4	4	1	4	2	2	4	1
Sheriff's Office RECORDS DIVISION													
Sex Offenders in county	95	96	96	95	98	98	97	97	99	98	97	95	95
Pistol permits processed	28	39	38	41	20	25	15	19	21	30	25	20	24
FOIL requests	67	54	68	85	75	86	79	80	90	62	66	47	84
FOILS for a county agency	46	25	37	39	46	21	31	30	50	26	39	25	29
Fees Collected	\$1	\$147	\$163	\$134	\$113	\$102	\$99	\$110	\$173	\$11	\$127	\$82	\$67
Miles traveled by agency vehicles	32,261	33,868	37,209	36,574	38,534	39,286	41,033	43,344	42,624	37,067	41,350	36,579	33,024
Sheriff's Office CIVIL DIVISION													
Total legal papers served	44	51	63	76	57	61	54	67	67	90	74	53	74
Family Court Summons	28	15	30	22	26	23	22	24	31	43	25	33	35
Bail Monies paid to courts	\$10,500	\$5,450	\$4,372	\$6,500	\$5,000	\$18,750	\$3,000	\$30,550	\$1,950	\$8,000	\$22,050		
Fees paid to County	\$1,330	\$1,254	\$1,872	\$2,495	\$1,803	\$10,548	\$1,597	\$1,941	\$1,811	\$2,039	2,319		
Evictions	0	0	0	1	2	0	0	0	0	0	0	0	0
Monies Collected	\$32,263	\$23,159	26466	\$31,143	\$26,921	\$45,454	\$25,836	\$57,608	\$23,324	\$27,517	\$58,034	\$26,758	\$25,350

CATEGORY	2021												2020	
<i>Sheriff's Office ANIMAL CONTROL DIVISION</i>	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	NOV	DEC	

Complaints investigated	13	20	44	32	54	43	48	46	41	27	28	21	19
Animal bite cases	3	0	6	3	5	10	11	3	2	6	1	3	6
Dog's impounded	0	2	10	1	4	6	4	9	6	5	5	1	5
Dog's redeemed by owner	1	3	6	1	0	4	4	4	2	1	4	0	2
Complaints on other animals (not dogs)	3	3	12	6	6	14	14	9	14	7	1	2	2
Dog's transferred to HSYC for adoption	1	1	0	4	0	3	1	3	7	4	0	0	1
Animals taken for cremation	0	0	0	0	0	0	0	0	15	0	0		
Miles driven	3,072	2,832	3,529	3,144	3,253	3,256	3,637	3,083	2,308	2,476	2,645	2,883	2,984
Fees Collected	\$0	\$76	\$190	\$25	\$0	\$87	\$124	\$100	\$59	\$0	\$110	\$0	\$0

Sheriff's Office COUNTY JAIL DIVISION

Male prisoners admitted	15	10	17	8	15	10	18	7	13	9	15	6	8
Female prisoners admitted	1	2	2	0	3	3	2	5	6	3	2	3	6
Race = white	13	12	17	8	16	12	15	12	13	9	15		
Race = Black	3	0	2	0	2	0	5	0	6	3	2		
Race = Other	0	0	0	0	0	1	0	0	0	0	0		
County of Yates resident	9	8	13	6	12	8	12	5	14	8	8		
County of Yates non-resident	7	4	6	2	6	5	8	7	5	4	9		
Average daily population	41	44	48	45	41	39	35	41	35	34	36	31	36
Highest population any day	44	46	54	55	46	44	44	43	41	37	38	34	40
Central Arraignment Court appearances (YCPSB)	16	15	8	12	9	15	10	16	14	11	14	11	12
Central Arraignment corr. officer hours	26	23	16	17	13	25	12	26	20	19	20		
Pre-arraignment arrests holding (Lock-up)	13	15	7	11	8	15	9	17	14	11	12		
Inmates transferred to Psych Ctrs	0	0	0	0	1	0	0	0	0	0	0	0	1
Inmates boarded out	0	0	0	0	0	0	0	0	0	1	0	0	0
Inmate examinations/case mgmt by jail nurse	164	173	152	140	152	94	145	137	130	121	90	92	175
Meals served	3,757	3,684	4,489	3,988	3,805	3,443	3,187	3,789	3,136	3,090	3,174	2,770	3,377
Transports local, etc.	32	30	31	38	35	31	46	46	40	52	36	30	28
Transport to federal court	13	5	2	0	3	7	7	5	3	17	24	3	0
Tranports to Virutal Court	28	28	35	33	27	23	1	0	0	7	7		
Jail visitors for inmates	30	30	28	46	30	39	156	200	175	158	154	164	41
Jail incident reports	13	8	15	13	11	13	11	8	8	16	7	9	13
Jail Miscellaneous/DNA collection	4	5	7	8	4	5	1	4	1	4	4	11	4
SWEAP inmates	0	0	0	0	0	0	0	0	0	0	0	1	0
SWEAP man-hours	0	0	0	0	0	0	0	0	0	0	0	0	0
Worksites involved	0	0	0	0	0	0	0	0	0	0	0	0	0

	2021											2020	
<i>Sheriff's Office COURT SECURITY DIVISION</i>	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	NOV	DEC
Visitors to Courthouse	641	571	871	980	932	1,616	1,076	1,251	1,516	1,038	993	830	570

Xrays conducted	403	305	419	501	545	998	669	651	829	631	601	606	319
Contraband held	9	6	17	28	28	65	9	13	11	5	10	13	10
Reportable Incidents	2	6	5	2	2	2	3	5	4	2	2	3	1
Calls to the COB	0	3	3	4	0	0	1	1	1	0	1	0	0
Court cases assigned	16	23	33	29	42	50	80	102	104	75	72	84	32
Grand Jury appearances	7	4	3	4	3	4	0	6	4	2	4	4	7
Sheriff's Office 911 DISPATCH DIVISION											Police/Fire/EMS		
CATEGORY													
YCSO	1,042	970	1,144	1,127	1,187	1,255	1,215	1,389	1,302	1,211	1,229	970	882
PYPD	235	222	248	228	264	287	369	336	343	418	283	328	278
NYSP	106	87	93	95	125	107	153	93	125	110	98	94	96
Encon	6	2	6	8	4	4	5	1	5	4	15	9	10
Law Enforcement Total:	1,389	1,281	1,491	1,458	1,580	1,653	1,742	1,819	1,775	1,743	1,625	1,401	1,266
EMS Illness calls	151	134	125	183	187	181	236	151	182	199	126	122	148
EMS Injury calls	49	65	69	70	109	84	122	110	96	61	78	65	67
EMS Mutual Aid	14	19	12	10	32	18	17	36	41	34	34	27	25
EMS Other	124	67	108	70	21	77	50	111	88	110	65	66	90
EMS Total:	338	285	314	333	349	357	425	408	407	404	303	280	330
FD EMS/First Responder related	48	63	71	55	67	82	84	74	73	122	61	57	58
Fire alarms	14	14	14	13	18	15	23	37	33	39	15	16	15
Structure fires, etc.	4	3	5	5	5	3	6	6	6	5	3	3	2
Mutal Aid calls	10	6	19	3	10	4	22	14	1	12	20	12	12
Other	68	26	58	26	42	45	69	119	28	46	24	44	37
Fire Department Total:	144	112	167	102	142	149	204	250	141	224	123	132	124
TOTAL LE/EMS/FD CFS THRU E911:	1,871	1,678	1,972	1,893	2,071	2,159	2,371	2,477	2,323	2,371	2,051	1,813	1,720
Dispatch Telephone useage													
Wireline inbound	4,680	4,246	4,742	4,639	5,429	5,765	6,113	6,499	5,998	5,926	5,228		
Wireless inbound	1,223	1,244	1,432	1,391	1,909	2,168	2,215	2,356	1,756	2,048	1,722		
Voip inbound	229	204	243	211	233	282	288	312	256	317	129		
Internal	462	397	101	N/A	N/A	N/A	N/A	3	6	15	7		
Misc.	24	36	33	24	28	26	45	62	43	64	69		
Outgoing call count	1,893	1,854	1,784	1,882	2,432	2,321	2,496	2,650	2,224	2,499	2,242		
TOTAL	8,511	7,981	8,335	8,147	10,031	10,562	11,157	11,882	10,283	10,869	9,397		

YATES COUNTY SHERIFF'S OFFICE



Public Safety Building - 227 Main Street
Penn Yan, New York 14527-1720
Telephone: 315-536-4438 – Administration: 315-536-5172

MEMO

Date: January 4, 2022

To: PS Committee

From: Sheriff Spike

Re: 2021 Goals – Status Report

PAGE 1 of 2

CRIME PREVENTION, SAFETY, LAW ENFORCEMENT

1. GOAL: Make citizens more resistant to crime and ensure the safest environment.

- a. Objective: *Q -Reduce drug sales via narcotic investigations/arrests – **Status Quo**
- b. Reduce fraud/ID theft/cybercrime cases – **Fraud and ID theft fastest rising crime**
- c. Objective: *Q -. Continue to meet all OSHA/PESH regulations for safety - **Achieved**
- d. Objective: *Q – Continue all COVID Safety regulations at jail - **Achieved**
- e. Implement Iris biometric scan at booking - **Achieved**
- f. Objective: *Q – Enhance the training and usage of K9 teams to jail, COB, Courts, -**Achieved**
- g. Objective: *Q- Continuation of SWEAP details (as an ATI) and work sites –**Not Achieved - Covid**
- h. Objective: 2/3Q – Initiate a Citizens Academy & training room 3rd floor courthouse. **Not achieved**
- i. Objective: 1Q – Finalize EO203 response with County Legislature/CJCC. **Achieved**
- j. Objective: *Q –Participate in community safety fair type programs and continue RBT & “active shooter” training - **Achieved**
- k. Objective: *Q -Maintain accreditation standards for all five areas currently utilized - **Achieved**
- l. Objective: *Q – Continue DEA “Take Back” unused drugs program and drugs from sites. **Achieved**
- k. Objective 3Q- Implement NYS-GTSC grant PTS funding for V&T enforcement - **Achieved**
- l. Objective *Q – Staffing for adequate patrol of “central” zone and more jail C.O. staff – **In progress**
- m. Objective *Q – As Burglary crime has been reduced 50% in last five years continue this. **Achieved**

TRAFFIC AND RECREATIONAL VEHICLES SAFETY

2. GOAL: Make the roadways and waterways of Yates County as safe as possible.

- a. Objective: *Q –Enhance traffic safety for SMV's, VIP speakers, and safety to Mennonites. **Achieved**
- b. Objective: *Q -Enforcement of vehicle and traffic violation laws, rules and regulations. **Achieved**
- c. Objective: *Q – EVOC, DT, USRT, Taser, BTO, FIT, ERT, SFST, ARIDE, TraCS training. **Achieved**
- d. Objective: *Q – Schedule STOP & crackdown overtime and GTSC funding, and foundation \$ for enforcement. **Achieved**
- e. Objective: 2/3Q -Promote marine safety via education/enforcement collaborating with KLA **Achieved**
- f. Objective: 2/3Q – Continue increased training for the USRT members, side scan etc. **Achieved**
- g. Objective: 1/Q – Advocate for fleet vehicle replacement on schedule using OGS **Achieved**

COMMUNICATIONS

3. GOAL: Facilitate/improve internal and external oral and wire/wireless communications.

- a. Objective: 1Q Finalize transitional training and implement from EMD cards to E-CAD **Achieved**
- b. Objective: 1/2Q – Alternate 911 PSAP at Sherman Tower site operational – **In Progress**
- c.. Objective: 2Q – Install communication equipment for back-up 911 operations – **In Progress**

- d. Objective: 2Q – Install medivac helicopter App for use in ETA’s – **Achieved via Lifenet**
- e. Objective: *Q–Achieve and maintain full staffing of dispatchers and training hours. **In Progress**
- f. Objective: *Q -Cooperate with other inter, intra and community agencies for efficiencies. **Achieved**
- g. Objective: 4Q – Achieve reaccreditation for public safety communications with NYSSA **Achieved**

PROFESSIONAL RESOURCE MANAGEMENT

4. GOAL: Manage resources and personnel to optimize efficient and effective services.

- a. Objective: *Q – Continuance of COVID SAFETY training, Pause and wellness of members **Achieved**
- b. Objective: 2/3Q – Civil/Sgt officer training in Electronic Records Mgmt System and DMS as paper reduction – **In progress**
- c. Objective: 1Q – Continue to participate in Criminal Justice Coordination Council – **On Pause**
- d. Objective: *2Q – Create new members of CPS program as well as a certified train the trainer and host 3 events - **Achieved**
- e. Objective: 2/3Q –Continue training of all YCSO firearms related for “active shooter” and RBT **Achieved**
- f. Objective 2/3Q – Purchase new automatic defibrillators for patrol and jail members **Achieved**
- g. Objective: *Q – Maintain SRO Dundee School and continue DARE and other school safety **Achieved**
- h. Objective: *Q –Partnership participation in Yates County Substance Abuse Coalition, COVID task force, etc. **Achieved**
- i. Objective: *Q – Continuance with YCPSB/court house fire drills and fire safety prevention. FD PSB tours. **Achieved**
- j. Objective: 1Q- Power DMS training and enhance “Evidence.Com” training - **Achieved**
- k. Objective: *Q – Add instructors for firearms, armorers, AIU, FTO’s, EVOC, FLLEA, UTV **In Progress**
- l. Objective: *1 – Increase fee schedules for dog impounds; research cat housing; Pound repairs **Partial**
- m. Objective: *2 – Implement CERT team robot for jail and share with LE deps for emergencies **In Progress**

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Yates County: Project Status Report

Summary											
Item #	Committee	Department	Item	Status	Importance	Responsible	Consulted	Description	Due Date	Closed Date	Updates (include date)
2	Finance	Planning	Manage ReConnect Grant	In Progress	High	Marian	Committee	Hire Construction Firm			Committee formed. Hired Hunt to apply for grant. Received \$10.3M Grant! Hired Empire as ISP. Hired NYES for engineering services.
42	Gov't. Ops.	Historian	Prepare for 2023 Bicentennial Year Celebration	In Progress	High	Len	Nonie	Form ad-hoc committee	12/31/22		
38	Gov't. Ops.	IT	Cyber Security	In Progress	Critical	Tim G.	Nonie	Review DHS risk assessmt. & implement recommended security - MDM, data encryption & 2 factor authentication.	12/31/21		
44	Gov't. Ops.	IT	Train dept. heads on using laserfiche for contracts	New	Medium	Tim G.	Nonie		12/31/21		
45	Public Safety	OEM	Prepare countywide EMS study	New	Medium	Brian	Nonie		12/31/21		
19	Public Safety	Probation	Implement transition plan for "Raise the Age".	On Hold	Medium	Sharon	Nonie	LDC formed.			
46	Public Safety	Sheriff	Communications Project	In Progress	High	Ron S.	Doug P.	Replace Italy Hill, Dundee and Angus towers	10/1/22	10/31/22	Reviewing RfPs for consultant
47	Public Works	B & G	Work w/ developer to construct solar power on county property.	In Progress	High	Joe	Nonie		12/31/21		Waiting on approval from NYSEG.
48	Public Works	Highway	Highway Building Project	New	Medium	Craig	Nonie	Hire engineering firm		12/31/23	
CLOSED:											
16	Human Services	Public Defender	Office staff.	Closed	High	Katie	Nonie	Hired Steve Hampsey 2/13		1/22/19	
3	Finance	Planning	Form GIS committee.	Closed	High	Dan Long	Committee	Committee formed in Feb.		1/25/19	
7	Gov't. Ops.	Legislature	Create standard form for dep't. heads' goals.	Closed	Critical	Nonie	RG HR		3/30/19	2/27/19	
33	Gov't. Ops.	Personnel	Investigate Workers' Comp. apportionments	Closed	Medium	Kerry	Nonie		4/30/19	3/4/19	
13	Gov't. Ops.	Personnel	Investigate deferred compensation plan vendors.	Closed	Medium	Kerry	Nonie	Met w/ Nationwide reps	3/31/19	3/4/19	
10	Gov't. Ops.	Personnel	Complete Employee Handbook.	Closed	High	Kerry	Committee	Bringing to March Comm. Mtg.	2/1/19	5/8/19	
14	Gov't. Ops.	Historian	Fill Historian position.	Closed	Medium	Nonie	Kerry	3 applications received.		5/11/19	
20	Public Safety	Sheriff	Implement Criminal Justice Coordinating Council	Closed	Medium	Doug	Ron			5/13/19	Committee formed



Yates County: Project Status Report

Summary											
Item #	Committee	Department	Item	Status	Importance	Responsible	Consulted	Description	Due Date	Closed Date	Updates (include date)
25	Gov't. Ops.	IT	Analyze departments' phone charges	Closed	Medium	Tim G.	Nonie		5/31/19	6/3/19	Proposal to GO in June
17	Human Services	Public Defender	Ensure proper functioning of centralized arraignment.	Closed	Medium	Katie	Nonie	Phone calls, staffing, etc.	6/30/19	6/3/19	Mtg. 5/7/19-NYS & justices
29	Finance	Planning	Determine feasibility of Charging Station.	Closed	Medium	Dan Long	Chargepoint		5/30/19	6/20/19	Rcvd. Library approval, need agreemt. w/ library
34	Public Works	B & G	Investigate feasibility of horse & buggy shelter at library	Closed	Medium	Joe	Nonie		9/1/19	6/20/19	Working on agreemt.
31	Human Services	Public Defender	Grant reimbursement submission to NYS.	Closed	High	Katie	Nonie		12/31/19	12/31/19	\$97K 2019 budget, vouchered \$42k
15	Gov't. Ops.	Historian	Implement Laserfiche system.	Closed	Medium	Nonie	Town of Milo	Shared services grant w/ Town of Milo.		10/31/19	Submitted 2/27/19, 7/1/19 announcement-rcvd. grant mtgs. 5/11,5/15,Self-ins.
12	Gov't. Ops.	Personnel	Investigate health insurance alternatives.	Closed	Medium	Kerry	Nonie	I.e., self-insured, consortium.	9/30/19	11/4/19	Options to GO in June, met with union reps. waiting on rates
23	Public Works	Highway	Complete needs assessment for highway buildings.	Closed	Medium	Dan Long	Dave	Get quote from 3 sources	8/30/19	11/4/19	May walk-thru with Hunt Eng., init
8	Gov't. Ops.	Legislature	Hold sessions w/ RG HR for mgmt. training.	Closed	High	Nonie	Kerry	Professional Development	12/31/19	11/19/19	1st session 2/26, 2nd 3/12, next : Mtg. 3/21,4/17,5/16,ESRI training in December 2019
28	Finance	Planning	Implementation of Expanded GIS.	Closed	Medium	Dan Long	ESRI		12/31/19		
9	Gov't. Ops.	Legislature	Complete non-union compensation study.	Closed	Critical	Doug	Legislators		9/30/19	12/30/19	Consultant chosen.
5	Gov't. Ops.	Legislature	Add page to Legislative Handbook defining a legislator's role.	Closed	Low	Connie	Nonie		12/31/19	12/30/19	
35	Gov't. Ops.	Legislature	Create Shared Services Plan	Closed	Medium	Nonie	Committee	Meet 2x's with towns, villages, schools, fire districts to create plan	12/31/19	12/31/19	Meeting 5/31 w/ towns&villages,7/25
6	Gov't. Ops.	Legislature	Plan budget orientation session for new legislators.	Closed	Low	Nonie			1/31/20	1/7/20	
21	Public Safety	Sheriff	Complete needs assessment for Communications.	Closed	High	Dan Long	Ron		11/26/19	1/31/20	Scope mtg. 5/16, Present to PS & Finance in June, RFP due 7/12, 1 vendor responded
22	Public Safety	Sheriff	Research potential sites for Italy Hill Tower.	Closed	Medium	Dan Long	Ron	waiting on MidState report	1/31/20		Lease thru 11/2022, Emerson Rc
11	Gov't. Ops.	Personnel	Update Administrative Manual.	Closed	High	Kerry	Committee		12/9/19	5/11/20	Mtg. 6/14, 8/22, waiting on attorney review, adopted
18	Human Services	Indigent Legal Services	Evaluate office	Closed	Medium	Ed Bronson	Nonie		9/30/19	5/11/20	Staff office using 5 year ILS grant hired new employees
32	Public Works	B & G	Investigate feasibility of solar panels at Torrey landfill	Closed	Medium	Joe	Nonie		11/30/19	5/19/20	RfPs sent by 8/30, signed contract w/ BQ Energy
36	Finance	Planning	Manage Septic Replacemt. Grant	Closed	Medium	Dan Long	Legislature		5/1/20	6/30/20	Applications rcvd. For final \$102K
4	Public Works	B & G	Determine whether YC qualifies as a Clean Energy Community.	Closed	Medium	Joe	Nonie	4 of 10 items qualify	9/30/19	11/1/20	Waiting on NYSERDA's input
24	Public Works	B & G	Review Safety Audit recommendations	Closed	Medium	Joe	Nonie		12/31/20	11/1/20	



Yates County: Project Status Report

Summary											
Item #	Committee	Department	Item	Status	Importance	Responsible	Consulted	Description	Due Date	Closed Date	Updates (include date)
1	Gov't. Ops.	IT	Plan for use of twelve unused strands.	Closed	High	Tim Groth	Committee		12/31/20	11/30/20	Mtg. 3/7, Committee formed, 4/12 mtg. Dresden splice completed, Frontier cutting over 10/28
30	Finance	Planning	Update Comprehensive Plan	Closed	Medium	Dan Long	Planning Committee		11/30/20	12/30/20	Monthly mtgs.
43	Gov't. Ops.	Cty. Admin.	Implement new dept. head performance evaluations	Closed	High	Nonie			12/31/20	12/31/20	
26	Finance	Planning	Oversight of county-wide water infrastructure study	Closed	Medium	Dan Long	Leslie	Working w/ Municipal Solutions & Clark	12/31/20	3/31/21	Waiting for contracts. Kick-off mtg. 5/2 NYS submitted contracts
50	Gov't Ops	Personnel	Implement Countywide Credit Card Transaction Availability	Closed	Medium	Kerry	Nonie			3/31/21	Implemented for Clerk, Personnel and Treasurers' offices
51	Gov't Ops	Personnel	Implement Countywide Credit Card Transaction Availability	Closed	Medium	Kerry	Nonie			3/31/21	Implemented for Clerk, Personnel and Treasurers' offices
39	Gov't. Ops.	Personnel	Prepare Pandemic Preparedness Plan	Closed	High	Kerry	Nonie		4/1/20	4/1/21	Requested essential employee list from dept. heads.
37	Finance	Planning	Public Safety Building Needs Assessment	Closed	Critical	Dan Long	Ron	Proposals received	7/1/20	5/31/21	RfP needed
49	Gov't Ops	Personnel	Implement New Policies	Closed	Medium	Kerry	Nonie	Adopt Retiree Insurance Policy		7/31/21	Implemented Controlled Substance, Dept. Head Recruiting, Light Duty, Telecommunication, Vacancy Review policies
40	Finance	RP	Implement County Assessment Services	Closed	Critical	Meghan	Nonie		9/1/21	8/1/21	Need to hire assessor
27	Finance	Planning	Oversight of airport sewer project.	Closed	Medium	Dan Long	Doug		8/31/21	8/17/21	Res.211-19 YC/Milo Agreemt.
41	Finance	Cty. Admin.	Separate duties of Treasurer & Finance Director	Closed	Medium	Nonie			12/31/21	12/31/21	