

Yates County Airport Council Minutes



January 26, 2021 7:30 AM EST

Held at Seneca Flight Operations, Penn Yan Airport

THIS MEETING WAS HELD IN THE HANGAR AT SENECA FLIGHT OPERATIONS TO INSURE APPROPRIATE SOCIAL DISTANCING DUE TO COVID-19

PRESENT: Rich Leppert (Seneca Flight), Doug Marchionda Sr (Yates County Flying Club), Bill Middlebrook (Penn Yan Aero), Allison Lia (Passero Associates), Lisa Cheung (Passero Associates), Tim Dennis (At Large), Taylor Fitch (Marketing), Paul Middlebrook (Council Advisor), Doug Paddock (Yates County Legislature Chair), Dick Harper (Yates County Legislature)

CALL TO ORDER: Doug M @7:37 am

GUESTS: None

READ & ACCEPT MINUTES OF PREVIOUS MEETING: RL / BM moved to accept minutes: Accepted unanimously.

REVIEW AND ACCEPT FINANCIAL REPORT: No year end report was available for approval

CORRESPONDENCE & COMMUNICATIONS: None

SENECA FBO REPORT:

1. Fence Clearing / cutting / general condition: No update on County doing any clearing.
2. Revenue, occupancy, and condition of T hangars
 - We have an aircraft owner interested in the final hangar. RL will advise.
3. Open house for Legislature
 - On hold indefinitely due to Covid-19
4. Beta Technologies
 - Rich is participating in weekly conference calls. The US Air Force is trying to move this project along – Beta currently waiting for County approval of contract and NYSEG site review. Seneca Flight has already approved contract for fueling station on airport property. County issue revolves around liability issues – Scott Falvey working with Beta to resolve.
5. 5k Race
 - Had discussion with Ron Spike and decided best course of action is to cancel the race again this year.

PASSERO REPORT:

1. State DOT funding proposal
 - a. No update - It is unknown when grants will be awarded.
2. Environmental Assessment report
 - a. Final was sent to the FAA last week.
3. Weather Emergency Preparedness Grant (NYS Grant)
 - a. Deicing Pad options
 - Three tank location/piping options
 - b. Geotechnical investigation
 - Lisa indicates they will be scheduling coring to be done to see where rock layers are at.
4. Items for consideration under the Federal grant for Corona Virus CARE emergency Funding
 - CARES Grant Funding Options Total Available: \$ 69,000

Description	Amount	Submitted
Sewer District Fees (Approx.)	\$ 40,000.00	
Local Portion of Windcone Grant	\$ 5,571.13	Yes

Hedgerow Clearing \$ 6,000.00 Yes

TOTAL \$ 51,571.13

Funds Remaining \$ 17,428.87

- Provide Passero with receipts for submittal
- PEO may receive some additional money from new COVID relief package signed into law 12/27/2020. Passero does not have further information at this point.

Rich L. has found a vendor in Rochester that will work on the airport gates. We may want to consider for Cares grant.

5. Progress on GPS approach for 10/28
 - Likely delayed to '22.
6. Update on sewer extension project
 - Pay App 5 from Blue Heron submitted 1/13/2021
 - Blue Heron still owes payment on a sub invoice
7. Five-year plan review a. ACIP is attached.

OLD BUSINESS:

1. Manholes – Installed by Town of Milo on 11/18/2020
 - Still waiting for Town of Milo to sign agreement on second manhole.
 - Clark, Patterson and Lee is now the Town of Milo Engineer
 - Allison will need signed agreement as part of final closure

NEW BUSINESS:

1. Spectrum poles and wire runways 10/28
 - Great team effort on addressing this issue
 - Recommended that we contact DOT and County to make sure they are aware of airport issue that arose.
 - Dick will contact Craig Prior and ask him to check with DOT to confirm they issued permits and to see if anything can be added to County permit calling out airport restrictions.
2. Precision Aviation Lease Agreement
 - Precision Aviation would like to continue with lease agreement
 - Scott Falvey is reviewing
3. Tie down rates (weekly/monthly) responding to correspondence from Kevan Thompson
 - Rich checked with other airports. After discussion it was agreed that we would set a monthly rate.
 - Rich will send out recommendation.
4. Winter Operations – visit to Watertown and Ogdensburg Airports
 - Dave and Rich went to Ogdensburg to look at snow removal. They use brushes behind the truck
 - We should add this into the AIP based on grant eligibility.
5. Discussion on County chargeback
 - Council was concerned that County was going to charge back labor to the airport which is not done with other departments within the County. Council would like to have Dick take concerns back to Public Works Council.

ANY COMMITTEE / OPERATIONAL REPORTS:

1. Equipment and Facilities Committee: update on equipment condition, needs and necessary maintenance around the Airport property: **PAUL, RICH**
2. Marketing Committee: **TAYLOR**

ADJOURNMENT: Moved to adjourn by BM / RL at 9:20 am

Minutes submitted by: Richard Harper, Secretary on 2/19/2021