

# Yates County Airport Council Minutes



**Wednesday February 22, 2023**

Held at Seneca Flight Operations, Penn Yan Airport

**CALL TO ORDER** : 7:35 am by DM

**PRESENT**: Doug Marchionda (Flying Club), Rich Leppert (Seneca Flight), Bill Middlebrook (Penn Yan Aero), Tim Dennis (At Large), Paul Middlebrook (Council Advisor), Dick Harper (Yates County Legislature), Taylor Fitch (Marketing)

**GUESTS**: Patrick Hludzinski (C&S), John Frazee (C&S), Howard Bozeman (AOPA network of volunteers)

**READ & ACCEPT MINUTES OF PREVIOUS MEETING**: RL motioned / BM 2<sup>nd</sup> to accept as written. Accepted unanimously.

**REVIEW AND ACCEPT FINANCIAL REPORT**: No report

## **CORRESPONDENCE & COMMUNICATIONS**

1. SMS: FAA has released mandate for SMS for 139 airports
2. FAA has approved 60K for permanent easement

## **C&S REPORT**:

1. Taxiway Extension for runways 10/28
  - Quotes solicited for survey and Geotech
  - Swale is in the area of the taxiway and will require DEC approval. It will require a lot of fill.
2. 2023 NYSDOT Grant
  - No update from NYS yet
3. CARE emergency Funding and other Grants remaining funding and deadlines.
  - Discussion on gate repair near helipad. C&S to help identify vendors.
  - Discussion on fencing. Some areas need fill. Dick will discuss with highway, but Rich will re-evaluate in the spring.
4. Progress on GPS approach for 10/28
5. Five Year Plan
  - May need to include fence items that we can't handle.

## **PASSERO REPORT (via email)**:

1. Fuel Truck Bid Award
  - Award concurrence received from NYS DOT and award letter sent to Skymark for 1000-gal Jet A truck only
2. Deice Truck Award
  - There is still no fully executed agreement in place between County and vendor due to insurance documentation.
  - Passero needs to get delivery date still. We had been told it would be delivered in 1<sup>st</sup> quarter 2023.
3. 2019 Awarded State Grant Update (Airport standby Generator, aircraft deice system)
  - Generator is on hold until NYSEG installs gas line.
  - Deice pad bid specs sent to County. Specs are forthcoming. Will need NYS DOT approval before bidding.
4. Easement
  - FAA has approved 60K for easement off south end of airport.
5. Terminal Apron Rehab
  - Bid specs being worked on and should be available for advertising mid - late March.

## **SENECA FBO REPORT**:

1. Fence Clearing / cutting / general condition.
  - County still working on Wallace property. Need some drier weather to continue.
2. Revenue, occupancy and condition of T hangars
  - T hangers are full
3. Open house for Legislature
4. FBO renewal
  - Renewal is coming up this year. Will start FBO negotiations in May

5. Training
  - No response from Brian Winslow on multiple requests.

**OLD BUSINESS (ALL):**

1. Electric charging station proposal from Beta Technologies
  - No progress but appears Beta is still interested.
2. Solar Home Project
  - Property is for sale and project is likely not going to proceed forward.
3. Emergency training
  - Dick will contact Brian Winslow
4. Automatic gate at Helipad repair (discussed under Cares Funding above)
5. Committee on Safety Concerns
  - Rich working on setting up this committee.

**NEW BUSINESS:**

1. February 14, 2023 minor incident
  - Aircraft struck a sign and ran over a light. The pilot let Rich know. It was a breakaway sign and parts were \$165.00. Pilot will be sent a bill for \$200 which covers the parts and labor.

**ANY COMMITTEE / OPERATIONAL REPORTS:**

1. Equipment and Facilities Committee: update on equipment condition, needs and necessary maintenance around the Airport property:
  - Discussion on long term airport plan.
    - Pat mentioned the need for an Airport Master Plan
    - Need to get Legislature, chamber, EDC involved
    - Discussion on ways to get more community interest including mechanic schools
    - Will need to set up a special meeting outside of the standard Airport Council meetings to start discussions.
2. Marketing Committee:

**ADJOURNMENT:** 9:30 am BM / RL 2<sup>nd</sup>

Submitted by Richard Harper, 3/27/2023