

FINANCE COMMITTEE AGENDA

March 5, 2019 at 3:30 p.m.

Location: Legislative Chambers

Committee members: Bill Holgate Chairman, Tim Dennis Vice Chair, Ed Bronson, Tim Cutler, Rick Willson, Dan Banach

- Bill and Tim Cutler will sign the audit this month
- Approve minutes of the February meeting
- Public Comments

Real Property – Meghan Kincaid

- Nothing submitted

Planning – Dan Long

- Transportation
- Yates County Planning Board
- Resolution to appoint members to the Yates County Planning Board for At-Large Positions
- Vine Valley Boat Launch Project
- Funding for Natural and Recreational Resources
- EFC Septic Replacement Grant
- Yates County Comprehensive Plan
- GIS

Treasurer – Ashley Doyle/Deputy Treasurer

Discussion:

- 2019 Appropriations
- Sales Tax Report
- Treasurer's Office Report for January
- 2019 Foreclosure List

Resolutions:

- 2018 Budget Transfers
- 2019 Budget Transfers
- Appropriate 2019 GTSC Grant (SH)
- Appropriate Carryover of State Interoperable Grant (SH)
- Appropriate Carryover of FY17 SLETPP Grant (SH)
- Appropriate Carryover of FY16 SLETPP Grant (SH)
- Appropriate State Interoperable Grant (SH)
- Appropriate Carryover of DCJS Grant (SH)

Airport – Tim Dennis

Acting County Administrator – Nonie Flynn

- Project status report review – which is included in the Government Operations Agenda
- Resolution Opposing the proposed and Amended 2020 Executive State Budget Impacting Aid and Incentives to Municipalities and State Cost Shifts to Counties.

Executive Session – if needed



08020
Yates County Planning Department
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TO: Finance Committee Members
FROM: Daniel R. Long - County Planning Department
DATE: February 25, 2019
RE: February 2019- Monthly Departmental Report

Transportation

With new staff at YTS/ARC coming up to speed on the quarterly/ annual reporting, the last remaining 2018 payments have been processed and the “5Q” clean up payment has been received from DOT and vouchered.

Yates County Planning Board

There are 5 referrals (2, Penn Yan, 2 Starkey, 1 Dundee) this month, the Comp Plan Committee will be meeting to discuss the schedule and benchmarking for the Plan Update. A resolution for appointments to the “at large” vacancies is included.

Vine Valley Boat Launch Project

RFP’s for the dock and site signage have been drafted and list of the prospective vendors as part of the effort to wrap up the remaining work on the site prior to the primary boating season. USACE has forwarded paperwork regarding their review and jurisdiction, signing off on the project. This is required as part of the reimbursement process. OGS has also provided lease agreements for the underwater portion of the project. Scott Falvey is reviewing and Parks has received copies of all permits and authorizations to include in the grant documentation.

Funding for Natural and Recreational Resources

A summary list of applicants for Round 2 will be distributed to the committee for review and comment prior to any award notifications, which is scheduled for early April 2019. Due to the nature of discussion, this may take place in executive session.

EFC Septic Replacement Grant:

Current disbursements are up to \$92,033.74 out of our \$225,000 fund for round one. A substantial number of applicants are located in Middlesex and Starkey. Another \$50,000 in pending installations has already been applied for.

Yates County Comprehensive Plan Effort:

The Board and Committee will be given a sample public survey, modeled after the one developed for Tompkins County, along with a Plan/ Schedule outline for review and comment. Copies of both are included for your reference.

GIS:

The GIS committee will review future use of GIS in the related departments along with anticipated expanded integration of GIS in County operations on 3/6 at 3pm. Department heads involved in the implementation were assigned to visit their counterparts in adjacent Counties to see how they use GIS in their operations.

Other Items:

Sheriff Tower- MidState Communication is conducting a propagation study for the parcels noted in Planning’s initial mapping survey. No timetable has been received for an ETA on the results. A resolution to appoint new “at large” member to the YCPB is included for review.

**APPOINT MEMBERS TO THE YATES COUNTY PLANNING BOARD FOR AT-LARGE POSITIONS
(Alicen Yonts, Robert Worden, Larry Strickland)**

WHEREAS, Alicen Yonts (115 Glencoe Ave, Penn Yan), Robert Worden (4496 East Bluff Drive, Penn Yan) and Larry Strickland (234 E. Main Street, Penn Yan) have expressed their interest to serve as “at large” representative on the Yates County Planning Board, and being that each persons’ experience and knowledge would provide the Board with a range of serving members;

NOW, THEREFORE, BE IT RESOLVED, that Alicen Yonts, Robert Worden and Larry Strickland are hereby appointed as at-large members of the Yates County Planning Board, to terms to expire on March 28, 2020 (Yonts); March 28, 2021 (Worden); and March 28, 2022 (Strickland); and be it further

RESOLVED, that copies of this resolution be given to Alicen Yonts, Robert Worden and Larry Strickland, the County Planner, the Town of Jerusalem, and a copy filed with the County Clerk.

2019 Appropriations:

General Fund:

Grants:

Department	Grant Name	Amount	Carryover	Res. #	Balance
Public Health	Mental Health Grant	1,330.41	Yes	76-19	
Public Health	2018 State Aid	2,050.17	Yes	77-19	
Public Health	Medical Reserve	5,911.28	Yes	78-19	
Public Health	2018 Lead Grant	<u>15,605.28</u>	Yes	79-19	
		24,897.14			

Other Appropriations:

Department	Source	Amount	Resolution #	
Various	Purchase Order Encumbrances	<u>658,547.38</u>		
		658,547.38		683,444.52

Contingent Fund:	A1990 Beginning Balance:			885,000.00
Various	Non-union wages & FICA	<u>67,025.42</u>	74-19	
		67,025.42		817,974.58

Road:

Various	Purchase Order Encumbrances	<u>275,812.33</u>		
		275,812.33		275,812.33

Road Machinery:

Various	Purchase Order Encumbrances	<u>30,668.66</u>		
		30,668.66		30,668.66

2016 Date	Sales Tax Amount	Month Total Year to Date	% Change Over Prior Year	2017 Date	Sales Tax Amount	Month Total Year to Date	% Change Over Prior Year	2018 Date	Sales Tax Amount	Month Total Year to Date	% Change Over Prior Year
2/5/2016	473,307.90	613,652.42	-5.00%	2/6/2017	555,750.76	680,714.08	10.93%	2/6/2018	574,724.97	701,693.59	3.08%
2/16/2016	140,344.52	613,652.42	-5.00%	2/13/2017	124,963.32	680,714.08	10.93%	2/13/2018	126,968.62	701,693.59	3.08%
3/7/2016	412,540.83	525,980.81	-2.90%	3/6/2017	482,456.02	588,976.32	11.98%	3/6/2018	505,245.49	613,983.06	4.25%
3/14/2016	113,439.98	1,139,633.23	-4.04%	3/13/2017	106,520.30	1,269,690.40	11.41%	3/13/2018	108,737.57	1,315,676.65	3.62%
4/7/2016	558,330.04	1,288,708.26	32.02%	4/6/2017	953,860.92	1,170,888.87	-9.14%	4/6/2018	958,830.83	1,196,249.83	2.17%
4/13/2016	730,378.22	2,428,341.49	12.23%	4/13/2017	217,027.95	2,440,579.27	0.50%	4/13/2018	237,419.00	2,511,926.48	2.92%
5/6/2016	565,024.31	701,486.15	2.22%	5/5/2017	606,757.10	729,673.64	4.02%	5/7/2018	648,892.20	827,720.46	13.44%
5/13/2016	136,461.84	3,129,827.64	9.82%	5/15/2017	122,916.54	3,170,252.91	1.29%	5/14/2018	178,828.26	3,339,646.94	5.34%
6/7/2016	557,187.00			6/6/2017	595,691.06			6/6/2018	658,212.69		
6/13/2016	125,694.52	1,424,431.96	47.67%	6/13/2017	123,731.70	1,351,247.03	-5.14%	6/13/2018	122,850.63	1,432,490.90	6.01%
6/30/2016	741,550.44	4,554,259.60	19.39%	6/30/2017	631,824.27	4,521,499.94	-0.72%	6/29/2018	651,427.58	4,772,137.84	5.54%
7/1/2016	376,522.24	711,042.43	-33.45%	7/3/2017	409,487.47	751,648.07	5.71%	7/2/2018	445,896.53	909,175.68	20.96%
7/13/2016	334,520.19	5,265,302.03	7.83%	7/13/2017	342,160.60	5,273,148.01	0.15%	7/13/2018	463,279.15	5,681,313.52	7.74%
8/5/2016	719,347.40	878,853.17	-4.36%	8/7/2017	762,816.06	918,219.66	4.48%	8/6/2018	789,554.82	957,619.10	4.29%
8/15/2016	159,505.77	6,144,155.20	5.90%	8/14/2017	155,403.60	6,191,367.67	0.77%	8/13/2018	168,064.28	6,638,932.62	7.23%
9/7/2016	699,027.98	834,915.55	-5.57%	9/7/2017	691,415.70	891,986.80	6.84%	9/7/2018	757,099.00	914,475.58	2.52%
9/13/2016	135,887.57	6,979,070.75	4.38%	9/13/2017	200,571.10	7,083,354.47	1.49%	9/13/2018	157,376.58	7,553,408.20	6.64%
10/6/2016	1,119,851.36	1,478,600.25	-0.55%	10/6/2017	1,304,658.17	1,710,782.94	15.70%	10/5/2018	1,466,139.49	1,867,217.85	9.14%
10/13/2016	358,748.89	8,457,671.00	3.48%	10/13/2017	406,124.77	8,794,137.41	3.98%	10/15/2018	401,078.36	9,420,626.05	7.12%
11/7/2016	647,925.53	785,718.91	8.62%	11/7/2017	655,752.28	793,296.84	0.96%	11/6/2018	724,688.42	861,064.68	8.54%
11/14/2016	137,793.38	9,243,389.91	3.90%	11/13/2017	137,544.56	9,587,434.25	3.72%	11/13/2018	136,376.26	10,281,690.73	7.24%
12/6/2016	651,222.01	765,733.69	5.27%	12/7/2017	683,579.80	819,288.62	6.99%	12/6/2018	705,087.35	840,330.38	2.57%
12/13/2016	114,511.68	10,009,123.60	4.01%	12/13/2017	135,708.82	10,406,722.87	3.97%	12/13/2018	135,243.03	11,122,021.11	6.87%
12/30/2016	778,762.29			12/29/2017	621,670.27			12/31/2018	851,423.14		
1/3/2017	327,006.06	1,476,204.37	12.70%	1/2/2018	344,686.73	1,382,993.88	-6.31%	1/2/2019	351,343.04	1,609,974.55	16.41%
1/12/2017	370,436.02	11,485,327.97	5.05%	1/16/2018	416,636.88	11,789,716.75	2.65%	1/16/2019	407,208.37	12,731,995.66	7.99%
Total		11,485,327.97		Total		11,789,716.75		Total		12,731,995.66	
Budget Estimate		11,000,000.00		Budget Estimate		11,125,170.00		Budget Estimate		11,500,000.00	
\$ Over/Under Budget		485,327.97		\$ Over/Under Budget		664,546.75		\$ Over/Under Budget		1,231,995.66	
\$ Over/Under 2015		551,828.92		\$ Over/Under 2016		304,388.78		\$ Over/Under 2017		942,278.91	



OFFICE OF THE
YATES COUNTY TREASURER

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WINONA B. FLYNN
TREASURER

ASHLEY R. DOYLE
DEPUTY TREASURER

To: Finance Committee

From: Ashley Doyle

Re: Treasurer's Office Report for February 2019

Tax Enforcement – There are 9 parcels that have 2017 property taxes remaining unpaid. The foreclosure process began on these parcels on 2/1/19. The properties have been photographed by Real Property and are under review by the County Attorney. The list of parcels follows this report. We are anticipating having the auction June 20th. The owners will still have up to 30 days prior to the auction to purchase their property by paying all back taxes plus \$1,500.00

On 3/1/18, courtesy letters went to owners of 228 parcels with 2018 taxes still outstanding. If not paid by 4/1/2019, an additional charge of \$150.00 is added to each parcel for a title search.

Audit Committee – The auditors were here throughout the month of February. The 2018 financials will be presented at the Audit Committee meeting April 8th, 2019 at 12:00 P.M.

Health Care Reform Reporting – The required 1095-C forms were distributed to each full-time employee by February 28, 2019 from the Treasurer's office. This form reports on anyone enrolled in the County's health insurance anytime during 2018 and the amount of the employee's share of the premium.

NYS County Treasurer's Winter Meeting – Nonie and I attended the meeting in Syracuse on February 15th, 2019. We discussed estates and the process of handling tax acquired property.

<u>Town</u>	<u>Tax Map #</u>	<u>Current Record Owner</u>	<u>Assessed to in 2017</u>	<u>Address of Property</u>
Benton	37.57-1-10	Floyd D. Lane	Floyd D. Lane	Clark Road
Italy	44.01-1-8	Michael E. Hilts and Merle Hilts	Michael E. and Merle Hilts	1937-1945 Route 245
Italy	80.39-1-4	Dennis G and Judy A. Smith	Dennis and Judy Smith	130 Wetherby Road
Italy	81.03-1-19.1	Harry Harrington	Harry Harrington	2238 Italy Hill Road
Italy	81.03-1-24	Barbara C. Burk	Barbara C. Burk	2185 Pulteney Road
Middlesex	23.03-1-14	Jennifer L. Mitchell	Jennifer L. Mitchell	1309 Shay Road
Milo	49.68-2-44	Jack W. Corey, Sr.	Jack W. Corey Sr.	300 East Elm Street
Milo	61.49-1-2	John Edwin Wood	John Edwin Wood	Bath Road
Starkey	120.24-1-20.1	Louis L. and Paula D. Seeley	Louis L. and Paula D. Seeley	23 Union Street

2018 BUDGET TRANSFERS

BE IT RESOLVED, that the following transfers be made in the 2018 budget:

From:	To:	Amount:
A6102.54312 DSS-Med Assist	A6101.54311 DSS-Med Assist	\$ 6,900.00
A6102.54312 DSS-Med Assist	A6055.54303 DSS-Day Care	\$ 33,088.27
A6102.54312 DSS-Med Assist	A6119.54307 DSS-Foster Child Care	\$ 35,373.68

and be it further

RESOLVED, that copies of this resolution be given to the County Treasurer/Budget Officer and the Social Services Director.

2019 BUDGET TRANSFERS

BE IT RESOLVED, that the following transfers be made in the 2019 budget:

From:	To:	Amount:
A1625.51166 B&G-Cleaner	A9080.51507 Sick Bank	\$ 708.79
A1625.58100 B&G-FICA/Med	A9080.58100 Sick Bank FICA/Med	\$ 48.89
A6010.51410 DSS-Supp Inv.	A6010.54011 DSS-Consultant	\$ 3,000.00
A6010.44655 DSS-Day Care Fed	A6010.43655 DSS-Day Care State	\$ 75,045.00
A6055.44655 DSS-Day Care Fed	A6055.43655 DSS-Day Care State	\$ 198,600.00
D9010.58400 HWY-Retirement	D9089.58600 HWY-HRA	\$ 5,200.00

and be it further

RESOLVED, that copies of this resolution be given to the Treasurer/Budget Officer, Building Superintendent, Social Services Director, and Highway Superintendent.

APPROPRIATE 2019 GTSC GRANT (Sheriff)

WHEREAS, the Sheriff's Department is to receive a New York State Governor's Traffic Safety Committee (GTSC) grant for the year 2019, and

WHEREAS, these funds are not part of the 2019 budget,

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be increased by \$2,500.00:

Revenue:		
A3110.44388 SH-GTSC		\$ 2,500.00
Appropriation:		
A3110.54954 SH-GTSC-Supplies		\$ 2,500.00

And be it further

RESOLVED, that copies of this resolution be given to the Sheriff and the County Treasurer/Budget Officer.

**APPROPRIATE CARRYOVER OF STATE INTEROPERABLE GRANT
(Sheriff)**

WHEREAS, the Sheriff's Department received a Grant from the NYS Division of Homeland Security and Emergency Services, Office of Interoperable and Emergency Communications in the year 2018 and a balance of \$326,126.58 remained at the end of 2018, and

WHEREAS, these funds are not part of the 2019 budget and can be carried over to the 2019 fiscal year,

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be increased by \$326,126.58:

Revenue:		
A3020.43327 SH-FY18 SICG		\$326,126.58
Appropriation:		
A3020.52948 SH-FY18 SICG		\$326,126.58

And be it further

RESOLVED, that copies of this resolution be given to the Sheriff and the County Treasurer/Budget Officer.

**APPROPRIATE CARRYOVER OF FY17 SLETPP GRANT
(Sheriff)**

WHEREAS, the Sheriff received a SLETPP grant managed by the NYS Division of Homeland Security and Emergency Services (DHSES) and a balance of \$8,686.84 remained at the end of 2018, and,

WHEREAS, these funds are not part of the 2019 budget and can be carried over to the 2019 fiscal year,

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be increased by \$8,686.84:

Revenue:		
A3110.44307 SH-SLETPP FY2017		\$ 8,686.84
Appropriation:		
A3110.52953 SH-SLETPP FY2017		\$ 8,686.84

And be it further

RESOLVED, that copies of this resolution be given to the Sheriff and the County Treasurer/Budget Officer.

**APPROPRIATE CARRYOVER OF FY16 SLETPP GRANT
(Sheriff)**

WHEREAS, the Sheriff received a SLETPP grant managed by the NYS Division of Homeland Security and Emergency Services (DHSES) and a balance of \$2,034.59 remained at the end of 2018, and,

WHEREAS, these funds are not part of the 2019 budget and can be carried over to the 2019 fiscal year,

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be increased by \$2,034.59:

Revenue:	
A3110.43321 SH-SLETPP	\$ 2,034.59
Appropriation:	
A3110.52949 SH-SLETPP	\$ 2,034.59

And be it further

RESOLVED, that copies of this resolution be given to the Sheriff and the County Treasurer/Budget Officer.

**ACCEPT AND APPROPRIATE STATE INTEROPERABLE GRANT
(Sheriff)**

WHEREAS, Yates County has received a grant from the NYS Division of Homeland Security and Emergency Services, Office of Interoperable and Emergency Communications in the amount of \$351,776.00, and there have not been appropriations into the 2019 budget;

NOW, THEREFORE, BE IT RESOLVED, that this grant is hereby accepted and the following accounts be increased in the 2019 budget:

Revenue:	
A3020.43322 SH-SLETPP	\$351,776.00
Appropriation:	
A3020.52949 SH-SLETPP	\$351,776.00

And be it further

RESOLVED, that copies of this resolution be given to the Sheriff and the County Treasurer/Budget Officer.

**APPROPRIATE CARRYOVER OF DCJS GRANT
(Sheriff)**

WHEREAS, the Yates County Sheriff's Department received a New York State Department of Criminal Justice Services grant for the year 2017 and 2018, a balance of \$8,997.32 remained at the end of 2018, and

WHEREAS, these funds are not part of the 2019 budget and can be carried over to the 2019 fiscal year,

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be increased by \$8,997.32:

Revenue:

A3110.43326 SH-DCJS T101239	\$ 8,997.32
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Appropriation:

A3110.52965 SH-DCJS T101239	\$ 8,997.32
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And be it further

RESOLVED, that copies of this resolution be given to the Sheriff and the County Treasurer/Budget Officer.