

**PUBLIC WORKS COMMITTEE AGENDA**  
**Location: Yates County Legislative Chambers**  
**Date: March 1, 2021 at 12:30 p.m.**

NOTE:

- Maximum attendance at any meeting is limited to 50 persons.
- Considering 14 Legislators, the Clerk of the Legislature and the County Administrator, public attendance will therefore be limited to 34 persons
- If it is desired to address the committee (or Legislature) it would be appreciated that the Clerk of the Legislature be contacted to assure that there will be capacity in the room. (phone 315-536-5150 or email chayas@yatescounty.org)
- Wear a mask when not seated.
- Wear a mask if not able to maintain 6 feet from adjacent persons (i.e – social distance)
- Attendance can also be by ZOOM; the login information is below

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join.

<https://us02web.zoom.us/j/84417939002?pwd=Zy9oOFc0cHVPQU9IWEVvcU1sTTZ5dz09>

Webinar ID: 844 1793 9002

Passcode: 497413

Or iPhone one-tap:

+16465588656,,84417939002# US (New York)

+13017158592,,84417939002# US (Washington DC)

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 646 558 8656 or +1 301 715 8592

Committee members: Dan Banach, Jim Multer, Terry Button, Earle Gleason, Pat Killen, Rick Willson

- Dan and Earle will do the audit this month
- Approve the minutes from the February meeting
- Public Comment

**Highway – Craig Prior**

- Central Garage
- Traffic
- Administration
- Maintenance
- Bridges & Culverts
- Snow & Ice
- Road Machinery
- Other

**Buildings & Grounds – Joe Reed**

- Weights & Measurers report
- Solar Farms
- Sherman Building
- Deed Room Windows
- Capital Projects
- Inspections

**County Administrator – Nonie Flynn**

**Executive Session – If needed**

# HIGHWAY DEPARTMENT

February 1, 2021 – February 28, 2021

## CENTRAL GARAGE

- 2020 Equinox involved in an accident in the V/O Penn Yan. Vehicle was backed in to by another vehicle. Vehicle sustained scratch on rear bumper. Accident report filed with Penn Yan PD.

## TRAFFIC

- New Sign Maintenance Worker being trained by Senior SMW.

## ADMINISTRATION

- Vacancy Review: Automotive Mechanic (Previously approved)
- Resolutions: Bid for Landfill Engineering, Automotive Mechanic
- Doug R. is learning several duties as Deputy, doing very well.
- One MEO began on February 8<sup>th</sup> and two began February 16<sup>th</sup>.
- Performing estimates for project bids. Capital projects to be bid in March.

## MAINTENANCE

- Miscellaneous trees being trimmed or removed on various roads.

## CAPITAL

- 

## BRIDGES & CULVERTS

- E. Sherman Hollow – Will be put out for bid on March 10<sup>th</sup>, with an opening date of March 30<sup>th</sup>.
- Will be submitting application for BRIDGE-NY(3) – Haley Road.

## SNOW & ICE

- All new employee(s) getting seat time plowing and learning plow routes.
- All employees doing well during this snow and ice season.
- Out 17 days in February for snow & ice. (Through February 24<sup>th</sup>.)
- Pushing back snow with trucks and grader on several roads.
- Clearing snow from drainage inlets, culverts and driveway pipe ends.

## ROAD MACHINERY

- Six wheel stake body truck on auction site, ends March 9th.
- Parts for transmission truck 66 (airport), \$1,700. +/- . Repairs being done in house by county mechanics.
- 2021 mowing tractor in Syracuse for mounting of side flail mower.

## OTHER

- Employees doing mandatory training and optional training provide by FHWA and Cornell Local Roads.

**VACANCY REVIEW FORM**

- 1. Does this position perform services that are mandated by the Federal or State government?  YES  NO
  
- 2. If the answer to #1 is no, does this position perform services that the County has traditionally maintained?  YES  NO
  
- 3. If the answer to #2 is yes, can an entity other than Yates County government perform these services?  YES  NO
  
- 4. If this position is not refilled, can other positions be reconfigured to handle the work performed by the person in this position? If so, what positions? If not, how will the work conducted by the person in this position be handled?  YES  NO
  
- 5. If applicable, is there an existing Civil Service Eligibility List for this position?  YES  NO
  
- 6. Will the loss of this position impact overtime? *If yes, why and how can this be minimized? (Please attach an analysis showing any impact on overtime.)*  YES  NO
  
- 7. Does federal and/or state aid offset the cost of this position? *(If yes, how much)*  YES  NO  
\$ \_\_\_\_\_
  
- 8. If the position were eliminated, what would be the net county savings? *(Include fringe benefits and retirement)* \_\_\_\_\_  
\$63,141.00
  
- 9. Is there any risk, financial or otherwise, to waiting 30 days to refill this position?  YES  NO
  
- 10. If you are given approval to refill this position, when do you expect to fill it? \_\_\_\_\_  
Date: April 03, 2021
  
- 11. Please submit any other information that you think would be helpful to this review.

**AWARD ENGINEERING SERVICES FOR POST CLOSURE OPERATIONS & MAINTENANCE AT THE COUNTY LANDFILL FOR 2021-2022**

WHEREAS, Request for Proposals were sought for professional engineering services for Post Closure Operations and Maintenance at the County Landfill on Long Point Road in the Town of Torrey and received on February 22, 2021 and two firms submitted proposals,

<b>BIDDER</b>	<b>2 Year Cost</b>
Barton & Loguidice	\$ 87,200.00
D&B Engineers	\$ 95,000.00

WHEREAS, the proposal includes bi-annual sampling events and reports, baseline data validation, soil and gas sampling and inspections, the final cost may vary based on the required number of samples that need to be collected and analyzed as requested by NYSDEC and/or unforeseen circumstances such as mechanical equipment problems or failures; and

WHEREAS, Barton & Loguidice, D.P.C. submitted the lowest two year cost proposal and has satisfactorily performed post-closure operations and maintenance engineering work in the past;

NOW, THEREFORE BE IT RESOLVED, that upon the approval of the County Attorney the Chairman is hereby authorized to sign the two year agreement with the firm of Barton & Loguidice, D.P.C. located at 443 Electronics Parkway, Liverpool, NY 13088 in the amount of \$87,200 for said services; and be it further

RESOLVED, to forward a copy of this resolution to all bidders, the Yates County Administrator, Yates County Treasurer and the Yates County Highway Superintendent.

**AUTHORIZE COUNTY HIGHWAY SUPERINTENDENT TO FILL AUTOMOTIVE MECHANIC VACANCY**

WHEREAS, an Automotive Mechanic vacancy was created on February 4, 2021 as the result of a resignation; and

WHEREAS, the County Highway Superintendent through the vacancy review process has identified the continued need for the Automotive Mechanic position and is requesting that the position be filled; and

WHEREAS, the estimated annual cost to fill the position is \$63,141 which includes fringe benefits;

NOW, THEREFORE, BE IT RESOLVED, that effective March 8, 2021 the County Highway Superintendent is hereby approved to fill the Automotive Mechanic position; and be it further

RESOLVED, that the County Highway Superintendent is also authorized to fill any subsequent vacancies that occur through promotion of an employee into the vacant position, if applicable; and be it further

RESOLVED, that copies of this Resolution be given to the County Highway Superintendent, Personnel Officer, County Administrator and County Treasurer.

PUBLIC WORKS COMMITTEE MEETING  
3-1-2021

*BUILDINGS AND GROUNDS  
AGENDA ITEMS*

- 1- **Weights and Measures:** Please see the attached report.
- 2- **Solar Farms:** BQ Energy is working through the needed steps in preparing the NYS ISO interconnect applications with the assistance of a specialist in that field. BQ has also submitted a draft PILOT application to FLEDC.
- 3- **Sherman Building:** B&G has started work on the finishing touches and running data lines for equipment.
- 4- **Deed Room Windows:** The UV film installation is scheduled for 3-2.
- 5- **Capital Projects:** I have been looking at grants and having contractors look at the annex windows. The contractor was onsite to review the Courthouse elevator modernization project as well.
- 6- **Inspections:** This month the PSB fire alarm had an annual test completed.



The 2020 annual reports were submitted to NYS W&M Albany on time, they are available on the W&M link at the county website

January through March: supermarkets, drug stores, food store/deli's, laundries, carwashes

Chemung County has a high ratio of these businesses when compared to Yates & Schuyler

April through October: focus shifts to other business types which transfers time/effort back to Yates & Schuyler

"Incorrect visual": The reasons for a notation for incorrect visual is different for each device type. A fuel station with this notation could be related to; display lights out, cracked fuel hose, incorrect price match, incorrect receipt data. A vehicle scale with this notation could be related to; buildup of debris at scale ends, trees/brush/weeds growing near scale deck, holes in scale deck, A computing scale with this notation could be related to; scale is not level, product displays blocking scale readout for consumer, scale does not return to zero, scale support is not stable.

There are two types of seals per device. The vinyl seal is used to display when the last W&M test was completed. This seal will be affixed in view of the customers. The security seal, normally a lead wire seal, is affixed where the entry point for scale recalibration is located. A business is required to contact W&M whenever this seal is broken due to recalibration or repair. Newer devices may have access to an electronic record of configuration/calibration named the audit trail. The audit trail will have a date/time stamp with a numerical value for all changes the device has had within the software program. Vinyl seals, per NYS W&M, are in two colors, yellow for odd years, blue for even years. W&M is required to test each device on an annual basis. It is not required to test each device in the same month each year. The preferred method is to stagger the visit/test date from year to year so a business may not become accustomed to a specific time frame for our testing.

If anyone ever has any specific question on W&M please feel free to contact me anytime.

Thanks, Cliff