

Yates County Airport Council Minutes



March 30, 2021 7:30 AM EST

Held at Seneca Flight Operations, Penn Yan Airport

THIS MEETING WAS HELD IN THE HANGAR AT SENECA FLIGHT OPERATIONS TO INSURE APPROPRIATE SOCIAL DISTANCING DUE TO COVID-19

CALL TO ORDER : 7:35

PRESENT: Rich Leppert (Seneca Flight), Doug Marchionda Sr (Penn Yan Flying Club), Bill Middlebrook (Penn Yan Aero), Allison Lia (Passero Associates), Tim Dennis (At Large), Taylor Fitch (Marketing), Paul Middlebrook (Council Advisor), Doug Paddock (Yates County Legislature Chair), Dick Harper (Yates County Legislature)

GUESTS: None

READ & ACCEPT MINUTES OF PREVIOUS MEETING: Minutes accepted (RL, BM 2nd)

REVIEW AND ACCEPT FINANCIAL REPORT: Financials accepted (RL, TD 2nd)

CORRESPONDENCE & COMMUNICATIONS: RL mentioned the FAA wants to use the field next to Seneca for a solar test. They are planning to be here April 15th to look over the layout. Council agreed to proceed.

SENECA FBO REPORT:

1. Fence Clearing / cutting / general condition
 - No update on County doing any clearing. Dick has been unable to reach Steve Marchionda. It was recommended that Dick try to contact Mary Worth to ask about easement on property.
2. Revenue, occupancy and condition of T hangars
 - Currently have one hangar available
3. Open house for Legislature **ON HOLD INDEFINITELY DUE TO COVID 19**
4. Beta Technologies
 - NYSEG has completed surveys.
 - Permits are in place
 - Awaiting word on progress from Beta Technologies
 - Will do press release once the station is in place.
5. Surveillance System Update
 - Pricing has not changed since original proposal
 - Should get some additional proposals from other companies.

PASSERO REPORT:

1. State DOT funding proposal
 - a. Applications are still under review

2. Weather Emergency Preparedness Grant (NYS Grant)
 - a. Survey field work finished last week. Should be getting mapping within the next couple weeks
 - b. Geotechnical – should be receiving their report by early next week.

3. Items for consideration under the Federal grant for Corona Virus emergency Funding a.

CARES Grant Funding Options Total Available: \$ 69,000

Description	Amount	Submitted
Sewer District Fees (Approx.)	\$ 17,000.00	
Local Portion of Windcone Grant	\$ 5,571.13	
Hedgerow Clearing	\$ 6,000.00	
TOTAL	\$ 51,571.13	
Funds Remaining	\$ 17,428.87	

CRSSA Grant Funding Options Total Available: \$ 23,000

Description	Amount	Submitted
Sewer District Fees	\$ 23,000.00	

American Rescue Plan Act

Additional COVID relief funds from the American Rescue Plan Act available to PEO estimated to be \$59,000 (ARPA). No official word on exact amount or when this may be available.

Allison also mentioned that 2021 grants will be fully funded with no County match.

4. Progress on GPS approach for 10/28

- No updates as of this meeting. Likely delayed to '22

5. Update on sewer extension project

- Blue Heron has paid subs; need a copy of sub invoice before submitting final app.
- Gathering documents for NYSDOT grant closeout.
- Question raised on tanks being filled. Passero will check to confirm that was actually done.

6. Five year plan review

- ACIP is attached.
- Open and Upcoming grant list is attached

7. EA has been fully accepted by FAA

- Passero will start working on easements

OLD BUSINESS:

1. Precision Aviation Lease Agreement
 - Scott Falvey has compiled and sent to Dave
 - Working on resolution to legislature in April.

NEW BUSINESS:

1. **Runway incursion incident March 12**
 - Aircraft entered runway 10/28 at approximately 12:20 PM on 3/12/2021 from Mitchell/Precision Aviation hangar area without advising on radio and back taxied on runway 28 towards Seneca Flight. A single engine piston aircraft had advised minutes earlier back taxi and takeoff on airport frequency. Smaller aircraft had to abort takeoff. This was seconds away from being a collision with possible fatalities – pilot in Mooney was visibly shaken. Incident has been reported on the FAA hotline by the pilot of the Mooney. Report was entered into the Seneca SMS and we have secured video and radio calls from the incident.
2. **FOD Precision Aviation** – Dave Healey reported prop damage during run ups and other maintenance operations due to debris on the ramp area (small stones, asphalt deterioration). Asking about possible solutions
 - All we can do at this point is to recommend frequent brooming
 - Rich L will look into the cost of sealing.

ANY COMMITTEE / OPERATIONAL REPORTS:

1. Equipment and Facilities Committee: update on equipment condition, needs and necessary maintenance around the Airport property: **PAUL, RICH**
2. Marketing Committee: **TAYLOR**

ADJOURNMENT: 9:25 am

Minutes submitted by: Richard Harper 04/25/2021