

Yates County Airport Council Minutes



Wednesday April 26, 2023 7:30 AM EST

Held at Seneca Flight Operations, Penn Yan Airport

CALL TO ORDER: 7:37 am by DM

PRESENT: Doug Marchionda (Flying Club), Rich Leppert (Seneca Flight), Bill Middlebrook (Penn Yan Aero), Tim Dennis (At Large), Paul Middlebrook (Council Advisor), Dick Harper (Yates County Legislature), Taylor Fitch (Marketing), Leslie Church (Chair of Legislature)

GUESTS: Patrick Hludzinski (C&S), John Frazee (C&S), Howard Bozeman (AOPA network of volunteers), John Clark (Seneca Flight)

READ & ACCEPT MINUTES OF PREVIOUS MEETING: Clarified both runways will be closed at one point when taxiway B is being worked on. RL motioned to accept with BM 2nd. Accepted unanimously.

REVIEW AND ACCEPT FINANCIAL REPORT: No changes from last quarter. RL motioned / DH 2nd to accept. Accepted unanimously.

CORRESPONDENCE & COMMUNICATIONS: Nothing additional not covered below.

C&S REPORT:

1. Taxiway Extension for runways 10/28
 - Geotechnical investigation is completed and topographic survey is ongoing.
 - We may need adjacent parcel access.
 - Safety and phasing plan should be available at May meeting.
 - Once C&S has results from surveys, they will be able to look at off-site fill that would be needed and minimize the amount required.
 - Discussion whether we could bring taxiway in west of the end of 10-28 but consensus is we need to go to the end of the runway if possible.
 - Pat indicated that we will need to use a gate at the end of 10-28 to bring trucks in. Contractors can install 16' gate if needed.
2. 2023 NYSDOT Grant
 - Nothing from NYS yet.
3. CARE emergency Funding and other Grants remaining funding and deadlines
 - Dick mentioned that FAA has asked about Cares and CRRSA grants and wants plans for spending.
 - C&S will work on resubmitting the 2nd half of the Covert bill that was previously rejected with more detail so hopefully it does not get rejected again. Since amounts were identical, the FAA like felt they were duplicate submissions when in reality they were not.
 - Once the Jan – March 2023 NYSEG bills and payment are received by the County and paid, they can be submitted to C&S for submission.
 - If we have any runway deicing chemicals that can be applied to these, we should get those to C&S as well.
 - County work on airport fence is also reimbursable according to C&S.
4. 10/28 GPS Report – any further action? Discussion
5. Five Year Plan
 - C&S will schedule an ACIP discussion with the Airport Council in the summer 2023. This will likely take several hours. We will include detailed discussion on airport fencing as a FY2025 project.

6. CATEX
 - CATEX for runway 10-28 Rehab Design is due to the FAA by 6/30/23. C&S will prep submission.

PASSERO REPORT (via email):

1. Fuel Truck Bid Award
 - Contract still being worked on. Scott Falvey is awaiting some insurance documents.
2. Deice Truck Award
 - Projected to be delivered mid-May but still have no firm dates.
3. Airport easements-
 - FAA has requested signed easement or a letter indicating that Reiff's have accepted the \$60,000 easement price be submitted by May 31st. The legislature will hopefully approve signature authorizations on Thursday, May 27th. Scott Falvey and Don Schneider are working on getting signatures.
4. Bid opening results – ramp and deice projects.
 - The terminal apron bid was opened on April 17th. Bids ranged from \$310,000 to \$597,500. Legislature will release bid at the May.
 - Villager Construction bid \$597,500
 - Dolomite bid was \$394,270
 - Seneca Stone Construction bid was \$310,000
 - There were no bidders at the April 24th bid opening for the Deice Pad. We will need to review with the companies that did not bid, what prevented them from bidding and see if we need to modify the bid specs prior to going back for second bids.
5. 2019 Awarded State Grant Update (Airport standby Generator, aircraft deice system)
 - Generator gas has been installed but now waiting on NYSEG again for scheduling meter disconnect.
 - Passero needs to push the contractor to close this project.
6. All other Passero managed projects

SENECA FBO REPORT:

1. Fence Clearing / cutting / general condition.
 - Prepping for spraying now.
2. Revenue, occupancy and condition of T hangars
 - T hangars are full
3. Open house for Legislature

OLD BUSINESS (ALL):

1. Electric charging station proposal from Beta Technologies
 - Still pending NYSEG.
2. Solar Home Project land
 - Project is dead. Land for sale
3. Emergency training – Report on Training conducted 4/22/2023
 - Training went well and many positive comments were made about the training.
 - Over 50 attendees
 - Airport Council agrees that we should look at making this an annual training.
4. Automatic gate conditions (Helipad gate plan) and possible replacement of gate controllers
 - John will be working with County B&G on permanent fix for Helipad gate.
5. Re=striping of 10/28 – Meeting with County Highway
 - Rich will meet with Doug Rapalee to discuss the striping.
6. Safety Committee and SMS
 - Rich to set up meeting.

NEW BUSINESS:

1. Airport backup generator discussion
 - The new generator just installed is not going to power the fuel tanks or radios which are really needed to keep the airport open during a power failure. The concern is that now lights will be remaining on, pilots may think airport is fully open, but we will actually be without radios or fuel.
 - Dick will discuss with Scott Falvey as the Airport Council believes this is a safety issue and both radios and fuel are of major benefit to the whole airport and not just Seneca Flight.

ANY COMMITTEE / OPERATIONAL REPORTS:

1. Equipment and Facilities Committee: update on equipment condition, needs and necessary maintenance around the Airport property:
 - Nothing additional not covered above.
2. Marketing Committee:
 - Nothing additional not covered above.

ADJOURNMENT : 9:37 am BM/RL

Submitted by: Richard Harper, 05/26/2023