

Yates County Airport Council Minutes

Wednesday June 28, 2023 7:30 AM EST

Held at Seneca Flight Operations, Penn Yan Airport



CALL TO ORDER: 7:33 am by DM

PRESENT: Doug Marchionda (Flying Club), Rich Leppert (Seneca Flight), Bill Middlebrook (Penn Yan Aero), Tim Dennis (At Large), Paul Middlebrook (Council Advisor), Dick Harper (Yates County Legislature), Taylor Fitch (Marketing)

GUESTS: Patrick Hludzinski (C&S), John Clark (Seneca Flight), David Healy, Austin Healy

READ & ACCEPT MINUTES OF PREVIOUS MEETING: BM motioned to accept/ TD 2nd. Accepted unanimously.

REVIEW AND ACCEPT FINANCIAL REPORT: TD motioned to accept / BM 2nd. Accepted unanimously.

CORRESPONDENCE & COMMUNICATIONS: Nothing additional that is not covered below.

C&S REPORT:

- Taxiway Extension for runways 10/28
 - Pat reviewed Taxiway B drawings.
 - Pat indicated that based on geotechnical reviews, pavement section will need 4" of asphalt and 17" crushed base course. Dick Harper mentioned that the County had additional unsuitable soils that might be available if needed for fill. Millings from County and from Terminal Apron rehab will also be available.
 - Pat reviewed mid runway connection
 - Pat indicated wetland survey has been completed and is under review by C&S Environmental Scientist.
- 2023 NYSDOT Grant
 - No update
- CARE emergency Funding and other Grants remaining funding and deadlines
 - Security camera invoice has been submitted but we should get invoice to show this was for installation labor only.
 - Have an estimated \$8,998.87 after security invoice.
 - CRRSA has \$14,792.76 remaining
 - ARPA had shown that Passero had submitted \$13,214.12 but only \$5,660.45 had been submitted. Dick to check with Passero and Jessica Mullins. It appears that Seneca had not submitted some of the invoices to the County for reimbursement.
- ACIP Five Year Plan
 - Pat reviewed meeting held 6/16/2023

PASSERO REPORT (via email):

- Fuel Truck:
 - Fuel truck assembly is starting in August with ETA for truck delivery at end of September
- Airport easements
 - No update on grant award
- Re-bidding of deice application and fluid retaining area
 - Bid is posted with bid opening date set for July 11th at 2 pm
 - DH mentioned that the County tried to post on Contract Reporter, but it was found that they require 15 business days and the timeframe set by Passero did not meet that requirement.
- Schedule for ramp resurfacing project
 - Awaiting grant
- Airport standby Generator
 - Need NYSEG agreement signed. Scott Falvey wants to review with Seneca at their meeting on Thursday.
- Any other Passero managed projects
 - Deice truck has been received. \$255 K invoice has been paid and will hold balance until training is complete. DH to make sure it was added to insurance.

SENECA FBO REPORT:

- Fence Clearing / cutting / general condition:
 - 1st round of spraying was highly effective.
- Revenue, occupancy and condition of T hangars:
 - T hangers are full.

Open house for Legislature

- Dick will propose August 14th at 10 am to Legislature
- Recommended to include Economic Development at same time as we will need to involve them more in the future.

OLD BUSINESS (ALL):

- Electric charging station proposal from Beta Technologies is still in limbo awaiting NYSEG
- Land adjacent to airport on North end (Solar Home)
 - Project is dead and land for sale
- Helipad gate plans:
 - John Clark and Joe Reed are working on replacement of underground wiring
- Re-stripping of 10/28
 - Dick Harper will discuss with Doug Rapalee now that we know road paint can be used.

NEW BUSINESS:

- Address storage considerations for Sheriff's Department equipment
 - DH has mentioned to the Sheriff that with the fuel truck and deice truck arriving this year, storage space is going to be required for those items instead of Sheriff equipment.
- Safety Committee procedure forward
 - We need to get the committee meeting and moving forward. It is important that members feel they have input to the procedures being developed.
- County generator offered to airport
 - While the larger generators may be too big, there is a smaller generator that is available. DH to discuss with the Sheriff.
- Educational opportunities for the airport
 - AOPA has an approved curriculum for Middle and High schools.
- Seneca / Yates County Airport Agreement
 - FBO contract expires 11/2023. Dick Harper and Scott Falvey will be meeting with Rich Leppert and Seneca's attorney on July 29th to start discussions.
- Fuel Truck operation
 - With the fuel truck expected in September, we need to discuss any impacts of this truck operating on non-airport property.
 - Also need to determine if there are any restrictions on closeness to buildings.
- Airport Council membership
 - TD has indicated his plans to leave the Airport Council at the end of the year. Council will be reviewing potential replacements and will make a recommendation to the Legislature for Tim's replacement.

ANY COMMITTEE / OPERATIONAL REPORT:

- Equipment and Facilities Committee: update on equipment condition, needs and necessary maintenance around the Airport property:
 - Nothing additional not covered above.
- Marketing Committee:
 - Nothing additional not covered above.

ADJOURNMENT: 9:35 am BM/TD

SUBMITTED BY: Richard Harper, July 24, 2023