

# Yates County Airport Council Minutes



**Wednesday June 29, 2022 7:30 AM EST**

Held at Seneca Flight Operations, Penn Yan Airport

**CALL TO ORDER:** 7:35 by Doug M.

**PRESENT:** Rich Leppert (Seneca Flight), Doug Marchionda Sr (Penn Yan Flying Club), Bill Middlebrook (Penn Yan Aero), Paul Middlebrook (Council Advisor), Allison Lia (Passero Associates), Taylor Fitch (Marketing), Dick Harper (Yates County Legislature)

**GUESTS:** Howard Bozenhard (AOPA network of volunteers)

**READ & ACCEPT MINUTES OF PREVIOUS MEETING:** Accepted May minutes (RL / BM 2<sup>nd</sup>)

**REVIEW AND ACCEPT FINANCIAL REPORT:** No report received.

**CORRESPONDENCE & COMMUNICATIONS:** none additional to what will be covered below

## **PASSERO REPORT:**

1. 2020 (now 2022) State DOT funding proposal – Fuel Trucks
  - Allison to have draft bid package for review at July meeting
2. 2019 Awarded State Grant Update (Airport standby Generator, aircraft deice system)
  - Generator submittal was approved by DOT. Awaiting schedule from vendor.
  - Deicing Pad / Disposal
    - o Dick obtained updated quote from NOCO for recycling at \$1.20 per gallon w transportation included
    - o Discussed tank size
      - NOCO will take in 4,000 gallon quantities so we should plan on at least 4,500 gallons
      - We agree to install tank large enough to allow for disposal to either Village treatment or hold for NOCO in case the Village finds an issue taking the material.
      - Allison to bring tank sizing proposal to July meeting
3. CARE emergency Funding and other Grants remaining funding and deadlines
  - After wind cone, hedgerow clearing, security system, hanger heater and fence repair we have \$9,628.87 left in Cares.
  - CRSSA still had \$23,000 available
  - ARPA after sewer district fees and NYSEG bills still has \$4,111.40 left)
  - Austin Property Service quoted \$18,100 for the clearing of airport fencing. Expecting a quote from second vendor.
4. Progress on GPS approach for 10/28
  - No update
5. Five Year Plan

## **SENECA FBO REPORT:**

1. Fence Clearing / cutting / general condition
  - Rich reported weed spraying is ongoing. Fence line has been completed as have all surfaces except ramp area.
  - Dick will check with Soil and Water on recommendations of spray mixtures
2. Revenue, occupancy and condition of T hangars
  - Full currently but losing a tenant June 30<sup>th</sup>. 7 still on waiting list.
3. Open house for Legislature (ongoing)
  - Leaving on agenda but no date set at this point.

## **OLD BUSINESS (ALL):**

1. Fence Repair from washout – UPDATE
  - Contract is in place and Double M had estimated to start in early July. Dick will check on start date.
2. Electric charging station proposal from Beta Technologies – UPDATE
  - Beta is still waiting on NYSEG.

3. Solar Home Project – UPDATE
  - Dick reported that there had been a delay in the project reported by FLEDC.
  - Dick indicated that the main building may also move from 2 stories to 3.
4. Heating in Precision Aviation Hangar
  - Waiting on vendor
5. T Hangar scheduled lease cost increases
  - Mailings have been sent via registered mail to all tenants.

**NEW BUSINESS:**

1. Fly in Breakfast July 4<sup>th</sup>
  - Expecting 3000+ people
  - It was recommended that Seneca have someone available if possible, for fueling that day.
  - Will need to make sure hay bales are not by runways.

**ANY COMMITTEE / OPERATIONAL REPORTS:**

1. Equipment and Facilities Committee: update on equipment condition, needs and necessary maintenance around the Airport property: **PAUL, RICH**
  - Nothing additional that wasn't covered above
2. Marketing Committee: **TAYLOR**

**ADJOURNMENT:** 9:12 am (RL / BM 2<sup>nd</sup>)

**Submitted by:** Richard Harper 7/25/2022