

**FINANCE COMMITTEE AGENDA**  
**Location: Yates County Legislative Chambers**  
**Date: July 7, 2021 at 3:30 p.m.**

Join from a PC, Mac, iPad, iPhone or Android device:

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<https://us02web.zoom.us/j/89628664060?pwd=VmlXOWdtR3l4aURGSm5TY0hXWFUzUT09>

Webinar ID: 896 2866 4060

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Or One tap mobile:

+16465588656,,89628664060# US (New York)

+13017158592,,89628664060# US (Washington DC)

Or join by phone:

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US: +1 646 558 8656 or +1 301 715 8592

Committee members: Bill Holgate, Tim Cutler, Dan Banach, Ed Bronson, Pat Killen, Rick Willson

- Bill and Dan will do the audit this month
- Approve the June minutes
- Public Comment

**Real Property: Meghan Kincaid**

- Small Claims/Article 7
- Final Assessment Rolls
- County Assessment Services
- Upcoming
- Assessment Change 2021 vs 2020 per town

**ReConnect: Marian Walrath**

- Broadband update
- Resolution – Authorize Chairman To Sign Contract With New York Engineering Services For A Feasibility Study In Support Of the County Broadband Access Effort

**Planning – Dan Long**

- Transportation
- Yates County Planning Board
- Funding for Natural and Recreational Resources
- Capital Improvement Plan
- GIS
- Other Items

**Treasurer: Kathy Wallace, Deputy Treasurer**

**Discussion:**

- 2021 Appropriations
- Sales Tax Report
- Occupancy Tax Report
- Treasurer's Office Report for June 2021

**Resolutions:**

- 2021 Budget Transfers
- Accept and Appropriate Additional Federal Aid (Office of the Sheriff)
- Accept and Appropriate Additional State Aid (Social Services)

**County Administrator: Nonie Flynn**

- Deputy Treasurer Position – Applications for this position are due July 9<sup>th</sup>.
- Resolution – RESCIND RESOLUTIONS 191-03, 169-17 AND 07-19 – to rescind old fund balance policies
- Project Status Report - attached.

**Airport: Dick Harper**

- An agreement regarding deicing fluid disposal is in process. YC's consulting engineer is investigating methods for reducing the BOD loading and associated cost.
- Penn Yan – Yates County Airport (PEO) has been selected by the FAA as one of five test/demonstration sites for solar powered lighting. Project is scheduled to start in September.

**Executive Session – if needed**

## Finance Committee Report

Meeting date: July 7, 2021

Report date: June 30, 2021

### Real Property Tax Services Department Update

Meghan K. Kincaid, Director

#### Small Claims/Article 7

Any property owner who filed a grievance with the B.A.R. that still feels their property is assessed too high may file a Small Claims or Article 7 petition. The owner must have filed with the B.A.R. in order to take this step. The petitions must be filed by 7/31/2021 for the 2021 assessment year. A link for more information on filing a Small Claims petition in on the Real Property web page.

#### Final Assessment Rolls

The Final Assessment Rolls are available for viewing on the Real Property webpage. These include any changes that occurred during the grievance hearings. I have attached a comparison of town assessments (final roll 2021 vs final roll 2020).

#### County Assessment Services

The committee met with Jamie Sisson and Sheila McMichael from the Town of Jerusalem regarding County Assessment Services. They will be discussing the proposed agreement with their Town Board, and, if they have questions, we may meet with them again prior to their vote.

#### Upcoming:

In preparation of the upcoming school tax billing season, BOCES will be performing the annual maintenance and updating to our tax billing program, and I will be sending updated totals and preliminary paperwork to the school districts.

<i>Assessment Change 2021 vs 2020, per town</i>				
	<b>2021 Final Assessment</b>	<b>2020 Final Assessment</b>	<b>Difference</b>	<b>% Change</b>
<i><b>Barrington*</b></i>	374,562,002	329,621,191	44,940,811	13.63%
<i><b>Benton</b></i>	441,424,661	438,098,001	3,326,660	0.76%
<i><b>Italy*</b></i>	124,012,436	111,687,389	12,325,047	11.04%
<i><b>Jerusalem*</b></i>	1,089,719,236	1,000,491,007	89,228,229	8.92%
<i><b>Middlesex*</b></i>	259,549,527	232,363,401	27,186,126	11.70%
<i><b>Milo</b></i>	827,275,918	820,055,033	7,220,885	0.88%
<i><b>Potter</b></i>	218,974,877	218,002,801	972,076	0.45%
<i><b>Starkey*</b></i>	378,061,497	325,887,935	52,173,562	16.01%
<i><b>Torrey</b></i>	292,117,895	289,706,123	2,411,772	0.83%
<i><b>Total:</b></i>	4,005,698,049	3,765,912,881	239,785,168	6.37%
<b>*Reassessments were done for 2021</b>				



08020  
**Yates County Planning Department**  
417 Liberty Street – Suite 1093  
Penn Yan, NY 14527 (315) 536-5153  
[www.yatescounty.org](http://www.yatescounty.org)

**TO: Finance Committee Members**  
**FROM:** Daniel R. Long - County Planning Department  
**DATE:** June 25, 2021  
**RE:** June 2021- Monthly Departmental Report

**Transportation**

No updates or activity to report at this time.

**Yates County Planning Board**

2 referrals were received for the June meeting (Penn Yan, Torrey) that was held in-person on June 24<sup>th</sup> at 7 pm in the Legislative Chambers. The Use Variance from Penn Yan was returned due to fact the applicant has to be the current property owner and that the question responses were not based on the subject property but the applicant's current location. The Board requested that the referral be corrected and resubmitted for review. The Torrey application was deemed as a positive County-wide impact.

**Funding for Natural and Recreational Resources**

Grant contracts and related paperwork have been processed and work is commencing on several of the projects. Most grant recipients estimate projects will be completed by late Summer, early Fall 2021.

**CIP:**

The draft CIP was reviewed last month with two changes requested. Those have been incorporated and the revised plan is included with this report.

**GIS**

Planning met with representatives of GeoCove in person and also had direct meetings with Public Health, Highway and Elections to evaluate each one's needs and develop applications based on the feedback. GeoCove is also evaluating a technical solution for laserfiche and the survey links to the parcel maps.

**Other Items:**

ReConnect Grant: Marian Walrath, Grant Specialist for the Broadband Committee will update the Finance Committee. *A resolution to engage NYES to develop a feasibility study for use in further Broadband grants is included for consideration.*

Water Infrastructure Study: the Planning Department is scheduled the quarterly Supervisors' meeting to discuss potential projects on July 8<sup>th</sup> at 8:30 am in the Legislative Chambers for local water districts and funding sources via RUS/USDA infrastructure grants and the recently-announced American Rescue Plan funding.

End of Document

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*CIP Budget 2022-2026  
Resolution to Contract with New York Engineering Services*

## **RESOLUTION**

### **AUTHORIZE CHAIRMAN TO SIGN CONTRACT WITH NEW YORK ENGINEERING SERVICES FOR A FEASIBILITY STUDY IN SUPPORT OF THE COUNTY BROADBAND ACCESS EFFORT**

WHEREAS, Yates County recognizes the need to continue to expand access to reliable, affordable high-speed broadband internet to all residents in the County; and

WHEREAS, there are grant opportunities for funding the effort to address this need that are announced from time to time; and

WHEREAS, New York Engineering Services of 100 Main Street, Penn Yan, NY 14527, has provided a proposal to complete a feasibility study and potential application services in support of such grants the County may see fit to pursue and is qualified to provide these professional services;

NOW, THEREFORE, BE IT RESOLVED, that upon the approval of the County Attorney, the Chairman of the Legislature is authorized to enter into a contract with New York Engineering Services for an amount not to exceed \$19,256 (nineteen-thousand, two-hundred and fifty-six dollars); and be it further

RESOLVED, that copies of this resolution be provided to New York Engineering Services, the County Administrator, Treasurer, Budget Officer, Grant Specialist and Planner.

Yates County Capital Improvement Plan  
Fiscal Years: 2022 - 2026

Office / Department	Project Description	2022			2023			2024			2025			2026			Comment
		Total Project Cost	Federal, State, Sale, Reserve	Net Tax Levy	Total Project Cost	Federal, State, Sale, Reserve	Net Tax Levy	Total Project Cost	Federal, State, Sale, Reserve	Net Tax Levy	Total Project Cost	Federal, State, Sale, Reserve	Net Tax Levy	Total Project Cost	Federal, State, Sale, Reserve	Net Tax Levy	
Administration	Debt Service - Horizon Park	\$24,689		\$24,689													
Airport	Parallel Taxiway B Extension - Design	\$180,000	\$180,000	\$0												Airport Reserve	
Airport	Acquire Easements for Obstruction Removal (01-19 & 10-28)	\$125,000	\$125,000	\$0												Airport Reserve	
Airport	Runway 10-28 Rehabilitation - Design				\$110,000	\$110,000	\$0									Airport Reserve	
Airport	Terminal Apron Rehabilitation - Construction				\$400,000	\$400,000	\$0									Airport Reserve	
Airport	Obstruction Removal - Design & Construction (01-19 & 10-28)				\$150,000	\$150,000	\$0									Airport Reserve	
Airport	Parallel Taxiway B Extension - Construction							\$1,600,000	\$1,600,000	\$0						Airport Reserve	
Airport	Acquire Snow Removal Equipment							\$400,000	\$400,000	\$0						Airport Reserve	
Airport	Runway 10-28 Rehabilitation - Construction										\$600,000	\$600,000	\$0			Airport Reserve	
Airport	Parallel Taxiway A Rehabilitation - Design										\$120,000	\$120,000	\$0			Airport Reserve	
Airport	Runway 1-19 Rehabilitation - Design													\$200,000	\$200,000	\$0	
Airport	Taxiway A Rehabilitation - Construction													\$1,000,000	\$1,000,000	\$0	
B & G	Siemens Software and Equipment	\$155,000	\$13,000	\$142,000													
B & G	Trane Chiller Controls	\$90,000	\$5,400	\$84,600													
B & G	Security System Cameras, DVRs, Door Controls - CH & COB				\$190,000	\$27,000	\$163,000										
B & G	B & G Skid Steer Replacement				\$72,000	\$13,600	\$58,400										
B & G	Refurbish Chiller Mechanicals on CH				\$110,000	\$6,600	\$103,400										
B & G	Annex Brick Restoration Consultant Work				\$20,000	\$0	\$20,000										
B & G	Annex Brick Restoration							\$400,000	\$0	\$400,000							
B & G	Vehicle Replacement							\$37,000	\$33,000	\$4,000							
B & G	Parking Lot Resurfacing - CH, COB & Church										\$150,000	\$11,000	\$139,000				
B & G	Refurbish Two Chiller Mechanicals on COB										\$220,000	\$0	\$220,000				
B & G	Replace 20 Variable Frequency Drives												\$160,000	\$4,800	\$155,200		
Central Garage	Vehicle Replacement	\$44,600	\$28,000	\$16,600	\$73,300	\$46,000	\$27,300	\$44,400	\$28,000	\$16,400	\$50,300	\$30,000	\$20,300	\$83,200	\$39,000	\$44,200	
Elections	Voting Machines				\$221,500	\$0	\$221,500										
Highway - Roads	Road Rehabilitation/Construction	\$2,300,000	\$1,430,430	\$869,570	\$2,000,000	\$1,430,430	\$569,570	\$2,100,000	\$1,430,430	\$669,570	\$2,300,000	\$1,430,430	\$869,570	\$2,300,000	\$1,430,430	\$869,570	
Highway - Machinery	Trucks and Heavy Equipment	\$790,000	\$72,000	\$718,000	\$762,300	\$102,000	\$660,300	\$588,300	\$87,000	\$501,300	\$402,000	\$79,800	\$322,200	\$691,500	\$135,000	\$556,500	
Highway - Facilities	Highway Facilities Project	\$10,925,000	\$10,925,000	\$0	\$2,785,000	\$2,785,000	\$0										
IT	Computer Capital Equipment	\$175,384	\$12,450	\$162,934	\$177,600	\$16,050	\$161,550	\$170,450	\$8,400	\$162,050	\$171,800	\$5,000	\$166,800	\$179,350	\$11,550	\$167,800	
OEM	Vehicle Replacement	\$35,000	\$0	\$35,000	\$36,000	\$0	\$36,000										
Sheriff	Vehicle Replacement	\$172,000		\$172,000	\$200,000	\$17,500	\$182,500	\$200,000	\$0	\$200,000	\$175,000	\$0	\$175,000	\$200,000	\$0	\$200,000	
Sheriff	AED Upgrade	\$26,000		\$26,000													
#REF!	#REF!	#REF!		#REF!													
#REF!	#REF!	#REF!		#REF!													
Sheriff	Communications Upgrade Project	\$5,340,000	\$3,900,000	\$1,440,000													
Sheriff	Public Safety Building Refurbishment				\$3,236,000	\$1,600,000	\$1,636,000										
<b>Totals:</b>		#REF!	\$16,691,280	#REF!	\$10,543,700	\$6,704,180	\$3,839,520	\$5,540,150	\$3,586,830	\$1,953,320	\$4,189,100	\$2,276,230	\$1,912,870	\$4,814,050	\$2,820,780	\$1,993,270	

Total Capital Project Costs 2022 - 2026: #REF!  
Revenues from Federal, State, Sales and Reserves: \$32,079,300  
Net Tax Levy 2022 - 2026: #REF!

Total 2021 - 2025 Spending by Office/Department:

Office/Department	Total Projects	Revenue	Tax Levy
Administration		\$24,689	\$0
Airport		\$4,885,000	\$4,885,000
B & G		\$1,604,000	\$114,400
Central Garage		\$295,800	\$171,000
Elections		\$221,500	\$0
Highway - Roads		\$11,000,000	\$7,152,150
Highway - Machinery		\$3,234,100	\$475,800
Highway - Facilities		\$13,710,000	\$13,710,000
IT		\$874,584	\$53,450
OEM		\$71,000	\$0
Sheriff	#REF!	\$5,517,500	#REF!

Yates County Capital Improvement Plan  
 Fiscal Year: 2022

Office / Department	Project Description	Total Project Cost	Revenue Sources				County Funds			Net Tax Levy	Comment
			Federal Aid	State Aid	Sale of Equipment	Reserve	General	Road	Road Machinery		
Administration	Debt Service - Horizon Park	\$24,689					\$24,689			\$24,689	
Airport	Parallel Taxiway B Extension - Design	\$180,000	\$162,000	\$9,000		\$9,000				\$0	Airport Reserve
Airport	Acquire Easements for Obstruction Removal (01-19 & 10-28)	\$125,000	\$112,500	\$6,250		\$6,250				\$0	Airport Reserve
B & G	Siemens Software and Equipment	\$155,000		\$13,000			\$142,000			\$142,000	
B & G	Trane Chiller Controls	\$90,000		\$5,400			\$84,600			\$84,600	
Central Garage	Vehicle Replacement	\$44,600			\$28,000		\$16,600			\$16,600	
Highway - Roads	Road Rehabilitation/Construction	\$2,300,000		\$1,430,430				\$869,570		\$869,570	
Highway - Machinery	Trucks and Heavy Equipment	\$790,000			\$72,000				\$718,000	\$718,000	
Highway - Facilities	Highway Facilities Project	\$10,925,000	\$4,839,058			\$6,085,942	\$0			\$0	
IT	Computer Capital Equipment	\$175,384		\$12,450			\$162,934			\$162,934	
OEM	Vehicle Replacement	\$35,000					\$35,000			\$35,000	
Sheriff	Vehicle Replacement	\$172,000					\$172,000			\$172,000	
Sheriff	AED Upgrade	\$26,000					\$26,000			\$26,000	
Sheriff	Communications Upgrade Project	\$5,340,000				\$3,900,000	\$1,440,000			\$1,440,000	\$2.8 million from Infrastructure Reserve; \$1.10 million from Unassigned Fund Balance
<b>Totals:</b>		<b>\$20,382,673</b>	<b>\$5,113,558</b>	<b>\$1,476,530</b>	<b>\$100,000</b>	<b>\$10,001,192</b>	<b>\$2,103,823</b>	<b>\$869,570</b>	<b>\$718,000</b>	<b>\$3,691,393</b>	

Total Aid from other sources (not including fees/revenue): \$6,590,088  
 Percentage of Aid vs. Total Cost: 32.33%  
 Total Aid, Revenue and Reserve Funds Projected: \$16,691,280

Modifications	Original Request	Change	Resulting Amount
R.1, 06/14/21 - Sheriff - Eliminate Speed Trailer	\$25,000	-\$25,000	\$0
Sheriff - Eliminate Storage Building	\$139,878	-\$139,878	\$0
Total changes this revision:		-\$164,878	

**Yates County Capital Improvement Plan**

Fiscal Year: **2023**

Office / Department	Project Description	Total Project Cost	Revenue Sources				County Funds			Net Tax Levy	Comment
			Federal Aid	State Aid	Sale of Equipment	Reserve	General	Road	Road Machinery		
Airport	Runway 10-28 Rehabilitation - Design	\$110,000				\$5,500				\$0	Airport Reserve
Airport	Terminal Apron Rehabilitation - Construction	\$400,000	\$360,000	\$20,000		\$20,000				\$0	Airport Reserve
Airport	Obstruction Removal - Design & Construction (01-19 & 10-28)	\$150,000	\$135,000	\$7,500		\$7,500				\$0	Airport Reserve
B & G	Security System Cameras, DVRs, Door Controls - CH & COB	\$190,000		\$27,000			\$163,000			\$163,000	
B & G	B & G Skid Steer Replacement	\$72,000		\$4,600	\$9,000		\$58,400			\$58,400	
B & G	Refurbish Chiller Mechanicals on CH	\$110,000		\$6,600			\$103,400			\$103,400	
B & G	Annex Brick Restoration Consultant Work	\$20,000					\$20,000			\$20,000	
Central Garage	Vehicle Replacement	\$73,300			\$46,000		\$27,300			\$27,300	
Elections	Voting Machines	\$221,500					\$221,500			\$221,500	
Highway - Roads	Road Rehabilitation/Construction	\$2,000,000		\$1,430,430				\$569,570		\$569,570	
Highway - Machinery	Trucks and Heavy Equipment	\$762,300			\$102,000				\$660,300	\$660,300	
Highway - Facilities	Highway Facilities Project	\$2,785,000				\$2,785,000				\$0	
IT	Computer Capital Equipment	\$177,600		\$16,050			\$161,550			\$161,550	
OEM	Vehicle Replacement	\$36,000					\$36,000			\$36,000	
Sheriff	Vehicle Replacement	\$200,000		\$17,500			\$182,500			\$182,500	
Sheriff	Public Safety Building Refurbishment	\$3,236,000				\$1,600,000	\$1,636,000			\$1,636,000	Reserve=Unassigned Fund Balance
<b>Totals:</b>		<b>\$10,543,700</b>	<b>\$594,000</b>	<b>\$1,535,180</b>	<b>\$157,000</b>	<b>\$4,418,000</b>	<b>\$2,609,650</b>	<b>\$569,570</b>	<b>\$660,300</b>	<b>\$3,839,520</b>	

Total Aid from other sources (not including fees/revenue): \$2,129,180  
 Percentage of Aid vs. Total Cost: 20.19%  
 Total Aid, Revenue and Reserve Funds Projected: \$6,704,180



**Yates County Capital Improvement Plan**

Fiscal Year: 2024

Office / Department	Project Description	Total Project Cost	Revenue Sources				County Funds			Net Tax Levy	Comment
			Federal Aid	State Aid	Sale of Equipment	Reserve	General	Road	Road Machinery		
Airport	Parallel Taxiway B Extension - Construction	\$1,600,000	\$1,440,000	\$80,000		\$80,000				\$0	Airport Reserve
Airport	Acquire Snow Removal Equipment	\$400,000	\$360,000	\$20,000		\$20,000				\$0	Airport Reserve
B & G	Annex Brick Restoration	\$400,000					\$400,000			\$400,000	
B & G	Vehicle Replacement	\$37,000		\$2,000	\$31,000		\$4,000			\$4,000	
Central Garage	Vehicle Replacement	\$44,400			\$28,000		\$16,400			\$16,400	
Highway - Roads	Road Rehabilitation/Construction	\$2,100,000		\$1,430,430				\$669,570		\$669,570	
Highway - Machinery	Trucks and Heavy Equipment	\$588,300			\$87,000				\$501,300	\$501,300	
IT	Computer Capital Equipment	\$170,450		\$8,400			\$162,050			\$162,050	
Sheriff	Vehicle Replacement	\$200,000					\$200,000			\$200,000	
<b>Totals:</b>		<b>\$5,540,150</b>	<b>\$1,800,000</b>	<b>\$1,540,830</b>	<b>\$146,000</b>	<b>\$100,000</b>	<b>\$782,450</b>	<b>\$669,570</b>	<b>\$501,300</b>	<b>\$1,953,320</b>	

Total Aid from other sources (not including fees/revenue): \$3,340,830  
 Percentage of Aid vs. Total Cost: 60.30%  
 Total Aid, Revenue and Reserve Funds Projected: \$3,586,830

**Yates County Capital Improvement Plan**

Fiscal Year: 2025

Office / Department	Project Description	Total Project Cost	Revenue Sources				County Funds			Net Tax Levy	Comment
			Federal Aid	State Aid	Sale of Equipment	Reserve	General	Road	Road Machinery		
Airport	Runway 10-28 Rehabilitation - Construction	\$600,000	\$540,000	\$30,000		\$30,000				\$0	Airport Reserve
Airport	Parallel Taxiway A Rehabilitation - Design	\$120,000	\$108,000	\$6,000		\$6,000				\$0	Airport Reserve
B & G	Parking Lot Resurfacing - CH, COB & Church	\$150,000		\$11,000			\$139,000			\$139,000	
B & G	Refurbish Two Chiller Mechanicals on COB	\$220,000					\$220,000			\$220,000	
Central Garage	Vehicle Replacement	\$50,300			\$30,000		\$20,300			\$20,300	
Highway - Roads	Road Rehabilitation/Construction	\$2,300,000		\$1,430,430				\$869,570		\$869,570	
Highway - Machinery	Trucks and Heavy Equipment	\$402,000			\$79,800				\$322,200	\$322,200	
IT	Computer Capital Equipment	\$171,800		\$5,000			\$166,800			\$166,800	
Sheriff	Vehicle Replacement	\$175,000					\$175,000			\$175,000	
<b>Totals:</b>		<b>\$3,589,100</b>	<b>\$108,000</b>	<b>\$1,452,430</b>	<b>\$109,800</b>	<b>\$6,000</b>	<b>\$721,100</b>	<b>\$869,570</b>	<b>\$322,200</b>	<b>\$1,912,870</b>	

Total Aid from other sources (not including fees/revenue): \$1,560,430  
 Percentage of Aid vs. Total Cost: 43.48%  
 Total Aid, Revenue and Reserve Funds Projected: \$1,676,230

**Yates County Capital Improvement Plan**

Fiscal Year: 2026

Office / Department	Project Description	Total Project Cost	Revenue Sources				County Funds			Net Tax Levy	Comment
			Federal Aid	State Aid	Sale of Equipment	Reserve	General	Road	Road Machinery		
Airport	Runway 1-19 Rehabilitation - Design	\$200,000	\$180,000	\$10,000		\$10,000				\$0	Airport Reserve
Airport	Taxiway A Rehabilitation - Construction	\$1,000,000	\$900,000	\$50,000		\$50,000				\$0	Airport Reserve
B & G	Replace 20 Variable Frequency Drives	\$160,000		\$4,800			\$155,200			\$155,200	
Central Garage	Vehicle Replacement	\$83,200			\$39,000		\$44,200			\$44,200	
Highway - Roads	Road Rehabilitation/Construction	\$2,300,000		\$1,430,430				\$869,570		\$869,570	
Highway - Machinery	Trucks and Heavy Equipment	\$691,500			\$135,000				\$556,500	\$556,500	
IT	Computer Capital Equipment	\$179,350		\$11,550			\$167,800			\$167,800	
Sheriff	Vehicle Replacement	\$200,000					\$200,000			\$200,000	
<b>Totals:</b>		<b>\$4,814,050</b>	<b>\$1,080,000</b>	<b>\$1,506,780</b>	<b>\$174,000</b>	<b>\$60,000</b>	<b>\$567,200</b>	<b>\$869,570</b>	<b>\$556,500</b>	<b>\$1,993,270</b>	

Total Aid from other sources (not including fees/revenue): \$2,586,780  
 Percentage of Aid vs. Total Cost: 53.73%  
 Total Aid, Revenue and Reserve Funds Projected: \$2,820,780

<b>2021 Appropriations:</b>					
<b>General Fund:</b>					
<b>Grants:</b>					
<b>Department</b>	<b>Grant Name</b>	<b>Amount</b>	<b>Carryover</b>	<b>Res. #</b>	<b>Balance</b>
Sheriff	State Aid - SICG FY 17	32,400.49	Yes	61-21	
Sheriff	State Aid - SICG FY 18	24,520.97	Yes	61-21	
Sheriff	State Aid - SICG FY 19	328,425.00	Yes	61-21	
Sheriff	Federal Aid - SLETPP FY19	6,847.00	Yes	62-21	
OEM	Federal Aid - LEPC Grant	7,055.17	Yes	64-21	
OEM	Federal Aid - Recruitment and Retention FY18 19	9,175.00	Yes	65-21	
Social Services	State Aid - Sexually Exploited Youth 2021	40,000.00	No	67-21	
Social Services	Federal Aid - CARA 20-21 2021	50,000.00	No	68-21	
Youth	State Aid - Sexually Exploited Youth	11,000.00	No	69-21	
Sheriff	Federal Aid - 2020 SLETPP Grant	10,000.00	No	89-21	
OEM	Federal Aid - SHSP 2018	3,139.17	Yes	90-21	
OEM	Federal Aid - SHSP 2019	17,439.60	Yes	90-21	
OEM	Federal Aid - SHSP 2020	28,185.00	No	91-21	
Social Services	State Aid - Code Blue	20,000.00	No	92-21	
Social Services	Federal Aid - Non-Custodial Employment Program	26,173.00	No	93-21	
Public Health	Federal Aid - COVID-19 Response Grant	78,004.69	Yes	163-21	
Public Health	Federal Aid - ELC COVID-19 Grant	185,861.43	Yes	164-21	
Public Health	State Aid - Supplemental Flu Grant	12,156.00	Yes	165-21	
Public Health	State Aid - NYSHF COVID Response Grant	4,341.80	Yes	166-21	
Community Services	Columbia University-HEALing Communities Grant	20,190.22	Yes	167-21	
Community Services	Federal Aid - Mental Health Grant	10,730.26	Yes	168-21	
Social Services	Code Blue	25,000.00	No	169-21	
		740,286.80	Carryover		
		210,358.00	Current Year		
		950,644.80			
<b>Other Appropriations:</b>					
<b>Department</b>	<b>Source</b>	<b>Amount</b>			
	Purchase Order Encumbrances	535,548.88			
		535,548.88			<b>1,486,193.68</b>
<b>Contingent Fund:</b>					
	A1990 Beginning Balance:	869,000.00			
	A 1910.54923 Unallocated Insurance	(10,248.36)			
		858,751.64			<b>858,751.64</b>
<b>Road:</b>					
Various	Purchase Order Encumbrances	850,010.54			
		850,010.54			<b>850,010.54</b>
<b>Road Machinery:</b>					
Various	Purchase Order Encumbrances	15,000.00			
		15,000.00			<b>15,000.00</b>
					<b>3,209,955.86</b>

2019	Sales Tax	Month Total	% Change	2020	Sales Tax	Month Total	% Change	2021	Sales Tax	Month Total	% Change
Date	Amount	Year to Date	Over Prior Year	Date	Amount	Year to Date	Over Prior Year	Date	Amount	Year to Date	Over Prior Year
2/6/2019	589,982.12	726,313.48	3.51%	2/7/2020	682,882.15	840,851.18	15.77%	2/5/2021	629,172.53	784,376.20	-6.72%
2/13/2019	136,331.36	726,313.48	3.51%	2/13/2020	157,969.03	840,851.18	15.77%	2/16/2021	155,203.67	784,376.20	-6.72%
3/6/2019	520,422.37	626,248.62	2.00%	3/6/2020	578,543.10	689,537.97	10.11%	3/5/2021	631,589.85	777,732.04	12.79%
3/13/2019	105,826.25	1,352,562.10	2.80%	3/13/2020	110,994.87	1,530,389.15	13.15%	3/15/2021	146,142.19	1,562,108.24	2.07%
4/5/2019	999,286.25	1,242,425.53	3.86%	4/7/2020	1,282,178.80	1,559,076.42	25.49%	4/7/2021	1,514,268.87	1,808,272.49	15.98%
4/15/2019	243,139.28	2,594,987.63	3.31%	4/13/2020	276,897.62	3,089,465.57	19.06%	4/13/2021	294,003.62	3,370,380.73	9.09%
5/6/2019	739,367.76	884,212.91	6.83%	5/7/2020	471,869.11	597,296.02	-32.45%	5/7/2021	757,651.65	961,916.42	61.05%
5/13/2019	144,845.15	3,479,200.54	4.18%	5/13/2020	125,426.91	3,686,761.59	5.97%	5/13/2021	204,264.77	4,332,297.15	17.51%
6/6/2019	725,483.92			6/5/2020	496,365.72			6/7/2021	829,097.14		
6/13/2019	140,391.96	1,717,431.20	19.89%	6/15/2020	93,940.93	1,587,697.90	-7.55%	6/14/2021	173,587.08	2,444,699.15	53.98%
6/28/2019	851,555.32	5,196,631.74	8.90%	6/30/2020	997,391.25	5,274,459.49	1.50%	6/30/2021	1,442,014.93	6,776,996.30	28.49%
7/1/2019	474,778.90	870,970.42	-4.20%	7/1/2020	403,898.28	801,308.48	-8.00%	7/1/2021		-	-100.00%
7/15/2019	396,191.52	6,067,602.16	6.80%	7/13/2020	397,410.20	6,075,767.97	0.13%	7/13/2021		6,776,996.30	11.54%
8/6/2019	859,315.17	1,035,323.58	8.11%	8/7/2020	861,984.57	1,050,444.72	1.46%	8/6/2021		-	-100.00%
8/13/2019	176,008.41	7,102,925.74	6.99%	8/13/2020	188,460.15	7,126,212.69	0.33%	8/13/2021		6,776,996.30	-4.90%
9/6/2019	868,254.63	1,051,571.62	14.99%	9/8/2020	847,945.85	1,021,678.60	-2.84%	9/8/2021		-	-100.00%
9/13/2019	183,316.99	8,154,497.36	7.96%	9/14/2020	173,732.75	8,147,891.29	-0.08%	9/13/2021		6,776,996.30	-16.83%
10/7/2019	1,641,839.83	2,117,960.42	13.43%	10/7/2020	1,990,761.40	2,449,321.72	15.65%	10/7/2021		-	-100.00%
10/15/2019	476,120.59	10,272,457.78	9.04%	10/13/2020	458,560.32	10,597,213.01	3.16%	10/13/2021		6,776,996.30	-36.05%
11/6/2019	700,039.71	845,121.05	-1.85%	11/6/2020	794,815.58	991,265.65	17.29%	11/5/2021		-	-100.00%
11/13/2019	145,081.34	11,117,578.83	8.13%	11/13/2020	196,450.07	11,588,478.66	4.24%	11/15/2021		6,776,996.30	-41.52%
12/6/2019	671,803.87	826,286.64	-1.67%	12/7/2020	664,401.16	816,004.59	-1.24%	12/7/2021		-	-100.00%
12/13/2019	154,482.77	11,943,865.47	7.39%	12/14/2020	151,603.43	12,404,483.25	3.86%	12/13/2021		6,776,996.30	-45.37%
12/31/2019	848,957.47			12/31/2020	1,245,736.70			12/31/2021			
1/2/2020	378,643.31	1,683,388.00	4.56%	1/4/2021	382,115.15	2,079,249.46	23.52%	1/3/2022		-	-100.00%
1/13/2020	455,787.22	13,627,253.47	7.03%	1/13/2021	451,397.61	14,483,732.71	6.29%	1/13/2022		6,776,996.30	-53.21%
<b>Total</b>		<b>13,627,253.47</b>		<b>Total</b>		<b>14,483,732.71</b>		<b>Total</b>		<b>6,776,996.30</b>	
<b>Budget Estimate</b>		<b>12,200,000.00</b>		<b>Budget Estimate</b>		<b>12,700,000.00</b>		<b>Budget Estimate</b>		<b>12,700,000.00</b>	
<b>\$ Over/Under Budget</b>		<b>1,427,253.47</b>		<b>\$ Over/Under Budget</b>		<b>1,783,732.71</b>		<b>\$ Over/Under Budget</b>		<b>(5,923,003.70)</b>	
<b>\$ Over/Under 2018</b>		<b>895,257.81</b>		<b>\$ Over/Under 2019</b>		<b>856,479.24</b>		<b>\$ Over/Under 2020</b>		<b>(7,706,736.41)</b>	

<b>OCCUPANCY TAX COLLECTIONS BREAKDOWN</b>								
	<b>1st Qtr</b>		<b>2nd Qtr</b>		<b>Prior Years</b>	<b>Grand Total</b>		
	<u># Rented</u>	<u>Amount</u>	<u># Rented</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>		
<b>2021</b>								
B&B	9	\$ 533.40	13	\$ 3,760.28	\$ 48.50	\$ 4,342.18		
Motel/Hotel/Inn	6	\$ 14,988.08	9	\$ 48,887.17		\$ 63,875.25		
Vacation Rentals	106	\$ 26,697.61	202	\$ 61,677.34	\$ 3,039.61	\$ 91,414.56		
<b>Total</b>	<b>121</b>	<b>\$ 42,219.09</b>	<b>224</b>	<b>\$ 114,324.79</b>	<b>\$ 3,088.11</b>	<b>\$ 159,631.99</b>		
						\$ 235.06	<b>Fees</b>	
Check		\$ -		\$ 1,188.57		\$ 159,867.05		
<b>% Increase/Decrease</b>	2020	34.79%		328.51%		\$ (19,441.80)	<b>Treas Admin Fees</b>	
	2019	43.34%		34.40%			<b>YC Chamber Repay</b>	
	2018	53.99%		55.12%		\$ 140,425.25	6/28/2021	
<b>2020</b>	B&B	-28.24%		1258.34%				
	Motel/Hotel	-23.53%		385.06%				
	Vaca Rent	143.16%		277.83%				
						-80.34%		
						-68.76%	<b>YTD</b>	
						-77.67%		-74.90%



OFFICE OF THE  
**YATES COUNTY TREASURER**

417 LIBERTY STREET, SUITE 1081  
PENN YAN, NEW YORK 14527-1122  
Tel 315-536-5192 Fax 315-536-5527  
yatescounty.org

**WINONA B. FLYNN**  
TREASURER

**KATHRYN WALLACE**  
DEPUTY TREASURER

**To: Finance Committee**

**From: Kathryn Wallace – Deputy Treasurer**

**Re: Treasurer's Office Report for June 2021**

**Tax Enforcement**

The number of title searches requested of Keuka Abstract has remained flat, but the number of unpaid taxes returned to the County has increased in comparison to last year. Statistics for prior years can be seen in the following chart:

<u>Number of Tax Searches</u>		<u>Number of Parcels Returned 4/1</u>	
2013	182	2012 parcels	1042
2014	139	2013 parcels	1135
2015	136	2014 parcels	1022
2016	114	2015 parcels	1003
2017	120	2016 parcels	799
2018	77	2017 parcels	724
2019	125	2018 parcels	809
2020	95	2019 parcels	727
2021	95	2020 parcels	1,063

**2021 BUDGET TRANSFERS**

BE IT RESOLVED, that the following transfers be made in the 2021 budget:

From:	To:	Amount:
A6010.41810 Repay-Admin	A6010.44689 Other Social Services	\$ 45,000.00

And be it further

RESOLVED, that copies of this resolution be provided to the Commissioner of Social Services and the County Treasurer/Budget Officer.

**ACCEPT AND APPROPRIATE ADDITIONAL FEDERAL AID  
(OFFICE OF THE SHERIFF)**

WHEREAS, the Office of the Sherriff has been awarded a grant in the amount of \$209,266 from the Department of Homeland Security for the Public Safety Answering Point program;

WHEREAS, these funds are not part of the 2021 budget;

NOW THEREFORE, BE IT RESOLVED, that the following accounts be increased;

Revenue:		
A3021.43332 PSAP FY20		\$ 209,266.00
Appropriation		
A3021.51965 PSAP FY20 Personnel		\$ 147,500.00
A3021.58103 PSAP FY20 Fringe		61,766.00

And be it further

RESOLVED, that copies of this resolution be provided to the Sheriff and the County Treasurer/Budget Officer.



**ACCEPT AND APPROPRIATE ADDITIONAL STATE AID  
(OFFICE OF SOCIAL SERVICES)**

WHEREAS, the Office of Social Services has been awarded additional revenue from TANF SYEP in the amount of \$17,671 for summer youth employment and other miscellaneous uses;

WHEREAS, these funds are not part of the 2021 budget;

NOW THEREFORE, BE IT RESOLVED, that the following accounts be increased;

Revenue:

A6010.44610 Social Services Admin	\$ 17,671.00
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Appropriation

A6010.54381 TANF Summer Youth Employment	\$ 7,671.00
A6010.54027 Miscellaneous	10,000.00

And be it further

RESOLVED, that copies of this resolution be provided to the Commissioner of Social Services and the County Treasurer/Budget Officer.

**RESCIND RESOLUTIONS 191-03, 169-17 AND 207-19**

WHEREAS, Resolution 245-21 adopted the Yates County General Fund Balance Objective;

NOW, THEREFORE, BE IT RESOLVED that resolutions 191-03, 169-17 and 207-19 are hereby rescinded; and be it further

RESOLVED, that a copy of this resolution be forwarded to the County Treasurer.



# Yates County: Project Status Report

Summary											
Item #	Committee	Department	Item	Status	Importance	Responsible	Consulted	Description	Due Date	Closed Date	Updates (include date)
2	Finance	Planning	Manage ReConnect Grant	In Progress	High	Marian/Dan L. Committee		Hire Construction Firm			Committee formed. Hired Hunt to apply for grant. Received \$10.3M Grant! Hired Empire as ISP. Hired NYES for engineering services.
27	Finance	Planning	Oversight of airport sewer project.	In Progress	Medium	Dan Long	Doug		8/31/21		Res.211-19 YC/Milo Agreeemt.
40	Finance	RP	Implement County Assessment Services	In Progress	Critical	Meghan	Nonie		9/1/21		Need to hire assessor
41	Finance	Cty. Admin.	Separate duties of Treasurer & Finance Director	In Progress	Medium	Nonie			12/31/21		
42	Gov't. Ops.	Historian	Prepare for 2023 Bicentennial Year Celebration	In Progress	High	Len	Nonie	Form ad-hoc committee	12/31/22		
38	Gov't. Ops.	IT	Cyber Security	In Progress	Critical	Tim G.	Nonie	Review DHS risk assessmt. & implement recommended security. Implement MDM, data encryption & 2 factor authentication.	12/31/21		
44	Gov't. Ops.	IT	Train dept. heads on using laserfiche for contracts	New	Medium	Tim G.	Nonie		12/31/21		
49	Gov't Ops	Personnel	Implement New Policies	In Progress	Medium	Kerry	Nonie	Adopt Retiree Insurance Policy	7/31/21		Implemented Controlled Substance, Dept. Head Recruiting, Light Duty, Telecommunication, Vacancy Review policies
45	Public Safety	OEM	Prepare countywide EMS study	New	Medium	Brian	Nonie		12/31/21		
19	Public Safety	Probation	Implement transition plan for "Raise the Age".	On Hold	Medium	Sharon	Nonie	LDC formed.			
46	Public Safety	Sheriff	Communications Project	In Progress	High	Ron S.	Doug P.	Replace Italy Hill, Dundee and Angus towers	10/1/22	10/31/22	Reviewing RFPs for consultant
47	Public Works	B & G	Work w/ developer to construct solar power on county property.	In Progress	High	Joe	Nonie		12/31/21		Waiting on approval.
48	Public Works	Highway	Highway Building Project	New	Medium	Craig	Nonie	Hire engineering firm		12/31/23	
<b>CLOSED:</b>											
16	Human Services	Public Defender	Office staff.	Closed	High	Katie	Nonie	Hired Steve Hampsey 2/13		1/22/19	
3	Finance	Planning	Form GIS committee.	Closed	High	Dan Long	Committee	Committee formed in Feb.		1/25/19	
7	Gov't. Ops.	Legislature	Create standard form for dep't. heads' goals.	Closed	Critical	Nonie	RG HR		3/30/19	2/27/19	
33	Gov't. Ops.	Personnel	Investigate Workers' Comp. apportionments	Closed	Medium	Kerry	Nonie		4/30/19	3/4/19	
13	Gov't. Ops.	Personnel	Investigate deferred compensation plan vendors.	Closed	Medium	Kerry	Nonie	Met w/ Nationwide reps	3/31/19	3/4/19	
10	Gov't. Ops.	Personnel	Complete Employee Handbook.	Closed	High	Kerry	Committee	Bringing to March Comm. Mtg.	2/1/19	5/8/19	
14	Gov't. Ops.	Historian	Fill Historian position.	Closed	Medium	Nonie	Kerry	3 applications received.		5/11/19	
20	Public Safety	Sheriff	Implement Criminal Justice Coordinating Council	Closed	Medium	Doug	Ron			5/13/19	Committee formed
25	Gov't. Ops.	IT	Analyze departments' phone charges	Closed	Medium	Tim G.	Nonie		5/31/19	6/3/19	Proposal to GO in June



# Yates County: Project Status Report

Summary											
Item #	Committee	Department	Item	Status	Importance	Responsible	Consulted	Description	Due Date	Closed Date	Updates (include date)
17	Human Services	Public Defender	Ensure proper functioning of centralized arraignment.	Closed	Medium	Katie	Nonie	Phone calls, staffing, etc.	6/30/19	6/3/19	Mtg. 5/7/19-NYS & justices
29	Finance	Planning	Determine feasibility of Charging Station.	Closed	Medium	Dan Long	Chargepoint		5/30/19	6/20/19	Rcvd. Library approval, need agreemt. w/ library
34	Public Works	B & G	Investigate feasibility of horse & buggy shelter at library	Closed	Medium	Joe	Nonie		9/1/19	6/20/19	Working on agreemt.
31	Human Services	Public Defender	Grant reimbursement submission to NYS.	Closed	High	Katie	Nonie		12/31/19	12/31/19	\$97K 2019 budget,vouchered \$42k
15	Gov't. Ops.	Historian	Implement Laserfiche system.	Closed	Medium	Nonie	Town of Milo	Shared services grant w/ Town of Milo.		10/31/19	Submitted 2/27/19, 7/1/19 announcmt.-rcvd. grant mtgs. 5/11,5/15,Self-ins.
12	Gov't. Ops.	Personnel	Investigate health insurance alternatives.	Closed	Medium	Kerry	Nonie	I.e., self-insured, consortium.	9/30/19	11/4/19	Options to GO in June,met with union reps.waiting on rates
23	Public Works	Highway	Complete needs assessment for highway buildings.	Closed	Medium	Dan Long	Dave	Get quote from 3 sources	8/30/19	11/4/19	May walk-thru with Hunt Eng.,ini
8	Gov't. Ops.	Legislature	Hold sessions w/ RG HR for mgmt. training.	Closed	High	Nonie	Kerry	Professional Development	12/31/19	11/19/19	1st session 2/26, 2nd 3/12,next
28	Finance	Planning	Implementation of Expanded GIS.	Closed	Medium	Dan Long	ESRI		12/31/19		Mtg. 3/21,4/17,5/16,ESRI training in December 2019
9	Gov't. Ops.	Legislature	Complete non-union compensation study.	Closed	Critical	Doug	Legislators		9/30/19	12/30/19	Consultant chosen.
5	Gov't. Ops.	Legislature	Add page to Legislative Handbook defining a legislator's role.	Closed	Low	Connie	Nonie		12/31/19	12/30/19	
35	Gov't. Ops.	Legislature	Create Shared Services Plan	Closed	Medium	Nonie	Committee	Meet 2x's with towns,villages,schools,fire districts to create plan	12/31/19	12/31/19	Meeting 5/31 w/ towns&villages,7/25
6	Gov't. Ops.	Legislature	Plan budget orientation session for new legislators.	Closed	Low	Nonie			1/31/20	1/7/20	
21	Public Safety	Sheriff	Complete needs assessment for Communications.	Closed	High	Dan Long	Ron		11/26/19	1/31/20	Scope mtg. 5/16,Present to PS & Finance in June,RFP due 7/12,1 vendor responded
22	Public Safety	Sheriff	Research potential sites for Italy Hill Tower.	Closed	Medium	Dan Long	Ron	waiting on MidState report	1/31/20		Lease thru 11/2022,Emerson Rc
11	Gov't. Ops.	Personnel	Update Administrative Manual.	Closed	High	Kerry	Committee		12/9/19	5/11/20	Mtg. 6/14, 8/22,waiting on attorney review. adopted
18	Human Services	Indigent Legal Services	Evaluate office	Closed	Medium	Ed Bronson	Nonie		9/30/19	5/11/20	Staff office using 5 year ILS grant,hired new employees
32	Public Works	B & G	Investigate feasibility of solar panels at Torrey landfill	Closed	Medium	Joe	Nonie		11/30/19	5/19/20	RfPs sent by 8/30,signed contract w/ BQ Energy
36	Finance	Planning	Manage Septic Replacemt. Grant	Closed	Medium	Dan Long	Legislature		5/1/20	6/30/20	Applications rcvd. For final \$102K
4	Public Works	B & G	Determine whether YC qualifies as a Clean Energy Community.	Closed	Medium	Joe	Nonie	4 of 10 items qualify	9/30/19	11/1/20	Waiting on NYSEDA's input
24	Public Works	B & G	Review Safety Audit recommendations	Closed	Medium	Joe	Nonie		12/31/20	11/1/20	
1	Gov't. Ops.	IT	Plan for use of twelve unused strands.	Closed	High	Tim Groth	Committee		12/31/20	11/30/20	Mtg. 3/7,Committee formed, 4/12 mtg.Dresden splice completed,Frontier cutting over 10/28
30	Finance	Planning	Update Comprehensive Plan	Closed	Medium	Dan Long	Planning Committee		11/30/20	12/30/20	Monthly mtgs.
43	Gov't. Ops.	Cty. Admin.	Implement new dept. head performance evaluations	Closed	High	Nonie			12/31/20	12/31/20	
26	Finance	Planning	Oversight of county-wide water infrastructure study	Closed	Medium	Dan Long	Leslie	Working w/ Municipal Solutions & Clark	12/31/20	3/31/21	Waiting for contracts. Kick-off mtg. 5/2 NYS submitted contracts
50	Gov't Ops	Personnel	Implement Countywide Credit Card Transaction Availability	Closed	Medium	Kerry	Nonie			3/31/21	Implemented for Clerk, Personnel and Treasurers' offices
50	Gov't Ops	Personnel	Implement Countywide Credit Card Transaction Availability	Closed	Medium	Kerry	Nonie			3/31/21	Implemented for Clerk, Personnel and Treasurers' offices



# Yates County: Project Status Report

Summary											
Item #	Committee	Department	Item	Status	Importance	Responsible	Consulted	Description	Due Date	Closed Date	Updates (include date)
39	Gov't. Ops.	Personnel	Prepare Pandemic Preparedness Plan	Closed	High	Kerry	Nonie		4/1/20	4/1/21	Requested essential employee list from dept. heads.
37	Finance	Planning	Public Safety Building Needs Assessment	Closed	Critical	Dan Long	Ron	Proposals received	7/1/20	5/31/21	RFP needed