Committee members: Ed Bronson, Dick Harper, Carlie Chilson, Tim Cutler, Jim Multer, Bonnie Percy
  - Ed and Carlie will sign the audit this month
  - Approve minutes of the July meeting
  - Public Comment

Legislative Operations
  - The NYSAC Fall Seminar is scheduled for Monday September 13 – Wednesday, September 15 in Syracuse. Resolution to change legislature meeting time on Monday from the normal 1:00 p.m. to 9:30 a.m. is included for consideration.

County Attorney: Scott Falvey
  - Resolution – Authorize Chairman To Enter Into A Contract Concerning The Provision Of Westlaw To The County Attorney

Elections: Robert Brechko and Robert Schwarting
  - State Legislative update
  - Resolution – Authorize Chairman of Legislature to Sign Technology, Innovation and Election Resource Grant Contract
  - Resolution – Authorize Chairman of Legislature to Sign Early Voting Expansion Grant Contract
  - Resolution – Establish Payment for Election Workers (Election Inspectors, Voting Machine Inspectors, Chairperson, Election Coordinators, Election Auditors)
  - Redistricting
  - July Objectives/August Objectives

Soil & Water: Colby Petersen
  - Watershed Inspection
  - Hydroseeding
  - Storm Water Recommendations
  - Agricultural Environmental Management
Cornell Cooperative Extension: Arlene Wilson
- Program updates

IT: Tim Groth
- Help Desk calls
- Project updates

County Clerk: Lois Hall
- Statistical Reports
- DMV updates
- County Clerk updates

Clerk of the Legislature: Connie Hayes
- Resolution – Change Meeting Time Of The September Legislative Meeting
- Resolution – Amend Resolution 33-19 (Award Office Supply Bid)

Personnel: Kerry Brennan
- Collection for the month of August for the Living Well
- Resolution – Authorize Chairman To Sign Memorandum Of Understanding (CSEA)

County Administrator: Nonie Flynn
- COB Front Desk – Sue Irwin has delayed her retirement date to August 31st. We continue to work on policies and procedures for the entryway going forward.

Executive session if needed
AUTHORIZE CHAIRMAN TO ENTER INTO A CONTRACT CONCERNING THE PROVISION OF WESTLAW TO THE COUNTY ATTORNEY

WHEREAS, during his tenure, the County Attorney has utilized the online research database commonly known as “Westlaw” for the purposes of conducting legal research; and

WHEREAS, Westlaw is provided by West Publishing Corporation, aka Thomson Reuters, aka Thomson Reuters – West; and

WHEREAS, circumstances dictate that a new contract concerning the utilization of Westlaw by the County Attorney is needed;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman, upon approval of the County Attorney, is hereby authorized to execute a contract on behalf of the County with West Publishing Corporation, aka Thomson Reuters, aka Thomson Reuters - West for the provision of Westlaw to the County Attorney, upon the following material terms: Minimum Term and Charge – 3 years @ $205.96 per month for the first year, $212.14 per month for the second year and $218.50 per month for the third year, as well as execute all other appropriate and necessary documents related to such contract; and be it further

RESOLVED, that the County’s general liability insurance requirement is hereby waived with respect to said contract; and be it further

RESOLVED, that copies of this resolution be given to the County Attorney.
To: Government Operations Committee
From: Bob Brechko, Rob Schwarting
Date: July 1, 2021
Subject: Monthly Report to be reviewed July 2021 Meeting

State Legislative Update: New Election Law continues to

Issues of significance or needing to be resolved:
1. Resolution to receive funds from NYS to defray costs of Early Voting
2. Resolution to receive funds from NYS to defray costs of Technology, Innovation and Election Resources
3. Resolution setting pay rates for various part time Elections employees
4. NYS Senate hearing August 5th in Monroe County to inform the Senate Elections Committee on small county issues with various issues with elections and proposed legislation. The state association of Election Commissioners is drafting bipartisan talking points. Our specific interests are three. Addressing the need to separate the issues in bigger downstate counties from the rural, small and mid-sized upstate counties. Early Voting is an inefficient, costly program. And, we wish to defend the Bipartisan administration of Elections as the best way to safeguard integrity of elections.

July Objectives Achieved:

- Enrolled Deputies and Commissioners in the Commissioners’ Association Conference in Albany.
- Completed certification of the Election to the state, post final results, adjust the candidate list for the November General Election
- Provided the state Campaign Finance Enforcement Unit the updated names and contact information for the candidates.
- Continued with reduced staffing hours to save part time hours for the fall election
- Started transition to a new voter registration system. Phase 2 to start in September.
- Acquired secure storage hard drives per cybersecurity remediation plan
- Per cybersecurity remediation plan, collaborated with IT for the segmentation of election’s electronic data from the rest of the county and installed new switches.
- Investigated costs of system upgrades, replacements or long term maintenance and repair insurance.
- Imbedded justifiable capital and operating expenses in two NYS grants for system upgrades that will reduce future capital expenses. Prepared contracts for approval
- Acquired GIS files that show voter distribution, maximum and mean travel distances for various poll site configurations
• Updated annual recertification training to include more hands on voter support processes. This will be a continuing process for the remainder of the year.

• Continued updating Election Inspector manuals to reflect procedures mandated by changing state laws (approximately 1/3 of the pages). Completion target is September 1st.

• Continued to review expenses and completed the first draft of the 2022 operating budget. New state laws and Propositions to change the Constitution that are on the November ballot make budget forecasting uncertain.

• Met with the consultant to prepare for GIS based analysis of voter distribution across the county as a start in planning voter poll site changes. Confirmed that we can test various economizing measures.

August Objectives:

• Prepare questions for Commissioner’s roundtable discussions, for State officials, and for various service vendors and attend the Summer ECA Conference in Albany.

• Complete Phase I change over from our Voter Registration programs (NTS TEAM) to SUITE. And train staff on the new SUITE time saving procedures for registration and documentation of Absentee Balloting. The new system anticipates the 2023 implementation of a system that allows voters to monitor the progress of their Absentee Ballot from request to casting.

• Start ordering equipment and software to increase the speed and flexibility of the BOE in handling Absentee Ballots and Early Voting Ballots. While these purchases are in anticipation of pending changes in Election Law, they also reduce the size of the capital replacement in 2023.

• Start discussions with the Towns and political committees about Election District consolidations within the existing poll sites. It has the future benefit of reducing Election Day staff and supporting hardware. The BOE will work with the party committees as they adjust their bylaws concerning representation ratios in the towns.

• Start discussions with and support of the appropriate committees regarding redistricting.

• Consult with IT and adjust the BOE operating budget for special software maintenance and for consultant support of third party security monitoring.

• Monitor Election Inspector completion of mandatory training subjects

• Assign Election Inspectors to election activity teams (Early Voting, Election Day, Absentee Ballot casting, mandated machine audits and mandated ballot hand counts) The required procedures keeps expanding as the State Legislature tries to demonstrate safe, secure elections to a skeptical public.

• Complete revision of forms and procedures, prepare training guide for distribution. Prepare certification training curriculum and rewrite examinations.

• Schedule returning Election Inspectors for September training and schedule new Inspector training in October.

• Operate with reduced staff to conserve payroll for the fall election cycle and take vacation days.
Attachments:

1. Resolution to receive funds from NYS to defray costs of Early Voting
2. Resolution to receive funds from NYS to defray costs of Technology, Innovation and Election Resources
3. Resolution setting pay rates for various part time Elections employees
4. Report on Redistricting

REDISTRICTING

August 1, 2021

Critical Timing:
Every decade in the years ending with a 1, Congressional, State Senate and State Assembly districts are adjusted to reflect the Census of Population from the previous year. This is a political process undertaken by the state legislature. Unlike other years, in 2020, the legislative bodies legislated a bipartisan committee of non-political, technical directors and charged them to recommend a plan by 1 January 2022. If the plan is not acceptable it can be amended and resubmitted by the committee. Should the second plan fail, it will be amended by the legislative bodies. A two-thirds vote is required.

An acceptable state plan must be in hand by February 28th so that candidates for state and federal offices can print and circulate petitions. The same deadline applies to redistricting decisions by the county and the local board of elections.

Also on February 28th, party affiliation changes by voters is suspended until after the primary in June, and the lists of voters for the annual notices of polling sites are set. Such lists determine the number of signatures required by candidates, etc.

Congressional District
Based on the Census of Population, some districts require rebalancing, and as a State, NY may lose one or two Congressional Representatives. As a small boundary county this will potentially affect us. In the past, we have flipped between a district along the southern tier and a district to the north. Potentially, all of the more rural Finger Lakes may be combined into cohesive representative district. There are various other aggregation models, mostly ones that secure a political advantage for one party or the other.

State Assembly, Senate and Judicial Districts
Yates County has been lucky in that the entire county has fallen in one State Assembly or Senate District. A Senate District is normally assembled from intact Assembly Districts. Our Assembly District could be assigned to a new Senate District. We can be joined north toward Canandaigua, west toward Corning and Alfred or east toward Ithaca or Elmira. Ultimately, like other counties, Yates could be split between three Assembly Districts, and possibly two Senate Districts. Judicial Districts are the largest of the three, looking more like State environmental and economic zones. Typically, judicial zones do not attract a lot of attention. From a professional perspective, judges from urban areas tend to dominate the Judiciary.

County Legislative Districts
These districts are determined by Yates County utilizing various locally important models and criteria. As with all districting efforts, the intent is to have balanced representation on the County Legislature, based on the Census of Population. Immigration, emigration and family size could potentially redistribute persons differently from 2010. Population is found in different census tracts, which are then aggregated into villages, cities and towns.
An Election District is a recognizable aggregation of population and convenient to use to fine tune representations. Election District boundaries can be adjusted slightly to contain complete census tracts; although it is not common and requires access to basic census data. Election Districts, as was done in 2000, can be separated from one Legislative District and assigned to an adjacent one.

**Sequence of next steps**
The Legislature will either reaffirm or reshape its Legislative Districts. It can start as soon as the Census of Population is published at the town level. Finer adjustments are possible as soon as the census tract statistics are available.

Other than commenting on draft plans by the State Redistricting Commission, there is little that the county can do. Various hearings will be scheduled, with the first for Yates County to be August 12th at a place in the Finger Lakes and Western New York.

**AUTHORIZE CHAIRMAN OF LEGISLATURE TO SIGN TECHNOLOGY, INNOVATION AND ELECTION RESOURCE GRANT CONTRACT**

CONTRACT # BOE01-T004400-1110000

WHEREAS, the New York State Board of Elections has allocated certain State funds for reimbursement of certain Election Technology, Innovation and Resource related expenditures; and

WHEREAS, the Yates County Board of Elections desires to appropriate and spend $21,321.00 for the purposes set forth;

NOW, THEREFORE BE IT RESOLVED, that following approval by the County Attorney, the Chairman of this Legislature be authorized to sign the contract to use the appropriations through 1/27/2023; and be it further

RESOLVED, that a copy of this resolution be given to the Election Commissioners, and the Treasurer.

**AUTHORIZE CHAIRMAN OF LEGISLATURE TO SIGN EARLY VOTING EXPANSION GRANT CONTRACT**

CONTRACT # BOE01-T004458-1110000

WHEREAS, the New York State Board of Elections has allocated certain State funds for reimbursement of certain Early Voting related expenditures; and

WHEREAS, the Yates County Board of Elections desires to appropriate and spend $16,140.00 for the purposes set forth;

NOW, THEREFORE BE IT RESOLVED, that following approval by the County Attorney, the Chairman of this Legislature be authorized to sign the contract to use the appropriations through 1/28/2022; and be it further

RESOLVED, that a copy of this resolution be given to the Election Commissioners, and the Treasurer.
ESTABLISH PAYMENT FOR ELECTION WORKERS
(Election Inspectors, Voting Machine Inspectors, Chairpersons, Election Coordinators, Election Auditors)

WHEREAS, the New York State Election Law reflects that the Board of Elections shall appoint, and at its pleasure remove, clerks, voting machine technicians, custodians and election inspectors, fix their number, prescribe their duties, fix the titles and rank and establish their salaries within the amounts appropriated therefore by the local legislative body (EL 3-300)

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Election Commissioners, that the Election Inspectors be compensated as Part Time Non-Union Employees at a rate of $15.00 per hour for Primary, General and Special Elections, Election Inspectors acting as Chairperson shall receive $17.50 per hour for Primary, General and Special Elections, and be it

RESOLVED, that Election Inspectors who attend the required yearly training session conducted by the Election Commissioners shall be paid and will receive $15.00 per hour for each training session they attend in the County. No travel allowance will be paid for this training.

RESOLVED, upon the recommendation of the Election Commissioners any Election Worker who is assigned (not voluntarily) to travel outside of their town, shall be paid at an additional rate of $1.00/hour for that assignment and be it

RESOLVED, those Poll Site Workers who are assigned to assist in other duties necessary to carry out the Election will be compensated at the rate of $16.00 per hour. Mileage will not be paid for those duties if performed within the county unless those duties require delivering election materials and at which time mileage will be paid only if a County Vehicle is unavailable, and be it

RESOLVED, that the Election Coordinator and Election Operations Assistant pay rate shall be $17.50 per hour, and

RESOLVED, that a new position of Election Auditor and Voting Machine Inspector are established with a pay rate of $16.00 per hour,

BE IT RESOLVED, that all part time Election worker positions are subject to County annual rate increases if given,

RESOLVED, that a copy of this resolution be given to the Election Commissioners, the Treasurer, and the Personnel Office.
Government Operations Report
August 2021

Watershed Inspection:
District staff have conducted 220 inspections to date in the Towns of Barrington, Jerusalem, Milo, Torrey and the Villages of Dresden and Penn Yan. We anticipate completing 500 inspections in 2021.

Hydroseeding:
Taking advantage of the great weather and moisture, District staff have been very busy with hydroseeding projects, we have applied 73 loads of hydroseed to 29 sites. On average, we apply 60 loads of hydroseed in a typical season. Seeding will most likely pause during the month of August and resume with

Stormwater Recommendations
District staff have been very busy assisting landowners and highway departments with drainage issues following the recent storm events. Assistance comes in the form of onsite technical recommendations, hydrology calculations to determine volumes during runoff events and NYSDEC and Army Corps permitting assistance. Staff have responded to over 50 storm damage site visit requests in the month of July.

AEM-Agricultural Environmental Management:
The following article was published in the Seneca Lake Pure Waters newsletter:
In the early spring of 2021, the Yates County Soil & Water Conservation District was able to construct two stormwater retention basins on a piece of farmland in the Seneca Lake Watershed. Due to today’s frequent and unpredictable rainfall events, a section of farmland had been experiencing erosion and flooding issues. This farmland is treated well with good management practices including strip crops, cover cropping, and reduced tillage practices but was still experiencing issues. A watershed analysis was completed of the area to determine an effective strategy to deal with the issues on the farm. The end result was to install two separate retention basins, commonly referred to as Water and Sediment Control Outlet Basin’s. These basins have been constructed for many years around the watershed and are a proven useful management practice. These projects allow the water during large events to store in a constructed basin and slowly be released underground through plastic drainage tile. This is a good management practice for the farm and watershed. The basins
are strategically placed in the landscape to allow for the most water storage capacity. The basins take the peak flow of water, store it, and slowly release which reduces downslope flooding and erosion. Approximately 2,700 feet of 6” plastic drain tile and 600 feet of 4” plastic drain tile were needed to outlet the water from the basins to a downslope stable area. The basins were constructed in the middle of farmland so extra sloping work was completed to keep the loss of farmland to a minimum. Over 1,300 cubic yards of soil were moved. After construction, only 0.3 acres of farmland were lost for the basins and the farm has seeded those areas to a wildflower mix for beneficial insects. This project was made possible through funding by the Finger-Lakes Lake Ontario Watershed Protection Alliance.

Before- Erosion

Tile Outlet Installation
Cornell Cooperative Extension of Yates County

July 2021 Activities Report

Yates CCE: Agriculture/Horticulture Educator Report June/July 2021 (on vacation July 12-July 26)

Calls/Emails:
- Plant identification
- White mold of garlic
- Botrytis in garlic
- Bean disease identification (2)
- Lawn weed identification
- Large-scale poison ivy management
- Gypsy moth questions
- Flower identification
- Bioswale/rain garden installation to control road run-off
- Insect identification

Site visits:
- June 23 and July 1- Camp Cory
- July 2- Cobblestone Springs Retreat visit
- July 2- Shakar farm visit

Workshops, publications, and projects:
- June 26- Lost ladybug Project presentation and 9-spotted ladybug release
- Yates County Farm Update- published 6/25, 7/2, 7/9, 7/16
- Gardening Matters Summer Edition published 7/8

Trainings and webinars of note:
CLCPA Policy Update 2-Methane and Climate Warming and Implications for the NYS Livestock Industry [June 28]

Community/Partner Meetings:
Dundee Food Distribution meeting [June 28]

Projects in the Pipeline
July
Container Garden Kit distribution (main distribution at Yates County/ ProAction food distribution July 23)
On vacation July 12th-26th
OFRRs scheduled for July 26th and 27th (both in Yates County)
August

OFRRs scheduled for August 18 and 24
Regional Master Gardener training- Wednesdays online from 8/8 to October (presenting and facilitating)
FSMA training in Seneca County with the Cornell Vegetable Program August 11

Youth & 4-H Monthly Report

Webinars/Trainings – Covid 19 and 4-H Summer Programming (6/23), CCE Risk Management (6/24), 4-H Professional Development with State Club Management Specialist (6/24), CCE Impact Webinar (7/15)

In Person Programming

- June 20th – Dog Obedience – 4 youth
- June 22nd – Dundee Library Ice Cream (Dairy Month) – 4 youth, 3 adults
- June 26th – 4-H Geo-Caching in Watkins Glen – 8 youth, 6 adults
- June 30th – 4-H Rabbit Clinic – 9 youth, 8 adults
- July 7th – Dundee Library – Rabbit Science – 1 adult
- July 9th – Pullorum Testing – 3 youth, 3 adults
- July 12th – Geo-Caching on Ontario-Pathways – 6 youth, 4 adults
- July 16th – Branchport Library – Rabbit Science – 1 youth, 1 adult
- July 16th – 4-H Dairy Show – 3 exhibitors (up 2 from last year)
- July 16th – 4-H Rabbit Show - 5 exhibitors (same number as last year, but with 2 new exhibitors)

Upcoming:

- June 26th – 4-H Exhibit Hall Judging
- June 28th – 4-H at Rainbow Junction – Stepping Stones
- July 30th – PY Library – Rabbit Care Program
- July 30th – 4-H Goat Show
- July 31st – 4-H BBQ at Oak Hill
- August 4th – Dundee Library – Animal Senses
- August 6th – PY Library – Animal Senses Program
- August 8th – 4-H Dog Show
- August 9th – 4-H Poultry Show
- August 11th – 4-H Family Fun Night
- August 13th – Branchport Library – Animal Senses

On-Line Programming

- June 30th – 4-H Teen Meeting – 1 teen. Planning for a Teen Group Can and Bottle Drive for the Yates County Hope Walk

Project Kits/Subscriptions

- Summer Boredom Buster Kits – 16 Families, 29 Youth

Publications

- E-blasts sent to 4-H families and partners on 6/17, 6/25, 7/1, 7/15
- Extension Corner Article – Lessons Learned from 4-H Alum
TANF Monthly Report

New Families:

Families- **2 enrolled** July 21 (in the partnership with Connie Glover/ Keuka Housing Council, Inc.) with a potential 2 more

Total Families:

A total of **6 families** have completed the TANF Life Skills program, effective June 30.

**2021 Graduated families**-

5 of 6 have asked to receive any new resources, info, and general check ins.

1 family obtained her driver’s license and is figuring out how to get a car.

1 family has obtained different employment with more hours.

1 family is exploring possible housing opportunities through Keuka Housing Council, Inc.

**2020 Graduated Families [4] with program completion but have asked to receive information and new updates**

- 4 Families – info re the garden seed kits. [texts]
- 1 Family – Milly’s pantry school student supplies give away info [email]
- 1 Family - Milly’s pantry school supplies eligibility [call]

Community Outreach:

- 25 updated program flyers and 75 Hiking Guides given to Healthy Families staff for distribution for both Ontario and Yates County Community Baby Showers. To be held at the end of July.
- 20 Hiking Guides to Workforce Development for general distribution.

Natural Resources Report  [July 2021]

**Land Based Invasive Species**

- **Gypsy Moth**- the caterpillar stage is completed. Moths are prevalent, but are not feeding on trees or foliage.
- **Spotted lantern Fly**- no sightings locally. Next phase of treatment to eradicate Tree of Heaven underway in Ithaca.
Starry Stonewort Program

Rake tosses have been done in several areas, to assess the growth and prevalence.

The Keuka Lake Association has received a grant to implement a removal process.

Watercraft Steward Program

- Three stewards have been hired and are working at the State Park, Penn Yan Outlet and Hammondsport location.

Hiking Guide Distribution

320  Keuka State Park
160  Yates Community Center
160  Chronicle Express
120  Our Town Rocks
120  Yates County Health Department/Yates Sheriff’s Office
  80  Martin Cycles
  20  Yates County legislature
  40  Glenora Winery
  70  Healthy Families
  20  Town of Milo Office
  20  Dundee Cancer Prevention Program
  20  Yates County Workforce Development
  20  Shoreline Rentals
  16  Boredom Buster Kits
  10  Town of Benton
  10  USDA Farm Service
Cornell Cooperative Extension
Cornell Vegetable Program

1. Carrot and table beet plant growth regulator studies with Dr. Sarah Pethybridge (plant pathologist) from Cornell AgriTech. These are to control root size [market preferred] so the crop can be held in the field longer before harvest.

I am working with Dr. Sarah Pethybridge, our plant pathologist at Cornell Agritech in Geneva, and her graduate student Pratibha Sharma to continue to improve and ground-truth a weather forecasting system to predict the occurrence of Cercospora leaf spot in table beets in New York.

We adopted a sugar beet forecasting system for use in table beets in New York. It is accessible on the NEWA website (new beta version). This advises them on the risk for infection and along with field scouting procedures we have developed, growers can make a decision on whether to apply a fungicide. We want to avoid unnecessary sprays because of cost and the fact that the fungus has developed resistance to some of the commonly used products.

We are scouting fields in Genesee County (MY-T Acres, L-Brooke Farms), Yates County (Tomion Farms), and Wayne Co. (Williams Farms) to help ground truth the forecasting model.

You can access this site for yourselves at https://dev.newa.cornell.edu/beet-cercospora-leaf-spot. Please note that this is on the new beta version of the NEWA website. You can download a copy of the CLS DSS manual (or contact me directly for a copy). Julie R. Kikkert, Ph.D.

Extension Vegetable Specialist and Team Leader

Harvest New York
Small Fruits Extension Specialist Digs Right In

Anyा Otutu joined Harvest NY as the Small Fruits Extension Specialist in June.

“I have been learning about how growers incorporate small fruits and berries into their farm operation. While there is a lot of diversity between farms and individual growers, I’ve noticed that most growers have interest in:

- pruning and renewal options for overgrown berry patches
- differences between cultivars and cultivar selection
- weed management

My background is in strawberry production and food chemistry. I studied very minor fruit crops (such as paw paws and honeyberries) during my graduate studies and am excited to see them in cultivation across New York State.

For this position, I will be contributing to the Cornell Berry Blog and managing the Berry Diagnostic Tool. I am very interested in using photos and illustrations to convey agricultural information and hope to find ways to make additional educational images for these web resources.”

New Lead Trainer for the Produce Safety Alliance

CDC estimates that 48 million people get sick from a foodborne illness each year. In addition, the establishment of the Food Safety Modernization Act in 2011 requires farms and food businesses to adhere to food safety standards. Over the years, Harvest NY has continuously supported our agriculture industry in food safety. This includes providing educational training and working with farmers and food businesses one-on-one.

In 2017, Harvest NY Agriculture Business Development and Marketing Specialist Lindsey Pashow attended a Train-the-Trainer program for the Produce Safety Alliance in Kansas. It was a 2-day program to educate vegetable and fruit farmers on the Food Safety Modernization Act for the Produce Safety Alliance (PSA) and train educators on the material to inform farmers. Once completing the 2-day training, educators can serve alongside a PSA Lead Trainer as a Trainer. Over the past 4 years, Lindsey has served as a Trainer and helped with more than 10 trainings across New York, attended by 500+ people. In Fall 2020, Lindsey applied to become a Lead Trainer for the PSA. She received the Lead Trainer certificate in June. This will allow her to lead PSA trainings in the future. Special thanks to the Northeast Center of Advance Food Safety for providing the funds to enable Lindsey to become a Lead Trainer.

Berry Production

AG Business Development

Cornell Cooperative Extension | Harvest New York

HarvestNY.cce.cornell.edu
Finger Lakes Vineyard Update
Finger Lakes Grape Program
July 21st, 2021

IPM (continued from pg. 2)

Spotted Lantern Fly Update

First off, we haven’t had any new areas with egg masses found in the Finger Lakes this year, so that’s good. Work has continued around the Ithaca area where the adults and egg masses were found last year, including removing trees where the original masses were located. What they are finding as these trees are removed is that egg masses were laid atop a hill where they are visible to inspectors on the ground (20-30’+ up), and which explains why they are finding some nymphs in that same area this year. It sounds like there are not many, and there is a continuing effort to monitor for SLF nymphs in that area. Ag & Markets is hopeful about keeping that particular population from spreading right now.

The SLF story in New York is mostly near the city. During an update yesterday from Ag & Markets, we heard that SLF is now in all 5 boroughs of New York City, as well as a few nearby areas like Westchester and Sloatsburg. They aren’t to the level of major infestations like in many parts of southeast Pennsylvania, but they are present (i.e., adults and egg masses found last year).

The challenge with SLF, of course, is that it incredibly good at hitchhiking on many different vehicles and materials and establishing in new regions. That’s how the population in Ithaca got there, and very likely how it will arrive closer to more of our vineyards in the near future. So now is the time to be educating vineyard and cellar workers, tasting room staff, and anybody else working in our local vineyards and wineries about how to identify both the nymph and adult stages of SLF, and who (whom?) to contact if a suspected SLF is found.

In both New York City and southeast PA, it sounds like the populations there are in the final nymph stage and starting to emerge as adults. This means that commercial vehicles or visitors to the Finger Lakes from these areas could potentially be bringing adult SLF up here on their vehicles. Commercial vehicles that travel through these areas are supposed to be inspected before they leave quarantined areas like these. If you have suppliers or shippers who are doing so, please ask them to be sure their vehicles are inspected before leaving. You can find more information about the quarantine requirements at https://extension.psu.edu/how-you-can-comply-with-the-spotted-lanternfly-quarantine-regulations.

We will be keeping up to date on new findings and information about SLF and will communicate them with the FLX industry as they become available. I have included the most recent version of Penn State’s bulletin on SLF Management in Vineyards in this week’s Update. Here are a few additional SLF resources to explore:

- StopSLF.org – great site that pulls together resources from several sources, including Penn State.
- Penn State SLF Website – Penn State has been leading the effort on research and outreach about SLF. Their website has great resources for both commercial operations and the public.
- NYS IPM Program SLF Website – Resources that are a little more NY State focused.
CCE Yates is part of a program work team for Cornell Cooperative Extension. The group is amassing educational resources to provide counties, town/planning boards information to make informed decision on solar leasing and site selection, in consideration of prime agricultural farmland preservation.

Presentations to be scheduled with Town Boards
- Benton July 14
- Jerusalem August 18

Dundee Food Coop Feasibility Project

Internship Project: Survey Design and Data Collection [Part II]

- Survey numbers to Date: [392]
  - Paper [222]
  - Online [170]
- Collection Ends: July 30
- Preliminary Report: End of August

Finger Lakes Farm Country

- Fertile Ground for Exploration promo campaign
  - I am pleased to announce the premier of the Finger Lakes Farm Country 1 minute “Fertile Ground for Exploration” promo video.

  - We will begin integrating this video into the existing Fertile Ground for Exploration digital campaign which drives traffic to the website and awareness of Finger Lakes Farm Country. We will also be getting 3, 15 second promo videos which we are working on right now. Stay tuned for those in the near future.

- Keuka Wine Story [GVRMA Grant]
  - Steuben and Yates Collabo, focused on Local History/Innovation of the wine and grape industry on Keuka Lake, as a marketing focus for a promotional video.
    - Hunt Country
    - McGregor Winery
    - Finger Lakes Grape Program
  - Storyboarding completed in June: filming completed July 8th
  - Editing July/August
MEMORANDUM

To: Government Operations Committee

From: Tim Groth
I.T. Director

Date: July 29, 2021

Re: Report for July 2021

SUMMARY

- **Help-Desk calls**
  
  - In the month of June, the I.T. Help Desk took in 264 calls

- **I.T. Project Update Summary**
  
  - Enhancement to current Security information and event management (SIEM) solution
  - New Storage Area Network (SAN’s)
  - BOE Risk Remediation Project
  - Toshiba’s Managed Print Services
  - ArchiveSocial Solution Trial
  - DotGov (.GOV) Domain registration
  - Discussion on the Use of ZOOM moving forward on Monthly Committee Meetings

- **2021 Help Desk Tickets Quarterly Report**

- **Resolutions**
Project Updates

- **Enhancement to current Security information and event management (SIEM) solution**

  We finished the installation and configuration of the new SIEM solution and have actively been working with the vendor to refine the logging as needed.

- **New Storage Area Network (SAN’s)**

  The new SAN’s arrived in late July and we have started working with the vendor on initial configuration and installation preparation steps. We are also working with them on completely documenting and providing the final design of the new setup for us. The kick-off call with the project manager is scheduled for early August with a completion date by the end of September.

- **BOE Risk Remediation Project**

  We are continuing the work with addressing the items identified in the Grant Thornton Vulnerability Assessment with Entre Computer support. We finished migrating all of the BOE desktops, laptops, printers, and servers over into their own virtual network segment, but still have additional work to completely segment this VLAN. I have also started the process required to register a .GOV domain for the purpose of ultimately migrating the county email and the county website over to the new domain. This initiative was created by new Cyber Security regulations that are going to be signed into law by the New York State Board of Elections this month.

- **Toshiba’s Managed Print Services**

  I have been investigating and working with Toshiba Managed Print Services on a program that would save the county several hundreds of dollars each year and add additional services not currently available to us. They following are some key points to highlight.

  - Automated toner replenishment
  - High-quality toner and parts for your laser printers, regardless of brand
  - National on-site service
  - Convenient online portal for service requests and reporting
  - Proactive service monitoring
  - Immediately reducing printing costs
  - Simplifying procurement, budgeting, delivery, and service
  - Single point of accountability for service, supplies and billing

  Based on an analysis we ran with Toshiba MPS on actual printed pages from all of our “networked” printers and copiers, we are paying approximately 1300.00/month for toner alone without the added benefits/cost savings shown above. If we went with the MSP services, those same print jobs and copies would have only cost approximately 900.00/month, but would have also included printer break/fix along with auto toner ordering, delivering and billing which would in turn save the county on the labor hours from multiple departments for these tasks. My recommendation would be to move forward with this new offering and restructure the Central Copier budget to reflect the savings.
• **ArchiveSocial Solution Trial**

I have provided additional data to support the need for the County to move forward with my recommendation to purchase the ongoing service ArchiveSocial solution for the purposes of archiving all County Social Media and Website content data at a cost as follows:

- Social Media Archiving Subscription ($399/month) - Unlimited Accounts & Up To 3k Records Per Month – 4,788.00 Annually
- Risk Management Analytics Subscription ($199/month) – 2,388.00 Annually

• **DotGov (.GOV) Domain registration**

I am requesting to move forward with the registration of YatesCountyNY.gov as shown in the letter attached to my report.

• **Discussion on the Use of ZOOM moving forward on Monthly Committee Meetings**

I have provided the requested data on the Zoom attendance year to date for all of the monthly committee meetings (shown below) for discussion.

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Yates County, NY

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Subtotal (USD) $7,176.00
Tax (%) (USD) $0.00

Total (USD) $7,176.00
August 14, 2021

.Gov Domain Registration
c/o Verisign, Inc.
12061 Bluemont Way
Reston, Virginia 20190

To the .gov Program:

As Chairman of the Legislature for Yates County, I request that responsibility for the domain name YatesCountyNY.gov be delegated to my municipality.

In response to a new set of Cyber Security Requirements for Boards of Elections recently signed into law by New York State, section 6220.3 Cyber Security Program Requirements, sub-section (a)(14)(v) Email and Web Protections defines “Each Board of Elections shall utilize .GOV domains for email communications and web traffic to the extent practicable”. The goal of Yates County would be to initially migrate the county Board of Elections to the new .GOV with the remainder of the county email and website to follow.

In order to obtain and maintain YatesCountyNY.gov, Yates County will meet the general and specific requirements for federal agencies, found at https://home.dotgov.gov/registration/requirements.
The following will be listed as contacts for YatesCountyNY.gov, which Yates County will keep up to date in the .gov registrar.

**Administrative contact**
First Last Timothy Groth  
Title Information Technology Director  
Address 417 Liberty Street – Suite 2027 – Penn Yan, NY 14527  
Phone number (315) 531-3444  
Email address tgroth@yatescounty.org

**Billing contact**
First Last Douglas Paddock  
Title Chairman of the Legislature  
Address 417 Liberty Street – Suite 2126 – Penn Yan, NY 14527  
Phone number (315) 536-5151  
Email address dpaddock@yatescounty.org

**Technical contact**
First Last Frank Adams  
Title Network Admin  
Address 417 Liberty Street – Suite 2027 – Penn Yan, NY 14527  
Phone number (315) 536-5544  
Email address fadams@yatescounty.org

**Security contact**
Email address nocadmins@yatescounty.org

I understand that if I wish to retire YatesCountyNY.gov, I must submit a written request to registrar@dotgov.gov.

Sincerely,

Douglas Paddock  
Chairman of the Legislature
MANAGED PRINT SERVICES RECOMMENDATION

PREPARED FOR

YATES COUNTY

Prepared By: BARBARA LEMBO

Date Prepared: 6.15.21
At Toshiba, we are focused on helping businesses better control their productivity and profitability by delivering innovative imaging products and content solutions.

TOSHIBA AMERICA BUSINESS SOLUTIONS, INC. (TABS) is an independent operating company of Toshiba Corporation, one of the largest integrated electronics and electrical equipment companies in the world with more than 140,000 employees globally and annual sales surpassing $37 billion. TABS is a leading managed print and content solutions provider with experts that help organizations print smarter, improve workflow and communicate better.

Our current and future commitment is to continue to improve and enhance the functionality and capabilities of our digital imaging products and content solutions. Toshiba invests more than 6% of its annual revenue to Research & Development, and deploys a network of R&D centers around the world. In an average year, Toshiba Corporation is awarded more than 5,000 patents, many of which find their way either directly or indirectly into our multifunction office solutions products.

OUR MISSION
As a technology company, we go way beyond printing. We are a creative and nimble organization that empowers our people to do whatever it takes to help our clients succeed.

OUR VISION
Empowering new and better ways to deliver ideas and information.
WHAT IS TOSHIBA’S MANAGED PRINT PROGRAM?

It's everything…MPS is the art of consolidating a thousand complex parts to just a few simple ones. Everyone is trying to do more with less, Toshiba’s MPS has a proven process to partner with your organization to achieve your goals for your print environment.

• Through our assessment process, Toshiba will identify what is working for your organization’s print resources and what is not. We create a unique, all-inclusive solution tailored to you - keeping expenses, efficiencies, environmental concerns, and security exposure at the forefront.

• Of course, the end result is what matters most - gaining clarity and control of your printing and document environment in order to help your organization cut costs, boost productivity, and streamline workflows.

• Our engagement doesn’t stop there though. We view our partnership as an ongoing one. Assessing your current situation, optimizing new processes, and managing your printer fleet is just the start. As your needs change, we will continue to develop new ways to help you improve - assessing, optimizing, and managing these changes time and time again.
WHAT IS TOSHIBA’S MANAGED PRINT PROGRAM?

In today’s business climate, reducing and controlling costs is more important than ever. Many organizations overlook the cost of managing documents as an opportunity for savings.

Toshiba’s Managed Print Services is a true client-focused practice that incorporates everything from device management and maintenance of numerous brands to the supply of consumables. It addresses a commitment to decrease paper consumption and power use, while also eliminating waste.

Toshiba’s Managed Print Services provides outstanding service and keeps your operation running smoothly by including the following components:

- Automated toner replenishment
- High-quality toner and parts for your laser printers, regardless of brand
- National on-site service
- Convenient online portal for service requests and reporting
- Proactive service monitoring

We have saved companies up to 40% and streamlined their operations by:

- Immediately reducing printing costs – you pay one fixed cost-per-page price that includes toner, consumables, parts and service; you only pay for what you use
- Enhancing your investment in the equipment you already own
- Simplifying procurement, budgeting, delivery, and service for your output fleet
- Increasing control by providing a single point of accountability for service, supplies and billing

Adopting Toshiba’s Managed Print Services offers many benefits. It has yielded clients millions of dollars in annual savings while boosting performance.
WHY SELECT TOSHIBA

• Dedicated Account Management Team
• Service - Break/Fix on All Devices
• Supplies - Toner Auto-Delivered for All Networked Devices
• Reporting That Provides Transparency and Valuable Cost Savings Data
• Hardware Acquisition Strategies That Make Sense for Your Budget
• Simple Volume Management Across All Devices
• The Right Tools to be Successful!
FLEET MANAGEMENT

ANALYTICALLY INFORMED BUSINESS REVIEWS

Strategic Tactical Account Review

- Focus on performance achievement
- Enhancing MPS through data and shared practices
- Establishing actionable items views deliver measurable results and uncover optimization opportunities
FLEET MANAGEMENT

COLLABORATIVE ASSET MANAGEMENT

- Keep track of your fleet online for:
  - Accurate Billing
  - Accurate Supply Deployment
  - Accurate Technician Dispatch
FLEET MANAGEMENT

CLIENT PORTAL

- Real time service updates
- Initiate service calls
- Track supply orders
- Review volume trends

Access To Your Fleet Data At Your Fingertips!
## Current State Analysis

<table>
<thead>
<tr>
<th>Pool</th>
<th>Cost Per Page</th>
<th>Monthly Allowance</th>
<th>Monthly Investment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black &amp; White Networked Printers</td>
<td>$.0165</td>
<td>50,205</td>
<td>$828.38</td>
</tr>
<tr>
<td>Color Local Printers</td>
<td>$.15</td>
<td>3,017</td>
<td>$452.55</td>
</tr>
<tr>
<td>Black &amp; White Local Printers</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Color Networked Printers</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Monthly Managed Print Services Investment</strong></td>
<td></td>
<td></td>
<td><strong>$1,280.93</strong></td>
</tr>
</tbody>
</table>

PRICING BASED ON STAPLES ON-LINE PRICING LESS 20%
## Managed Print Services Investment

<table>
<thead>
<tr>
<th>Pool</th>
<th>Cost Per Page</th>
<th>Monthly Allowance</th>
<th>Monthly Investment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black &amp; White Networked Printers</td>
<td>$0.0121</td>
<td>50,205</td>
<td>$607.48</td>
</tr>
<tr>
<td>Color Local Printers</td>
<td>$0.10</td>
<td>3,017</td>
<td>$301.70</td>
</tr>
<tr>
<td>Black &amp; White Local Printers</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Color Networked Printers</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Monthly Managed Print Services Investment**  
$909.18

MPS pricing includes all parts, consumables, labor/service, and OEM toner for printer fleet. Fleet management and ongoing business reporting is included for MFP and printer fleet under Toshiba's MPS program. Monthly volume allowances can be adjusted to reflect changes within the print environment during the business review process.
IMPLEMENTATION

- Agree to Partnership with Toshiba’s MPS Program
- Load FM Audit Tool for Auto Toner Replenishment/Meters
- Determine Asset Tags and Establish Help Desk Process
- Discuss Invoicing and Processing
- Schedule Walkthrough and Asset Tagging
- Go Live!
INTER-OFFICE CORRESPONDENCE

YATES COUNTY

TO: Ed Bronson, Chair
Legislators Government Operations Committee
FROM: Lois Hall, County Clerk
SUBJECT: Updates—County Clerk’s Office
DATE: July 29, 2021

STATISTICAL REPORTS

DMV transactions 2353 with fees for retention collected for June 2021, $18727.13 with $127,587.16 sales tax collected. COPRS Internet fees collected year to date $6408.65. County Clerk transactions 2996 and fees collected $247,401.03.

DMV

There was another incident in the office last week where court security had to be called.

There are still some issues with the computer systems and credit card systems on DMV side. This probably will be occurring as they update their systems.

Looking at the financial report for the DMV there is a negative figure in the Fees to State. Recently most customers now pay with a credit card not cash or check. All credit card monies are captured on the state level, leaving a negative balance for this office to transfer to the state for their fees due.

DMV monies collected are distributed to the County Clerk (12.7% of fees retained), State DMV fees and Sales Tax. State DMV fees are swept from the account daily by the state, 12.7% retention fees are given to the County Clerk, and the sales tax dollars are kept in the bank account to verify against the report at the end of the month and then sent to the NYS Sales Tax Department.

With most transactions being paid with credit cards, these funds cannot be distributed correctly on our end. At the end of June the state owed us $35,847.53. We contacted revenue accounting and have received the check allowing us to pay the sales tax we owed. For July there is already a negative balance.

CLERK

New York Department of State, Division of Corporations, is in the process of implementing an improved County Filing Download website. This system will contain all certificates of filing and paper certificates will no longer be sent. This should have gone live June 21, 2021. As of today this system is still inoperative.

To date we have 35 SCARS (Small Claims Assessment Review) petitions filed in this office. Final date for filing is July 31, 2021. Town of Jerusalem has the majority of filings. For the first time these SCARS petitions are available for viewing, online through our vendor IQS.
We are continuing to be busy with pistol permits (145), passports (13), courts (civil and criminal) and land recordings.
AMEND RESOLUTION 33-19
AWARD OFFICE SUPPLY BID (Long’s)

WHEREAS, the Clerk of the Legislature has been notified by Long’s Cards and Books that the price of copy paper has increase between 12 to 14%; and

WHEREAS, to avoid a loss, Mr. Long would like to ask that the pricing on the following items be increased;

<table>
<thead>
<tr>
<th>ITEM</th>
<th>Old price</th>
<th>New price</th>
</tr>
</thead>
<tbody>
<tr>
<td>CASMP2204CY  8 ½ X 14 legal canary paper (per ream)</td>
<td>8.94</td>
<td>11.97</td>
</tr>
<tr>
<td>SPR05121 thru SPR05127 8 ½ X 11 (per ream)</td>
<td>5.86</td>
<td>6.27</td>
</tr>
<tr>
<td>BSN36590 11X17 copy paper (per ream)</td>
<td>10.99</td>
<td>11.49</td>
</tr>
<tr>
<td>BSN36592 8 ½ X 11 3 hole punched (per case)</td>
<td>52.79</td>
<td>55.99</td>
</tr>
<tr>
<td>BSN36591 8 ½ X 11 copy paper (per case)</td>
<td>35.97</td>
<td>37.97</td>
</tr>
<tr>
<td>BSN36593 8 ½ X 14 copy paper (per case)</td>
<td>63.12</td>
<td>72.03</td>
</tr>
<tr>
<td>BSN62341 15 X 11 Green Bar Computer paper (per case)</td>
<td>63.97</td>
<td>67.20</td>
</tr>
</tbody>
</table>

NOW, THEREFORE BE IT RESOLVED, that the Yates County Legislature has approved the above amendment to the office supply bid; and be it further

RESOLVED, that copies of this resolution be given to all departments and Long’s Cards and Books.

CHANGE MEETING TIME OF THE SEPTEMBER LEGISLATIVE MEETING

WHEREAS, the Yates County Legislature holds their regular monthly meeting the second Monday of every month at 1:00 p.m.; and

WHEREAS, the September 13, 2021 Legislative meeting falls at the same time as the semi-annual New York State Association of Counties conference;

NOW, THEREFORE BE IT RESOLVED, that the Yates County Legislature will hold their September 13, 2021 monthly meeting at 9:30 a.m.; and be it further

RESOLVED, that copies of this resolution be provided to all Department Heads and the press.
This is to update you on the recent activity of the Personnel Office.

COLLECTION FOR AUGUST –

Shampoo and conditioner. The folks at the well have indicated men’s shampoo is not needed. You can drop off your donation at the Personnel Office.

RESOLUTION –

AUTHORIZE CHAIRMAN TO SIGN MEMORANDUM OF UNDERSTANDING (CSEA)

WHEREAS, the Director of Community Services has presented to the Human Services Committee justification for the position of Single Point of Accountability (SPOA) Coordinator to be full-time; and

WHEREAS, it is necessary to add the said position to the current CSEA collective bargaining agreement;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature is hereby authorized to sign a Memorandum of Understanding with the CSEA regarding the addition of the job title of Single Point of Accountability Coordinator to Group XV of the current collective bargaining agreement; and be it further

RESOLVED, that copies of this resolution be given to the Director of Community Services, CSEA Union President, CSEA Union Representative, Personnel Officer, County Administrator and County Treasurer.
**PERSONNEL OFFICE VACANCY REPORT**

**New hire orientation and paperwork processing for new hires takes roughly 2 hours per person**

### Vacancy Report

<table>
<thead>
<tr>
<th>Vacant Position</th>
<th>Account Number</th>
<th>Department</th>
<th>Personnel Status</th>
<th>Vacancy Start Date</th>
<th>Position Status</th>
<th>New Hire – Recent Activity</th>
<th>Current Staffing Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account Clerk Typist</td>
<td>A6010.51202</td>
<td>DSS</td>
<td>FT – 35 Hrs</td>
<td>6/18/21</td>
<td>DOH 8/2/21</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Account Clerk Typist</td>
<td>A6010.51202</td>
<td>DSS</td>
<td>FT – 35 Hrs</td>
<td>7/22/21</td>
<td>DOH 8/9/21</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Assessor</td>
<td>A1355.5XXXX</td>
<td>Real Property</td>
<td>FT – 40 Hrs</td>
<td>New</td>
<td>Vacant.</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Assistant DA</td>
<td>A1165.51057</td>
<td>District Atty.</td>
<td>FT – 35 Hrs</td>
<td>7/6/21</td>
<td>DOH 8/9/21.</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Assistant DA</td>
<td>A1165.5XXXX</td>
<td>District Atty.</td>
<td>FT – 35 Hrs</td>
<td>TBD</td>
<td>Recruiting.</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Assistant DA PT to FT</td>
<td>A1165.TBD</td>
<td>District Atty.</td>
<td>PT – 17.5 Hrs</td>
<td>12/31/21</td>
<td>Recruiting.</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Clerk of the Legislature</td>
<td>TBD</td>
<td>Legislature</td>
<td>FT – 40 Hrs</td>
<td>12/31/21</td>
<td>Recruiting.</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Conflict Defender</td>
<td>A1171.51642</td>
<td>Conflict Defender</td>
<td>PT – 17.5 Hrs</td>
<td>3/31/20</td>
<td>Vacant.</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Corrections Officer</td>
<td>A3150.51803</td>
<td>YCSO – Jail</td>
<td>FT – 40 Hrs</td>
<td>9/7/19</td>
<td>DOH 7/25/21.</td>
<td>1</td>
<td>31</td>
</tr>
<tr>
<td>Corrections Officer</td>
<td>A3150.51815</td>
<td>YCSO – Jail</td>
<td>FT – 40 Hrs</td>
<td>3/14/20</td>
<td>Contingent Job Offer.</td>
<td>0</td>
<td>31</td>
</tr>
<tr>
<td>Corrections Officer</td>
<td>A3150.51829</td>
<td>YCSO – Jail</td>
<td>FT – 40 Hrs</td>
<td>5/8/20</td>
<td>Vacant.</td>
<td>0</td>
<td>31</td>
</tr>
<tr>
<td>Corrections Officer</td>
<td>A3150.51824</td>
<td>YCSO – Jail</td>
<td>FT – 40 Hrs</td>
<td>4/22/20</td>
<td>Vacant.</td>
<td>0</td>
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</tr>
<tr>
<td>Corrections Officer</td>
<td>A3150.51812</td>
<td>YCSO – Jail</td>
<td>FT – 40 Hrs</td>
<td>TBD</td>
<td>Recruiting.</td>
<td>0</td>
<td>31</td>
</tr>
<tr>
<td>Correction Officer/Court</td>
<td>A3190.5XXXX</td>
<td>YCSO - Court</td>
<td>FT – 40 Hrs</td>
<td>New</td>
<td>Recruiting.</td>
<td>0</td>
<td>6</td>
</tr>
<tr>
<td>Correction Officer/Court</td>
<td>A3190.5XXXX</td>
<td>YCSO - Court</td>
<td>FT – 40 Hrs</td>
<td>New</td>
<td>Recruiting.</td>
<td>0</td>
<td>6</td>
</tr>
<tr>
<td>Deputy Sheriff</td>
<td>TBD</td>
<td>YCSO – LE</td>
<td>FT – 40 Hrs</td>
<td>TBD</td>
<td>Recruiting.</td>
<td>0</td>
<td>13</td>
</tr>
<tr>
<td>Deputy Treasurer</td>
<td>A1325.51121</td>
<td>Treasurer</td>
<td>FT – 35 Hrs</td>
<td>5/28/21</td>
<td>Recruiting.</td>
<td>0</td>
<td>6</td>
</tr>
<tr>
<td>ES Dispatcher</td>
<td>A3021.51706</td>
<td>YCSO – E911</td>
<td>FT – 40 Hrs</td>
<td>9/2/20</td>
<td>DOH 7/27/21</td>
<td>1</td>
<td>6</td>
</tr>
<tr>
<td>ES Dispatcher</td>
<td>A3021.51712</td>
<td>YCSO – E911</td>
<td>FT – 40 Hrs</td>
<td>5/25/21</td>
<td>Recruiting.</td>
<td>0</td>
<td>6</td>
</tr>
<tr>
<td>Recording Clerk</td>
<td>A1410.51250</td>
<td>County Clerk</td>
<td>FT – 35 Hrs</td>
<td>10/31/21</td>
<td>Recruiting.</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Secretary to DA</td>
<td>A1165.51109</td>
<td>DA</td>
<td>FT – 35 Hrs</td>
<td>6/28/21</td>
<td>DOH 7/6/21.</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td><strong>TOTAL:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>3</strong></td>
<td></td>
</tr>
</tbody>
</table>

**CURRENTLY RECRUITING**

(Applications are accepted on a continuous basis)

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Account Number</th>
<th>Department</th>
<th>Personnel Status</th>
<th>New Hire - Recent Activity</th>
<th>Current Staffing Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corrections Officers</td>
<td>A3150.51990</td>
<td>YCSO – Jail</td>
<td>Part Time</td>
<td>0</td>
<td>11</td>
</tr>
<tr>
<td>Corrections Officers</td>
<td>A3190.51981</td>
<td>YCSO – Court</td>
<td>Part Time</td>
<td>0</td>
<td>3</td>
</tr>
<tr>
<td>Deputy Sheriff</td>
<td>A3110.51985</td>
<td>YCSO – LE</td>
<td>Part Time</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Dispatcher</td>
<td>A3021.51986</td>
<td>YCSO – Dispatch</td>
<td>Part Time</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Marine PO</td>
<td>A3110.51995</td>
<td>YCSO – LE</td>
<td>Seasonal</td>
<td>0</td>
<td>7</td>
</tr>
</tbody>
</table>

**Currently Recruiting means the Personnel Office has advertised the position and is collecting applications. The above numbers take into consideration the anticipated vacancy.**