

**PUBLIC WORKS COMMITTEE AGENDA**  
**Location: Yates County Legislative Chambers**  
**Date: September 6, 2023 at 12:00 p.m.**

Join from a PC, Mac, iPad, iPhone or Android device:

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<https://us02web.zoom.us/j/89184377165?pwd=RC90eGhxaWhWZ0daNkM5bUJXVU9DZz09>

Webinar ID: 891 8437 7165

Passcode: 859050

Or One tap mobile:

+16469313860,,89184377165# US

+16465588656,,89184377165# US (New York)

Or join by phone:

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US: +1 646 931 3860 or +1 646 558 8656

Committee members: Dan Banach, Terry Button, Jesse Jayne, Patrick Killen, Bill Holgate

- Dan & Terry will do the audit this month
- Approve minutes of the August meeting
- Zoom Attendees
- Public Comment

**HIGHWAY: Doug Rapalee**

- Central Garage
- Traffic
- Administration
- Maintenance
- Capital
- Bridges & Culverts
- Landfill
- Snow & Ice
- Other

Resolutions:

- Authorize County Highway Superintendent to Reclassify Motor Equipment Operator (Light) Position
- Authorization for the Director of Finance to Process the Payment to New York State Electric & Gas (NYSEG) Upon Receipt of the Invoice for the New Natural Gas Main

**BUILDINGS AND GROUNDS: Joe Reed**

- Weights & Measurers
- Capital Projects
- CEC Grant
- Inspections

Resolution:

- Authorize Chair of the Legislature to Sign an Agreement with NYSERDA to Accept Grant Funds

**COUNTY ADMINISTRATOR: Nonie Flynn**

- Nothing to report

**Executive session if needed**

# HIGHWAY DEPARTMENT

August 1, 2023 – August 31, 2023

## CENTRAL GARAGE

- Central Garage use ...3,382 miles as of August 28th.
- 2024 Chevy Malibu (CG-12) has been delivered and put in service.
  - 2020 Chevy Malibu (CG-1) will be sold on Auctions International.

## TRAFFIC

- Completed balance of retro-reflectivity readings and analysis of road signage on various county roads.
- Additional lighting and signage at Havens Corners and Pre-emption Road.
  - Working on finalized quotes, coordination and generating purchase orders for new lighting and concrete bases.

## ADMINISTRATION

- New Highway/OES/Public Health Facility Project:
  - Fuel Island & Distribution System status
    - Punchlist review with C&S representatives held on August 23<sup>rd</sup>.
    - Awaiting multiple change order submissions from LaValley Brothers.
  - Highway/OES/PH Facility Project status
    - Mass excavation and removal of unsuitable/contaminated soils is on-going.
    - Removal of existing site storm line is complete. Oversight by C&S requested for removal/testing of contaminated soils as needed during removal.
    - Building pad is complete.
    - Salt barn is complete including interior paving.
      - C&S on-site on August 25<sup>th</sup> and 29<sup>th</sup> for punch list review of salt barn, site retaining wall and surrounding perimeter.
      - Establishment of substantial completion of salt barn for turnover to Yates County will be August 30<sup>th</sup>.
    - Excavation of new facility foundations and footings continues.
    - Installation of various site utilities and electric.
    - Forming, pouring & stripping of new facility footings and foundation walls.
    - Projected Building Steel delivery; October 2<sup>nd</sup>.
  - Status of NYSDOT Highway Access Permit
    - NYSDOT Highway Work Permit has been received.
    - Installation of new 24" NYSDOT Storm line from Route 14A to Fuel island has been completed.
  - New Facility & Fuel Island Cost Issues;
    - No Change Order Approvals this month.
      - See attached Change Order Log
      - See attached Allowance Authorization Log
    - Pending cost issues / Awaiting pricing;
      - See attached Pending Costs / Request for Pricing Log.
  - New Facility & Fuel Island Issues requiring PWC/Ad-hoc Committee discussion



- FEMA Flood Reimbursement Status;
  - Awaiting ACH payment of Class Z Admin costs; \$8,642.55, Project is now in closeout phase according to FEMA.
- 3391 Guyanoga Road Drainage Issues;
  - Working with multiple entities including the Town of Jerusalem to determine what, if any, work will be required by the County.
- Resolutions:
  - Authorization to Re-classify Motor Equipment Operator to Heavy Equipment Operator position.
  - Authorization to process NYSEG payment for New Natural Gas Main.

### **MAINTENANCE**

- Annual Road Striping activities completed.
- Continue roadside mowing of all county roads.
- Installation of new driveways on various county roads.
- Tree and brush removals on various county roads.
- Ditching on various county roads.
- Hydro-seeding on various county roads.

### **CAPITAL**

- Ditching on Italy Valley Road (CR18) for 2024 Capital project.
- Asphalt driveways on Ferguson Corners (CR2) and Bellona Station Road (CR8).

### **BRIDGES & CULVERTS**

- Sealing of various concrete bridge decks of county-maintained bridges.
- Additional Funding available to Yates County .... Projected to receive a total of \$1.95M (\$1.4M for construction) for the upgrades, replacement or reconstruction of a bridge(s);
  - Intent to proceed with deck replacement, new guiderail and miscellaneous upgrades to the Ferguson-Corners Road (CR4) bridge.

### **LANDFILL**

- Working on renewal of Discharge permit with the Canandaigua WWTP.

### **SNOW & ICE**

- Delivery of 1,540 tons of Salt into the new salt barn.

### **OTHER**

- Fire Alarm Installation at the Guyanoga Barn is complete Working on executing the required monitoring agreement.
- Emerson Road Radio Tower Driveway upgrades.



# Vacancy/Position Authorization Form

## COUNTY HIGHWAY DEPARTMENT

### Re-classify MEO to HEO position

Request Type:	<u>Position Reclassification</u>	Date Submitted:	<u>9/5/2023</u>
Reason Vacated:	<u>&gt;&gt;&gt;&gt;Select One&lt;&lt;&lt;&lt;</u>	Account Number:	<u>D5110-51450</u>
Date Vacated:	<u></u>	Last Fill Date:	<u>8/21/2023</u>
Position Status:	<u>Full-Time</u>	Appointment Type:	<u>Permanent</u>
Hours Per Week:	<u>40</u>		

### Budget

Fill Request Timeline:	<u>Immediately</u>	Temporary Position:	<u>No</u>
Salary of Incumbent:	<u>\$ 46,031.00</u>	Reimbursed by State or Federal Funds:	<u>No</u> <u>0</u> %
Required Base Salary:	<u>\$ 48,984.00</u>	Position Currently Budgeted For:	<u>No</u>
Maximum Fringe Benefits:	<u>\$ 10,411.00</u>	Union Position:	<u>Yes</u>

**Total County Cost: \$ 59,395.00**

### Detailed Justification

*What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.*

Note: In the 2013-2014 budget, we had 6 MEO's and 6 HEO's in the department. Currently, we have 9 MEO's and 4 HEO's. To have 3 crews performing various activities, we are running into situations where we do not have enough HEO's when you take into account vacation, comp, personal and sick time requests. We should ensure that the department has the correct balance of MEO's and HEO's to ensure we have the proper operators for the equipment to perform the required work activities. The expectation moving forward is that our new HEO's will have Class A licenses to ensure all equipment can be operated by these employees. Considering we are not adding a position, the added cost for this reclassification will be approximately \$3,600 annually based on the current employees STEP and elected benefits. There will be funds available in the 2023 budget to cover the cost of this increase for 4 months considering the retirement of a Working Supervisor in June 2023. This increase would then need to be added to the Highway 2024 Budget request, if approved.

**AUTHORIZE COUNTY HIGHWAY SUPERINTENDENT TO RECLASSIFY  
MOTOR EQUIPMENT OPERATOR (LIGHT) POSITION**

WHEREAS, the County Highway Superintendent through the position review process has identified the need to reclassify a Motor Equipment Operator (Light) position to a Heavy Equipment Operator position; and

WHEREAS, the estimated cost to reclassify the position, including fringe, shall not exceed \$3,600;

NOW, THEREFORE, BE IT RESOLVED, that effective September 11, 2023 the County Highway Superintendent is hereby authorized to reclassify a Motor Equipment Operator (Light) position to a Heavy Equipment Operator position; and be it further

RESOLVED, that Colby Olsen is hereby appointed as a Heavy Equipment Operator; and be it further

RESOLVED, that copies of this resolution shall be provided to Colby Olsen, the Highway Superintendent, the Personnel Officer, the County Administrator, and the Director of Finance.

**AUTHORIZATION FOR THE DIRECTOR OF FINANCE TO PROCESS THE  
PAYMENT TO NEW YORK STATE ELECTRIC & GAS (NYSEG) UPON RECEIPT OF  
THE INVOICE FOR THE NEW NATURAL GAS MAIN**

WHEREAS, Resolution #295-23 amended the Not to Exceed amount of funds to be expended for this scope of services to a total cost of \$1,220,001; and

WHEREAS, resolution #205-23 provided the Chair of the Legislature authorization to enter into an agreement with New York State Electric & Gas (NYSEG) for the installation of the new natural gas main along Havens Corners Road; and

WHEREAS, Yates County has been notified by NYSEG that once the design and routing along Havens Corners Road has been completed an agreement will be forwarded for review and execution; and

WHEREAS, Yates County has been notified by NYSEG that once the agreement is executed, NYSEG will provide an invoice for the total cost of the project which must be paid up front, in the full amount, before NYSEG will proceed with construction and installation of the new natural gas main;

NOW, THEREFORE, BE IT RESOLVED, that the Director of Finance is authorized to proceed with processing the payment due to NYSEG upon receipt of the noted invoice in an amount not to exceed \$1,220,001; and be it further

RESOLVED, that copies of this resolution be provided to the Director of Finance, the County Administrator, the Building Maintenance Supervisor, the Highway Superintendent, the County Attorney and the Chair of the Legislature.

		Original Contract	Revised Contract
<b>Contract #1</b>	<b>Sitework (DiFiore Construction)</b>	\$ 4,424,000.00	\$ 4,424,000.00
Resolution #200-23	Change Order SC-0?; Unsuitable Soils Removal	Resolution #315-23	\$ 300,000.00
			\$ 4,724,000.00
<b>Contract #2</b>	<b>Demolition &amp; Abatement (Sessler Environmental)</b>	\$ 259,000.00	\$ 324,000.00
Resolution #201-23			
<b>Contract #3</b>	<b>General Construction (Bldg. Innov. Group)</b>	\$ 8,627,169.00	\$ 9,293,084.00
Resolution #196-23	Change Order GC-01; Metal Roof Panel Deduct	Resolution #293-23	\$ (57,207.00)
	Revised Building Innovation Group Contract Value		\$ 9,235,877.00
<b>Contract #4</b>	<b>Plumbing &amp; Fire Protection (Lloyd Mechanical)</b>	\$ 1,386,000.00	\$ 1,464,100.00
Resolution #197-23	Change Order PC-01; Wash Bay Sump Basin	Resolution #292-23	\$ 8,483.00
			\$ 1,472,583.00
<b>Contract #5</b>	<b>Mechanical (Landry Mechanical)</b>	\$ 2,060,000.00	\$ 2,060,000.00
<b>Contract #6</b>	<b>Electrical (O'Connell Electric)</b>	\$ 1,920,500.00	\$ 1,936,900.00
Resolution #199-23			
<b>Fuel Island Contract</b>	<b>LaValley Brothers Construction</b>	\$ 1,611,023.00	\$ 1,611,023.00
Resolution #502-22			
<b>C&amp;S Engineers</b>	<b>C&amp;S Engineers Contract - Architectural &amp; Engineering Services</b>	\$ 900,000.00	\$ 900,000.00
Resolution #422-21	Additional A/E Services / T&MNTE	Resolution #154-23	\$ 129,684.00
2021 Leg Mtg.	Additional A/E Services / T&MNTE	Resolution #291-23	\$ 60,000.00
			\$ 1,089,684.00
<b>Watchdog Building Partners, LLC</b>	<b>Watchdog Building Partners, LLC - Construction Management Services</b>	\$ 570,500.00	\$ 570,500.00
Resolution #370-22			
<b>Special Inspections Consultant</b>	<b>SJB Services - Fuel Island Contract</b>	\$ 35,000.00	\$ 35,000.00
	Resolution #530-22		
	Amended Resolution #204-23		
<b>Special Inspections Consultant</b>	<b>CME Associates, Inc. - New Facility Contract</b>	\$ 125,000.00	\$ 125,000.00
	Request for Proposal advertised on March 22, 2023		
	Proposal Due: April 6, 2023		
	Resolution #203-23		

Account #	Account Description	Original Budget	Item Description	Approved Cost	Bal Budget
Contract #1 Allowance Authorization	Sitework (Allowance)	\$ 50,000.00			
	Resolution #343-23; Authorization of Allowance Allocations				
		SC-01	RFI #SC-002; Additional Underdrain at Southwest Parking Lot	\$ 15,424.00	
				\$ 15,424.00	\$ 34,576.00
Contract #2 Allowance Authorization	Demolition & Abatement (Allowance)	\$ 25,000.00			
	Resolution #343-23; Authorization of Allowance Allocations				
				\$ -	\$ 25,000.00
Contract #3 Allowance Authorization	General Construction (General - Allowance)	\$ 50,000.00			
	Resolution #343-23; Authorization of Allowance Allocations				
		GC-02	RFI #GC-002; Additional Snowguards requested by the County.	\$ 10,014.00	
		GC-03	Add OH&P to RFI #GC-002; Addt'l Snowguards.	\$ 1,502.00	
				\$ 11,516.00	\$ 38,484.00
Contract #3 Allowance Authorization	General Construction (Dumpster - Allowance)	\$ 25,000.00			
	Resolution #343-23; Authorization of Allowance Allocations				
				\$ -	\$ 25,000.00
Contract #3 Allowance Authorization	General Construction (Temporary Heat Allowance)	\$ 25,000.00			
	Resolution #343-23; Authorization of Allowance Allocations				
				\$ -	\$ 25,000.00
Contract #4 Allowance Authorization	Plumbing & Fire Protection Allowance	\$ 20,000.00			
	Resolution #343-23; Authorization of Allowance Allocations				
				\$ -	\$ 20,000.00
Contract #5 Allowance Authorization	Mechanical (Allowance)	\$ 20,000.00			
	Resolution #343-23; Authorization of Allowance Allocations				
				\$ -	\$ 20,000.00
Contract #6 Allowance Authorization	Electrical (Allowance)	\$ 50,000.00			
	Resolution #343-23; Authorization of Allowance Allocations				
				\$ -	\$ 50,000.00
Fuel Island Allowance Authorization	LaValley Brothers Construction (Allowance)	\$ 50,000.00			
	Resolution #343-23; Authorization of Allowance Allocations				
				\$ -	\$ 50,000.00
	<b>Total =</b>	<b>\$ 315,000.00</b>		<b>Balance =</b>	<b>\$ 288,060.00</b>



**Yates County Highway / Office of Emergency Services & Public Health Facility  
Pending Cost Issues / Request for Pricing Log**

**Fuel Island;**

1.	Add for Contaminated soil removal at electrical backboard	PENDING
2.	Add for Contaminated soil removal at existing fuel island	PENDING
3.	Credit for 4" electrical conduit not installed	PENDING
4.	Credit for asphalt paving not completed	PENDING
5.	Credit for the concrete pad not installed	PENDING
6.	Add for alternate IT switch requested by the County IT Department	PENDING
7.	Add/Deduct for upgraded Astragal time clock requested	PENDING

**New Highway/OES/PH Facility;**

1.	GC-003, Revisions to Casework / Millwork	PENDING
2.	EC-001, Power to Sump Pump in Wash Bay	PENDING
3.	PC-003, Waste to Water Hose Bib Deletions	OWNER/C&S
4.	PC-004, Revisions to Gas Piping Routing & Size	PENDING
5.	PC-005, Existing Building Gas Line Connections	PENDING
6.	SC-001, Additional Unsuitable Soils Removals (Resolution #315-23)	PENDING
7.	SC-004, Contaminated Soils Removals, Stock Piling from 24" Storm Line.	PENDING
8.	SC-005,, NYSDOT Entry Driveway Requested Revisions	PENDING
9.	SC-00?, IB-SC-01, Existing Building Gas Sleeve	PENDING

PUBLIC WORKS COMMITTEE MEETING  
9-6-2023

*BUILDINGS AND GROUNDS  
AGENDA ITEMS*

- 1- **Weights and Measures:** Please see the attached report.
- 2- **Capital Projects:** The Camera Project at the COB and CH is just about complete all cameras are installed and we are working on program setup.
- 3- **CEC Grant:** I have an agreement from NYSERDA that needs to be signed to accept the \$10,000 in grant funds for the charging stations in Benton. We discussed this in February at Public Works Committee. This is for Clean Energy Community participation point. I have included a resolution for your review.
- 4- **Inspections:** This month the PSB cooling tower was inspected and tested and the elevators has a 6 month inspection with no deficiency's found.

**AUTHORIZE CHAIR OF THE LEGISLATURE TO SIGN AN AGREEMENT WITH  
NYSERDA TO ACCEPT GRANT FUNDS**

WHEREAS, Yates County's participation in the Clean Energy Communities program has earned Yates County a grant award of \$10,000:00; and

WHEREAS, the Building Maintenance Supervisor has proposed using the grant funds to purchase two electric vehicle charging stations for the new County facilities in Benton Center.;

NOW, THEREFORE, BE IT RESOLVED, that upon the approval of the County Attorney, the Chair of the Legislature is authorized to enter into an agreement with NYSERDA to receive funds and expend them for the above aforementioned project; and be it further

RESOLVED, that said agreement will run from 8-8-23 to 8-8-26 for a total sum received of \$10,000; and be it further

RESOLVED, that copies of the resolution be given to the Buildings Maintenance Supervisor, Finance Director and County Treasurer.

