

## HUMAN SERVICES COMMITTEE AGENDA

**Location: Yates County Legislative Chambers**

**Date: September 8, 2020 at 3:00pm**

### NOTE:

- Maximum attendance at any meeting is limited to 50 persons.
- Considering 14 Legislators, the Clerk of the Legislature and the County Administrator, Public attendance will therefore be limited to 34 persons
- If it is desired to address the committee (or Legislature) it would be appreciated that the Clerk of the Legislature be contacted to assure that there will be capacity in the room. (Phone 315-536-5150 or email [chayes@yatescounty.org](mailto:chayes@yatescounty.org))
- Wear a mask when not seated.
- Wear a mask if not able to maintain 6 feet from adjacent persons (i.e – social distance)
- Attendance can also be by ZOOM; the login information is below

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join.

<https://zoom.us/j/98709827470?pwd=QIVrMmZ6d01ReGxhZ1dWSU1BcGhGQT09>

Webinar ID: 987 0982 7470

Passcode: 280216

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 646 558 8656 or +1 301 715 8592

Committee members present: Leslie Church, Ed Bronson, Terry Button, Carlie Chilson, Dick Harper, Bonnie Percy

Leslie and Dick will do the audit this month

Approve minutes of the August meeting.

Public Comment

**PUBLIC HEALTH:** Deb Minor

**PUBLIC HEALTH/PREVENTION PROGRAMS**

**COMMUNICABLE DISEASE**

- Rabies
- COVID-19 Update
- RESOLUTION: Agreement with HRI for ELC COVID-19 Enhanced Detection Grant
- RESOLUTION: Authorize creation and filling a temporary PHN position Immunization Program
- RESOLUTION: Agreement with NYSDOH for Supplemental Flu funding

**PERSONNEL**

- RESOLUTION: Fill vacancy Public Health Specialist or Public Health Nurse
- RESOLUTION: Fill vacancy Public Health Educator

**COMMUNITY SERVICES**

- Action Items: Appointments to Community Services Board Suicide Prevention Month

**SAFE ACT**

Fiscal

AOT

Program Reports

**VETERANS:** Philip Rouin

- Veteran Service Projects
- Personnel updates
- Statistical report
- Upcoming Veteran related events
- Claims settled

**OFFICE FOR THE AGING:** Zachary Housworth

- Program updates

**PUBLIC DEFENDER:** Steve Hampsey

- Statistical report
- Grant updates

**SOCIAL SERVICES:** Amy Miller

Resolutions and appointments:

- Enter into a contract with Rainbow Junction
- Re-appoint Amy Miller to the Youth Board
- Re-appoint Dan Condella to the Youth Board
- Re-appoint Kathleen Campbell to the Youth Board

Budget

Office of Temporary and Disability Assistance

Lost Wage Assistance Program

Youth Bureau

**COUNTY ADMINISTRATOR:** Nonie Flynn

Nothing to report

**EXECUTIVE SESSION . If needed**

**YATES COUNTY PUBLIC HEALTH**  
**Human Services Committee**  
**Background Information**  
**September 8, 2020**

**PUBLIC HEALTH/PREVENTION PROGRAMS:**

**Communicable Disease Control:**

**Rabies Clinic:**

A Rabies Clinic was conducted on Wednesday August 12<sup>th</sup> at the Potter Fire House from 6 to 7 PM. Those attending were asked to pre-register online to reduce the amount of time those attending had to be at the clinic. A total of 178 pets were vaccinated; 129 dogs and 49 cats. We are very appreciative of the assistance received from the veterinarians at Eastview Veterinary Clinic, the Potter Fire Department and our Medical Reserve Corps volunteers for a very successful rabies clinic.

**2019 Novel Coronavirus (COVID-19)**

At the writing of this report the department has received 61 positive test results and 7,661 negative results. Seven individuals are under an isolation or quarantine order as a result of either a positive lab test or being identified as a close contact, and 66 travelers are being monitored for their 14 day quarantine.

Local Health Departments have each been notified of additional COVID grant dollars that are intended to increase staffing capacity specifically for Case investigation, contact tracing, daily monitoring and coordination. These funds are 100% federal dollars and not subject to the 20% withhold that we are experiencing with other state dollars. The funds can be used to cover both salary and fringe and cannot be used for current staff as we are prohibited from supplanting. The award for Yates County is \$1,201,799; \$201,799 that can be used by the County and \$1,000,000 restricted for use by NYSDOH. We are requesting consideration to both accept this grant and to authorize creation of a new nurse position. (See Attached Vacancy Review form). This position would be a temporary appointment consistent with the grant period ending June 30, 2022. As we have done with previous nurse positions, we are requesting to fill with either a Registered Nurse or a Public Health Nurse based upon the most qualified candidate.

RESOLUTION: Authorize signature of an agreement with Health Research Inc. for ELC COVID-19 Enhanced Detection Grant in the amount of \$201,799 (with an additional \$1,000,000 restricted funding) for the period July 1, 2020 – June 30, 2022.

RESOLUTION: Authorize Public Health Director to create and fill a temporary full time Public Health Nurse position as a result of the ELC COVID-19 Enhanced Detection grant.

**Immunization Program:**

RESOLUTION: Authorize signature of an amendment to the agreement with the New York State Department of Health for the 2020-2021 IAP Grant for Supplemental Flu funding in the amount of \$13,566 for the period April 1, 2020- March 31, 2021.

**Personnel:**

As a result of a staff retirement in July we now have a vacant part time Account Clerk position. Two additional vacancies have occurred as a result of the retirement of our Public Health Educator on August 28<sup>th</sup> and the resignation of our Public Health Specialist to take a position in Ontario County. I am aware of the legislature's directive for a hiring freeze due to the current uncertainty of state funding and anticipated loss in sales tax revenue. However the

impacted positions are key to our department and provide essential services to the county. Leaving them unfilled even for a short period will affect our daily operations and put additional stress and workload on existing staff during an already busy and stressful time; especially as we approach the resumption of school and the onset of influenza season. In addition, both of these positions took part in the on-call rotation. Professional staff will now be on-call more frequently for the required 24-7 coverage that we must provide for rabies investigations, communicable disease investigations as well as the COVID-19 case and contact investigations and daily monitoring. If left unfilled, we will be in jeopardy of losing additional staff from burnout and difficulty in addressing our core public health duties. I respectfully request your consideration in refilling the positions of Public Health Educator and Public Health Specialist/Public Health Nurse. We will continue to postpone a request to refill the part time Account Clerk position. (See attached vacancies review forms).

RESOLUTION: Authorize Public Health Director to fill vacancy (Public Health Specialist or Public Health Nurse).

RESOLUTION: Authorize Public Health Director to fill vacancy (Public Health Educator).

#### **SIGN AGREEMENT WITH HEALTH RESEARCH INC. (HRI)**

WHEREAS, Yates County Public Health has received the New York State Department of Health ELC COVID-19 Enhanced Detection grant award of \$1,201,799; with \$201,799 available to the County and \$1,000,000 restricted for use by NYSDOH, and

WHEREAS, said grant period will be for the period of July 1, 2020 - June 30, 2022.

NOW THEREFORE, BE IT RESOLVED, that the Chairman is hereby authorized to sign an agreement with Health Research Inc. (HRI) for the period July 1, 2020 through June 30, 2022 for the ELC COVID-19 Enhanced Detection Grant and be it further,

RESOLVED, that a copy of this resolution be sent to the Public Health office, and the Treasurer.

#### **AUTHORIZE DIRECTOR OF PUBLIC HEALTH TO CREATE AND FILL A FULL-TIME TEMPORARY PUBLIC HEALTH NURSE POSITION**

WHEREAS, New York State Department of Health through Health Research, Inc. has awarded funding for Local Health Departments for increased capacity to conduct case and contact investigation with the majority of funding expected to support new personnel to strengthen case investigations; and

WHEREAS, the award to the Yates County Public Health Department is \$201,799 for the period of July 1, 2020 to June 30, 2022; and

WHEREAS, the funding shall be used to cover salary, benefits and equipment needed for the newly created position, as applying the funding towards an already established position is not allowable; and

WHEREAS, the Yates County Director of Public Health is requesting to create and fill a Full-Time Temporary Public Health Nurse position; and

WHEREAS, the estimated annual cost for Public Health Nurse is \$73,885 which includes fringe benefits; with the 100% reimbursement for the salary and fringe benefits there will be no cost to the County;

NOW, THEREFORE, BE IT RESOLVED, that effective September 14, 2020 the Director of Public Health is hereby authorized to create and fill a Full-Time Temporary Public Health Nurse position for a period not to exceed June 30, 2022; and be it further

RESOLVED, the incumbent appointed to the newly created position will be eligible for health and dental insurance, leave accruals and any other benefit a permanent full-time employee would receive; and be it further

RESOLVED, that copies of this resolution be given to the Public Health Director, Personnel Officer, County Administrator and County Treasurer.

### **SIGN AGREEMENT WITH NEW YORK STATE DEPARTMENT OF HEALTH**

WHEREAS, Yates County Public Health has received the New York State Department of Health IAP Supplemental Flu Funding grant award of \$13,566, and

WHEREAS, said grant period will be for the period of April 1, 2020 – March 31, 2021.

NOW THEREFORE, BE IT RESOLVED, that the Chairman is hereby authorized to sign an agreement with New York State Department of Health for the period April 1, 2020 through March 31, 2021 for the Supplemental Flu funding and be it further,

RESOLVED, that a copy of this resolution be sent to the Public Health office, and the Treasurer.

### **AUTHORIZE DIRECTOR OF PUBLIC HEALTH TO FILL VACANCY**

WHEREAS, a Public Health Specialist vacancy was created effective September 14, 2020 as the result of a resignation; and

WHEREAS, the Public Health Director is requesting that as a result of recruitment difficulty in previous years that she be authorized to fill the Public Health Specialist vacancy with the most appropriate title based on the candidates qualifications; and

WHEREAS, the Director of Public Health through the vacancy review process has identified the continued need for the position and is requesting the vacancy be filled with the most appropriate title based on the candidates qualifications; and

WHEREAS, the estimated annual cost for Public Health Specialist is \$70,772 which includes fringe benefits; with the 80% reimbursement for the salary only, the total cost to the County will be \$30,072; and

WHEREAS, the estimated annual cost for Public Health Nurse is \$73,885 which includes fringe benefits; with the 80% reimbursement for the salary only, the total cost to the County will be \$31,395;

NOW, THEREFORE, BE IT RESOLVED, that effective September 14, 2020 the Director of Public Health has the authorization to fill the current Public Health Specialist vacancy with a candidate

who meets the minimal qualifications for either Public Health Specialist or Public Health Nurse; and be it further

RESOLVED, that copies of this resolution be given to the Public Health Director, Personnel Officer, County Administrator and County Treasurer.

**AUTHORIZE DIRECTOR OF PUBLIC HEALTH TO FILL VACANCY  
(PUBLIC HEALTH EDUCATOR)**

WHEREAS, a Public Health Educator vacancy was created August 28, 2020 as the result of a retirement; and

WHEREAS, the Director of Public Health through the vacancy review process has identified the continued need for the Public Health Educator position and is requesting that the position be filled; and

WHEREAS, the estimated annual cost to fill the position is \$73,885 which includes fringe benefits; with the 100% reimbursement for the salary and no reimbursement for fringe benefits the total cost to the County will be \$20,772;

NOW, THEREFORE, BE IT RESOLVED, that effective September 14, 2020 the Director of Public Health is hereby approved to fill a Public Health Educator position; and be it further

RESOLVED, that copies of this Resolution be given to the Director of Public Health, Personnel Officer, County Administrator, and County Treasurer.

**COMMUNITY SERVICES:**

**Action Items:** Appointments to Community Services Board.  
Suicide Prevention Month Resolution

**SAFE Act:**  
2 reports received and investigated: 0 reported to DCJS:

**Fiscal:**  
Planning in place for the 20% hold on the 3<sup>rd</sup> quarter for OMH and OASAS funding (local assistance) OPWDD 20% hold information planning letter received (8/27/2020) and planning under way. Plans also have been developed regarding a full 20% reduction in state aid if that becomes necessary.

**AOT:**  
Current cases: 0 Investigations: 0

**Program: Suicide Prevention Coalition of Yates**

The WALK to FIGHT SUICIDE will take place at Keuka Park on Sunday October 4, 2020 from 12:00-3:00PM. The official name for this year is the “Yates County/ Finger lakes Out of Darkness Walk”

**Please support us on face book.** Teams are forming and donations can be made at [afsp.org/walk](http://afsp.org/walk).

Funding supports research on suicide prevention and local prevention efforts.

Efforts to reinstate the ongoing Youth Mental Health First Aid and Mental Health First Aid are under way with changes to the format and program. The new YMHFA version would be 4 hours on line along with a 2-hour self-study portion. The Director and others are completing the required 4-hour training to be certified to provide online training.

Program: Systems of Care:

Final grant programming has been completed and submitted. The actual start for the grant is November 1<sup>st</sup>, 2020. Under the grant the coordinators position is strengthened, each school district will have an assigned Health Home Care Manager trained in providing wrap around services for 12 high need children/youth, Dundee CSD is funded to add a behavioral specialist, Aspire Hope is funded to hire a family specialist and tasked to develop a family voice for the systems of care process, Our Town Rocks and the Living Well are funded to enhance access to care and treatment as single points of access in each village and surrounding communities. They will have capacity to assist and support access in partnership with community services, Funding will also be available to support to youth and two family members to be active with the Systems of care planning activities, finally Lakeview Health will be funded for a ½ time community trainer to enhance community and agency knowledge, skills and capacity to establish a successful Yates County Systems of Care.

Program: Crisis Intervention Training (CIT):

The Crisis Intervention work group continues to meet monthly to review and discuss the systems transformation effort in Yates County. The goal remains to divert behavioral health cases to the behavioral health system rather than law enforcement and the criminal justice system.

Planning for the official closure of the Soldiers & sailors Hospital inpatient psychiatric unit continue to move forward. Discussions between Law Enforcement and the Hospitals continue with new agreements and protocols being put in place. Broader discussions on the local impact on this change and efforts to mitigate consequences continue. Clarifications have also occurred regarding the future capacity and role of the Emergency Department (ED) at Soldiers and Sailors. The ED will continue to have a mental health professional available to assist the ED physician with Behavioral Health Cases that arrive in the ED.

**Columbia HEALing Communities Study:**

Study related activities include working with the Sheriffs department and Jail on support services for those leaving the jail, exploring data collection and the Mapping system for overdoses, discussing further development of the Medical Assisted Treatment (MAT) in Yates County including primary care settings, supporting efforts of the Yates Substance Abuse Coalition on education and prevention. There also has been a connection with the Regional Opioid Prevention efforts.

**Required Community Services Annual Plan:**

Planning this year was pushed back by the State until September and a specific survey was added focused on the shut down and the effect on our residents of all ages. We are working on that along with the usual prioritization of service need in the county. We are also completing a suicide community awareness assessment.

**APPOINT MEMBER TO THE YATES COUNTY MENTAL HEALTH SUBCOMMITTEE**

BE IT RESOLVED, that the Yates County Legislature appoint Danielle Tilden, at 1911 Saddle Horn Drive, Canandaigua New York 14424, to the Mental Health Subcommittee, to a term ending, 12/31/2024.

RESOLVED, that a copy of this resolution be provided to Danielle Tilden and to the Yates County Department of Community Services.

**APPOINT MEMBER TO THE YATES COUNTY COMMUNITY SERVICES BOARD and the ALCOHOL AND SUBSTANCE ABUSE SUBCOMMITTEE**

BE IT RESOLVED, that the Yates County Legislature appoint Marrie Perrin, 213 Park Street Canandaigua, New York 14424 to the Yates County Community Services Board and the Alcohol and Substance Abuse Subcommittee to a first term ending 12/31/2024.

RESOLVED, that a copy of this resolution be provided to Marrie Perrin and to the Yates County Department of Community Services.

**RECOGNIZE SEPTEMBER AS NATIONAL SUICIDE PREVENTION MONTH**

WHEREAS, in New York, one person dies by suicide every five hours, with 1,723 deaths by suicide in New York during 2019; and

WHEREAS, in New York, suicide is the 12<sup>th</sup> leading cause of death for all ages, the 2<sup>nd</sup> leading cause of death for ages 10-34-, the 4<sup>th</sup> leading cause of death for ages 35-54, the 9<sup>th</sup> leading cause of death for ages 55-64 and the 18<sup>th</sup> leading cause of death for ages 65 and older; and

WHEREAS, in New York it is estimated that there are as many as 40,000 suicide attempts each year; and

WHEREAS, each person's death by suicide intimately affects at least six other people, with over 10,000 newly bereaved each year; and

WHEREAS, in 2019, over 1,700 New Yorkers died by suicide, and several thousand friends and family members were changed forever by losing those people; and

WHEREAS, many of those people who died never received effective behavioral health services, for many reasons, including the difficulty of accessing services by healthcare providers trained in best practices to reduce suicide risk, the stigma of using behavioral health treatment and the stigma associated with losing a loved one to suicide; and

WHEREAS, Suicide cost New York a total of \$1,806,769,000.00 combined lifetime medical and work loss in 2010 or an average of \$1,167,918.00 per suicide death; and

WHEREAS, the Suicide Prevention Center of New York State has joined with the Yates County Community Services Department, Yates County Public Health, Yates County Department of Social Services, local agency representatives, health care providers and members of the local public to develop a Yates County Suicide Prevention Coalition; and

WHEREAS, the Coalition has come together to find ways of reducing the frequency of suicide attempts and deaths, and the pain for those affected by suicide deaths, through special projects, educational programs, intervention services, community training and bereavement services; and

WHEREAS, the Coalition urges all Yates County residents to recognize suicide as a significant public health problem, declare suicide prevention a local priority and recognize that access to Behavioral Health Services for everyone without delays is essential to the prevention of suicide; and

WHEREAS, far too many Yates County residents attempt or die by suicide each year, and most of these deaths are preventable;

NOW, THEREFORE, IT BE RESOLVED, that the Yates County Legislature does hereby designate the month of September 2020, as “Suicide Prevention Coalition Month” in Yates County.

**VACANCY REVIEW FORM**  
**Public Health Nurse/Registered Nurse**  
**Public Health Department**

1. Does this position perform services that are mandated by the Federal or State government?  YES  NO

*This a new position that will have primary responsibility for conducting and coordinating COVID-19 Case investigation and Contact tracing. It is being created as a result of the additional \$201,799 COVID-19 funding being awarded to the County.*

2. If the answer to #1 is no, does this position perform services that the County has traditionally maintained?  YES  NO

3. If the answer to #2 is yes, can an entity other than Yates County government perform these services?  YES  NO

*We are also not permitted to supplant and cannot use these funds for currently employed and budgeted department staff.*

4. If this position is not refilled, can other positions be reconfigured to handle the work performed by the person in this position? If so, what positions? If not, how will the work conducted by the person in this position be handled?  YES  NO

*Nursing staff are already conducting these activities 7 days per week. With the start of school and the approaching influenza season, we anticipate that the volume of work will increase for COVID contact tracing and monitoring will increase. We are also being asked to prepare for COVID-19 immunization clinics and assisting community members in accessing flu vaccine, flu testing and COVID testing.*

5. If applicable, is there an existing Civil Service Eligibility List for this position?  YES  NO

6. Will the loss of this position impact overtime? If yes, why and how can this be minimized? (Please attach an analysis showing any impact on overtime.)  YES  NO

*If not filled it will result in additional expenses to the County due to continued overtime for the COVID duties and in light of the other vacancies is likely to result in decreased morale and additional job vacancies.*

7. Does federal and/or state aid offset the cost of this position? (If yes, how much)  YES  NO

*100% Reimbursement for this position through the ELC COVID-19 Grant Award*  
*Starting Salary & fringe \$73,885*  
*Estimated Reimbursement \$73,885*  
*Net cost \$0*

10. If the position were eliminated, what would be the net county savings? (Include fringe benefits and retirement)

*There would be no savings for the County if the position is not created/filled as the grant funds cannot be used for existing staff.*

11. Is there any risk, financial or otherwise, to waiting 30 days to refill this position?  YES  NO

*The department has current vacancies leading to additional workload for staff. The creation and filling of this position would assist in meeting the additional demands of COVID-19 and allow staff to concentrate on their other duties including routine communicable disease, rabies, EI and Preschool.*

12. If you are given approval to refill this position, when do you expect to fill it? ASAP
13. Please submit any other information that you think would be helpful to this review.

Revised 8/2016

**VACANCY REVIEW FORM**  
**Public Health Educator**  
**Public Health Department**

1. Does this position perform services that are mandated by the Federal or State government?  YES  NO

*This position conducts core public health duties that are required of all local health departments to be eligible for state aid reimbursement. These include responsibility for Community Health Assessment and Community Health Improvement Plan initiative, program planning, implementation and evaluation, as well as general health education to the community and providers.*

2. If the answer to #1 is no, does this position perform services that the County has traditionally maintained?  YES  NO

3. If the answer to #2 is yes, can an entity other than Yates County government perform these services?  YES  NO

*These services must be completed by the local health department to be eligible for state aid. We are also held to maintenance of effort requirements for our state aid. A substantial reduction in services would jeopardize out funding.*

4. If this position is not refilled, can other positions be reconfigured to handle the work performed by the person in this position? If so, what positions? If not, how will the work conducted by the person in this position be handled?  YES  NO

*With the start of school and the approaching influenza season, we anticipate that the volume of work will increase for COVID contact tracing and monitoring will increase. We are also being asked to prepare for COVID-19 immunization clinics and assisting community members in accessing flu vaccine, flu testing and COVID testing. Current staff would not be able to absorb the duties of this position without substantial overtime.*

5. If applicable, is there an existing Civil Service Eligibility List for this position?  YES  NO  
*The appointment will be provisional contingent upon being reachable once the exam is taken.*

6. Will the loss of this position impact overtime? If yes, why and how can this be minimized? (Please attach an analysis showing any impact on overtime.)  YES  NO

*If not filled it will result in additional expenses to the County due to overtime unless activities are not conducted. As this position also serves as a key person to address rabies investigations during the off hours, staff will need to take additional weeks of on-call duty which is likely to result in decreased morale and additional job vacancies.*

7. Does federal and/or state aid offset the cost of this position? (If yes, how much)  YES  NO

*100% Reimbursement for this position through the ELC COVID-19 Grant Award*

Starting Salary & fringe	\$73,885
Estimated Reimbursement	\$42,490
Net cost	\$31,395

10. If the position were eliminated, what would be the net county savings? (Include fringe benefits and retirement) \$31,395

11. Is there any risk, financial or otherwise, to waiting 30 days to refill this position?  YES  NO

*This is an essential position in our department. Staff are currently at their max for conducting all of their routine duties in addition to the additional work that COVID-19 has caused. In February 2021 one of our senior Public Health Nurses plans to retire. This will be another great loss for the department and it is therefore important to work at refilling the current vacancies and getting new staff through their orientation prior to this upcoming retirement.*

12. If you are given approval to refill this position, when do you expect to fill it? ASAP
13. Please submit any other information that you think would be helpful to this review.

**VACANCY REVIEW FORM**  
**Public Health Specialist/Public Health Nurse**  
**Public Health Department**

1. Does this position perform services that are mandated by the Federal or State government?  YES  NO

*This position is responsible for the Early Intervention and Preschool Programs. While the programs are not required to be conducted by Public Health they are both programs that are required to be conducted by the municipality. This position also assists with coverage for Rabies investigations, has on-call duties and emergency preparedness roles for all events including PODS which we anticipate will be occurring this fall/winter for COVID vaccination.*

2. If the answer to #1 is no, does this position perform services that the County has traditionally maintained?  YES  NO

3. If the answer to #2 is yes, can an entity other than Yates County government perform these services?  YES  NO

*These services of the Early Intervention and Preschool programs must be completed by the municipality*

4. If this position is not refilled, can other positions be reconfigured to handle the work performed by the person in this position? If so, what positions? If not, how will the work conducted by the person in this position be handled?  YES  NO

*For the interim our Deputy Director and Part time per deim nurse will attempt to cover the work but this cannot be sustained for a long period of time. With the start of school and the approaching influenza season, we anticipate that the volume of work will increase for COVID contact tracing and monitoring will increase. We are also being asked to prepare for COVID-19 immunization clinics and assisting community members in accessing flu vaccine, flu testing and COVID testing. The Deputy Director will need to remain focused on her current duties as deputy.*

5. If applicable, is there an existing Civil Service Eligibility List for this position?  YES  NO  
*The appointment will be provisional contingent upon being reachable once the exam is taken.*

6. Will the loss of this position impact overtime? If yes, why and how can this be minimized? (Please attach an analysis showing any impact on overtime.)  YES  NO  
*If not filled it will result in other public health duties being stopped as the initial and ongoing service coordination for the children currently enrolled and those referred for evaluation would need to be conducted.*

7. Does federal and/or state aid offset the cost of this position? (If yes, how much)  YES  NO

*Dependent upon whether the positions is filled with a PH Specialist or PHN*  
*Starting Salary & fringe* \$ \$70,772 to \$73,885  
*Estimated Reimbursement* \$40,700-\$42,490  
*Net cost* \$30,072- \$31,395

10. If the position were eliminated, what would be the net county savings? (Include fringe benefits and retirement) 

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 \$30,072-\$31,395 

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11. Is there any risk, financial or otherwise, to waiting 30 days to refill this position?  YES  NO

*This is an essential position in our department. Staff are currently at their max for conducting all of their routine duties in addition to the additional work that COVID-19 has caused. In February 2021 one of our senior Public Health Nurses plans to retire. This will be another great loss for the department and it is therefore important to work at refilling the current vacancies and getting new staff through their orientation prior to this upcoming retirement.*

12. If you are given approval to refill this position, when do you expect to fill it?

ASAP

13. Please submit any other information that you think would be helpful to this review.

Human Services Committee Meeting  
September 8th, 2020  
Veterans' Service Agency (VSA)

**I. Personnel Updates:**

- VSA Director Phil Rouin was elected as New York State County Veterans Service Officer Association's new Executive Director, effective September 1<sup>st</sup>, for the upcoming twelve months. This is a volunteer role, the focus of which is extending the advocacy for Veterans within the State of New York.
- VSA staff completed New York State Division of Veterans' Service semi-annual training (August 10<sup>th</sup> – 14<sup>th</sup>).

**II. Veteran Services Update:**

- **Contact Report:** Our Monthly Contact Report for August shows **253** services were provided (see our attached spreadsheet). Veteran clients and family members continue meeting with a VSO by appointment only.
- **Transportation:** VSA staff and volunteers, wearing protective masks and using privately owned vehicles, transported **13** Veterans. County vehicles are now being used to transport Veterans to medical appointments.

**III. Summary of Statistical Data:** (see attached spreadsheet).

**IV. Upcoming Veteran-Related Training, Meetings, and Community Events:**

- **National Veterans Legal Services – Combat-Related Special Compensation Training**  
Date: Wednesday – September 16<sup>th</sup>, 2:00 p.m. – 3:00 p.m.  
Location: via Webinar platform
- **Yates County Crisis Intervention Team – Working Group Meeting**  
Date: Friday – September 18<sup>th</sup>, 11:00 a.m.  
Location: via Zoom platform
- **Yates County/Finger Lakes Out of Darkness Experience – Suicide Prevention Walk**  
Date: Sunday – October 4<sup>th</sup>, 12:00 p.m. – 3:00 p.m.  
Location: Keuka Lake State Park
- **Finger Lakes Veterans Advocacy Council meeting**  
Date: Wednesday – October 7<sup>th</sup>, 10:30 a.m.  
Location: via Microsoft Teams platform

**V. Claims Settled & Disbursements to our Veterans/Surviving Dependents:**

**Monthly total compensation for VA claims settled this month: \$31,609.32**  
**Total monthly compensation and disbursements year-to-date: \$788,329.15**

**VETERANS SERVICE AGENCY - SERVICES PROVIDED TO VETERANS AND THEIR FAMILIES - AUGUST 2020**

	Type of Service	Jan 2020	Feb 2020	March 2020	April 2020	May 2020	June 2020	July 2020	Aug 2020	Aug 2019	Sept 2019	Oct 2019	Nov 2019	Dec 2019
F E D E R A L	Disability Compensation	94	58	52	71	66	118	90	66	72	80	103	82	86
	Pension	31	21	25	11	24	19	19	35	13	13	25	36	31
	Healthcare	18	24	21	26	16	9	16	10	23	8	42	41	21
	Education			1	1	1			1	1	1		2	3
	Insurance	4			1	2			1	2	0			
	Home Loan	1			5	2	1	2	2	2	0			
	Burial	25	8	4	12	10	14	24	20	22	29	17	24	13
	Medals	5	3	4		5	6	9	6	1	1	3	6	2
	Military Records	19	7	7	4		6	6	11	5	7	9	7	12
	Other <sub>4</sub>	71	44	109	386	44	164	15	74	7	2	2	6	7
S T A T E	Gold Star Parents													
	Blind Annuity						1							
	Supp Burial										3	1		
	Education										2			
	Home Loan	3								1	2	1	1	
	Parks Passes									2		1	1	
	Hunting & Fishing Passes						1							
	Employment									1	1			
	State Veterans Home		1		2	1	1	1		1				
	State Medals						20	6			1			
Other	2				1	2	6		2	1		1	1	
L O C A L	Transportation Coord.	26	20	10	4	9	21	6	7	18	25	18	20	17
	Property Tax	3	12		2		2	5	4	4	6	6	5	
	Other <sub>2</sub>	10	57	69	4	39	21	20	16	19	8	74	76	20
Totals: <sub>3</sub>		312	275	302	532	220	406	225	253	222	190	302	308	213
	Actual Transports	29	20	15	3	8	13	18	13	26	20	15	17	22
	Initial Veteran Contacts <sup>1</sup>	2	8	1	1	1	1	0	4	2	5	7	3	3
Note: <sup>1</sup> - Initial veteran contacts - first time veteran has been to office - not necessarily a new veteran														
Notes: 2 & 3 - Outreach with Veterans who are home-bound, self-isolated, or in nursing homes/assisted living centers														
Note: 4 - Veteran database system clean-up project														

**Yates County Human Services Committee Meeting  
Pro Action Yates Report  
September 2020**

**Action Items:**

**Program Updates:**

1. Yates Emergency Response Funds:

Our former Nutrition Outreach and Education program Coordinator will now be handling emergency assistance and outreach for Yates OFA. Pro Action was awarded CSBG CARES Act funds to support Senior Nutrition and Emergency Services in both Steuben and Yates Counties. This program will operate at least, until 9/30/21 and can serve anyone who is at or below 200% of the poverty level and has been impacted financially by COVID-19.

This funding can assist in the following categories:

- Basic needs- Food, infant formula and diapers, cleaning supplies, hygiene and first aid products, PPE, clothing and shoes.
- Housing Assistance- Security deposits, rent, or mortgage assistance.
- Emergency Utility Support- Water, sewer, gas, or electric assistance to avoid disconnections or deposits necessary to start service.
- Household items- To support and stabilize customers establishing stable housing such as bedding, bath, and kitchen items.

2. Food Distributions:

Foodlink is changing its focus again now that all the USDA products provided by the CARES Act have been distributed. Pro Action Yates OFA and Yates DSS staff along with assistance from community volunteers had 2 grocery distributions in August which provided 425 households with roughly 75lbs of groceries each.

The next 2 distributions will be September 17th at the Town of Starkey Highway Dept. and September 24<sup>th</sup> at the Produce Auction outside Penn Yan.

3. Hope Center Food Pantry:

The Hope Center numbers were down in August with 170 families seeking food assistance and 8 families seeking emergency food assistance.

4. Transportation:

In August 74 medical trips and 22 non-medical trips were provided. 33 unduplicated individuals served.

We continue to deliver food from any store or pantry, offering a pickup service, directly to any Yates County senior that requests it.

We purchased an all-wheel drive Kia Sorrento with a portion of our unmet needs funding. This should allow us to safely provide transportation to the more rural areas of the county.

5. Senior Nutrition:

Our senior Nutrition program purchased a new Home Delivered Meals delivery vehicle for Yates County utilizing CARES act funding from NYSOFA. This happened at an opportune time since 1 of our 2 vehicles will not pass inspection when it comes due in October and would cost too much to repair.

6. Farmer's Market Coupons:

As of 9/3 we distributed 373 coupon packets worth \$7460 for use at the Windmill as well as the Market on Mainstreet on Saturdays.

**Other:**

1. Fiscal and Contract Update:

NYSOFA processed our first claim going back to 4/1/20.

# Public Defender

## Report for Month of August, 2020

Court	Type			January	February	March	April	May	June	July	August	September	October	November	December	Year to Date		
Criminal	Trial Level	Felony	Violent	1			1	4	2	1	0					9		
			Non-Violent	4	2	3	2	5	5	3	4					28		
		Misdemeanor/Violation		26	13	17	4	19	20	24	21						144	
	Appeal	Felony	Violent	Verdicts														
				Guilty Pleas														
				Other														
			Non-Violent	Verdicts														
				Guilty Pleas														
				Other														
	Misdemeanor	Verdicts																
		Guilty Pleas																
		Other																
	Other	Violation of Probation		1	2						1	1					5	
		Parole Hearings		2	1												3	
		Conflict Cases (Note 1)		6		2					2						10	
		Drug Court (Note 1)		1													1	
		Other		0	1	1											2	
	<b>Monthly Totals</b>				34	19	21	7	28	27	29	26	0	0	0	0	191	
	<b>Cases Closed/Vouchered</b>				17		13	2	1	1	4	6					44	
	<b>Case Load Change</b>				17	19	8	5	27	26	25	20	0	0	0	0	147	
Family	Trial Level			11	5	10	8	6	18	11	17					86		
	Appeal			0												0		
	Conflict Cases (Note1)			3		1	1		1							6		
	<b>Monthly Totals</b>				11	5	10	8	6	18	11	17	0	0	0	86		
	<b>Cases Closed/Vouchered</b>				5	4		2	1	6						18		
	<b>Case Load Change</b>				166	1	10	6	5	12	11	17	0	0	0	68		
Ongoing	<b>Total Active Cases</b>			183	203	221	232	264	302	338	375	375	375	375	375			

Notes: 1. Not included in totals.

**General Non-Competitive Distributions**

Grant	Grant Term	Amount	Claimed	Balance Remaining
Dist. #1	June 1, 2011 - May 31, 2015	\$7,134.00	\$1,155.19	\$19,994.63
Dist. #2	June 1, 2012 - May 31, 2015	\$48,684.00	\$19,994.63	\$28,689.37
Dist. #3	June 1, 2013 - May 31, 2016	\$48,684.00		
Dist. #4	January 1, 2014 - December 31, 2016	\$48,684.00		
Dist. #5	January 1, 2015 - December 31, 2017	\$97,368.00		
Dist. #6	January 1, 2016 - December 31, 2018	\$48,684.00		
Dist. #7	January 1, 2017 - December 31, 2019	\$48,684.00	\$10,750.00	\$37,934.00
Dist. #8	January 1, 2018 - December 31, 2020	\$97,368.00	\$32,456.00	\$64,912.00
Dist. #9	January 1, 2019 - December 31, 2021	\$48,684.00		
Dist. #10	January 1, 2020 - December 31, 2022	\$48,684.00		
Statewide	April 1, 2018 - March 31, 2023	\$1,736,169.00	\$0.00	\$1,736,169.00

Grant closed. Unspent Funds \$5,978.81.

P.D.: Email from Jenn Colvin 8/10 regarding Dist. #1-6: Does YC have expenditures to apply for these time periods? Answer is probably not.

Extended to 5/31/2018.

Proposal Submitted on 9/18/2019; PW reached out to them w/ questions; they will likely submit a revised proposal

Proposal not submitted yet.

Proposal not submitted yet.

Proposal submitted on 2/20/19 but better suited for Dist. #5.

County may submit a 12-month request for extension to 12/31/2020

P.D.: Claim for \$12,125 (originally \$5,478) submitted/Extension approved/Mailed signed contracts to Jenn Colvin 7/28

P.D.: Claim for \$32,456 submitted 6/19/2020 for 2019

P.D.: Proposal Approved and contract sent to us/Mailed signed contracts to Jenn Colvin 7/28

P.D.: Proposal Approved and contract sent to us/Mailed signed contracts to Jenn Colvin 7/28

P.D.: Claim for \$65,559.23 submitted 7/28/2020 for 2019

Proposal not submitted yet.

Proposal not submitted yet.

Approved Contract emailed to County on 10/22/2019 - Active.

**Competitive Grants**

Grant	Grant Term	Amount	Balance Remaining
<b>Counsel at First Appearance</b>	6/01/13 to 5/31/16 (Extended to 7/31/2019)	\$156,200.00	\$27,539.15
<b>Upstate Quality Improvement and Caseload Reduction</b>	1/01/14 to 12/31/16 (Extended to 12/31/18)	\$122,111.00	\$31,108.00
<b>Second Upstate Quality Improvem. &amp; Caseload Reduction</b>	7/01/2017 to 6/30/2021	\$298,500.00	\$206,097.57

Owe ILS claims from 3/1/17 to 7/31/19

P.D.: Claim for \$3,569.29 submitted on 8/18/2020 was kicked back on 8/31/20 by Hannah Andrews with a few issues that may not be able to be resolved.

Owe ILS claims from 7/1/17 to 12/31/18

P.D.: Does YC have expenditures to apply for these time periods? Answer is probably not.

P.D. Extension granted/contract received 7/23/2020 -- Payment Received \$12,000 8/5/2020.

P.D. 8/5/2020: Run report for 7/1/2019-6/30/2020 for possible submittal of salary Year 3. Waiting for vouchers.

8/25/2020: Request to change line item in OTPS to include laptops and software responded to with template of expense statement. Need to provide them with transfer amounts. (To do)

Human Services Committee  
Social Services Report  
September 2020

**Resolutions and appointments**

Enter into Contract with Rainbow Junction

The Youth Bureau recommends the re-appointment of Amy Miller to the Yates County Youth Board for a three-year term beginning 9/1/20 and ending on 9/1/23.

The Youth Bureau recommends the re-appointment of Dan Condella to the Yates County Youth Board for a three-year term beginning 9/1/20 and ending on 9/1/23.

The Youth Bureau recommends the re-appointment of Kathleen Campbell to the Yates County Youth Board for a three-year term beginning 9/1/20 and ending on 9/1/23.

**Budget**

The following is a list of questions from a DSS Fiscal Administrator to OTDA. OTDA responses are following the questions. I use this example to share the material I have with you, and to show you how the guidance is distributed.

1. Will the 20% withhold apply only to State Aid (not Federal Aid)?  
That is the current guidance.
2. Will State Aid for both capped and uncapped funding streams be withheld?  
OTDA: At this point, withholds have been applied to all OTDA State-funded district payments (OCFS and DOH may have different information).  
OCFS: OCFS is seeking clarification from DOB.
3. Which State Aid to local social services districts will not be subject to the 20% withhold because they are in the category of “public assistance payments for families and individuals” which the SFY 2020-21 budget specifically *exempted* from across-the-board cuts in State Aid?  
OTDA is currently working with the Division of Budget to clarify this.
4. Don't provisions of the *Families First Coronavirus Response Act (FFCRA)* prohibit the State from increasing the share of Medicaid costs that are borne by local districts?  
DOH will need to provide further guidance on this question.  
If not, then how will the 20% withhold be applied in the case of Medicaid program and administrative costs?  
DOH will need to provide further guidance on this question.  
An increase to our Weekly Shares contributions that covers both program and administrative costs, with continued 100% (net-of-federal) State reimbursement for administrative costs continuing to be paid?  
DOH will need to provide further guidance on this question.  
An increase in our Weekly Shares that covers 20% of the anticipated State share of Medicaid *program* costs and, separately, bottom line adjustments for the 20% reduction in (net of Federal) State reimbursement for Medicaid administration?  
DOH will need to provide further guidance on this question.
5. Will local aid which is backed by a contract or MOU be subject to this withholding?  
OCFS will need to provide further guidance on this question  
RTA Gap Funding  
OCFS is working with DOB for clarification on this.  
Safe Harbour grant

OCFS has confirmed that these funds are subject to the withhold.

6. Will the 20% withhold apply to Code Blue expenditures?

Yes

7. Although the New York State Child Care Block Grant (NYSCCBG) is comprised of both State and Federal funds, by direction of the Office of the State Comptroller it is reflected in county budgets as State funding. How will the 20% apply to it?

OTDA: OCFS will need to provide further guidance on this question.

OCFS: OCFS is seeking clarification from DOB.

8. Will the amount of local aid that is withheld on each settlement statement be equal to 20% of what otherwise would have been payable after all other bottom line adjustments (including advances for child welfare, Foster Care Block Grant, etc.)?

For OTDA and OCFS, the withhold is 20% of the net claim Amount Due by program, not 20% the total settlement net payment amount. (DOH may have a different information).

9. DOB's guidance states that the funds withheld may either be released or become permanent at some unspecified point in the future. How then should local districts account for the amounts withheld as they appear on our settlements?

Should we consider those portions of our claims to remain outstanding until further notice?

Yes

Or should they be written off immediately, and any portion subsequently released booked without reference to any claim?

No

### **Office of Temporary and Disability Assistance**

The following Temporary Assistance requirement waivers have been extended until close of business December 31, 2020:

- Allowing TA eligibility interviews to be conducted by phone;
- Allowing TA recertification interviews to be conducted by phone;
- Allowing drug/alcohol and domestic violence screenings to be conducted by phone;
- Enabling districts with local procedures or other processes that requires frequent contact with individuals experiencing homelessness and residing in emergency housing to conduct these contacts via phone, with reduced frequency as appropriate for the population

### **Unemployment**

There were 871 people that collected Unemployment Insurance Benefits in Yates County in July.

<b>2020</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>
Ontario	14.5	10.1	10.2	12.8
Seneca	15.2	11.2	11.0	11.7
Wayne	14.3	10.1	9.8	11.3
Yates	13.2	8.9	8.5	9.5
Monroe	14.9	11	11.9	11.3
NYS	15	14.2	15.6	12.9
US	14.4	13	11.2	10.5
2019 (FL Region)*	3.5	3.3	3.5	3.5

\*The last PUA payment (\$600) will be on 7/26/2020. However, the NYSDOL has approved LWA funds that include an additional \$300 for UI claimants going forward. (see below)

### **Lost Wage Assistance Program**

Both traditional UI and PUA recipients may be eligible for additional benefits (\$300) under the LWA program. The DOL is actively working to administer this program, including how to certify eligibility for these additional benefits.

If “a child or other person in the household for which the individual has primary caregiving responsibility is unable to attend school or another facility that is closed as a direct result of the COVID-19 public health emergency and such school or facility care is required for the individual to work” may be eligible for PUA, as described in Section 2102(a)(3)(A)(ii)(I)(dd) of the CARES Act.

However, as described in Section 2102(a)(3)(B) of the CARES Act, the individual is not eligible for PUA if he or she has the ability to telework with pay or if he or she is receiving paid sick leave or other paid leave benefits, regardless of whether the individual is unemployed, partially unemployed, or unable or unavailable to work because of one of the COVID-19-related reasons listed in the statute at Section 2102(a)(3)(A)(ii)(I).

Basically, you can collect UIB if you cannot work and your company does not fall into the Families First Coronavirus Response Act (FFCRA or Act).

#### *Q: WHEN WILL I GET MY MONEY?*

A: New York State is working to implement this program as quickly as possible. There is no need to call the DOL at this time — we will contact claimants with additional information when the program is able to launch. In the meantime, per federal law please continue to certify weekly to ensure you receive all benefits to which you are entitled.

#### *Q: IF MY WEEKLY BENEFIT IS LESS THAN \$100 BECAUSE OF TAXES OR BECAUSE I WORKED ONE OR MORE DAYS IN A GIVEN WEEK, WILL I RECEIVE THE LWA PAYMENT?*

A: The LWA program’s \$100 cutoff is based on a claimant’s benefit base rate, which is calculated before any deductions or reductions. Because the minimum weekly benefit rate in New York is \$104 for UI and \$182 for PUA, all claimants in New York are above the \$100 cutoff. That means you can still qualify for the \$300 LWA payment if your UI or PUA payment in a given week is below \$100 because of taxes, part-time work, or other reductions. However, there may be additional criteria the federal government will require New Yorkers meet to qualify for funds— the DOL will contact claimants directly when that process is established.

#### *Q: HOW MANY PAYMENTS WILL BE COMING AND FOR WHAT DATES?*

A: It is unclear at this time how many weeks of payments will ultimately be released by the federal government. FEMA initially approved states for the first three weeks of the program, which is retroactive to August 1st — in New York, that means the benefit weeks ending August 2nd, August 9th, and August 16th. After those funds are disbursed, additional weeks of benefits can be released by FEMA. Under federal guidelines, funding for the LWA program will continue until any of the following occur:

1. The federal Disaster Relief Fund balance falls below \$25 billion;
2. The \$44 billion set aside for the LWA program is depleted; OR
3. Congress enacts a replacement unemployment relief program.

If none of the above scenarios occur before December 27, 2020, funding will terminate on that date.

**Youth Bureau**

- There is no information available regarding Youth Bureau funding for 2020
- We have begun collecting markers for recycling again.
- Safe Harbors of the Finger Lakes and the Youth Bureau held an online training (8/25) on Human Trafficking and Child Exploitation and we had 60 people register. We are exploring the option of holding a series of online training opportunities throughout the fall.
- YSAC and Systems of Care are going to partner with the Youth Bureau to create informative flyers for the community on Youth/Family Mental Health Supports.
- The Youth Bureau Director was asked to be a part of the ROC-Covid Rural Focus Group to represent Youth Voice in the area. We have had 2 meetings to date.

**AUTHORIZE CONTRACT WITH RAINBOW JUNCTION FOR CHILDCARE SERVICES**

WHEREAS, the Department of Social Services is required by regulation to provide childcare assistance for eligible Yates County Residents; and

WHEREAS, the Department of Social Services is interested in contracting with Rainbow Junction Child Care Center for these services;

NOW, THEREFORE BE IT RESOLVED, that after review by the County Attorney, the Chairman of the Legislature and the Social Services Commissioner are authorized to sign a contract with Rainbow junction at the following rates for the period of 10/1/20-9/30/21 and;

Age	Weekly	Daily
6 Weeks-18 months	\$220.00	\$48.00
18-36 months	\$206.00	\$45.00
3-5 years	\$195.00	\$44.00
6-12 years out of school	\$180.00	\$39.00

And be it further

RESOLVED, that copies of this resolution be given to the Yates County Commissioner of Social Services and the County Treasurer.