



YATES COUNTY LEGISLATURE  
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Douglas Paddock  
Chairman

Connie C. Hayes  
Clerk

September 5, 2019

TO: Legislators  
Department Heads  
Press

FROM: Connie Hayes, Clerk of Legislature

RE: Special Human Services Committee meeting

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Please be advised that the Human Services Committee will hold a special meeting on Monday, September 9, 2019 at 12:45 p.m. The purpose of the meeting will be to review a position review form that was previous sent out and consider the following resolution.

**AUTHORIZE COMMISSIONER OF DSS TO FILL POSITION  
(CASEWORKER)**

WHEREAS, a Caseworker vacancy was created on September 6<sup>th</sup>, 2019 as the result of a resignation; and

WHEREAS, the DSS Commissioner through the vacancy review process has identified the continued need for the Caseworker position and is requesting that the position be filled; and

WHEREAS, the estimated annual cost to fill the position is approximately \$66,436 which includes fringe benefits, with the 80% reimbursement rate the total cost to the County will be \$13,287; and

WHEREAS, per Article 5, Section 3 of the CSEA CBA if an employee has prior experience in similar work he/she may be hired at the step one rate of pay as opposed to the start rate; and

WHEREAS, if applicable the DSS Commissioner is authorized to offer the position(s) at the step one rate of pay at an estimated annual cost of \$68,047 which includes fringe benefits, with the 80% reimbursement rate the total cost to the County will be \$13,609; and

NOW, THEREFORE, BE IT RESOLVED, that effective September 9<sup>th</sup>, 2019 the Commissioner of Social Service is hereby approved to fill a Caseworker position; and be it further

RESOLVED, that the DSS Commissioner is also authorized to fill any subsequent vacancies that occur through promotion of an employee into the vacant position, if applicable; and be it further

RESOLVED, that copies of this Resolution be given to the Commissioner of Social Service, Personnel Officer and County Administrator.

Connie Hayes  
Clerk of the Yates County  
Legislature