

Yates County Airport Council Minutes



Wednesday September 28, 2022 7:30 AM EST

Held at Seneca Flight Operations, Penn Yan Airport

CALL TO ORDER: 7:38 am by Doug M.

PRESENT: Rich Leppert (Seneca Flight), Doug Marchionda Sr (Penn Yan Flying Club), Bill Middlebrook by phone (Penn Yan Aero), Allison Lia (Passero Associates), Tim Dennis (At Large), Taylor Fitch (Marketing), Paul Middlebrook (Council Advisor), Dick Harper (Yates County Legislature)

GUESTS: Howard Bozenhard (AOPA network of volunteers), John Clark (Airport Grounds Manager)

READ & ACCEPT MINUTES OF PREVIOUS MEETING: Accepted RL motioned / BM 2nd

REVIEW AND ACCEPT FINANCIAL REPORT: Accepted TD motioned / DH 2nd. Need to get Double M Fence payment to Allison.

CORRESPONDENCE & COMMUNICATIONS: Nothing outside of what is covered below

PASSERO REPORT:

1. 2020 (now 2022) State DOT funding proposal (Fuel Trucks)
 - Allison to add model number and send to NYS DOT.
 - Consultant agreement for the fuel truck will go to the Legislature in October. TD motioned / RL 2nd.
2. 2019 Awarded State Grant Update (Airport standby Generator, aircraft deice system)
 - Generator contractor may start site prep work in mid Oct.
 - Transfer switch will not be available until February. Generator expected mid January.
 - Allison will have deicing plans sent out before for the October meeting.
3. CARE emergency Funding and other Grants remaining funding and deadlines
 - ASOS and runway payments to Allison for Jan 2020 to Feb 2022.
4. Progress on GPS approach for 10/28
 - No update
5. Five Year Plan
6. Airport property south of 1-19
 - Consensus is we do not want to sell property south of runway 1-19 but would consider lease of this property.

SENECA FBO REPORT:

1. Fence Clearing / cutting / general condition
 - Several smaller trees and brush along Kimball road to be cut.
 - Gate along Kimball Road was struck while mowing. Gate is secured but will need repair. RL to check with Double M Fence.
2. Revenue, occupancy and condition of T hangars
 - We are still at 100% rented with 8 people on the waiting list
3. Open house for Legislature
 - Rich Leppert will look at a potential date available to hold this.
4. Rolled grass runway,

OLD BUSINESS (ALL):

1. Electric charging station proposal from Beta Technologies:
 - Still waiting on NYSEG who hopes to have updates in 2023. Beta has installed charging station in Elmira.
2. Solar Home Project
 - Currently on hold but there may be revisions to the project.
3. Heating in Precision Aviation Hangar
 - County installed necessary electric and moved conduit to better serve Precision Aviation needs. Only one of four

- units worked when tested. It appears that the way they were initially wired caused some transformers to burn out.
5. No mention of DOT funding at NYAMA
 6. We need to look at dimensions on the County Hanger taxiway.

NEW BUSINESS:

1. Replaced faded sign on runway.
2. Airport Consultant
 - The FAA has indicated that they would like to have a new Airport Consultant agreement in place by Dec 1st. This will require us to post notification of Request for Qualifications by 10/3 with a due date for response by 10/21 so we can review the submissions at the Oct Airport Council meeting and make a recommendation to the Legislature for approval in November. Dick will work with Emilee and Rich Leppert to get posted and sent out to potential firms.

ANY COMMITTEE / OPERATIONAL REPORTS:

1. Equipment and Facilities Committee: update on equipment condition, needs and necessary maintenance around the Airport property:
 - covered above
2. Marketing Committee:
3. Airport Emergency Contact List – need to add John to the list.

ADJOURNMENT: 9:40 DH motioned / RL 2nd.