

FINANCE COMMITTEE AGENDA
Location: Yates County Legislative Chambers
Date: November 3, 2020 at 3:30 p.m.

NOTE:

- Maximum attendance at any meeting is limited to 50 persons.
- Considering 14 Legislators, the Clerk of the Legislature and the County Administrator, Public attendance will therefore be limited to 34 persons
- If it is desired to address the committee (or Legislature) it would be appreciated that the Clerk of the Legislature be contacted to assure that there will be capacity in the room. (Phone 315-536-5150 or email chayes@yatescounty.org)
- Wear a mask when not seated.
- Wear a mask if not able to maintain 6 feet from adjacent persons (i.e – social distance)
- Attendance can also be by ZOOM; the login information is below

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join.

<https://us02web.zoom.us/j/81502998846?pwd=UmMvaEc5a0tERW1LU1EvTnBCRXl0QT09>

Description: Schedule for the November 2020 Yates County Committee Meetings

Webinar ID: 815 0299 8846

Passcode: 288330

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 646 558 8656 or +1 301 715 8592

Committee members: Bill Holgate, Tim Cutler, Dan Banach, Ed Bronson, Pat Killen, Rick Willson

- Bill and Tim will do the audit this month
- Approve October minutes
- Public Comment

Real Property – Meghan Kincaid

- Board of Assessment Review
- SCAR Petitions
- Town and County Tax Bills

Resolutions:

- Authorize Chairman To Sign Contract (GST BOCES)
- Authorize Chairman To Sign Contract (VBH)

ReConnect update – Marian Walrath

- STN Board Ready Study
- Business Model
- Engineering Firm
- NYS DOT ROW fees
- Construction

Planning – Dan Long

- Transportation
- Yates County Planning Board
- Funding for Natural and Recreational Resources
- Yates County Comprehensive Plan
- GIS
- Census Outreach
- Other Items

Resolutions:

- Reappoint Yates County Planning Board Member (Sutterby)
- Authorize Chairman To Sign New York State Department of Transportation Operating Assistance Agreement #C004102

Treasurer – Ashley Doyle/Deputy

Discussion:

- 2020 Appropriations
- Sales Tax Report
- 2020 Expenditures Exceeding 75%
- Treasurer's Office Report for October

Resolutions:

- 2020 Budget Transfers
- Agreement-Unassigned Fund Balance
- Agreement-Actuarial Services
- Net Tax Debits And Credits To Towns

County Administrator – Nonie Flynn

- 2021 Budget- The public hearing will be Thursday, November 19th at 6:00 p.m. in the Legislative Chambers

Resolution:

- Approve Recommendations Of The Tourism Advisory Committee (TAC)

Airport – Dick Harper

- Sewer Project – NYSDOT grant funds have been received by the county and forwarded to the Town of Milo for one of the two reimbursements the county has been able to submit for.
- Passero's revision of the Environmental Assessment will be posted on the county's and other websites and hard copies will be available for review. Locations and process will be in accordance with FAA guidelines that are modified due to the coronavirus.
- Cleanup of hedgerow, grading and seeding complete. Grass is growing. County has received full reimbursement for the contractor's amount (\$6,000) from the CARES Act.

Executive Session – if needed

Finance Committee Report

Meeting date: Nov. 3, 2020

Report date: Oct. 28, 2020

Real Property Tax Services

Department Update

Meghan K. Kincaid, Director

Board of Assessment Review

Jerry Cadwell was reappointed to the B.A.R. for the Town of Starkey for a 5-year term. The Town of Italy had one member resign, so there is a vacancy on their board now.

SCAR petitions

All four small claims hearings have been completed. Three parcels from the Town of Jerusalem had assessment changes that resulted in a total reduction of \$148,000 of assessed value from the final assessment roll. The Town of Potter had one reduction in the amount of \$51,300.

Town/County Tax Bills

Throughout November and December, I will be continuing to work on prep for the town/county tax bills. The Town Assessors will be bringing me their files this week, and the Town Tax Collectors will be sending me their town budgets and relievis once they are approved, which I will be using for town & county tax bill processing and the calculation of tax rates.

AUTHORIZE CHAIRMAN TO SIGN CONTRACT (GST BOCES)

WHEREAS, the Yates County Real Property processes School Tax Bills;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature is hereby authorized to sign the annual Yates County School Tax Bill Administration Services Municipal Agreement with GST BOCES in the amount of \$500, for a plan effective January 1, 2021 through December 31, 2021, for reviewing, updating and enhancing the School Tax Billing Program that Yates County utilizes, and be it further

RESOLVED, that copies of this resolution be given to the County Administrator, the Treasurer, and the Real Property Tax Services Director.

AUTHORIZE CHAIRMAN TO SIGN CONTRACT (VHB)

BE IT RESOLVED, that the Chairman of the Legislature is hereby authorized to sign the Yates County Data Table/GIS Attachment Agreement 2021 with VHB Engineering, Surveying and Landscape Architecture, PC for the attaching of data layers in the amount not to exceed \$840.00, for a plan effective through December 31, 2021 and in the event that the entire budget is not used, Yates County can decide to use the remaining hours as general GIS Tech Support for tax mapping purposes; and be it further

RESOLVED, that copies of this resolution be given to the County Administrator, the Treasurer, and the Real Property Tax Services Director.

1. **STN Board Ready Study**

- a. A “provisional FINAL” report was delivered to the STN Board on October 14. Next STN Board Mtg. 11/12/2020
- b. A phased implementation proposal to be delivered by Fujitsu by the end of October.
- c. YCBC (Yates County Broadband Committee) will review completed study while continuing to advance Yates County independently AND trying to keep synergies

2. **Business Model**

- a. Received 5 responses to our Business Model RFI (Request for Information) from: Empire, FirstLight, Greenlight, Plexicomm, STN
- b. Broadband Committee currently reviewing the responses
- c. Some of the proposals cover both engineering and operations → synergies could lead to time and cost savings
- d. Next step will be contract negotiation with one or more respondent
- e. Goal to bring contract to Legislature by end November

3. **Engineering Firm**

- a. Received 9 responses to the Engineering RFP (Request for Proposal) from: Black & Veatch, CHR, ECC, Empire, Fujitsu, Hunt, Maverick, Vantage Point, Yates Engineering
- b. Broadband Committee currently reviewing the responses
- c. Next step will be contract negotiation with one or more respondent
- d. Goal to bring contract to Legislature by end November

4. **NYS DOT ROW fees**

- a. Legislation enacted in 2019 for (1) new permit fees and survey map requirements (one time) and (2) use and occupancy fees (annual) for fiber-optic lines in state-controlled highway right of way
- b. Will increase ReConnect project cost and add a new annual fee to be paid by the County -> new barrier to broadband expansion
- c. Cost estimates underway but can't finalize until have firm network design
- d. New legislation introduced by Sen. Helming & Borrello (S8858) to repeal new fees and by Sen. Ortt (S9003) to adjust the limit on the use and occupancy fees; S8858 bill stalled
- e. Request support from all Legislators for the new proposed legislation
- f. Also pursuing whether ReConnect Grants and Yates County as a municipality should be exempt from the fees.
- g. Sen. O'Mara suggests writing Governor's Office and passing a County Resolution

5. **Construction**

- a. Goal to start Construction Spring 2021



08020

Yates County Planning Department
417 Liberty Street – Suite 1093
Penn Yan, NY 14527 (315) 536-5153
www.yatescounty.org

TO: Finance Committee Members **FROM:** Daniel R. Long - County Planning Department
DATE: October 29, 2020 **RE:** October 2020- Monthly Departmental Report

Transportation

We recently received the 5311 Capital Contract and the STOA contract (resolution is attached). CARES funding should be arriving in early November.

Yates County Planning Board

5 referrals were received for the September Planning Board, one from Jerusalem, Benton and Penn Yan. Caryl Sutterby (Dundee) has agreed to renew her term for 2 more years. *Resolution is attached.* Don Shieve (Middlesex) has elected to let his term expire. There are 3 vacancies on the board (Middlesex, Dresden and Rushville). All resolutions were passed as having no County-wide impact.

Funding for Natural and Recreational Resources

Planning remains in contact with Ian Smith of SWIO for the 2019 grant award and FL Museum and YCC for their 2020 awards. FL Museum has nearly completed their project, YCC project is going through the planning review process.

Yates County Comprehensive Plan:

The YC Planning Board will take up discussion on the draft plan at its regular October 22 meeting, feedback and ideas of proposed issues/goals/policies from the Legislature are encouraged for inclusion in the revised draft. Revised drafts are scheduled for release in mid-November.

GIS:

GeoCove is working with IT and ESRI to put the final touches on the Enterprise Server and has been sharing updates with the committee on portal design and applications. We should have a preliminary design setup to review in the next 2 weeks.

Census Outreach:

The program was extended to October 31 and then shifted to October 5th. Both non-profit partners have submitted invoices for work performed during this program that are being reviewed for required documentation prior to vouchering.

Other Items:

ReConnect Grant: Marian Walrath, our Grant Specialist for the Broadband Committee, has provided a regular update of the project. Responses on the RFI and RFP were received 10/23 and 10/28 respectively then will be reviewed by the Committee.

THC Dispensary Zoning: A second zoom meeting was held on Tuesday, October 20th with 14 attendees representing the municipalities in the County to discuss the process of reviewing and updating zoning laws to address this potential use and its impacts should adult use be legalized in NY.

County-Wide Water Infrastructure Study: Clark Patterson Lee is still working on data collection. We have received shared cost payments from Middlesex, Milo and Benton, Barrington, Starkey, Dundee, Rushville, Penn Yan, Jerusalem & Dresden.

Public Safety Building- Facility Needs Assessment: Bergmann expects to have preliminary study findings for review by the week of October 21.

Included in Report:

Resolution to extend term for YCPB member Sutterby (Dundee), STOA Funding

End of Document

REAPPOINT YATES COUNTY PLANNING BOARD MEMBER (SUTTERBY)

WHEREAS, Caryl Sutterby has served on the Yates County Planning Board; and

WHEREAS, the term of the aforementioned Yates County Planning Board member is to expire on November 10, 2020; and

WHEREAS, the member has agreed to extend their term and continue their service on the Planning Board as specified herein: Caryl Sutterby (52 Seneca Street, Dundee) representing the Village of Dundee for a term to expire November 10th, 2022;

NOW, THEREFORE, BE IT RESOLVED, that Caryl Sutterby, is hereby reappointed to the Yates County Planning Board; and be it further

RESOLVED, that copies of this resolution shall be provided to Caryl Sutterby, the Village Clerk of Dundee and the County Clerk.

AUTHORIZE CHAIRMAN TO SIGN NEW YORK STATE DEPARTMENT OF TRANSPORTATION OPERATING ASSISTANCE AGREEMENT #C004102

WHEREAS, an a Transit Operating Assistance Grant was awarded to Yates County in support of its efforts to provide affordable public transportation; and

WHEREAS, the Grant provides for operating assistance for County public transportation provided by Yates Transit Service;

NOW, THEREFORE, BE IT RESOLVED, that upon the approval of the County Attorney, the Chairman of the Legislature is authorized to enter into a contract with the New York State Department of Transportation for said grant funding; and be it further

RESOLVED, that said contract will run from 1/1/2018 to 12/31/2022 for an amount of \$114,000 with the local match being met by existing in-kind administrative services with no monetary outlay required by the County; and be it further

RESOLVED, that copies of this resolution be provided to the New York State Department of Transportation, Yates Transit Service, ARC of Yates, and the County Planner.

2020 Appropriations:					
General Fund:					
Grants:					
Department	Grant Name	Amount	Carryover	Res. #	Balance
Records Mgmt	State Aid - LGRMIFG	36,915.00	Yes	40-20	
Sheriff	State Aid - 2016 Interoperable Grant	34,283.14	Yes	85-20	
Sheriff	State Aid - 2017 Interoperable Grant	180,349.02	Yes	86-20	
Sheriff	State Aid - 2018 Interoperable Grant	351,776.00	Yes	87-20	
Sheriff	Federal Aid - 2019 SLETPP Grant	9,997.00	Yes	88-20	
Sheriff	State Aid - 2019 PSAP Grant	196,598.00	Yes	89-20	
OEM	Federal Aid - 2017 SHSP Grant	689.03	Yes	132-20	
OEM	Federal Aid - 2018 SHSP Grant	13,894.77	Yes	133-20	
OEM	Federal Aid - 2019 SHSP Grant	29,991.00	Yes	134-20	
OEM	Federal Aid - Recruitment and Retention Grant	13,000.00	Yes	135-20	
OEM	Federal Aid - 2017 LEPC Grant	7,055.17	Yes	136-20	
OEM	Federal Aid - 2017 Pre-Disaster Mitigation Grant	2,039.37	Yes	137-20	
PH	Federal Aid - Lead Grant	15,505.38	Yes	171-20	
Comm Svcs	Federal Aid - 2019 Mental Health Grant	10,957.56	Yes	172-20	
Sheriff	State Aid - 2019 Interoperable Grant	328,425.00	No	173-20	
Sheriff	State Aid - Live Scan Grant	7,050.00	No	174-20	
Social Svcs	Federal Aid - CARA 2019-2020	50,000.00	No	175-20	
Social Svcs	Federal Aid - NCEP	1,800.00	No	176-20	
Buildings & Grounds	Additional Revenue - Insurance Recovery/Maint	24,852.46	No	280-20	
Econ Development	Tourism Reserve Appropriation	70,000.00	No	281-20	
Social Svcs	Federal Aid - Summer Youth	8,040.00	No	309-20	
Social Svcs	State Aid - Code Blue	45,728.00	No	310-20	
Public Health	Federal Aid - Emergency Preparedness	7,700.00	No	311-20	
Buildings & Grounds	Additional Revenue - Solar Lease	10,000.00	No	336-20	
Sheriff	State Aid - Traffic Service	4,600.00	No	337-20	
Sheriff	State Aid - 2020 Governor's Traffic Safety Comm.	1,150.00	No	338-20	
Comm Svcs	State Aid- Additional OMH COLA	7,054.00	No	339-20	
Social Svcs	State Aid-Additional Revenue Sx Exploited Youth	43,350.00	No	340-20	
Youth Bureau	State Aid-Additional Revenue Sx Exploited Youth	6,500.00	No	341-20	
Planning	State Aid-Additional Revenue Census Outreach	21,951.00	No	378-20	
Public Health	State Aid-Additional Revenue COVID Response	6,785.00	No	379-20	
Public Health	State Aid-Additional Revenue Supplemental Flu	13,566.00	No	380-20	
Comm Svcs	State Aid-Additional Revenue Columbia HEALing	39,407.80	No	381-20	
		1,601,009.70			
Other Appropriations:					
Department	Source	Amount	Resolution #		
		289,642.43			
	Decrease 2020 Encumbrance, un-used	(37,500.00)		240-20	
		252,142.43			1,853,152.13

Contingent Fund:	A 1990 Beginning Balance:	885,000.00			
Various	Non-union wages & FICA- Wage Increases	<u>(74,426.53)</u>			
		810,573.47			810,573.47
Road:					
Various	Purchase Order Encumbrances	<u>920,453.84</u>			
		920,453.84			920,453.84
Road Machinery:					
Various	Purchase Order Encumbrances	<u>314,631.67</u>			
		314,631.67			314,631.67
					3,898,811.11

2018 Date	Sales Tax Amount	Month Total Year to Date	% Change Over Prior Year	2019 Date	Sales Tax Amount	Month Total Year to Date	% Change Over Prior Year	2020 Date	Sales Tax Amount	Month Total Year to Date	% Change Over Prior Year
2/6/2018	574,724.97	701,693.59	3.08%	2/6/2019	589,982.12	726,313.48	3.51%	2/7/2020	682,882.15	840,851.18	15.77%
2/13/2018	126,968.62	701,693.59	3.08%	2/13/2019	136,331.36	726,313.48	3.51%	2/13/2020	157,969.03	840,851.18	15.77%
3/6/2018	505,245.49	613,983.06	4.25%	3/6/2019	520,422.37	626,248.62	2.00%	3/6/2020	578,543.10	689,537.97	10.11%
3/13/2018	108,737.57	1,315,676.65	3.62%	3/13/2019	105,826.25	1,352,562.10	2.80%	3/13/2020	110,994.87	1,530,389.15	13.15%
4/6/2018	958,830.83	1,196,249.83	2.17%	4/5/2019	999,286.25	1,242,425.53	3.86%	4/7/2020	1,282,178.80	1,559,076.42	25.49%
4/13/2018	237,419.00	2,511,926.48	2.92%	4/15/2019	243,139.28	2,594,987.63	3.31%	4/13/2020	276,897.62	3,089,465.57	19.06%
5/7/2018	648,892.20	827,720.46	13.44%	5/6/2019	739,367.76	884,212.91	6.83%	5/7/2020	471,869.11	597,296.02	-32.45%
5/14/2018	178,828.26	3,339,646.94	5.34%	5/13/2019	144,845.15	3,479,200.54	4.18%	5/13/2020	125,426.91	3,686,761.59	5.97%
6/6/2018	658,212.69			6/6/2019	725,483.92			6/5/2020	496,365.72		
6/13/2018	122,850.63	1,432,490.90	6.01%	6/13/2019	140,391.96	1,717,431.20	19.89%	6/15/2020	93,940.93	1,587,697.90	-7.55%
6/29/2018	651,427.58	4,772,137.84	5.54%	6/28/2019	851,555.32	5,196,631.74	8.90%	6/30/2020	997,391.25	5,274,459.49	1.50%
7/2/2018	445,896.53	909,175.68	20.96%	7/1/2019	474,778.90	870,970.42	-4.20%	7/1/2020	403,898.28	801,308.48	-8.00%
7/13/2018	463,279.15	5,681,313.52	7.74%	7/15/2019	396,191.52	6,067,602.16	6.80%	7/13/2020	397,410.20	6,075,767.97	0.13%
8/6/2018	789,554.82	957,619.10	4.29%	8/6/2019	859,315.17	1,035,323.58	8.11%	8/7/2020	861,984.57	1,050,444.72	1.46%
8/13/2018	168,064.28	6,638,932.62	7.23%	8/13/2019	176,008.41	7,102,925.74	6.99%	8/13/2020	188,460.15	7,126,212.69	0.33%
9/7/2018	757,099.00	914,475.58	2.52%	9/6/2019	868,254.63	1,051,571.62	14.99%	9/8/2020	847,945.85	1,021,678.60	-2.84%
9/13/2018	157,376.58	7,553,408.20	6.64%	9/13/2019	183,316.99	8,154,497.36	7.96%	9/14/2020	173,732.75	8,147,891.29	-0.08%
10/5/2018	1,466,139.49	1,867,217.85	9.14%	10/7/2019	1,641,839.83	2,117,960.42	13.43%	10/7/2020	1,990,761.40	2,449,321.72	15.65%
10/15/2018	401,078.36	9,420,626.05	7.12%	10/15/2019	476,120.59	10,272,457.78	9.04%	10/13/2020	458,560.32	10,597,213.01	3.16%
11/6/2018	724,688.42	861,064.68	8.54%	11/6/2019	700,039.71	845,121.05	-1.85%	11/6/2020		-	-100.00%
11/13/2018	136,376.26	10,281,690.73	7.24%	11/13/2019	145,081.34	11,117,578.83	8.13%	11/13/2020		10,597,213.01	-4.68%
12/6/2018	705,087.35	840,330.38	2.57%	12/6/2019	671,803.87	826,286.64	-1.67%	12/7/2020		-	-100.00%
12/13/2018	135,243.03	11,122,021.11	6.87%	12/13/2019	154,482.77	11,943,865.47	7.39%	12/14/2020		10,597,213.01	-11.27%
12/31/2018	851,423.14			12/31/2019	848,957.47			12/31/2020			
1/2/2019	351,343.04	1,609,974.55	16.41%	1/2/2020	378,643.31	1,683,388.00	4.56%	1/4/2021		-	-100.00%
1/16/2019	407,208.37	12,731,995.66	7.99%	1/13/2020	455,787.22	13,627,253.47	7.03%	1/13/2021		10,597,213.01	-22.24%
Total		12,731,995.66		Total		13,627,253.47		Total		10,597,213.01	
Budget Estimate		11,500,000.00		Budget Estimate		12,200,000.00		Budget Estimate		12,700,000.00	
\$ Over/Under Budget		1,231,995.66		\$ Over/Under Budget		1,427,253.47		\$ Over/Under Budget		(2,102,786.99)	
\$ Over/Under 2017		942,278.91		\$ Over/Under 2018		895,257.81		\$ Over/Under 2019		(3,030,040.46)	

2020 Expenditures Exceeding 75%- Third Quarter 2020

ORG	Department	YTD EXPENDED	% USED	ACCOUNT DESCRIPTION
A1010	Legislature	\$ 162	81%	POSTAGE
		\$ 791	100%	PROCEEDINGS
A1165	District Attorney	\$ 1,318	88%	SUPPLIES:OFFICE
		\$ 656	87%	POSTAGE
		\$ 2,043	100%	SECURITY TRANSP/EXTRAD
A1170	Public Defender	\$ 391	98%	TRANSCRIPTS
		\$ 678	90%	SUPPLIES:OFFICE
		\$ 1,472	147%	COPIER
		\$ 18,834	116%	INDIGENT LEGAL SERVICE
A1172	Assigned Counsel	\$ 179,862	97%	ATTORNEY FEES
A1185	Med Examiners & Coroners	\$ 18,574	98%	AUTOPSIES
		\$ 3,577	100%	BODY REMOVAL
		\$ 12,448	92%	HOSPITAL CHARGES
A1420	County Attorney	\$ 55,487	123%	LEGAL ASSISTANCE
A1450	Records Management	\$ 37,411	748%	CONSULTANTS
		\$ 1,730	105%	COMPUTER SOFTWARE
A1620	County Building	\$ 3,389	85%	MAINT HVAC
		\$ 73,719	97%	BUILDING EQ MAINT
A1621	Public Safety Building	\$ 5,963	83%	BUILDING EQ MAINT
A1625	Buildings and Grounds	\$ 416	83%	SUPPLIES:SAFETY
		\$ 450	100%	HAND TOOLS
A1680	Information Technology	\$ 39,725	108%	COMPUTER TECHNICAL ASSISTANCE
		\$ 2,937	98%	MISC COMPUTER SUPPLIES
A1930	Unallocated Insurance	\$ 46,517	233%	UNEMPLOYMENT INSURANCE
A3020	Communications	\$ 1,906	98%	PEST CONTROL
		\$ 48,216	95%	MAIN AGREEMENT MICRO
		\$ 35,019	93%	MAIN AGREEMENT RADIO
		\$ 632	100%	SUPPLIES:INSTALLATION
		\$ 5,887	91%	TOWER SITE MAINT
A3021	E911	\$ 39,751	82%	W911
A3110	Sheriff	\$ 3,655	96%	EAP
		\$ 612	76%	SUPPLIES:COMPUTER
		\$ 972	97%	DRY CLEANING
		\$ 1,371	91%	PRINTING
		\$ 7,468	100%	UTILITIES:CELL SERV
		\$ 24,812	100%	LAB
		\$ 3,141	100%	DOG EXPENSE
		\$ 498	100%	AWARDS
A3150	Jail	\$ 211	100%	EMERGENCY EXPENDITURES
		\$ 3,762	94%	PHYSICALS
		\$ 3,105	100%	BULLET PROOF VESTS
		\$ 503	100%	SUPPLIES: KITCHEN
		\$ 4,770	95%	SUPPLIES: PRISONER
		\$ 5,759	100%	VEHICLE PARTS/MAINT/REPAIRS
		\$ 2,245	85%	UTILITIES:CELL SERV
		\$ 9,077	91%	UNIFORMS
A3190	Court Security	\$ 663	100%	DRY CLEANING
A3350	STOP-DWI	\$ 2,472	82%	ADVERTISING
A3510	Animal Control	\$ 5,064	100%	VEHICLE PARTS/MAINT/REPAIRS
		\$ 741	93%	UTILITIES:CELL SERV

ORG	Department	YTD EXPENDED	% USED	ACCOUNT DESCRIPTION
A4010	Public Health	\$ 932	89%	PRINTING
		\$ 2,503	125%	EMERGENCY EXPENDITURES
A4320	Community Services	\$ 180,943	83%	HOME BASED INTERVENTION
		\$ 2,608	87%	LOCAL EMPLOYMENT-ADULT
		\$ 37,781	360%	INTENSIVE CASE MGT-YOUTH
A6010	Social Services	\$ 15,339	97%	ATTORNEY FEES
		\$ 111,885	131%	MISC CONTRACTUAL EXP
		\$ 23,402	94%	PUBLIC HEALTH
		\$ 9,100	96%	POSTAGE
A6119	Child Care	\$ 348,261	87%	FOSTER CHILD CARE
A6140	Safety Net	\$ 462,933	88%	SAFETY NET
A6142	Emergency Aid	\$ 12,794	85%	EMERGENCY AID FOR ADULTS
A8160	Refuse	\$ 15,544	97%	LANDFILL-LEACHATE HAUL
		\$ 5,712	100%	TRASH REMOVAL
D3310	Traffic	\$ 77,703	100%	APPLICATION OF TRAFFIC LINES
D5010	Administration	\$ 1,137	100%	SUPPLIES:OFFICE
		\$ 188	100%	POSTAGE
D5110	Maintenance Road and Bridges	\$ 11,317	94%	WEED SPRAYING
		\$ 118,022	98%	CRACK SEALING
D5112	CHIPS	\$ 7,489	100%	HYDRO-SEEDING
D5120	Bridges	\$ 45,274	100%	CULVERT PIPE
		\$ 44,117	91%	EAST SHERMAN HOLLOW
DM5130	Machinery	\$ 450.02	100.00	EMERGENCY EXPENDITURES
		\$ 1,838	99%	PAVEMENT STRIPING TRUCK MAINT
		\$ 4,905	100%	FUEL DISTRIBUTION SYS



OFFICE OF THE
YATES COUNTY TREASURER

417 LIBERTY STREET, SUITE 1081
PENN YAN, NEW YORK 14527-1122
Tel 315-536-5192 Fax 315-536-5527
yatescounty.org

WINONA B. FLYNN
TREASURER

ASHLEY R. DOYLE
DEPUTY TREASURER

To: Finance Committee

From: Ashley Doyle

Re: Treasurer's Office Report for October 2020

Tax Foreclosure Process –

It was reported last month that on October 1st, tax enforcement notices were mailed to owners and lienholders of 74 parcels with delinquent 2019 taxes. We have received tax payments on a few parcels bringing the number down to 67 with remaining 2019 taxes due.

Auditors – Drescher and Malecki will begin their preliminary work for 2020 in the Treasurer's office the week of November 30th.

2020 BUDGET TRANSFERS

BE IT RESOLVED, that the following transfers be made in the 2020 budget:

From:	To:	Amount:
A4010.54153 PH-Education	A4042.54855 Rabies-Control	\$ 5,000.00

And be it further

NOW, THEREFORE BE IT RESOLVED, that copies of this resolution be provided to the Director of Public Health and the County Treasurer/Budget Officer.

AUTHORIZE ASSIGNMENT OF UNASSIGNED FUND BALANCE

WHEREAS, Resolution 432-11, Fund Balance Policy authorizes the Treasurer to assign funds for specific purposes; and

WHEREAS, the Use of Fund Balance report presented to the Finance Committee was accepted on 10/06/2020; and

WHEREAS, the Yates County Legislature wishes to appropriate additional monies from the Unassigned General Fund Balance toward any possible future needs in the following areas; and

WHEREAS, Yates County has \$1,400,000.00 of available unassigned fund balance as of 10/01/2020;

NOW, THEREFORE, BE IT RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer \$1,400,000 from the unassigned general fund balance to the following funds:

Infrastructure Reserve Fund:	\$1,400,000.00
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And, be it further;

RESOLVED, that a copy of this resolution be given to the County Treasurer/Budget Officer.

**AUTHORIZE CHAIRMAN TO SIGN AGREEMENT FOR ACTUARIAL SERVICES
(TREASURER)**

WHEREAS, it is necessary to perform reporting of actuarial valuations for postemployment benefits according to GASB 75; and

WHEREAS, the cost for this service varies depending on interim and full actuarial reporting services; and

WHEREAS, the fees are as follows based on reporting and fiscal year end dates,

Interim Actuarial Valuation Services for the fiscal year ending 12/31/2020	\$4,000
Full Actuarial Valuation Services for the fiscal year ending 12/31/2021	\$8,500
Interim Actuarial Valuation Services for the fiscal year ending 12/31/2022	\$4,250

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Yates County Legislature is authorized to sign the service agreement with BPAS Actuarial & Pension Services, effective 1/1/2021-12/31/2023; and be it further

RESOLVED, that copies of this resolution be given to the County Treasurer/Budget Officer.

NET TAX DEBITS AND CREDITS TO TOWNS

WHEREAS, the County Treasurer's report on Town charges as of October 31, 2020 shows the following net tax debits and credits to the following;

DEBITS

BARRINGTON	\$1,098.69
BENTON	1,226.21
ITALY	294.06
JERUSALEM	1,194.30
MIDDLESEX	811.96
MILO	399.50
POTTER	13.57
STARKEY	613.61
TORREY	207.08

TOTAL\$ **5,858.98**

CREDITS

BARRINGTON	.31
ITALY	.04
JERUSALEM	5.06
MIDDLESEX	.17
MILO	.35
TORREY	.09

TOTAL **\$6.02**

NOW, THEREFORE, BE IT RESOLVED, that the County tax levy be increased by \$5,852.96 and that the amount be levied against the taxable properties of each Town as specified therein.

**APPROVE RECOMMENDATIONS OF THE TOURISM ADVISORY COMMITTEE
(TAC)**

WHEREAS, by Resolution 204-17, a Tourism Funding Procedure was adopted by the Yates County Legislature; and

WHEREAS, a portion of the procedure requires the County's Tourism Promotion Agency (TPA) to recommend to the Yates County Legislature a Tourism Advisory Committee (TAC), the members of which represent various segments of the local tourism industry; and

WHEREAS, by Resolution 117-18, members of the TAC were duly appointed; and

WHEREAS, the total available funding from Occupancy Tax revenue for distribution to various organizations for promotion of tourism in 2021 is \$305,000.00; and

WHEREAS, the TAC has received submissions from seven (7) organizations with requests totaling \$385,723.00; and

WHEREAS, the TAC has reviewed the requests and recommends funding as follows:

<u>Organization</u>	<u>Request</u>	<u>TAC Recommendation</u>
Yates County Chamber of Commerce-TPA	\$250,000.00	\$186,411.00
Finger Lakes Wine County	\$47,800.00	\$47,800.00
Finger Lakes Tourism Alliance	\$22,860.00	\$22,860.00
Keuka Lake Wine Trail	\$15,000.00	\$15,000.00
The Windmill	\$6,000.00	\$0
Finger Lakes Museum	\$10,000.00	\$10,000.00
Garces Design	\$22,929.00	\$22,929.00
Total:	\$374,589.00	\$305,000.00

NOW, THEREFORE, BE IT RESOLVED, that the recommendations of the TAC are accepted by this Legislature; and be it further

RESOLVED that the total available funds are to be reflected in the 2021 Yates County budget; and be it further

RESOLVED that the Yates County Chamber of Commerce, acting as the designated Yates County Tourism Promotion Agency, invoice Yates County in December 2020 for the funds to be distributed by the Chamber to the various organizations in January 2021; and be it further

RESOLVED, that the Chairman is authorized to execute any documents pertaining to the funding as reflected above; and be it further

RESOLVED that copies of this resolution be sent to the Yates County Chamber of Commerce, the County Treasurer and all members of the Yates County Tourism Advisory Committee.