HUMAN SERVICES COMMITTEE AGENDA  
Location: Yates County Legislative Chambers  
Date: December 6, 2021 at 3:30 p.m.

Join from a PC, Mac, iPad, iPhone or Android device:  
Please click this URL to join.  
https://us02web.zoom.us/j/82900570208?pwd=emtiNIBLQ2piendKUUJPTmplM2N2QT09

Webinar ID: 829 0057 0208  
Passcode: 703746

Or One tap mobile:  
+16465588656,,82900570208# US (New York)  
+13017158592,,82900570208# US (Washington DC)

Or join by phone:  
Dial(for higher quality, dial a number based on your current location):  
US: +1 646 558 8656 or +1 301 715 8592

Committee members: Leslie Church, Ed Bronson, Terry Button, Carlie Chilson, Dick Harper, Bonnie Percy

- Leslie and Carlie will sign the audit this month
- Approve minutes of the November meeting
- Public Comment

PUBLIC HEALTH: Sara Christensen
- COVID update
- Vaccination
- Influenza update
- Vacancy Review

Resolutions:
- Authorize Director of Public Health to Fill Deputy Director of Public Health Position  
- Grant Unpaid Leave of Absence (V. Hughson)  
- Authorize Chairman to Sign Contract with the S2AY Rural Health Network, Inc. (Finger Lakes Public Health Alliance)  
- Authorize Chairman to Sign Contract with the S2AY Rural Health Network, Inc.  
- Authorize Chairman to Sign Contract with the S2AY Rural Health Network, Inc.  
- Authorize Chairman to Sign Lease with the S2AY Rural Health Network, Inc.  
- Authorize Chairman to Sign Agreement with the Network for Children’s Speech, Occupational and Physical Therapy dba Children’s Therapy Network  
- Sign Renewal Agreement with Finger Lakes Health Systems Agency dba Common Ground Health

COMMUNITY SERVICES – George Roets
- SAFE ACT
- Fiscal
- AOT
- Program updates

Resolution:
- Authorize Chairman to Sign Contract With Research Foundation for Mental Hygiene, Inc.
Amendment to Resolutions No. 491-20 & No. 296-21

PUBLIC DEFENDER: Steve Hampsey
- Statistical Report
- Grant Updates

VETERANS: Philip Rouin
- Veterans’ Service Projects
- Personnel, Training, & Conference Updates
- Veteran Services Update
- Summary of Statistical Data
- Upcoming Veteran-Related Training, Meetings, and Community Events
- Claims Settled & Disbursement to our Veterans/Surviving Dependents
- Informational Items

OFFICE FOR THE AGING: Zachary Housworth
- Program updates
- Other

SOCIAL SERVICES: Amy Miller

Resolutions:
- Authorize Contract for Help Desk Services
- Authorize Contract for Transportation Services
- Authorize Contracts with the Following Agencies/Persons
- Authorize Contracts with the Following Agencies/Persons
- Authorize Contract with the Dundee Children’s Center for Childcare Services
- Authorize Commissioner of Social Services to Create and Fill Senior Social Welfare Examiner Position
- Authorize Commissioner of Social Services to Create and Fill Social Welfare Examination Position

- Personnel
  - Vacancy Review Forms
- Code Blue
- ERAP
- Heap/Utility Arrears
- Elderly Simplified Application Project
- Low Income Water Assistance Program
- FLCC Partnership Update
- Workforce Youth Update
- Unemployment Rates
- Youth Bureau

COUNTY ADMINISTRATOR: Nonie Flynn
- Letter of Recognition – We received a letter from Archer Martin recognizing the Veteran’s office for their good service - attached.
- Common Ground Health Proposal – To increase vaccination in nine neighboring counties, our regional control group received a proposal to:
1. Use paid advertising to build the brand of COVID-19 vaccines and keep the topic of vaccination on the minds of those not yet vaccinated.
2. Use local media to answer questions that may otherwise cause people to opt out of getting vaccinated.
3. Use direct mail to reach people with a more detailed message, via a series of postcards.
4. Use incentives to motivate the willing to act now. Yates County’s cost share, based on population, for the first three is $6,473, of which PH COVID grant funding can be used. Is there interest from the Committee for #4, to use incentives, i.e. $100 for first vaccination?

CHAIRMAN: Doug Paddock
- NSTR.

Executive Session if needed
Communicable Disease Control:

COVID-19 Update:
At the time of submission of this report (12/2/2021), our current numbers are:

<table>
<thead>
<tr>
<th>COVID 19 Data Summary</th>
<th>Cases by Month</th>
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<tbody>
<tr>
<td>Total Cases</td>
<td>2135</td>
<td></td>
</tr>
<tr>
<td># Active Cases</td>
<td>66</td>
<td>2020</td>
</tr>
<tr>
<td># in Isolation/Quarantine</td>
<td>193</td>
<td></td>
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<tr>
<td># Hospitalized</td>
<td>55</td>
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<tr>
<td># Recoveries</td>
<td>2038</td>
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<tr>
<td># Deaths</td>
<td>31</td>
<td>2021</td>
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<tr>
<td># Total Negative Tests</td>
<td>62,784</td>
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<tr>
<td>7 day avg % positivity (CDC)</td>
<td>11.44</td>
<td></td>
</tr>
<tr>
<td>CDC transmission level</td>
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<table>
<thead>
<tr>
<th>Breakthrough Cases (May – Nov)</th>
<th></th>
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<tbody>
<tr>
<td>Total # Cases</td>
<td>884</td>
</tr>
<tr>
<td># of cases eligible for vaccination</td>
<td>731</td>
</tr>
<tr>
<td># cases fully vaccinated</td>
<td>252 (34%)</td>
</tr>
<tr>
<td># cases unvaccinated</td>
<td>479 (66%)</td>
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</table>

<table>
<thead>
<tr>
<th>Yates County Vaccination Rate</th>
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<tbody>
<tr>
<td>Total Population: 49%</td>
<td></td>
</tr>
<tr>
<td>18yrs and up: 59.3%</td>
<td></td>
</tr>
<tr>
<td>12yrs and up: 57.3%</td>
<td></td>
</tr>
</tbody>
</table>

COVID testing is available locally through health care provider offices, Rite Aid Pharmacy, Walgreens Pharmacy, Water Street Pharmacy (adults and children) and Village Drug is offering testing for school age children and school staff.

Omicron Variant (B.1.1529)
On November 30th, the U.S government SARS-CoV-2 Interagency Group made the decision to classify the Omicron variant as a Variant of Concern (VOC). Omicron has several mutations that may have an impact on how easily it spreads or the severity of the illness it causes. This variant was first detected in South Africa and the first confirmed case in the United States was found in California on 12/1/21 in an individual who recently returned from South Africa on 11/22/21. Experts continue to study this variant to get a better understanding of the impact of transmissibility and severity of disease.

Governor Hochul signed Executive order 4.2 issued on November 26th to continue the declaration of a statewide disaster emergency due to healthcare staffing shortages and expectation that severe understaffing in hospitals and other healthcare facilities will continue and
affect the ability to provide critical care and adequately serve vulnerable populations. The Department of Health will be allowed to limit non-essential, non-urgent procedures for in-hospitals or systems with limited capacity to protect access to critical health care services. Limited capacity is defined as below 10% staffed bed capacity, or as determined by the Department of Health based on regional and health care utilization factors. The new protocols will begin on Friday, December 3.

**COVID 19 Vaccine:** CDC and NYS have now approved Moderna and J&J booster doses for anyone 18 years and older. Booster doses along with 1st and 2nd doses are being offered at our weekly COVID 19 vaccine clinics at Gordmans. We have been extremely busy with booster doses at our clinics and have given over 1400 since Oct 1st. We are looking to extend our Gordmans lease through January because of the continued demand for boosters.

We have held three Pfizer vaccine clinics for children ages 5-11 years and have vaccinated 115 children. Our first second dose clinic will be 12/6/21. The children have done very well with their vaccinations with sore arm being the most common complaint after vaccination.

**NYS COVID 19 Vaccine Provider Site Visit:** On November 10th, NYS visited our Public Health Department to assess our implementation of key COVID-19 Vaccination Program requirements and recommendations and to provide education and technical assistance. This is a CDC requirement for State Health Departments to conduct at the local level. There were no recommendations or corrections needed and feedback was very positive on the operation of our vaccination clinic.

**Regional Vaccine Confidence Campaign:** Yates County along with nine other Finger Lakes Region counties will be partnering with Common Ground Health who will develop and administer a COVID 19 vaccine confidence campaign with a goal to increase vaccination rates. The targeted audience is adults 18-54, parents, and low vaccination rate zip codes. Three strategies that will be used with different roll out dates are paid advertising to build the brand of COVID 19 vaccines and keep the topic of vaccination on the minds of those not yet vaccinated, earned media (local publications) to answer questions –both perennial and emerging that may otherwise cause people to opt out of getting vaccinated and direct mail to reach people with a more detailed message, via a series of postcards. Each county will be contributing funds for this campaign based on their population size. Yates County will be contributing $6,474 using COVID 19 grant funding through Public Health.

**Flu:**
Influenza activity is categorized as widespread in New York State. We have received 3 lab confirmed cases to date, two are Flu B and one Flu A. Flu A is the dominant strain in New York State and 18-49 year olds have the highest number of reported flu cases to date.
1. Does this position perform services that are mandated by the Federal or State government?  ☒ YES ☐ NO

This position has primary responsibility for assisting the Director of Public Health in planning, organizing and directing of all Public Health programs, Licensed Home Care services, Diagnostic and Treatment clinic and services, and Special Children’s Services. The Deputy Director supervises Public Health program staff and helps oversee the day to day operations of our Department and that all policies and protocols are being followed set for by Article 6, Article 28, LHCSA, and NYS Public Health Laws. This position is also responsible for staff performance reviews, staff development, reviewing and monitoring grant program work and budgets and is a primary lead in COVID 19 pandemic response for this department.

2. If the answer to #1 is no, does this position perform services that the County has traditionally maintained?  ☐ YES ☐ NO

3. If the answer to #2 is yes, can an entity other than Yates County government perform these services?  ☐ YES ☒ NO

4. If this position is not refilled, can other positions be reconfigured to handle the work performed by the person in this position? If so, what positions? If not, how will the work conducted by the person in this position be handled?

It is not possible to assign the work of the Deputy Director to other positions as the work performed would be out of title.

5. If applicable, is there an existing Civil Service Eligibility List for this position?  ☐ YES ☒ NO

6. Will the loss of this position impact overtime? If yes, why and how can this be minimized? (Please attach an analysis showing any impact on overtime.)  ☒ YES ☐ NO

If not filled it will result in additional expenses to the County due to continued overtime for the COVID duties and is likely to result in decreased morale, burnout and additional job vacancies.

7. Does federal and/or state aid offset the cost of this position? (If yes, how much)  ☒ YES ☐ NO

Reimbursement for this position through State Aid
Starting Salary & fringe $107,322
Estimated Reimbursement $67,000
Net cost $40,322

10. If the position were eliminated, what would be the net county savings? (Include fringe benefits and retirement)  $40,322

11. Is there any risk, financial or otherwise, to waiting 30 days to refill this position?  ☒ YES ☐ NO
Without adequate staff and this position refill, we may see further resignations which would be detrimental to our already stressed and exhausted workforce.

12. If you are given approval to refill this position, when do you expect to fill it?  

ASAP

13. Please submit any other information that you think would be helpful to this review.

Revised 8/2016
Resolutions:

AUTHORIZE DIRECTOR OF PUBLIC HEALTH TO FILL DEPUTY DIRECTOR OF PUBLIC HEALTH POSITION

WHEREAS, the Deputy Director of Public Health position became vacant effective November 1, 2021 as the result of a promotion; and

WHEREAS, the Director of Public Health through the vacancy review process has identified the continued need for the Deputy Director Public Health position and is requesting the position be filled; and

WHEREAS, the estimated annual cost to fill the position, including fringe, is $107,322; the County receives 100% reimbursement for the salary, therefore the total cost to the County to refill this position is $40,322;

NOW, THEREFORE, BE IT RESOLVED, that effective December 13, 2021 the Director of Public Health is hereby authorized to fill the full-time Deputy Director of Public Health position; and be it further

RESOLVED, that the Director of Public Health is also authorized to fill any subsequent vacancy that will occur as the result of a promotion of an employee into the vacant Deputy Director of Public Health position; and be it further

RESOLVED, that copies of this resolution shall be provided the Director of Public Health, Personnel Officer, County Administrator, and County Treasurer.

GRANT UNPAID LEAVE OF ABSENCE
(V. Hughson)

BE IT RESOLVED, that employee V. Hughson is hereby granted an unpaid leave of absence from December 20th, 2021 until December 27th, 2021, and be it further

RESOLVED, that a copy of this resolution be given to Ms. Hughson, Director of Public Health, Personnel Officer and the Treasurer.

AUTHORIZE CHAIRMAN TO SIGN CONTRACT WITH THE S2AY RURAL HEALTH NETWORK, INC. (Finger Lakes Public Health Alliance)

WHEREAS, Yates County is a member of the S2AY Rural Health Network and desires to continue its relationship for participation in the Finger Lakes Public Health Alliance (FLPHA); and

WHEREAS, the cost of these services is covered through the emergency planning grant resulting in no local cost;
NOW, THEREFORE, BE IT RESOLVED, that upon the approval of the County Attorney, the Chairman of the Legislature is authorized to enter into a contract with the S2AY Rural Health Network; and be it further

RESOLVED, that said contract will run from 01/01/22 to 12/31/22 for an amount not to exceed $2,940; and be it further

RESOLVED, that copies of this resolution be provided to the S2AY Rural Health Network, Inc., the Public Health Office and the Yates County Treasurer.

AUTHORIZE CHAIRMAN TO SIGN CONTRACT WITH THE S2AY RURAL HEALTH NETWORK, INC.

WHEREAS, Yates County is a member of the S2AY Rural Health Network and desires to continue its relationship for the services of Quality Assurance/Quality Improvement and Staff Training; and

WHEREAS, the cost of these services is covered by state aid resulting in no local cost;

NOW, THEREFORE, BE IT RESOLVED, that upon the approval of the County Attorney, the Chairman of the Legislature is authorized to enter into a contract with the S2AY Rural Health Network; and be it further

RESOLVED, that said contract will run from 1/01/22 to 12/31/22 for an amount not to exceed $18,500; and be it further

RESOLVED, that copies of this resolution be provided to the S2AY Rural Health Network, Inc., the Public Health Office and the Yates County Treasurer.

AUTHORIZE CHAIRMAN TO SIGN CONTRACT WITH THE S2AY RURAL HEALTH NETWORK, INC.

WHEREAS, Yates County is a member of the S2AY Rural Health Network and desires to continue its relationship for the services of Immunization/Lead Clerical support; and

WHEREAS, the cost of these services is covered through grants and state aid resulting in no local cost;

NOW, THEREFORE, BE IT RESOLVED, that upon the approval of the County Attorney, the Chairman of the Legislature is authorized to enter into a contract with the S2AY Rural Health Network; and be it further

RESOLVED, that said contract will run from 1/01/22 to 12/31/22 for an amount not to exceed $14,320; and be it further

RESOLVED, that copies of this resolution be provided to the S2AY Rural Health Network, Inc., the Public Health Office and the Yates County Treasurer.
AUTHORIZE CHAIRMAN TO SIGN LEASE AGREEMENT WITH THE S²AY RURAL HEALTH NETWORK, INC.

WHEREAS, Yates County is a member of the S²AY Rural Health Network and desires to continue its relationship for the services of Immunization/Lead Clerical support and provide office space for the provision of such services;

NOW, THEREFORE, BE IT RESOLVED, that upon the approval of the County Attorney, the Chairman of the Legislature is authorized to enter into a lease agreement with the S²AY Rural Health Network; and be it further

RESOLVED, that said contract will run from 1/01/22 to 12/31/22 for an amount not to exceed $1,000; and be it further

RESOLVED, that copies of this resolution be provided to the S²AY Rural Health Network, Inc., the Public Health Office and the Yates County Treasurer.

AUTHORIZE CHAIRMAN TO SIGN AGREEMENT WITH THE NETWORK FOR CHILDREN'S SPEECH, OCCUPATIONAL AND PHYSICAL THERAPY DBA CHILDREN'S THERAPY NETWORK

WHEREAS, Yates County Public Health seeks to sign an agreement with The Network for Children’s Speech, Occupational and Physical Therapy dba Children’s Therapy Network, to provide services to children with developmental delays and disabilities in the Preschool Program;

NOW, THEREFORE, BE IT RESOLVED, that upon approval of the County Attorney, the Chairman of the Legislature be hereby authorized to sign agreements with The Network for Speech, Occupational and Physical Therapy dba Children’s Therapy Network at the following all-inclusive rates:

<table>
<thead>
<tr>
<th>NAME</th>
<th>SERVICE</th>
<th>RATE</th>
<th>CONTRACT DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Network for Children’s Speech, Occupational and Physical Therapy dba Children's Therapy Network</td>
<td>Preschool Related Services</td>
<td>ST $65 OT $65 PT $65</td>
<td>11/01/2021-12/31/2026</td>
</tr>
</tbody>
</table>

And, be it further

RESOLVED, that a copy of this resolution be sent to the Public Health office, and the Treasurer.

SIGN RENEWAL AGREEMENT WITH FINGER LAKES HEALTH SYSTEMS AGENCY dba COMMON GROUND HEALTH

WHEREAS, Yates County Public Health wishes to renew their agreement with Common Ground Health for the purpose of developing and administering a Regional Vaccine Confidence Campaign to increase COVID-19 vaccination in Yates County, and

WHEREAS, Common Ground Health has expertise in, and access to, health data;
NOW, THEREFORE, BE IT RESOLVED, that after review by the County Attorney, the Chairman of the Yates County Legislature is hereby authorized to sign a renewal agreement with Common Ground Health for the Period December 1, 2021 through December 31, 2022 in the amount of $8,974; and be it further

RESOLVED, that a copy of this resolution be sent to the Public Health office, and the Treasurer.
Action Items:
Amendment to resolutions #491-20 & 296-21
Authorize chairman to sign contract with Research Foundation for Mental Hygiene, inc.

SAFE Act:
2 reports received and investigated: 0 reported to DCJS:

Fiscal:
Budget reviews with Agencies under contract and grants

AOT:
Current cases: 0  Investigations: 0

Program: Yates INSYGHT:

INSYGHT in Collaboration with the Office of Mental Health and under oversight of New York State System of Care grant staff have completed the collaboration building and action planning workshop with INSIGHT key partners and a core planning team. The outcomes included: Assessing and understanding current state of the Yates County System of care (INSYGHT). Identifying opportunities for improving and expanding the local System of Care, identify priorities and develop a local System of Care action plan. Four planning meetings and four workshops were completed during the last 2 weeks of October and the first two weeks of November.

Updates: High Fidelity Wraparound continues to enroll new cases and recruit for more; trainings continue 2-4 times per month; local events are attended to deliver information about INSYGHT ; the next focus group will be on November 3rd from 6:00 – 7:30pm; the community sites (Our Town Rocks and The Living Well); Dundee Central School has children undergoing active Functional Behavior Assessment; Intervention plans are reviewed and modified; finally new professional development activities have been developed related to trauma and stress. Work has been initiated to develop a community dashboard or report to display INSYGHT progress, outpatient services improvements and coordination of care, support and treatment for adults, families and children and youth.
Program: Crisis Intervention Training (CIT):

The CIT work group continues to monitor efforts to divert individuals from the criminal justice system and law enforcement to the behavioral health treatment, residential and support systems. The use of Mobile Crisis, COTI and consultation with C-PEP continue with a slight increase in November.

The Director has designated Emergency Department physicians in the Soldiers and Sailors Department and Psychiatrists in the Clifton Springs Comprehensive Psychiatric Emergency Program. This allows to expedited transports to the Emergency Department’s for evaluation.

The Director has had several discussions with the new Soldiers & Sailors Hospital administrator who also has direct responsibility for John. D. Kelly (JDK), mental health clinic and behavioral health services in the Emergency Department and the jail. The Director has meet with the new full-time psychiatrist who is board certified in Psychiatry as well as Medicine. He has a special interest in rural psychiatry and has relocated with his family to our area. He has updated the Jail support and services plan with the jail superintendent. Initial reports on this relationship are positive.

Due to concerns for those who drop out of outpatient services, become involved with Law Enforcement, are threatened with homelessness or become homeless, emphasis on outreach and follow up for them was discussed. Both JDK and the Certified Behavioral Health Clinic (CCBHC) have detailed plan for follow up on that population.

Overall, the efforts put in place continue to divert individuals from the Criminal Justice System and Emergency Department into the behavioral health care system. The available of direct virtual consultation with the Clifton Springs Comprehensive Psychiatric Emergency Program (C-PEP) has reduced transports to the hospital and encouraged reengagement with treatment. The mobile Crisis Team has continued to effectively handle crisis situations although they are limited because of Covid restrictions and the willingness of individuals to engage with them.

Columbia University HEALing Communities Study (HCS):

HCS as part of the National Institutes of Health HEAL Initiative is designed to investigate how tools for preventing and treating opioid misuse and Opioid Use Disorder (OUD) are most effective at the local level.
Local efforts have included focus on Opioid Use Disorder (OUD) numbers overtime, overdoses with other substances, current substance use trends in Yates County. Coordination with prevention and education efforts also continue with providers and the community as a whole. The addition of a youth prevention specialist with the CCBHC has added a boost to prevention efforts with youth.

The next phase of the Study will begin in 2022 (Federal Fiscal year) and will provide increased resources including an engagement specialist and a community educator. We will initiate a Yates Web page and social media efforts focused on education and prevention. We will have the benefit of the 8 New York Counties and those in the other two states who were in phase one. Planning with Columbia University will commence in January and will involve community partners and the Yates Prevention Coalition. Which was formally the Yates Substance Abuse Prevention Coalition.

**Yates County Crisis Services Plan Update:**

Efforts continue to make all segments of the community aware of the crisis services available including the local, regional and state crisis services. These efforts include providers, INSYGHT, the Community Services Department, other county departments local coalitions and organizations. Training and support for the Living Well and Our Town Rocks will also advance that effort. Community Education and training through INSYGHT and the local Coalitions will advance this effort.

Overall, Yates County still lacks after hour outreach for adults and children, crisis residential beds for adults and children and local respite for children. Services in support of adults and children after hours and on weekends are in short supply and what exists (Drop-in Center, Psychosocial Club for adults) are limited by Covid related restrictions. After hour and weekend safe activity space for children and youth are lacking across Yates County.

**Transitional Care Management (TCM)/ Adult Single Point of Accountability (SPOA):**

Services for individuals leaving jail, in-patient treatment or for those threatened with homelessness are provided to individuals in Yates County. Those transitions are especially difficult for the behavioral health populations. The focus is on engagement, assistance with applications for services, residential needs and social supports. Each case is monitored for successful outcome. Walk-in clients and phone/mail referrals are served regardless of funding. The intent is to support at risk individuals and help them retain independence and, continue in treatment as needed. Referrals continue to increase as the year progresses.
SPOA operates as a team including: providers, residential, Social Services, Community Services, Health Home Care Management, Family Care, Assertive Clinic Treatment, Respite Services and provides review of needs for housing, treatment, support for those who are homeless, homeless threatened, new inpatient discharges etc. This program served 16 individuals in October. The SPOA Coordinator convenes the team on a regular basis, may call special meetings and will monitor cases providing feedback to the team on the progress, issues, successes or failures involved.

**Children’s Single Point of Accountability(C-SPOA):**

C-SPOA has been relaunched with the change to a full-time coordinator. Connections with the team of specialists (experts), the community referral sources including schools and all community providers is underway. An information guide about available services and how to referral has been developed and shared with the community. The personal outreach and resharing of what C-SPOC is and can do had spurred new referrals and new interest in the program. One area that has not been focused on is the non-Medicaid population and that will now be reviewed and efforts to assist that population will be initiated.

The C-SPOA coordinator has joined INSYGHT and is undergoing training and education on Systems of Care development. The C-SPOA Coordinator participated in the recent planning efforts.

**Yates Prevention Coalition:**

The Coalition has initiated a rebranding, including a name change and updating Mission, Vision and values. Goals and objectives will also be updated. The Healing Communities Project support as the advisory group for the Study will continue. The legalization of Cannabis related local planning has been on ongoing focus of the Coalition. The Youth Survey Data has been circulated and discussion of the data and what it indicated regarding our children and youth have begun. Prior survey data will be compared for further analysis. Overall, the data is alarming but in concert with the national trend of increased mental health, suicide and substance use among our children and youth.

**Mozaic:**

Services and programs for the Intellectually (ID) and Developmentally Disabled (DD) population in Yates County as part of a three-county collaboration continues to evolve. All programs are open albeit under covid restrictions and limitations. Clinic services are fully operating as a three-county collaboration, residential services remain intact, care management is fully engaged, vocational is active as are day programs. Staffing remains a problem with recruitment and retention the main focus. Vacancies force increased pressure on supervisors, support and staff to fill in. Various solutions are being considered but the problem is not local.
**Outpatient Behavioral Health Services:**

The INSYGHT workgroup of providers continues to meet monthly to discuss outpatient care issues, capacity, barriers, innovations and changes within our system. The intent is to better share information and resources to meet the communities needs at the outpatient behavioral health level. The adoption of models that provide immediate services and eliminate waiting lists while making sure services are available to everyone in need.

Efforts to better understand the private system in Yates County along with the public side of care is an additional aspect of this work group. The payment for services aspect is another issue that the work group discussed. Medicare funding provides for those eligible a range of services often not utilized. That happens because of lack of awareness, cumbersome approval processes or a lack of staff to provide the service. Public or private Insurance coverage is available to adults and children and accepted by the public and private providers. There are also payment options, charity care or no fee services available. However, there are still situations where payment is a barrier.

Shortage of Clinical staffing for behavioral health clinics and other clinic support programs continues to plague Yates County. Clinical Social Worker, therapists and community services staff turnover has reduced the capacity and effectiveness of the system. Recruitment and retention efforts have not been successful in keeping all programs fully staffed. Competition for staff has intensified leaving critical vacancies in outpatient clinics and support programs.

The ongoing issue of transportation has moved to a crisis level with individuals unable to find transportation to necessary treatment visits. This issue can lead to treatment failure and the need for higher levels of care and interactions with criminal justice and Law enforcement. Apparently, Medicaid transport vendors are not available or reliable (data on this is being sought) and the available public transportation is inadequate. Much of the noted issues are with rural populations that cannot afford to use private sources.
AUTHORIZE CHAIRMAN TO SIGN CONTRACT WITH RESEARCH FOUNDATION FOR MENTAL HYGIENE, INC.

WHEREAS, the Research Foundation for Mental Hygiene, Inc., has awarded a Community Health Grant to Yates County Community Services for the project titled “NYS System of Care”, to improve Mental Health outcomes and services, in the amount of $13,728; and

WHEREAS, that said grant period will be for the period of August 31, 2021 through August 30, 2022;

NOW, THEREFORE, BE IT RESOLVED, that upon the approval of the County Attorney, the Chairman of the Legislature is authorized to enter into an agreement with Research Foundation for Mental Hygiene, Inc.; and be it further

RESOLVED, that a copy of this resolution be sent to Community Services, the Public Health office and the Yates County Treasurer.

AMENDMENT TO RESOLUTIONS NO. 491-20 & NO. 296-21

WHEREAS, Resolution 491-20 authorized signature of agreements for ARC Of Yates County and persons; and

WHEREAS, Resolution 296-21 authorized amendment 491-20 to change ARC of Yates to Mozaic Chapter, NYSARC, Inc.; and

WHEREAS, the contract for Development Disability Vocational Services consisted of the following three services: Transitional Employment $131,752; Client Worker: $49,910; Integrated Supported Employment $77,488; and

WHEREAS, Integrated Supported Employment for $77,488 is the only service to be funded for 2021 Contract;

NOW, THEREFORE, BE IT RESOLVED, that Resolution 491-20 & 296-21 be amended as follows:

| Mozaic Chapter, NYSARC, Inc. | Integrated Supported Employment | $77,488 |

And be it further

RESOLVED, that copies of this resolution be provided to the Public Health office, Community Services and Yates County Treasurer.
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Notes: 1. Not included in totals.
### Non-Competitive Grants

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<th>Amount</th>
<th>Claimed</th>
<th>Balance Remaining</th>
<th>Comments</th>
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<td>Dist. #1</td>
<td>June 1, 2011 - May 31, 2012</td>
<td>$7,134.00</td>
<td>$1,155.19</td>
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<td>Grant closed with funds unspent.</td>
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<td>Claim for $12,125 received 9/4/2020. Contract term was extended to December 31, 2020.</td>
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<td>Grant Expired. Claim for $32,456 received 9/3/2020. Claim for $32,456 received 11/20/2020.</td>
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<td>Dist. #11 (Steve)</td>
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<td>Claim for $8,114.00 received on 10/28/2021. Claim for $8,114.00 received 8/5/2021. Claim for $8,114.00 on 7/22/2021. Fully executed contract received 6/9/2021.</td>
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<td>April 1, 2018 - March 31, 2023</td>
<td>$347,233.80</td>
<td>$229,792.99</td>
<td>$117,440.81</td>
<td>Need to submit claim for Experts in ACP section. Submitted Year 3 and Year 4 Budget on March 31. Matt Alpern accepted it. Conference #2 held 8/15 @ 10:00. Email to Claire 9/1 to finalize Year 3 and Year 4. Claim for $147,501.81 received 5/20/2021 $65,559.23 received 10/6/2020 Claim for $16,731.95 received 12/8/2020</td>
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### Competitive Grants

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<td>Counsel at First Appearance (CAFA)</td>
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**Year to Date Summary -**

- Claims received: $414,220.22
- Submissions pending: $9,477.04
- Contract Term: January 1, 2022 - December 31, 2024
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<th>Date Received</th>
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I. Veterans’ Service Projects:

- **Veterans’ Services Revenue.** New York State Office of General Services (NYS OGS) funding [$10,000] for Veterans’ Services was received.

- **Veteran Indigent Burial.** Reimbursement for Yates County indigent Veteran burial [$2,000] was received from the New York State Department of Taxation and Finance, Division of the Treasury.

- **WFLR “Open Mic” with Lucas Day – November 9th.** VSA Director announced Veteran’s Day events, New York State Operation Green Light, and shared Veteran-related benefits information with our Yates County community.

- **Veteran Suicide Prevention and Community Engagement.** VSA director spearheaded the first Veteran, Active-Duty Military and Their Families – Coffee ‘n Cards event at Milly’s Pantry/Pinwheel Market on November 6th.

II. Personnel, Training & Conference Updates:

- VSA Director Phil Rouin elected as Co-Chairman of the Finger Lakes Veterans Advocacy Council (FLVAC). FLVAC has been identified by the Department of Veterans Affairs as a Community Veterans Engagement Board.

- VSA Director Rouin is on planned vacation January 1st through 10th.

- VSA’s Keuka College social work student intern anticipated start date is January 31st.

- VSA staff completed the following training and conferences:
  - Department of Veterans Affairs (VA) S.A.V.E. Veteran suicide awareness and prevention training at the Branchport Library on November 17th.
  - VSA director attended teleconference with New York State Division of Veterans’ Services (NYS DVS) and County Veteran Service Officers Association (CVSOA) leadership team on November 17th.
  - New York State Division of Veterans’ Services (NYS DVS) training
    - VA Service Connected Disability Rating and Case Law (November 18th)

III. Veteran Services Update:

- **Contact Report:** Our Monthly Services Report for November shows 417 services were provided.
• Transportation: VSA staff and volunteers, using County vehicles, transported 33 Veterans to medical appointments. Yates County Legislators might consider volunteering to drive and meet your Veteran constituents, or please spread the word and raise awareness about this vital opportunity to volunteer with others in the community.

IV. Summary of Statistical Data: (see attached spreadsheet).

V. Upcoming Veteran-Related Training, Meetings, and Community Events:

• Veteran, Active-Duty Military and Their Families – Coffee ‘n Cards conversation
  Date: Saturday – December 4th, 1 – 4 p.m.
  Location: Milly’s Pantry/Pinwheel Market – 19 Main Street, Penn Yan

• NYS DVS – Veteran Service Officer Training (VA Compensation & Case Law)
  Date: Tuesday & Wednesday – December 7th & 8th
  Location: via Webex platform

• NYS DVS & CVSOA Leadership Team meeting
  Date: Wednesday – December 15th, 10:30 a.m.
  Location: via teleconference

• VA’s Finger Lakes Health Care System & FLVAC Leadership Team meeting
  Date: Wednesday – December 15th, 2:00 p.m.
  Location: Canandaigua VA Medical Center – Director’s Conference Room

• New York State County Veterans Service Officer Association meeting
  Date: Thursday - December 16th, 9 a.m.
  Location: via Zoom platform

• Veteran Benefits Presentation
  Date: Tuesday - December 21st, 7 p.m.
  Location: Veterans of Foreign Wars – Post 8726 - 7811 Route 21, Naples

• Finger Lakes Veterans Advocacy Council meeting
  Date: Wednesday – January 5th, 10:30 a.m.
  Location: via VA’s Microsoft Teams platform or teleconference

VI. Claims Settled & Disbursements to our Veterans/Surviving Dependents:

Monthly total compensation for VA claims settled this month: $27,506.74
Total monthly compensation and disbursements year-to-date: $236,512.11

VII. Informational Item(s):

On Veterans Day, Governor Hochul signed a legislative package to protect and support Veterans and their families.

Legislation S.7124A/A.7388B changes the beginning of the Vietnam War from February 28, 1961 to November 1, 1955. This change acts to acknowledge the American military presences in the Republic of Vietnam prior to the previous date recognized by the federal and state government. With the signing of this legislation, New York State's law conforms to
federal government and will ensure New York's Vietnam veterans will receive the credit they deserve for serving in a time of war.

Legislation S.3623/A.7514 ensures that individuals who voluntarily leave their jobs to accompany spouses who are subjects of military transfers will be eligible for unemployment benefits.

Legislation S.701A/A.1140 creates the women veterans advisory committee whose purpose will be to support and assist the Division of Veterans' Services in locating, educating, and advocating for all women veterans in the State of New York. The committee will be comprised of 12 members: six to be appointed by the Governor, two to be appointed by the Temporary President of the Senate, two by the Speaker of the Assembly, one by the Senate Minority Leader, and one by the Assembly Minority Leader. Appointees must be women veterans of any branch, including the Reserves, who were honorably discharged or have a qualifying condition.

**Note: Mrs. Carrie Ahearn, Yates County’s Veteran Service Officer, was nominated by the Finger Lakes Veterans Advocacy Council (FLVAC) on December 1st at the FLVAC meeting.**

Legislation S.3638/A.7472 establishes a task force on veteran employment opportunities. This group will be charged with holding annual public hearings and making recommendations to the legislature, regarding ways that the state can assist veterans in finding and maintaining meaningful employment opportunities. This task force will be comprised of stakeholders within state government, the private sector and institutions of higher education.

Legislation S.2977A/A.6100A requires that all intake forms for admission or residency to any nursing home, assisted living facility or homeless shelter ask individuals whether they or their spouses ever served in the military. Identifying individuals who are veterans or spouses of veterans enables the state to help these individuals receive the benefits that they have earned and are entitled to receive.

Legislation S.7125/A.2658 authorizes Westchester County to waive certain fees for veterans' organizations. This waiver facilitates the construction and improvement of veterans' posts in the area so that veterans can experience a sense of community akin to what they experienced while active service members.

Legislation S.6452A/A.3920 enables veterans and reservists to receive benefit information upon applying for or renewing a driver’s license. This will ensure veterans are aware of the benefits they may be entitled to under federal and state law.

Legislation S.5245A/A.6249 provides in-state tuition continuity at SUNY and CUNY colleges for spouses and children of active duty service members following their stationing in New York.

Legislation S.5743A/A.6528 allows for children of military families who are relocating under military orders to preliminarily enroll in the school at which they will be a student. This advanced enrollment ensures a smooth transition and eases the stress of missing classes and changing courses during the school year.

Legislation S.5543A/A.7685 expands the State's Military Enhanced Recognition, Incentive and Tribute (MERIT) Scholarship by making it available to all families of fallen
and disabled service members by removing the current requirement of military service occurring and after August 2, 1990 for their children and spouse to be eligible to receive such scholarship.

Legislation S.763/A.5447 provides all men and women that have served with the ability to receive credits for civil service appointments and promotions by removing the restriction that only combat veterans can receive credits.

Legislation S.6535/A.4089 authorizes a county board of supervisors to require ferries operating within said county to provide free transportation to any member of the United States armed forces in uniform during their enlistment. This waiver of fees is an act of thanks to the men and women who serve our country.

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Note: 1 - Initial veteran contacts - first time veteran has been to office - not necessarily a new veteran
Notes: 2 & 3 - Outreach with Veterans who are home-bound, self-isolated, or in nursing homes/assisted living centers
Note: 4 - Veteran database system clean-up project
Action Items:

Program Updates:

1. Food Distributions:

   Pop Up Pantries will continue to be held in Dundee each month through June 2022 at least. These are open to anyone in the community that wishes to participate. We serve around 100 drive through households monthly as well as a bulk pick up for 75 Mennonite families. Dates for the first half of 2022 are as follows:
   - Jan 14
   - Feb 11
   - March 11
   - April 15
   - May 13
   - June 10

2. EISEP/ Home Care:

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<th>PCII (personal care)</th>
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   The wait list currently has 7 people on it, with 5 people needing PCI and 2 people needing PCII services.

3. Transportation:

   140 medical trips were provided to 31 individuals in October. 2 trips included a transportation companion riding along. 16 non-medical trips were provided to 5 individuals in October.

   Regarding the 11 passenger vehicle from the NYSDOT, the vendor stated that the order could take until 8/2022 to be fulfilled.

4. Personal Emergency Response System:

   We have 117 units in homes, with 9 second pendants in place and 11 panic buttons in October. 2 homes have cellular PERS units.
2 of the 6 cellular add-on modems to the PERS units have been installed as of October. There are 4 in inventory for future needs.

5. **Senior Nutrition:**

   We are currently serving 61 HDM and 8 Congregate "grab and go" meals daily in Yates. We also have 4 bulk, once a week deliveries.

   Currently each HDM, and Congregate senior in Yates still has 10 shelf stable emergency meals provided by Pro Action. All Yates bulk customers currently have 14 shelf stable emergency meals on hand. If we had to close the production kitchen for 2 weeks due to staff exposure to covid-19, no Yates County seniors would go without a scheduled meal.

   Pro Action's Congregate Site Re-opening Plan has been approved by Public Health and we are currently in the process of hiring a new Dundee Site Coordinator, pending a driver’s license screening and background check, to help in the reopening of the Dundee Saint Mark's Terrace congregate meal site once the Yates County Covid-19 numbers go down.

6. **Emergency Assistance:**

   Emergency assistance funding is still available for household items, housing assistance, utility assistance, and basic needs items for Yates County residents that were financially impacted by COVID-19. An online request for assistance is available at proactioninc.org.

7. **HIICAP:**

   56 units for 55 individuals in October for 1:1 counseling. 23 individuals attended Medicare Open Enrollment presentations. 58 individuals were mailed Medicare Open Enrollment Reference Guides.

   6 Medicare Open Enrollment in-person presentation were offered.

**Other:**

1. **Fiscal and Contract Update:**

   We are waiting for guidance for this year’s AU as well as information on requirements for this year’s budget modifications.
Resolutions
Authorize contract for help desk services, not to exceed $34,218
Authorize Contract for transportation services
Authorize Contract Renewals, waiving liability insurance
  • Dr. David Coron, various rates
  • Mark Reynolds, $130 per hour
  • Scott Steele, $90 per hour
  • Christopher Clinton, $95 per hour
  • Dr. Richard Hoyt, $150 per hour
Authorize Contracts
  • Kinship Family and Youth Services, $58.10 per hour
  • Family Counseling of the Finger Lakes, various rates
  • Child and Family Resources, $60 per hour
  • Arbor Development, rate to be set by the state
  • Safe Harbors of the Finger Lakes, $4,750
  • ProAction of Steuben and Yates Counties, $122,265
  • Cornell Cooperative Extension, $34,871
  • Catholic Charities of the Finger Lakes, various rates
  • Child and Family Resources for childcare registration, $28,502
  • FLACRA, various rates
  • G.A.T.E Counseling Services, various rates
  • Keuka Housing Council, various rates
  • Worldwide Travel Staffing, $750 per assessment
Authorize Contract with Dundee Children’s Center, various rates
Personnel Resolutions for refill

Personnel
We recently had the supervisor in the Child Support Unit resign. I am requesting to refill this position, but to change it to a Senior Social Welfare Examiner. This switch will allow more flexibility for the supervisors in the eligibility units to assist each other and to adjust workloads. I am also requesting to backfill any vacancies that this refill will create. Another member of that same unit, a Support Investigator has also given us her notice of resignation, she is leaving to work for the NYS court system. I am requesting to refill this position but change it to a Social Welfare Examiner. This will allow for more flexibility with workloads and allow me to cross train all frontline eligibility staff. I am also requesting to backfill any vacancies that this will create and to change future Support Investigator vacancies to Social Welfare Examiners.
**Code Blue**
We have submitted our Code Blue plan for this current season. We are requesting reimbursement of $50,538 which is based on what we consider average usage for the last few years (excluding 2020), considering the known cost of housing locations and transportation options. OTDA asks that we make the calculations based on 26 weeks. If we go over that amount, we will be allowed to amend the plan. In previous years we were able to amend the plan all the way until May.

**ERAP**
Commissioners were informed during a conference call on November 11, 2021 that after 11/14 ERAP Applications were only being accepted in:
Duchess County
Nassau County (not including Hempstead or Oyster Bay)
Niagara County
Oneida County
Saratoga County
Suffolk County (not including Brookhaven or Islip)
Westchester County (not including Yonkers)

During the conference call, OTDA indicated that the applications were stopping because all the money had been obligated.
The November 19 report showed that there have been 83,488 payments made for the amount of $1,045,862,483. At this time, we don’t know if applications from Yates County are qualified, have been accepted, or if there will be more payments made. The OTDA website indicates that ERAP “Has Either Obligated or Paid More Than $2 Billion in Rental Assistance, Covering Roughly 165,000 Applications to the Program, Including Over 81,000 Direct Payments to Landlords.”

Yates County ended with 92 applications
Yates County 26 payments (+9) $188,715 (+$70,935)
Schuyler County 19 payments (+3) $102,396 (+$27,925)
Ontario County 255 payments (+50) $1,535,332 (+$343,837)
Steuben County 107 payments (+36) $617,965 (+$192,898)
Seneca County 55 payments $102,396

Applications for the Landlord Rental Assistance Program (LRAP) have also closed on 11/21. DSS receives no information regarding that program.

**HEAP/Utility Arrears**
Regular Arrears Supplement benefit (RAS). RAS is a onetime benefit funded with the HEAP appropriation available under the American Rescue Plan Act of 2021. The department has now issued payments for 102 households that were in arrears. There has been $79,745 issued to NYSEG and $6,305 issued to PYMUB.

**Elderly Simplified Application Project**
The Governor has announced changes aimed at encouraging more food-insecure older adults and disabled individuals to enroll in the Supplemental Nutrition Assistance Program. The changes
include simplifying the SNAP application, extending the duration these households can receive benefits before needing to recertify, and eliminating the need for them to complete an interview during the recertification process. This pilot project will begin in December, and we await further instruction.

**Low Income Water Assistance Program**

On November 19 districts were notified of the opening of a new benefit program, the Low-Income Household Water Assistance Program (LIHWAP), authorized through the Continuing Appropriations Act of 2021 and the American Rescue Plan Act of 2021. The program will provide benefits to low-income households who pay a high proportion of their income for drinking water and wastewater services. On December 1, 2021, LIHWAP benefits will be available to assist low-income New York State households who have past due bills (arrears) for drinking water and/or wastewater services though LIHWAP which is a centrally located state administered program.

LIHWAP benefits will be based on the actual amount of drinking water and/or wastewater arrears, up to a maximum of $2,500 per drinking water or wastewater provider, or $5,000 if drinking water and wastewater services are combined, per applicant household. Benefits will be paid directly to the household’s drinking water and/or wastewater vendor(s).

Eligibility for LIHWAP benefits will be based on:
- Income;
- household size; and,
- amount owed to drinking water and/or wastewater vendor(s).

Applicants may be eligible for a benefit if:
- The applicant or members of their household are U.S. Citizens, U.S. Nationals, or qualified aliens; and,
- Their household’s gross monthly income is at or below the current income guidelines used for the Home Energy Assistance Program (HEAP) for their household size; or
- They receive HEAP, Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance (TA), or Code A Supplemental Security Income (SSI Living Alone) benefits; **And**
- They pay a vendor directly for drinking water and/or wastewater usage; and,
- Their drinking water, wastewater, or combined drinking water and wastewater account is twenty (20) days past the due date, they have a water lien that is levied on their local property taxes, or their drinking water, wastewater, or combined drinking water and wastewater service is terminated or otherwise facing disconnection due to unpaid arrears.

We are told that applications will be available in December and will go directly to OTDA (a portal, similar to ERAP). OTDA will be reaching out to providers directly.

**FLCC Partnership Update**

From the upcoming press release: “Finger Lakes Community College has selected Bloomfield Central School and the Yates County Workforce Development Office as sites for a 16-week community-based training course for people who may lack internet and transportation.
The course is part of a national pilot project to develop best practices for rural education that institutions across the country can adopt. The Bloomfield Operations Center Learning Lab on Oakmount Avenue and the Yates County Workforce Development Office at 417 Liberty St. in Penn Yan will begin offering classes Jan. 24 to train local residents as certified production technicians (CPT). Certified Production Technician is a credential recognized by manufacturers across the country. Graduates of the program will gain skills in workplace safety, quality and measurement, and modern manufacturing processes. After the pilot, FLCC will assess the next steps. The long-term goal is to establish a network of host sites providing a variety of training that allows people to stay in their communities while improving the quality of their lives.”

There is a cost for this program, but WIPA funding may be available for participants with the following eligibility:

1. An individual must be 18 years of age or older
   AND
2. Who are earning under the self-sufficiency rate of $25 per hour
   AND
3. Are in need of career services.
FLCC and WFD may have additional funding sources available for individuals as well.

**Workforce Youth Update**
WFD facilitated a meeting between the Rochester Technology and Manufacturing Association (RTMA)’s Youth Apprenticeship program and Penn Yan Academy. Fifteen Juniors and Seniors attended the meeting. The goal is to begin job shadowing and paid Youth apprenticeships in March 2022.

**Unemployment Rates**

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**Youth Bureau**
All 2021 Contracts have been approved and executed. The Resource Allocation Plan was approved by NYS and all program vouchers have been returned to the Youth Bureau. Vouchers are at the Treasurer’s office for processing and checks will be sent following the legislative meeting.

The 2022 Safe Harbours plan and 2021 report was submitted to OCFS 11/18/21. The 2022 allocation for this program will be $52,020.
The Youth Bureau will keep $7,020 for salary and fringe, program supplies, conferences etc. Safe Harbors of the Finger Lakes will receive $45,000 for programming.

**Summer Recreation Reimbursement**

- Penn Yan Public Library: $1,225
- Dundee Library: $1,115
- Branchport Library: $2,500
- Dundee Summer Recreation: $2,330
- Penn Yan Summer Recreation: $12,830
- Total: $20,000

All programs have submitted vouchers and will receive their funds in the upcoming audit.

**AUTHORIZE CONTRACT FOR HELP DESK SERVICES**

WHEREAS, The Yates County Department of Social Services is in need of information Technology services;

NOW, THEREFORE, BE IT RESOLVED, that contingent upon the approval of the County Attorney, the Chairman of the Legislature and the Commissioner of Social Services be authorized to sign a contract between the Yates County Department of Social Services and the Yates County Information Technology Department for the provision of help desk services to the Department of Social Services for the period of January 1, 2022- December 31, 2022 at a cost not to exceed $34,218; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Yates County Treasurer, Yates County Information Technology Department, and the Yates County Department of Social Services.

**AUTHORIZE CONTRACT FOR TRANSPORTATION SERVICES**

WHEREAS, The Yates County Department of Social Services requires transportation for juvenile delinquents;

NOW, THEREFORE, BE IT RESOLVED, that contingent upon the approval of the County Attorney, the Chairman of the Legislature and the Commissioner of Social Services be authorized to sign a contract between the Yates County Department of Social Services and the Yates County Sheriff’s Office for the provision of transportation services to the Department of Social Services for the period of January 1, 2022 to December 31, 2022; and be it further;

RESOLVED, that a copy of this resolution be forwarded to the Yates County Treasurer, Yates County Sheriff’s Office, and the Yates County Department of Social Services.

**AUTHORIZE CONTRACTS WITH THE FOLLOWING AGENCIES/PERSONS**

WHEREAS, Yates County and the Yates County Department of Social Services wishes to enter into contract with the following agencies/persons; and
WHEREAS, the term of these contracts is January 1, 2022 through December 31, 2022;

NOW THEREFORE BE IT RESOLVED, that after review by the County Attorney, the Chairman of the Yates County Legislature and Commissioner of Social Services are authorized to sign contracts with the following agencies/persons:

- Waive liability Insurance due to having professional liability insurance
  - Dr. David Coron, for counseling and psychological evaluation services $125 per telehealth, $150 in person per hour
  - Mark Reynolds, to provide psychological evaluations $130 per hour
  - Scott Steele, for counseling services, $90 per hour
  - Christopher Clinton, for counseling services $95 per hour
  - Dr. Richard Hoyt for counseling services $150 per hour

And, be it further

RESOLVED, that copies of this resolution be forwarded to the Yates County Treasurer, and the Yates County Department of Social Services.

AUTHORIZE CONTRACTS WITH THE FOLLOWING AGENCIES/PERSONS

WHEREAS, Yates County and the Yates County Department of Social Services wishes to enter into contract with the following agencies/persons; and

WHEREAS, the term of these contracts is January 1, 2022 through December 31, 2022;

NOW THEREFORE BE IT RESOLVED, that after review by the County Attorney, the Chairman of the Yates County Legislature and Commissioner of Social Services are authorized to sign contracts with the following agencies/persons:

- Kinship Family and Youth Services, Inc. for the provision of coached visitation and intensive home-based services at $58.10 per hour
- Family Counseling of the Finger Lakes for counseling services at $145 for initial assessment/$95 per hour
- Child and Family Resources for the provision of parenting and supervised visitation at $60 per hour
- Arbor Development, Residential Domestic Violence Services at the rates established by New Your State
- Safe Harbors of the Finger Lakes for non-residential domestic violence services, $4,750
- ProAction of Steuben and Yates Counties for Job Coach Services, $122,265
- Cornell Cooperative Extension for Life Skills programming $34,871
- Catholic Charities of Finger Lakes for supervised visitation and case management services (various rates)
- Child and Family Resources for the childcare registration, $28,502
- FLACRA, various rates
- GATE Anger Management, $60 per hour for individual and family, $25 per hour for group
- Keuka Housing Council, Various Rates
- Worldwide Travel Staffing $750 per assessment

And, be it further

RESOLVED, that copies of this resolution be forwarded to the Yates County Treasurer, and the Yates County Department of Social Services.

**AUTHORIZE CONTRACT WITH THE DUNDEE CHILDREN’S CENTER FOR CHILDCARE SERVICES**

WHEREAS, the Department of Social Services is required by regulation to provide childcare assistance for eligible Yates County Residents; and

WHEREAS, the Department of Social Services is interested in contracting with The Dundee Children’s Center for these services;

NOW, THEREFORE BE IT RESOLVED, that after review by the County Attorney, the Chairman of the Legislature and the Social Services Commissioner are authorized to sign a contract with The Dundee Children’s Center the rates set by New York State for the period of 1/1/22-12/31/22;

And be it further

RESOLVED, that copies of this resolution be given to the Yates County Commissioner of Social Services and the County Treasurer.

**AUTHORIZE COMMISSIONER OF SOCIAL SERVICES TO CREATE AND FILL SENIOR SOCIAL WELFARE EXAMINER POSITION**

WHEREAS, a Senior Support Investigator position became vacant effective November 18, 2021 as the result of a resignation; and

WHEREAS, the Commissioner through the vacancy review process has identified the continued need for the supervisory position but is requesting to create and fill a Senior Social Welfare Examiner position instead of filling the Senior Support Investigator position; and

WHEREAS, by creating and filling a Senior Social Welfare Examiner position it will allow for more flexibility for the supervisors in the eligibility units to assist one another and to adjust workloads; and

WHEREAS, the estimated annual cost to fill the position, including fringe, is $47,804 to $71,733, depending on health insurance; the County receives 80% reimbursement for salary and fringe and therefore the total estimated cost to the County to refill this position will be $9,561 to $14,347;
NOW, THEREFORE, BE IT RESOLVED, that effective December 10, 2021 the Commissioner of Social Services is hereby authorized to create and fill a full-time Senior Social Welfare Examiner position; and be it further

RESOLVED, that the Commissioner of Social Services is also authorized to fill any subsequent vacancy that will occur as the result of a promotion of an employee into the Senior Social Welfare Examiner position; and be it further

RESOLVED, that if a Support Investigator position becomes vacant as the result of the promotion of an employee, that the Commissioner of Social Services is also hereby authorized to create and fill a Social Welfare Examiner position with the understanding that the Support Investigator position will remain unfilled and that the overall FTE of the department will remain unchanged as a result; and be it further

RESOLVED, that copies of this resolution shall be provided the Commissioner of Social Services, Personnel Officer, County Administrator, and County Treasurer.

AUTHORIZE COMMISSIONER OF SOCIAL SERVICES TO CREATE AND FILL SOCIAL WELFARE EXAMINER POSITION

WHEREAS, a Support Investigator position became vacant effective December 8, 2022 as the result of a resignation; and

WHEREAS, the Commissioner through the vacancy review process has identified the continued need for the position but is requesting to create and fill a Social Welfare Examiner position instead of filling the Support Investigator position; and

WHEREAS, by creating and filling a Social Welfare Examiner position it will allow for more flexibility with the workloads and allow for cross training of frontline employees; and

WHEREAS, the estimated annual cost to fill the position, including fringe, is $44,884 to $68,813, depending on health insurance; the County receives 80% reimbursement for salary and fringe and therefore the total estimated cost to the County to refill this position will be $8,977 to $13,763;

NOW, THEREFORE, BE IT RESOLVED, that effective December 10, 2021 the Commissioner of Social Services is hereby authorized to create and fill a full-time Social Welfare Examiner position; and be it further

RESOLVED, that the Commissioner of Social Services is also authorized to fill any subsequent vacancy that will occur as the result of a promotion of an employee into the Social Welfare Examiner position; and be it further

RESOLVED, that copies of this resolution shall be provided the Commissioner of Social Services, Personnel Officer, County Administrator, and County Treasurer.
1. Does this position perform services that are mandated by the Federal or State government? ❑ YES ☐ NO

Social Services Law (SSL) § 111-c and Parts 346 and 347 of NYCRR establishes the district’s and the Commissioner’s primary responsibilities in Child Support Collection. The Child Support Enforcement Program is designed to perform three related major functions; establish paternity; establish and enforce child support orders; collect current and past due child support.

2. If the answer to #1 is no, does this position perform services that the County has traditionally maintained? ☐ YES ☐ NO

3. If the answer to #2 is yes, can an entity other than Yates County government perform these services? ☑ YES ☐ NO

4. If this position is not refilled, can other positions be reconfigured to handle the work performed by the person in this position? If so, what positions? If not, how will the work conducted by the person in this position be handled? ☑ YES ☐ NO

With this vacancy the Child Support Collection Unit has one person to maintain the 914 cases that are open in the unit, with the assistance of .5 clerical staff. This includes a full day of child support cases in family court 3 days a month. This is unsustainable.

5. If applicable, is there an existing Civil Service Eligibility List for this position? ☑ YES ☐ NO

6. Will the loss of this position impact overtime? If yes, why and how can this be minimized? (Please attach an analysis showing any impact on overtime.) ☑ YES ☐ NO

It is not possible to ask one person to work the amount of overtime that would be necessary to sustain the workload of this unit. At the previous staffing level, the unit is well run and able to meet court-imposed timelines, regulations, and to keep support flowing to non-custodial parents.

7. Does federal and/or state aid offset the cost of this position? (If yes, how much) ☑ YES ☐ NO
Yes. This position is reimbursed at 80%.
100% = $44,884.05 - $68,813.12
80% Funded, actual cost to the county = $8,976.81 - $13,762.62

8. If the position were eliminated, what would be the net county savings? (Include fringe benefits and retirement)

$8,976.81 - $13,762.62

9. Is there any risk, financial or otherwise, to waiting 30 days to refill this position?

☒ YES  ☐ NO

Yes. The Child Support Unit has a caseload of over 900 cases. With the resignations, this entire caseload will be handled by 1 staff member with a .5 clerical staff assigned to the unit. The total amount of child support collected through the Yates County Child Support Unit in 2020 was $1,961,612. There were 163 court filings in 2020 by the workers in the support unit. This work needs to continue, and due to the amount of training and additional background checks required, we need to respond quickly to this need.

10. If you are given approval to refill this position, when do you expect to fill it? Date: ASAP

11. Please submit any other information that you think would be helpful to this review.
VACANCY REVIEW FORM  
December 2021  
Change position from Senior Support Investigator to Senior Social Welfare Examiner

1. Does this position perform services that are mandated by the Federal or State government? ☒ YES ☐ NO

Social Services Law (SSL) § 111-c and Parts 346 and 347 of NYCRR establishes the district’s and the Commissioner’s primary responsibilities in Child Support Collection. The Child Support Enforcement Program is designed to perform three related major functions; establish paternity; establish and enforce child support orders; collect current and past due child support.

2. If the answer to #1 is no, does this position perform services that the County has traditionally maintained? ☐ YES ☐ NO

3. If the answer to #2 is yes, can an entity other than Yates County government perform these services? ☒ YES ☐ NO

4. If this position is not refilled, can other positions be reconfigured to handle the work performed by the person in this position? If so, what positions? If not, how will the work conducted by the person in this position be handled? ☐ YES ☒ NO

The Child Support Collection Unit requires careful oversight due to the number of complicated regulations regarding Federal Tax Information and Family Court procedures. There is also a great deal of responsibility regarding enforcement including driver’s license suspension, wage withholding and tax and lottery intercepts.

5. If applicable, is there an existing Civil Service Eligibility List for this position? ☐ YES ☒ NO

6. Will the loss of this position impact overtime? If yes, why and how can this be minimized? (Please attach an analysis showing any impact on overtime.) ☒ YES ☐ NO

Without this position other supervisors would have to be responsible for oversight of Unit. Other eligibility supervisors are already working a great deal of extra time to complete their own work.

7. Does federal and/or state aid offset the cost of this position? (If yes, how much) ☒ YES ☐ NO
Yes. This position is reimbursed at 80%.

100% = $47,804.28 - $71,733.35
80% Funded, actual cost to the county = $9,560.86 - $14,346.67

$ 9,560.86-$14,346.67

8. If the position were eliminated, what would be the net county savings? (Include fringe benefits and retirement)

$ 9,560.86-$14,346.67

9. Is there any risk, financial or otherwise, to waiting 30 days to refill this position?

☒ YES ☐ NO

Yes. The Child Support Unit has a caseload of over 900 cases. With the resignations, this entire caseload will be handled by 1 staff member with a .5 clerical staff assigned to the unit. The total amount of child support collected through the Yates County Child Support Unit in 2020 was $1,961,612. There were 163 court filings in 2020 by the workers in the support unit. This work needs to continue, and due to the amount of training and additional background checks required, we need to respond quickly to this need.

10. If you are given approval to refill this position, when do you expect to fill it? Date: ASAP

11. Please submit any other information that you think would be helpful to this review.
## Child Support Unit for Yates and Comparison Counties

<table>
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<tr>
<th>County</th>
<th>Position</th>
<th>Functions</th>
<th>Additional Staff</th>
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</thead>
<tbody>
<tr>
<td>Lewis</td>
<td>1 Supervisor</td>
<td>3 Examiners</td>
<td>1 Sr. Account Clerk</td>
</tr>
<tr>
<td>Wyoming</td>
<td>1 Supervisor</td>
<td>2 Investigators</td>
<td>1 Sr. Account Clerk 1 Account Clerk 1 Clerk</td>
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<tr>
<td>Seneca</td>
<td>1 Supervisor</td>
<td>5 Support Investigators</td>
<td>1 Account Clerk/Typist</td>
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<td>1 Supervisor</td>
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<td>1 Clerical</td>
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<td>Schoharie</td>
<td>1 Sr. Support Investigator</td>
<td>2 Support Investigator</td>
<td>1 Sr. Account Clerk Typist 1 Account Clerk Typist 1 Keyboard Worker</td>
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<tr>
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<td>1 Coordinator</td>
<td>2 Sr. Support Specialist 3 Support Specialist</td>
<td>1 Sr. Account Clerk 2 Account Clerk</td>
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<tr>
<td>Yates</td>
<td>1 Senior Examiner</td>
<td>2 Examiners</td>
<td>.5 Account Clerk/Typist</td>
</tr>
</tbody>
</table>
Douglas Paddock  
Chairman, Yates County NY Legislature  
417 Liberty st  
Penn Yan NY 14527  

Greetings, Chairman Paddock:  

I wish to assure you and your colleagues on the Legislature of the excellent services of the county’s Veterans Service Office.  

First, Director Routin completed a disability claim on my behalf with the Veterans Administration, an endeavor for which he volunteered. He spent much time with me in gathering volumes of information (seeing as how I’m 96 and had a long and diversified service in the Army and in the Air Force).  

Second, I wish to commend Mrs. Paula Clauson, in particular, for outstanding success in arranging my transportation to many medical appointments during an illness in the past three months. An example: Physical therapy every other day during November, plus three other appointments in Penn Yan, Bath and Rochester, and then a change in the monthly schedule by Physical Therapy.  

Finally, I wish to commend Carrie Ohearn, your Veterans Service Officer. In the absence of Mrs. Clauson for illness, Mrs. Ohearn stepped in – on a Saturday – to deliver me to a sudden appointment at Strong Hospital.  

I declare that these are fine folks in the service of Yates County. And I hope that their work is well recognized.  

Sincerely,  

Archer N. Martin  
Maj USAF ret