

PUBLIC WORKS COMMITTEE AGENDA

August 5, 2019

12:30 pm

Legislative Chambers

Public Works Committee:

Dan Banach (Chair), Jim Multer (Vice Chair)

Terry Button, Earle Gleason, Richard Willson

I. MEETING MINUTES & MONTHLY AUDIT

- Public Comment
- Approve minutes of July 1, 2019 meeting
- Dan Banach and Richard Willson sign the audit

II. SOLID WASTE – Connie Hayes

- Household Hazardous Waste Day and E-Waste Day – memo attached

III. HIGHWAY DEPARTMENT – Craig Prior

- A1640 – Central Garage
- D3310 – Traffic
- D5010 – Administration
- D5110 – Maintenance
- D5112 – Capital
- D5120 – Bridges & Culverts
- D5142 – Snow & Ice
- DM5130 – Road Machinery

IV. BUILDINGS & GROUNDS - Joe Reed

New Business

- Weights & Measures – reports attached
- Trash & Recycling
- EV Station
- Landfill Solar
- Safety Committee – minutes attached

Updates on Miscellaneous Items

- Inspection
- Jail Freezer
- Jail UPS

V. EXECUTIVE SESSION - if needed

INTER-OFFICE MEMO

TO: Public Works Committee
FROM: Connie Hayes, Clerk of the Legislature
DATE: July 25, 2019
RE: Household Hazardous Waste Day and E-Waste Day

As requested, I sent out RFP's to 6 Household Hazardous Waste (HHW) Companies and 6 E-Waste Companies. I received proposals back from one (HHW) Company, and one E-Waste company.

Environmental Product Services (EPS) the HHW Company has quoted \$75.00 per car with a minimum of 100 cars and their employees to unload and package for transportation. Estimated cost is \$7,500 this could go higher if there are more vehicles. There is a grant that would reimburse us for 50% of the cost for the HHW event. However, we would not receive the funds until 2020 as I cannot apply for it until January.

EWASTE the Electronics' Company has quoted \$10,000 which covers 30,000 pounds and 8 of their employees, unloading and putting the material on pallets and shrink wrapping it. If there isn't 30,000 pounds the price will be lower or if there is more than 30,000 the price could be higher. The state grant that would have reimbursed us 50% is no longer available for E-waste. It was not put in the state budget this year.

Cardinal Disposal can supply 30 yard and 10 yard roll offs for trash and cardboard. There is a \$225 haul fee and \$95 per ton for the trash and \$225 haul fee and \$10 per ton for cardboard. (Note: I am still waiting on a cost from Casella for this)

There would need to be at least 4 volunteers in addition to myself to direct traffic and check registrations. I also spoke to Dave Hartman about having someone run a fork lift. The proposed date would be September 21, 2019 from 9 to noon at the Highway Facility.

Schuyler County has also agreed to give us \$4,000 for letting their residents participate also. I estimate the costs as follows:

E-Waste	\$10,000
HHHW	\$ 7,500
Dumpsters	\$ 800
Misc.	\$ 1,700
Sub-total	\$20,000
Minus	\$ 4,000 from Schuyler
Minus	\$ 5,000 from the State
Total cost to County	\$11,000

Because the application and various plans to hold this event had to be submitted 60 days prior to the event. The application and plans were sent to the DEC on July 18th. To my surprise I received the approval letter on July 23rd.

I have put the vendors on hold with a tentative date of September 21, 2019. How does the Committee wish to proceed?

HIGHWAY DEPARTMENT

July 1, 2019 – July 31, 2019

ADMINISTRATION

- Personnel appraisals
- Annual report updates
- 2020 Budget development
- Bridge Project Admin.
- Central Garage administration

MAINTENANCE

- Deer carcasses (4) were picked up by YCHD staff
- Several drywells installed on Shay Rd. at underdrain outlets
- Several driveways and/or ditch cleaning and shoulder repairs were completed on Shay, Porters Corners, Italy Friend, Dundee-Starkey, Dundee-Lakemont, East Sherman Hollow, Earls hill, Italy Turnpike, Himrod, Dundee-Glenora, Italy Valley, Italy Hill, Guyanoga, Ferguson Corners #4 and Assembly Ave.

CAPITAL

- Driveway aprons along paved roads were installed/matched in before shoulders were installed
- Crushed millings were used to install shoulders on Shay Rd. All newly paved or surface treated roads have been striped.

BRIDGES & CULVERTS

William St. – R.K. Hite is continuing with ROW acquisition process. Three properties have been acquired and deeds recorded. The one outstanding property is progressing through NY Eminent Domain law requirements.

E. Sherman Hollow – Foit-Albert continuing work on the DDR (Draft Design Report)

Friend Rd. – Cross-culvert replacements are underway in preparation for 2020 paving project

ROAD MACHINERY

- New Mack tractor for lowboy trailer has been delivered

OTHER

- Installed and compacted crushed asphalt millings for a new central garage vehicle parking area (same location as before). New light pole was installed and LED lights will be installed soon.

PUBLIC WORKS COMMITTEE MEETING
8-5-2019

NEW AGENDA ITEMS

- 1- **Weights and Measures:** See attached monthly activity report from Cliff Boyce.
- 2- **Trash & Recycling:** The current three year contract for this service is set to expire in September. I requested pricing from the three authorized haulers in Yates County for services at the COB, PSB and Highway. Our current hauler K&D Disposal quoted \$400 per month, Casella Waste quoted \$828 per month and Cardinal did not submit a price. With your approval I will submit a resolution for a three year contract with K&D Disposal.
- 3- **EV Station:** I have received two quotes for the installation of an electrical service and base for the EV charging station at the Library. McMichael Electric quoted \$4,175, Bailey Electric quoted \$4,586 and Daily Electric did not submit a quote. With your approval I will submit a resolution for a contract with McMichael Electric.
- 4- **Landfill Solar:** The County Attorney is completing a draft of a Request for Proposals concerning solar farm development at the County's Torrey landfill property by way of Power Purchase Agreement and Lease.
- 5- **Safety Committee:** Please see the attached minutes from the 6-26 meeting.

UPDATES ON MISC. ITEMS

- 1- **Inspection:** This month the following inspection and testing was completed,
 - a) COB & CH sprinkler system quarterly.
 - b) COB & CH elevators 6 month inspection and quarterly PM.
- 2- **Jail Freezer:** The walk-in freezer in the Jail has been malfunctioning and not maintaining the correct temperature. B&G was able to make a temporary fix. I have a vendor scheduled to work on it 8-1.
- 3- **Jail UPS:** After the annual PM of the Uninterrupted Power Supply multiple batteries where found to be below acceptable levels. All forty batteries where replaced by the service vendor. The Sheriff's department will be paying for this work.

Safety Committee Meeting
6-26-19 at 11:00 AM
County Clerks Closing Room

Present: Joe, Kerry, Derek, Brian, Elaine, Victor, Craig

- Would cameras at Highway be helpful to the security and safety?

Yes with coverage on fueling island and Central garage parking area a high priority. Joe will work with Craig to get a quote for a starting point as far as cost.

- COB Emergency policy update

Kerry and Joe have been working on this to update outdated language and titles in the current policy. Once a draft is ready Kerry will share with Safety committee before taking it to the Legislature.

- PESH visit to B&G shop
 - 1) SDS sheets
 - 2) Container Labels

Joe will bring up at the next Management group meeting the need to make sure containers are labeled properly and that chemicals purchased need to have the SDS sheet entered into the data base online.

- Any additional items from the committee.

Slips and falls in COB lobby.

Joe will look into placement of rugs and if there is a need for additional rugs.

Glass above DMV counter? Derek stated he witnessed some displeased consumers in the DMV and the clerks said it was not uncommon for people to be upset.

Joe stated that he had not received a request and the safety audit said to add barriers over time to give separation from employees and customers.

Meeting adjourned at: 11:30

Next meeting 9-25-19