

GOVERNMENT OPERATIONS AGENDA

April 6, 2020 at 1:00 p.m.

Committee members: Ed Bronson, Dick Harper, Carlie Chilson, Tim Cutler, Jim Multer, Bonnie Percy was absent.

Others in attendance: Pat Killen, Earle Gleason, Leslie Church, Dan Banach, Bill Holgate, Terry Button, Rick Willson, Doug Paddock, Rob Schwarting, Bob Brechko, Colby Petersen, Arlene Willson, Tim Groth, Lois Hall, Connie Hayes, Kerry Brennan, Nonie Flynn.

Ed and Tim will sign the audit this month

Minute of the March meeting were approved as presented.

Legislative Operations

Doug reported the County Office Building is closed until further notice. All offices except DMV and Historian are open and meeting with people by appointment. Personnel are working at home where possible and rotating into the office building when appropriate.

Doug reported the Chairman and County Administrator have been participating in a number of teleconferences. One that has been very valuable is that organized by NYSAC. We have been able to learn from other counties and take appropriate actions (e.g. – Take 5 for NY).

Doug reported Yates County will not host the Inter-County Association of Western New York meeting this month. The meeting has been rescheduled for November 20th. It's likely that Nonie and Richard Mayfield (USDA) will present on ReConnect grant.

Doug reported the second session of Water Pollution Prevention Workshops scheduled for March 23rd was cancelled and has not been rescheduled.

Doug reported Judge Doran's meeting with the Committee will need to be rescheduled.

Elections Robert Brechko/Robert Schwarting

Rob reported on the following State Legislation.

- The Village Elections will be rescheduled to a date after June 1st. June 16th is a promising date which is supported by the NYS Association of Mayors.
- The NYS Democratic Party Presidential Primary has been postponed to June 23rd and will run with the State, Federal and Local Primary.
- The School board/budget adoption elections have been postponed until after June 1st.
- Currently the Independent Petition process has been postponed and will not start when originally scheduled. A new start date has not been determined.

All of these postponements require an act of the State Legislature to schedule and hold an election. The State Association of Election Commissioners is asking for liberalized use of the absentee ballot and authorization for County Board of Elections to liberally consolidate poll sites and election districts for the safety of poll inspectors and the other users of the polling sites.

Rob reviewed the March accomplishments and April's goals.

Rob reviewed the following resolution that would be needed the Committee approved.

- Resolution – Authorize Chairman Of Legislature To Sign Contract Extension Appendix X For HAVA Shoebox Money Contract # T003215

Rob reported on what the office is doing in response to COVID-19.

Soil & Water Colby Petersen

Colby reported half the staff are working in the field and the other half are working from home.

Colby reported watershed inspections continue in the Towns of Barrington, Jerusalem, Milo, Torrey and the Villages of Dresden and Penn Yan. Staff are finishing up the website for KWIC.

Colby reported the field portion of the culvert inventory and assessment for the Town of Jerusalem is completed. This will complete the entire Town of Jerusalem.

Colby reported the 2020 Soil Health Workshop was held on March 4th at the Finger Lakes Produce Auction. There were approximately 90 attendees with approximately 45 of those being farmers.

Colby reported staff assisted Ian Smith, Seneca Lake Watershed Steward, with the installation of stream gauges and sensors in Wagener Glen and Cold Brook. Staff are actively taking hydrology flow measurements on a bimonthly basis. The data that is collected will be used in the calibration of the 9 Element Soil and Water Assessment tool model.

Cornell Cooperative Extension Arlene Wilson

Arlene reviewed her program summary report along with updating the Committee on CCE's web redesign.

Arlene explained that everyone is working from home. There are a couple of staff members that come in and pick up the mail each week.

Arlene reported on upcoming events in addition to a COVID-19 updates as they relate to farms.

IT – Tim Groth

Tim reported his general statistics for the month of February which showed 221 help desk calls.

Tim updated the committee on various projects.

Tim reviewed the following resolution that would be needed. The Committee approved.

- Resolution – Enter Into A Non-Disclosure Agreement with Spectrum Northeast, LLC and/or Charter Communications, Inc. In Furtherance Of Broadband Feasibility Study

County Clerk Lois Hall

Lois reported her statistics for DMV for the month of February which showed \$14,234.09 with \$20,868.56 sales tax collected. COPRS internet fees collected year to date is zero. The County Clerk transactions were 4,168 and fees collected \$150,279.99.

Lois reported the president of NYSACC has written a letter to Governor Cuomo urging him to take immediate action to restore access to the New York State DMV databases for all law enforcement agencies.

Also, due to the circumstances resulting from the COVID-19 the U.S. Department of Homeland Security and the national emergency declaration, as directed by President Donald Trump, is extending the REAL ID enforcement deadline beyond the current October 1, 2020 to October 2021.

The Governor has suspended work at the DMV's across the state. All licenses, registrations

and inspections due to expire at this time have been extended indefinitely. Car sales were stopped temporarily at dealerships. This has now been opened up to online sales only. Lois continues to process dealer work that happened prior to the dates that sales were suspended. Lois is also trying to help people that have been in an accident or have had a vehicle die to get back up with a vehicle so they can go to work if they are essential workers or to medical appointments. Lois explained that she is not allowing anyone to come into the building or the Clerk's Office.

Clerk of Legislature Connie Hayes

Connie reviewed the following resolutions that would be needed. The Committee approved.

- Resolution – Authorize Chairman To Enter Into A Lease With Dianne S. Lovejoy For The Rental Of Office Space
- Authorize Chairman To Enter Into A Written Agreement With Dianne Lovejoy For The Administration Of Indigent Person Conflict Assignments

Personnel Kerry Brennan

Kerry reviewed the following resolutions that would be needed the Committee approved.

- Resolution – Deputy County Highway Superintendent Salary Add-on
- Resolution – Authorize Chairman to Sign Memorandum of Understanding (CSEA) Emergency Services Coordinator Position

Kerry reported once the legislature provides feedback on the Non-Union Exempt Time Policy she will be able to finalize the Administrative Guide and submit for final approval.

Kerry reported the County Attorney is drafting an updated local law regarding workers compensation. Once Kerry receives the draft she will bring it forward.

Kerry reported she met with the Sheriff's Office Administrative staff on March 25th along with union representatives to discuss re-establishing the Sick Bank for public safety employees.

Acting County Administrator Nonie Flynn

Nonie reviewed the Exempt Non-Union Flex Time Procedure. It has been requested to change from using flex time "in the next two succeeding pay periods" to "by the end of the Year." The Committee approved.

Nonie reviewed the Project Status Report as it relates to Government Operations.

Carlie moved to enter into executive session to discuss the financial history of a particular corporation with Committee member, Legislators, the County Administrator, the Personnel Officer and the I.T. Director present, seconded by Jim.

Meeting adjourned at 1:58 p.m.