

# Yates County Airport Council



**Wednesday April 27, 2022 7:30 AM EST**

Held at Seneca Flight Operations, Penn Yan Airport

**CALL TO ORDER:** 7:33 by Doug M.

**PRESENT:** Rich Leppert (Seneca Flight), Doug Marchionda Sr (Penn Yan Flying Club), Bill Middlebrook (Penn Yan Aero), Tim Dennis (At Large), Taylor Fitch (Marketing), Paul Middlebrook (Council Advisor by phone), Allison Lia (Passero Associates by phone), Leslie Church (Yates County Legislature Chair), Dick Harper (Yates County Legislature)

**GUESTS:** Howard Bozenhard (AOPA network of volunteers)

**READ & ACCEPT MINUTES OF PREVIOUS MEETING:** Accepted with one correction noted, FEMA vs FMEA. TD / BM 2nd

**REVIEW AND ACCEPT FINANCIAL REPORT** Accepted. RL / DH 2nd

**CORRESPONDENCE & COMMUNICATIONS** None

## **PASSERO REPORT:**

1. State DOT funding proposal (Fuel Trucks)
  - a. Grant has been executed
  - b. Rich L. reviewed quotes he had received so far.
  - c. John reviewed some of the specs and options that they feel the truck should have
    - i. 5000 gal Jet A and 1000 gal Low Lead
    - ii. 300 gpm fuel flow front and 100 gpm low flow rear.
      - It is recommended that we go with 300 gpm on Jet A truck but throttle to 100 gpm. That way we would have the capability and could modify if needed to go to 300 gpm.
    - iii. Recommending digital registers versus manual registers
      - these would help prevent overflow.
      - manual registers are available but are rare and likely be more expensive.
    - iv. Cabinet option needed to house spill response / prevention equipment.
    - v. Chassis option for 100 Low Lead truck should be diesel. If we went with gas we would need to take off airport to fill which would require CDL and give more exposure of truck to road salt. But with diesel, we need to run longer due to DEF and plug in during winter.
    - vi. Need to look at 10 wheeler to spread weight out
    - vii. Pre-wire for printer
    - viii. We need to fill from bottom with dead man switch but also need primary and secondary overflow protection.
2. Weather Emergency Preparedness Grant (NYS Grant)
  - a. Generator
    - i. DOT issued Award Concurrence
    - ii. Award Letter sent to Schuler-Haas with Contract – Signed contract mailed to Passero 4/25
    - iii. Getting EBO system set up
  - b. Deicing Pad
    - i. No update at this time but Council feels we have delayed BOD reduction too long. We need to have Passero provide more details on BOD reduction at the next meeting as this will impact tank sizing, piping, etc. We have the potential for recycling always available but if we can find methods for concentrating the deicing fluid by reducing storm water, it would be more economical. If we need long retention times for BOD reduction that might impact tank size.
3. County received letter from FAA asking about CARES grant remaining funds. FAA is asking for a response with an outline of the plans for the CARES funding.

Items for consideration under the Federal grant for Corona Virus emergency Funding

- a. CARES Grant Funding Options Total Available: \$ 69,000

Description	Amount	Submitted
Local Portion of Windcone Grant	\$ 5,571.13	Yes
Hedgerow Clearing	\$ 6,000.00	Yes

Upgrade Security System	\$ 19,300.00	Yes (\$9,965)
Heating @ Hangar	\$ 17,500.00	
Fence Repair	\$ 11,000.00	
	TOTAL \$ 59,371.13	
	Funds Remaining \$ 9,628.87	

b. CRSSA Grant Funding Options Total Available: \$ 23,000

CRSSA Funding - Can be used for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments

Description	Amount	Submitted
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Discussions on what might fall under “operations”. Can items such as the replacement brushes for the broom, de-icing chemicals and electrical be used in CRSSA. Rich to send Allison a list of items that might be considered.

c. ARPA Grant Funding Options Total Available: \$ 59,000

ARPA Funding – Can be used for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments

Description	Amount	Submitted
Sewer District Fees	\$ 40,871.00	Yes
	TOTAL \$ 40,871.00	
	Funds Remaining \$ 18,129.00	

4. Progress on GPS approach for 10/28

a. Delayed

5. Five-year plan review

a. ACIP plan was discussed.

i. Acquire Easements: FAA feels easements will not happen in 2022. Will likely do easements and design in 2023.

- Dick did meet with Mr. Reiff and went over the potential FAA airspace easement map and advised Mr. Reiff that appraisers would be visiting in a few weeks but would contact him prior to their visit so he could walk with them.

b. Open and Upcoming grant list is attached

i. Deicing Equipment – Awaiting Grant

ii. Extend Parallel Taxiway B – Awaiting Grant

**SENECA FBO REPORT:**

1. Airport general conditions
2. Revenue, occupancy and condition of T hangars
  - 100% Occupancy and 5 on the waiting list
  - Council feels we need to put T Hangers on the agenda for the next meeting with a high priority.
3. Open house for Legislature – still holding on this for now
4. Electric charging station proposal from Beta Technologies
  - No news from Beta Technologies
5. Winter Operations
  - Replacement brushes received
  - We currently have 15% of the deice chemical left from this year. As prices are lower at this time of the year, Airport Council also recommends purchasing what we will need for next year.

**OLD BUSINESS (ALL):**

1. Fence Repair from washout
  - Double M fence was awarded the bid by Legislature. Contract has been developed by Scott Falvey but snag with insurance requirements (workers compensation and liability insurance). Working with Double M to get signed contract in place.
2. Surveillance System
  - Everything has been installed except the beacon – lift got stuck in the mud
3. Right Brothers Aviation – No response. Will remove from agenda.

4. Fiber Network Storage area
  - County feels they do not want to pursue Kimball Road option right now.
5. Electric charging station proposal from Beta Technologies
  - No progress on this with NYSEG
6. Solar Home Project
  - Nothing new.
7. Heating in Precision Aviation Hangar
  - Dick to prepare resolution for County Legislature
8. Additional reporting requested for each meeting

**NEW BUSINESS:**

1. Fence maintenance:
  - Dick presented some costs for rental of skid steer with forestry mulcher attached. One price was for just rental of skid steer and two others were contractors that supply the machinery with operator.
  - Dick will get with the two contractors to do a site visit and get estimates.

**ANY COMMITTEE / OPERATIONAL REPORTS:**

1. Verification – Airport Emergency Contact list is accurate: **ALL**
2. Equipment and Facilities Committee: update on equipment condition, needs and necessary maintenance around the Airport property: **PAUL, RICH**
3. Marketing Committee: **TAYLOR**

**ADJOURNMENT** 9:20 DH / RL 2<sup>nd</sup>

Submitted by: Dick Harper 5/23/2022