

DRAFT



Wednesday May 25, 2022

Held at Seneca Flight Operations, Penn Yan Airport

CALL TO ORDER: 7:38 by Doug M.

PRESENT: Rich Leppert (Seneca Flight), Doug Marchionda Sr (Penn Yan Flying Club), Bill Middlebrook (Penn Yan Aero), Tim Dennis (At Large), Paul Middlebrook (Council Advisor), Allison Lia (Passero Associates), Leslie Church (Yates County Legislature Chair), Dick Harper (Yates County Legislature)

GUESTS: Howard Bozenhard (AOPA network of volunteers)

READ & ACCEPT MINUTES OF PREVIOUS MEETING: BM moved / RL 2nd to accept minutes. Accepted. Dick H. also mentioned that revisions to NYS Open Meetings Law may apply to the Airport Council (Scott Falvey is reviewing applicability since the Council does not actually approve but makes recommendations to the Legislature) and if so, minutes will need to be posted within 2 weeks. Dick will send out minutes for comment to Council members prior to sending to Emilee for posting.

REVIEW AND ACCEPT FINANCIAL REPORT: RL moved / BM 2nd to accept financial report. Accepted

CORRESPONDENCE & COMMUNICATIONS: Leslie commented that the Town of Milo has finally received notification of grant payment for the sewer district that has been on hold.

PASSERO REPORT:

1. 2020 (now 2022) State DOT funding proposal – Fuel Trucks
 - Need to prepare bid package
2. 2019 Awarded State Grant Update (Airport standby Generator, aircraft deice system)
 - Setting up EBO system for generator project as this will be similar process to the sewer project.
 - Deicing Project
 - o Allison reviewed calculations she has done and is recommending proceeding with the Town of Milo / Village of Penn Yan Municipal system with NOCO recycling as a backup.
 - o Council agreed to proceed with Town of Milo / PY Municipal process for disposal.
3. CARE emergency Funding and other Grants remaining funding and deadlines
 - Rich will provide various utility and operational expenses to Allison.
 - Will need to make sure these get credited to the Airport fund once grant funds are received.
4. Progress on GPS approach for 10/28
 - No update
5. Five Year Plan
 - Allison indicated only 2 grants across NYS were awarded (Niagara Falls and Dansville), so need to wait for further grant releases.

SENECA FBO REPORT:

1. Fence Clearing / cutting / general condition
 - Continuing to work weed spraying
 - Dick contacted forestry mulcher contractors but was not able to set up meeting yet.
2. Revenue, occupancy and condition of T hangars
 - T hangers are all rented and waiting list is now up to 7
 - Discussed rental and it was proposed to increase rent on old hangers to \$250/month and new hangers to \$275 per month. These rates are still below surrounding airports. Dick to present resolution to Legislature in June.
3. Open house for Legislature
 - Will review this at next meeting.
4. Fuel pricing
 - Jet A pricing has been fluctuating sharply. Massive spikes up and down and while historically Jet A is less expensive than 100 LL, it is now higher.

OLD BUSINESS (ALL):

1. Fence Repair from washout – UPDATE
 - Double M Fence should be scheduling installation soon. There were delays with them signing the contract as we needed to work out some insurance issues. Scott Falvey has approved their contract recently, so they are now clear to start work.
 - Dick will contact to make sure they let us know in advance of the start date as we will need to get them radios and put out notification of work.
2. Surveillance System
 - Project is complete. 3 camera were installed at the beacon and have great view of runways.
3. Electric charging station proposal from Beta Technologies
 - No update. This is still waiting on NYSEG
4. Solar Home Project
 - No update.
5. Heating in Precision Aviation Hangar
 - Resolution was approved by Legislature. Will need contract with county.

NEW BUSINESS:

1. Aircraft incident
 - An incident occurred on 5/20/2022 at approximately 16:22 involving a Cessna 150. The Airport Council reviewed video and also read a email from the pilot about the incident. Airport Council recommends a response to the pilot's email be sent expressing the Council's concern about this incident.

ANY COMMITTEE / OPERATIONAL REPORTS:

1. Verification – Airport Emergency Contact list is accurate:
 - Complete.
2. Equipment and Facilities Committee: update on equipment condition, needs and necessary maintenance around the Airport property: **PAUL, RICH**
3. Marketing Committee: **TAYLOR**

ADJOURNMENT: 9:16 am (DH / BM 2nd)

Submitted by: Richard Harper 6/7/2022