

FINANCE COMMITTEE AGENDA

January 7, 2020 at 3:30 p.m.

Location: Legislative Chambers

Committee members: Bill Holgate, Tim Cutler, Dan Banach, Ed Bronson, Pat Killen, Rick Willson

Others present: Doug Paddock, Jim Multer, Bonnie Percy, Dick Harper, Terry Button, Connie Hayes, Nonie Flynn, Carlie Chilson, Earle Gleason, Leslie Church, Dan Banach, Meghan Kincaid, Dan Long, and Ashley Doyle.

Bill and Tim will do the audit this month.

Minutes of the December meeting were approved as presented.

Real Property – Meghan Kincaid

Meghan reported the Town/County Tax Bills were completed mid-December. Bill information and tax rates are available online.

Meghan reported she will be following up this month with Town Clerks regarding their Board of Assessment Review members.

Meghan reported the Tax Map Technician has been filled by Claudia Milroy who started last Friday and is working with Roger. Meghan has also spoke with Livingston County and Claudia can go and work with the Tax Map Technician there for additional training if needed.

Meghan reviewed her 2020 Goals.

Planning – Dan Long

Dan reported Yates Transit Services signed their annual contract extension. Final contract preparations should be completed by the end of the year for the 2020 Services. Also the ARC of Yates has merged with Seneca/Cayuga and will now be named MOSIAC.

Dan reported the last meeting with the Communications Consultant was held on December 6th. Additional information/evaluation items were requested by Yates. Dan hopes to see the final report mid-January.

Dan reported the Planning Board reviewed 3 referrals. All were found to have no County-Wide impact.

Dan updated the Committee on the Funding for Natural and Recreational Resources. Insurance issues have been worked out. Dan is waiting for the contracts to be completed.

Dan reported with regards to the EFC Septic Replacement Grant. He is waiting for receipts from one or two people and then all the funding will have been disbursed.

Dan reported the next meeting regarding the Yates County Comprehensive Plan will be January 16th at 4:00 p.m. in the closing room to discuss policy categories and sub-committee tasks.

Dan reported with regards to GIS, ESRI arrived in Yates on December 17th to work with I.T to setup the updated Enterprise server to complement our GIS system and provide a framework for

a future expanded GIS system for the County. There will be a GIS meeting on January 16th at 2:00 p.m.

Dan reported with regards to the Capital Projects/Studies, the next steps would be to form a Projects Committee to review the findings of the Hunt Highway BNA and discuss next steps.

Dan updated the Committee on Census efforts for 2020. Also, Dan has prepared a standard response letter/email to handle the influx of inquiries regarding fiber to the home. The Planning webpage will have a section dedicated to the ReConnect Broadband effort to keep the public informed.

Dan reviewed his 2020 Goals.

Treasurer – Ashley Doyle/Deputy

Ashley reviewed the 2019 appropriations and the sales tax report.

Ashley reviewed the Treasurer's Goals.

Ashley reported as of 1/2/20, 62 parcels have 2018 property taxes remaining unpaid. The redemption date for owners to pay their 2018 taxes is 1/31/20 and the foreclosure process will begin on 2/2/20. The plan is to have an auction on tax acquired parcels the third week in June.

Ashley reviewed the following resolutions that would be needed. The Committee approved.

- Appropriate Additional Revenue (CNTL GAR)
- Appropriate State Aid (REC MGMT)
- Appropriate Additional Revenue (SH)
- Appropriate State Aid (PH)
- Appropriate Carryover of LGRMIF Grant (REC MGMT)

Acting County Administrator – Nonie Flynn

Nonie reported on the 2019 Year End Financials – The auditors will be in the Treasurer's office for three weeks beginning 2/10/20. Auditors will be here next Monday at noon to meet with the Audit Committee in the executive session room.

Nonie reviewed the following resolution that would be needed. The Committee approved.

- Enter Into Agreement Concerning Broadband Feasibility Study

Nonie reviewed the County Project Status Report as it relates to Finance.

Legislative Chair

Doug reviewed the following resolution that would be needed. The Committee approved.

- Resolution to Appoint members to the Tourism Advisory Committee

Doug reviewed appointments that he will be making at the Legislative meeting.

- Appoint member to the Genesee Finger Lakes Regional Planning Council and Executive Committee (Tim Cutler)
- Appoint members to the Broadband Committee (Leslie Church, Tim Cutler, Rick Willson, Nonie Flynn, Tim Groth and Dan Long)
- Appoint members to the GIS Committee (Tim Cutler, Rick Willson, Nonie Flynn, Tim Groth, Meghan Kincaid, Dan Long, Deb Minor, Ann Niver, Roger Paddock, Colby Peterson, Craig Prior, Sandy Smith, Brian Winslow, and Claudia Milroy.

Committee Chair

Bill reviewed the following resolution that will be needed. The Committee approved.

- Resolution for Appointment to the Finger Lakes Economic Development Center (Yates County IDA) Board, the Yates Capital Resource Corp. Board and the Finger Lakes Horizon Economic Development Corp.

Airport –

Doug reported he will be making the following appointment at the Legislative meeting.

- Appoint/Reappoint members to the Airport Council (Rich Leppert, Doug Marchionda, Sr., William Middlebrook, Tim Dennis, Dick Harper with Dan Banach as an alternate and Paul Middlebrook as a special advisor)

Doug reported, No further communication has been received regarding the draft easement for the sewer project and Scott's comments.

Doug reported the bid documents for the sewer project were opened on December 2nd. Review of the bid tabulation showed that it was not financially advantageous for the County to undertake installation of any of the sewer lines and/or appurtenances.

Ed moved to enter into executive session to discuss the employment history of a particular person or persons with committee members, legislators and the acting county administrator present. Seconded by Dick.

VOTE: Unanimous

Meeting adjourned at 5:30 p.m.