

FINANCE COMMITTEE

February 4, 2020

Committee members Present: Bill Holgate, Tim Cutler, Dan Banach, Ed Bronson, Pat Killen, Rick Willson

Others present: Jim Multer, Bonnie Percy, Dick Harper, Terry Button, Carlie Chilson, Leslie Church, Doug Paddock, Nonie Flynn, Connie Hayes, Dan Long, Ashley Doyle, Meghan Kincaid

Bill and Dan will do the audit this month

Minutes of the January meeting were approved as presented.

Real Property – Meghan Kincaid

Meghan reported she reached out to the Town Clerks in January regarding the Board of Assessment Review. Several towns still need to reappoint members whose terms ended in 2019. The Towns of Benton, Jerusalem, Potter and Torrey have additional vacancies. If anyone is interested in the positions or knows of someone interested in serving on the board please contact the Town Clerk in their town.

Meghan reported on the Real Property County Director's Conference.

Planning – Dan Long

Dan reported the Yates County Planning Board received 3 referrals. One referral that required a use variance and possible rezoning was sent back to Rushville with recommendations for denial.

Dan reported on the funding for Natural and Recreational Resources. Some of the past awardees have completed their insurance form requirements and their contracts are with the County Attorney. Dan is still waiting on the ARC and the Legislature may want to look at reallocating that funding. Dan has received applications from the Finger Lakes Museum and the Village of Penn Yan for the 2020 allocation process.

Dan reported on the EFC Septic Replacement Grant. The final paperwork/proof of payments from the last applicants are in and the final fund voucher will be processed the week of the 27th. There has been no word on future allocations but Yates County has put in a request for \$450K.

Dan reported the Yates County Comprehensive Plan Committee met on January 16th to discuss policy categories and sub-committee tasks. Planning contacted the proposed sub-committee agencies and has begun disseminating review materials for reporting back to the main committee by March. A draft plan will be assembled in preparation for review by the legislature and town boards. The next Committee meeting will be February 20th.

Dan reported the GIS Committee met on January 16th and discussion regarding consultants to assist in the development of a public facing access and further department inclusion were discussed. Tim Groth sent out a list of web-links for other County GIS portals for the committee to review and evaluate. The next meeting of the Committee is February 20th.

Dan reported on the status of the Capital Projects/Studies: Communications Study. Final report materials have been submitted along with coverage maps as part of the deliverables.

Dan reviewed the following resolutions that would be needed. The Committee approved.
Resolutions:

- Authorize Renewal of Yates County Planning Board Appointment (Moberg)
- Resolution Approving the Official Undertaking of Public Employees Fidelity (Blanket) Bond for Genesee/Finger Lakes Regional Planning Council

Dan reported NYS has put forward funding for Census efforts in 2020. Yates has sent a letter of interest.

Dan reported with regards to the boat launch, Planning met with Town officials to discuss what other items could be included in the final work at the site. Fencing, dock and ramp extensions, buoys and lighting are all being considered for a contract to fulfill the requirements of the grant.

Treasurer – Ashley Doyle/Deputy

Ashley reviewed the 2019 Appropriations, 2020 Appropriations and the Sales Tax Report.

Ashley reported as of 1/30/2020 there were 18 parcels that still had 2018 property taxes remaining unpaid. There are 3 online payments that she is waiting to clear which would bring the number down to 15. Owners had until 1/31/2020 to pay the 2018 taxes.

Ashley reported the semiannual meeting of the Ontario-Yates County Flint Creek Watershed Protection District was held on January 8th. Resolutions to reappoint the chairman and two board members will be needed. The next meeting will be held on July 1st at the Gorham Town offices.

Ashley reported credit card collections for the seven townships is proving to be successful. Collections to date exceed \$195,000K. At this time last year we had just exceeded \$100K.

Ashley reviewed the following resolutions that would be needed. The Committee approved.

- 2019 Budget Transfer
- Appropriate Additional Revenue (CNTL GAR)
- Appropriate Carryover State Aid (SH)
- Appropriate Carryover State Aid (SH)
- Appropriate Carryover State Aid (SH)
- Appropriate Carryover Federal Aid (SH)
- Accept and Appropriate State Aid (SH)
- Reappoint Chairman (Flint Creek)
- Reappoint Representatives (Flint Creek)

Acting County Administrator – Nonie Flynn

Nonie reviewed a position review form for Principal Account Clerk Typist or Senior Account Clerk Typist. The Committee approved.

Nonie reviewed the following resolution that would be needed. The Committee approved.

- Resolution to Authorize the County Treasurer to Create and Fill Position

Nonie reviewed the Project status report as it relates to Finance.

Broadband Committee –

- Appoint Mike Lipari (FLEDC) as an additional member of the Committee.
- Report on announcement

Clerk of the Legislature

- Request Home Rule Legislation to Renew the 1% Sales Tax Increase Imposed in 2003

- Request Home Rule Legislation to Renew the Additional County Recording Tax on Mortgages

Airport – Dick Harper

Doug reported a draft easement for the sewer project has been received; Scott has responded with comments a second time.

Doug reported the Town of Milo has signed a contract with Blue Heron Construction Company to install the sewer lines and appurtenances. They anticipate mobilizing around April 1st and completing the project within 90 days. We will need a contract with a consultant (likely Passero) to manage the grant.

Doug reported the Penn Yan Airport is one of three finalists for an FAA study on solar airport lighting. The FAA is expected to visit in April for further evaluation.

Ed moved to enter into executive session to discuss the employment history of a particular individual or individuals, the proposed acquisition or lease of land with the Committee, Legislature and Acting County Administrator present. Seconded by Pat.

VOTE: Unanimous

Meeting adjourned at 4:30 p.m.