

**FINANCE COMMITTEE**  
**February 5, 2019**

Committee members: Bill Holgate Chairman, Tim Dennis Vice Chair, Ed Bronson, Tim Cutler, Rick Willson, Dan Banach.

Others present: Bonnie Percy, Leslie Church, Earle Gleason, Carlie Chilson, Doug Paddock, Elden Morrison, Nonie Flynn, Terry Button, Dan Long, Ashley Doyle, Steve Griffin, FLEDC, Mike Lipari, FLEDC.

Dan and Tim Dennis will sign the audit this month.

Minutes of the January meeting were approved as presented.

Steve Griffin and Mike Lipari reviewed the following resolution that they will need. The Committee approved.

- Resolution Of The Yates County Legislature Authorizing Use Of Community Development Block Grant Program Income To Assist The Expansion By Catholic Charities Community Services Of Its Operations In Yates County

**Real Property – Meghan Kincaid**

- Meghan could not attend the meeting a written report was submitted

**Planning – Dan Long**

Dan reported an extension of Yates Transit Service's agreement is needed so that service can be extended to the end of 2019.

Dan reported the Yates County Planning Board met in January and reviewed 5 referrals. Dan explained the Board was asked for volunteers to serve on the Comprehensive Planning Committee. All three at-large positions are now vacant. Resolutions for term renewals are being brought forward.

Dan reported RFP's for the dock and site signage for the Vine Valley Boat Launch Project will be going out in February to prospective vendors.

Dan reported he has received five applications for funding from the Natural and Recreational Resources.

Dan reported with regards to the EFC Septic Replacement Grant, the number of applications has slowed down with the onset of winter. Dan still believes that the funds for this round will be expended by mid-2019.

Dan explained with regards to the Yates County Comprehensive Plan effort, in January the Planning Board Committee was to provide feedback on issues, goals and policies matrix. Dan is working with David Zorn on workshop dates.

Dan reported the GIS committee will be meeting on February 6th to review the future use of GIS in related departments along with anticipated expanded integration of GIS in County operations. Recommendations will be sent to ESRI so they can provide the County with a more comprehensive approach to its use.

Dan reported he is invoicing the 10 towns/villages that signed on to participate in the Yates County Water Infrastructure Study grant for their share of the cost to apply for the grant.

Dan reviewed the following resolutions that would be needed. The Committee approved.

- Resolution Approving The Official Undertaking Of Public Employees Fidelity (Blanket) Bond For Genesee/Finger Lakes Regional Planning Council
- Appoint Members To The Yates County Planning Board
- Authorize Chairman To Enter Into An Amendment Extending The Term Of The Transportation Services Agreement With Yates Transit Services, Inc.

### **Treasurer – Ashley Doyle/Deputy Treasurer**

Ashley reviewed the 2018 Appropriations, the Sales Tax Report, and the Occupancy Tax Report.

Ashley reported as of January 31<sup>st</sup>, 10 parcels have 2017 property taxes remaining unpaid. Foreclosure process will begin after February 1<sup>st</sup>.

Ashley reported the semi-annual meeting of the Ontario-Yates County Flint Creek Watershed Protection District was held in January. A resolution for reappointment of three board members is needed. The next meeting will be July 3<sup>rd</sup>.

Ashley reported credit card collection for taxes for the six townships is proving to be successful.

Ashley reviewed the following resolutions that would be needed. The Committee approved.

- 2018 Budget Transfers
- 2019 Budget Transfers
- Reappointment to Flint Creek Administrative Board
- Appropriate Carryover of 2018 Suicide Prevention Mental Health Grant (CS)
- Appropriate Carryover of 2018 Greater Rochester Health Foundation Aid (PH)
- Appropriate Carryover of 2018 Medical Reserve Corp Grant (PH)
- Appropriate Carryover of 2018 LEAD Grant (PH)

### **Airport – Tim Dennis**

Tim reported Passero has done an Environmental Assessment of the airport. A draft has been received. In order to receive further funding from the FAA an Environmental Assessment had to be done.

Tim reported with regards to the intermunicipal agreement on the sewer extension with the Town of Milo, they are still waiting to hear from the Town of Milo. Leslie explained the Town and the County have been going back and forth on various properties that need to be included.

### **Acting County Administrator – Nonie Flynn**

Nonie reviewed her project status report as it relates to Finance

Tim Dennis moved to enter executive session to discuss the employment history of a particular person or persons, with Committee members, Legislators, and the Acting County Administrator present, seconded by Ed.

VOTE: Unanimous

Meeting adjourned at 5:04 p.m.