

FINANCE COMMITTEE

February 7, 2023

Committee members: Bill Holgate, Doug Paddock, Tim Cutler (Zoom), Mark Morris (Zoom), Dan Banach

Others present: Bonnie Percy, Dick Harper, Terry Button, Rick Willson, Carlie Chilson, Ed Bronson, Pat Killen, Leslie Church, Nonie Flynn (Zoom), Emilee Miller, Meghan Kincaid, Marian Walrath (Zoom), Jeff Ayers, Marsha Devine, Jeff Ayers, Jessica Mullins

Bill & Doug will do the audit this month.

PUBLIC COMMENT

Grant Downs and Marsha Devine provided an update regarding Torrey Station.

Real Property: Meghan Kincaid

Meghan reported that the towns of Barrington, Benton, Italy, Jerusalem, Middlesex, and Starkey all have full BARs, Milo and Torrey both have members that need to be reappointed, and the towns of Potter and Torrey each have a vacancy.

Meghan reported that Stephanie Holtz is the new town assessor for Benton, Torrey, and Barrington.

Meghan reported that reassessments are currently underway for the 2023 assessment roll in Potter and Milo.

Meghan reported that she will be attending the 2023 Winter Conference on 2/27-3/1. This will give her the opportunity to attend some classes required by NYS for her continuing education credits.

Meghan reported that she has met with assessor/county director group to discuss the lack of in person training for new assessors, as well as the shortages of assessors candidates, and they are looking for a solution.

Meghan reported that the taxable status date is March 1st, she is working on omitted tax calculations and letters, and working on her annual report.

ReConnect: Marian Walrath & Jeff Ayers

Marian reviewed the main paths of project activity for the ReConnect 1 Engineering & Construction:

Make Ready	\$456,006	\$171,966	\$0
Engineering	\$499,829	\$84,727	\$0
Materials/other items	\$369,938	\$0	\$1,305,743 (balance)
Bidding Costs	\$503	\$0	\$0
Total	\$1,327,277	\$256,693	\$1,305,743 (balance)
Balance in Pledged Deposit Acct.: \$2,276,092			
Project Total: \$13,956,500 which includes \$3,631,625 County match			

Marian reported that there is no update for the Grant Applications.

Marian reported that there are no updates for the RDOF Awarded areas and provided an update on the Windmill fiber.

Marian reviewed the following resolution that would be needed. After discussion the Committee approved.

- Authorize Chairman to Sign Hut Build-Out Agreement with Empire Access for the ReConnect 1 Broadband Project

Planning: Jeffrey Ayers

Jeff reported that zero applications were received for the January meeting. Middlesex still is lacking representation on the board.

Jeff reported that for the Natural and Recreational Grant, there are 10 rounds, 6 applications have been received. The grant budget is \$82,528 and the total project requests are \$275,417.

Jeff reported that in regards to the Household Hazardous Waste Day, the county has received its 2021 grant match from NYS of \$8481.38. The process to host the 2023 HHWD at the fairgrounds is underway.

Jeff reported that PaintCare is a group that was created by NYS law to handle paint recycling/disposal and they are funded by retail paint sales. They have been tasked to have a permanent drop off site for old paint in the county. They would like to hold a paint drop off event in the County Office Building parking lot in June at no cost to the county.

Jeff reported that all local garbage haulers have been contracted to get their county hauler registrations up to date and there is no fee for this. The Local Solid Waste Management Plan should have a kick off meeting in February.

Jeff reported that pending the results of the public hearing, two of the initial steps of the review process will be resolved. The adoption of a SEQR form just for the Ag District review as well as an MOU between YC and Ag and Markets to conduct a joint review.

Jeff reported that Yates County is required to pay a local match to the NYSDOT STOA funding.

Jeff reported that the County Wide Zoning App is still being finalized. A GIS Legislative District Map was created and it is public facing and in the Gallery section of the portal.

Jeff reviewed the following resolution that would be needed. After discussion the Committee approved.

- Amend Public Transportations Resolution 92-22 In Order To Expand the STOA Local Match Payment Options for Yates County
- Resolution Approving the Official Undertaking of Public Employees Fidelity (Blanket) Bond For Genesee/Finger Lakes Regional Planning Council
- Resolution to Adopt Agriculture and Markets SEQR Short Environmental Assessment Form for Agricultural Districts
- Resolution to Authorize The Chairwoman To Sign A MOU With New York State Department of Agriculture and Markets Regarding Coordinated SEQRA Review For The Yates County Agricultural District
- Resolution To Authorize The Chairwoman To Sign A MOU With The Yates County Agricultural Society To Hold The 2023 Household Hazardous Waste Drop Off Day At The Yates County Fairgrounds

Finance: Jessica Mullins

Jessica reported that they have invested \$11 million in NYCLASS, the interest earned to date as of 1/31/23 is \$85,300 with an interest rate of 4.1588%.

Jessica reported that the semi-annual meeting of the Ontario-Yates Flint Creek Watershed Protection District was held on 1/4 and the next meeting on 7/5.

Jessica reported that all 42 active PILOTS have been mailed invoices and they are starting to collect payment.

Jessica reported that they have submitted documentation to their Auditors.

Jessica reported that second notices have been mailed to 44 property owners in regards to the Occupancy Tax. They have currently collected \$112,064.59 in back tax.

Jessica reviewed the 2022 Appropriations, Sales Tax Report, and Occupancy Tax Report.

Jessica reviewed the following resolutions that would be needed. After discussion the Committee approved.

- 2022 Budget Transfers
- 2023 Budget Transfers
- Reappoint Flint Creek
- Appropriate Infrast. Reserve (2022)
- Appropriate Building Reserve (2023)
- Appropriate Building Reserve (2022)
- Appropriate Additional Aid (HWY)
- Appropriate Additional Aid (HWY)
- Appropriate Additional Aid (HIST)
- Appropriate Additional Aid (DSS)
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- Appropriate Additional Aid (CS)
- Appropriate Additional Aid (EDPHC)
- Appropriate Additional Aid (Airport)
- Appropriate Additional Aid (FIN)
- Appropriate Additional Aid (DSS)

Treasurer: Marsha Devine

Marsha reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Authorize the Treasurer to Process RPTL Tax Refunds and Corrections

Marsha reviewed the Delinquent 2021 Properties:

Delinquent 2021 Properties					
July 31, 2022	Aug 31, 2022	Sep 30, 2022	NOV 3, 2022	Dec 1, 2022	Jan 30, 2023
85	75	74	70	60	31

Marsha reported that as of January 30, 2023, there are 207 properties with delinquent 2022 taxes, down from 226 on December 29, 2022.

Marsha reported that there were two errors with the new School Tax Relevy payment collection system for Penn Yan School. Marsha reported that she contacted the home owners involved and inform one of them that they would rectify the error and process a refund of the overpayment of \$ 1,514.94. The other home owners had not yet paid and so they were able to correct it.

Marsha reported at this time the Treasurer is administering three estates.

Marsha reported that she attended a Winter Conference for the NYSCTFOA.

Marsha reported that as of 1/31/23, \$575,744.17 has been collected using their online portal, as compared to \$435,000 on 1/31/22.

2019 Online Tax Collection	\$ 100,000
2020 Online Tax Collection	\$ 130,000
2021 Online Tax Collection	\$ 193,000
2022 Online Tax Collection	\$ 453,000
2023 Online Tax Collection	\$ 575,744

Marsha provided an update on Torrey Station.

Airport: Dick Harper

Dick reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Authorize Chairwoman to Execute Agreement with Passero Associates, Engineering, Architecture & Surveying, D.P.C. Project: Terminal Apron Rehabilitation-Construction Consultant Agreement
- Authorize Chairwoman to Request Removal of Select Yates County-Owned Parcels from Agricultural District 1

Dick reported that applications for funding have been submitted for the following projects:

- Terminal Apron Rehabilitation project construction (\$480,000)
- Acquiring easements for obstruction removal (on hold)
- Initial funding request for 8 bay T hanger (\$2.5 million)

Dick reviewed the changes for obstruction removal projects by both Passero and C&S.

Dick reported that the Jet A fuel truck has been ordered, but there is no anticipated delivery date at this point.

Dick reported that the generator installation hit a snag with NYSEG.

Doug Paddock provided an update in regards to NYSEG.

Legislative Operations: Emilee Miller

Emilee reported that the TAC Contracts have been executed and the voucher for funding has been submitted to the Finance Office.

Mr. Paddock moved to enter into executive session to:

1. Confer with Legal Counsel, attendees being Committee Members, other Legislators present, the County Administrator, the County Attorney, the Director of Real Property, and the Treasurer
Seconded by Mr. Banach.

VOTE: Unanimous

Meeting was adjourned at 6:23 p.m.