

FINANCE COMMITTEE AGENDA

Date: February 8, 2022.

Committee members: Bill Holgate, Doug Paddock, Tim Cutler, Mark Morris (Zoom), Dan Banach

Others present: Dick Harper, Terry Button, Rick Willson (left at 4:02 p.m.), Leslie Church, Carlie Chilson, Jesse Jayne (Zoom), Bonnie Percy(Zoom), Ed Bronson, Pat Killen, Nonie Flynn, Emilee Miller, Meghan Kincaid, Jeff Ayers, Jessica Mullins, Marsha Devine, Tim Groth

Bill and Mark will do the audit this month.

The January meeting minutes were approved as presented.

Real Property: Meghan Kincaid

Meghan reported that Tara Farnan was reappointed to the Board of Assessment Review for a 5-year term. Steve Brigham was appointed to fill the vacancy due to the passing of Sandra Smith. Patricia Stenz was reappointed in the Town of Milo for a 5-year term. There are currently vacancies for the Board of Assessment Review in Italy, Potter, and Torrey.

Meghan reported that the first half of the year is Claudia's busiest time. She works on splits & merges and completing her annual Tax Maps. The Assessors are working to process exemptions prior to March 1st. No towns are reassessing for 2022, but there will still be assessment changes made based on added or removed improvements. It is anticipated that a couple of towns will reassess in 2023.

Meghan reported that Stephanie Holtz has been appointed the Assessor for the Town of Barrington to replace Tony DeStephen. Tony will stay on in Starkey while they try to find a replacement.

Meghan reported that Taxable Status Date is March 1st. The Real Property Director's Winter Conference will be taking place March 14-16. She will be working on omitted tax calculations and letters as well as her Annual Report.

ReConnect: Jeffery Ayers & Nonie Flynn

Jeff and Nonie updated the Committee on Broadband activity & Grant Applications: ReConnect 1 Engineering and ReConnect 1 Construction.

Jeff reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Yates County Commitment to Rules Regarding Net Neutrality if Awarded Rural Utility Service Reconnect Program Round Three Grant

Planning: Jeffrey Ayers

Jeff reported that on January 27th the Yates County Planning Board held their organizational meeting. Caryl Sutterby was elected Chairwoman and Jamie Sission was elected Vice Chair. They received 6 referrals for the December meeting. 2 Referrals were withdrawn before the meeting. There was 1 Referral from Starkey, 1 Referral from Milo, 2 Referrals from Benton, and 2 Referrals from Penn Yan remaining. All were approved and were determined to have a positive impact or no negative impact. There is an "At-Large" position they will be seeking to fill and they will be setting up trainings in the hour before their monthly meetings.

Jeff reported that there is a new resolution that corrects errors from the previous resolution no. 481-21. The contract with YTS is still being finalized.

Jeff reported that the Local Solid Waste Management Plan (RFP) is a requirement from the DEC. They are required to have an approved Local Solid Waste Management Plan to apply for a grant to offset the cost of this.

Jeff reported the grant application is for \$9,123 and is for the costs of their 2021 Collection Day. The grant application is due February 28th. If the county is awarded the grant it takes about 18 months to receive the money. Schuyler County's tentative date for their HHWD is July 23.

Jeff reported that he and Colby Petersen are continuing to assist the Ad Hoc Redistricting/Reapportionment Committee.

Jeff reported that they have received 5 applications for the 2022 Natural and Recreational Resources Grant. Jeff reviewed the Summary of the 2022 Natural and Recreational Resources Grant.

After discussion Bill put together an Ad Hoc Committee to review the Natural and Recreational Resources Grant applications. This Committee will consist of Bill Holgate, Jeff Ayers, Nonie Flynn, Leslie Church, Terry Button, and Mark Morris.

Jeff reported that the Broadband Committee had their first 2022 meeting on January 26th. A more targeted Non-Disclosure Agreement is being drafted for the community members.

Jeff reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Resolution Approving the Official Undertaking of Public Employees Fidelity (Blanket) Bond for Genesee/Finger Lakes Regional Planning Council
- Resolution Authorizing the Chairwoman to Enter into an Agreement for Transportation Services with Yates Transit Service, Inc.

Jeff reviewed the following resolution and after Committee discussion it was decided that it was not needed. Jeff withdrew the resolution.

- Request Proposals for Professional Engineering Services for Yates County Local Solid Waste Management Plan

Finance: Jessica Mullins

Jessica reviewed the 2021 Appropriations, the Sales Tax Report, and the Occupancy Tax Report.

Jessica reported that the Semi-Annual meeting of Ontario-Yates Flint Creek Watershed Protection District was held on January 5th. The next meeting will be held on July 6th.

Jessica reported that she is working through the PILOT program closely with the IDA, Nonie, PYCSD, and Meghan. They have cleaned up each PILOT folder and updated the PILOT addresses it ensure a timely invoice is mailed to the correct parties for an on time payment.

Jessica reported that they have begun the process of submitting documentation to their Auditors at Drescher & Malecki LLP. This year they have set up a secure share file that all documents will be sent through once they are scanned.

Jessica reviewed the following resolutions that would be needed. After discussion the Committee approved.

- 2021 Budget Transfers (EOY)
- Appropriate Carryover of Mental Health Aid (Community Services)
- Appropriate Additional State Aid (Social Services)
- Appropriate Additional State Aid (Youth Bureau)
- Appropriate Additional Federal Aid (Social Services)
- Appropriate Additional ERAP State Aid (Social Services)
- Appropriate Carryover of ERAP State Aid (Social Services)
- Appropriate Carryover of SLETPP FY19 Grant (Sheriff)
- Appropriate Carryover of SLETPP FY20 Grant (Sheriff)
- Appropriate Carryover of SLETPP FY21 Grant (Sheriff)
- Appropriate Carryover of GTSC Grant (Sheriff)
- Appropriate Carryover of GTSC Grant (Sheriff)
- Appropriate Carryover of GTSC Grant (Sheriff)
- Appropriate Carryover of COVID Grants (Public Health)
- Appropriate Carryover of NYSHF COVID Response Grant (Public Health)
- Reappoint Chairman to the Flint Creek Administrative Board
- Reappoint to the Flint Creek Administrative Board

Treasurer: Marsha Devine

Marsha reported that as of February 2, 2022, there were 41 properties showing as delinquent:

- 2018-4 delinquent properties
- 2019-9 delinquent properties
- 2020-28 delinquent properties

Marsha reviewed the following previous years Electronic Payment Collection of January 21, 2022, \$435,000 has been collected.

2019 Online Tax Collection	\$ 100,000
2020 Online Tax Collection	\$ 130,000
2021 Online Tax Collection	\$ 193,000
2022 Online Tax Collection	\$ 453,000

Marsha reported that that their office is collecting online payments for seven out of the nine Yates County Townships. I.T. added direct links to the Town of Milo and Town of Jerusalem property tax payment portals.

Marsha reported on the various Education & Training opportunities.

Marsha reported that the Director of Finance would continue the PILOT and Franchise programs through their program year end. Each will be returned to the Treasurer for program oversight.

Marsha reviewed her Goals for 2022, the list of each individual delinquent properties, and Local Law 6-20.

County Administrator: Nonie Flynn

Nonie reported that Seneca Nation and NYS have settled the gaming compact dispute. Last February, a federal appeals court affirmed the Seneca Nation owes the state and counties the

payments. NYS is going to distribute all back-payments and future payments. They have not received a payment since 2017 and usually receive approximately \$137k per year.

Nonie reviewed the Governor's proposed 2023 State Budget:

- Grants permanent local sales tax authority for all counties at 4%.
- Local Distressed Hospital Funding Pool continues to permanently divert a portion of our sales tax revenue toward this fund. In 2021, this amounted to a diversion of \$143,373.
- Beginning September 2022, the AIM funding will no longer be taken from our sales tax revenue. In 2021, this amounted to \$167,241.
- Yates County will receive 25% of the local tax to be used for drug treatment and public education.

Nonie reported that the three county Capital Projects are: ReConnect 1, Communications Project, and Highway/ Office of Emergency Management/Public Health Building.

Airport: Dick Harper

Dick reported that the IFE was completed by C&S. Passero compiled and submitted the grant pre-application for the Taxiway extension on runway 10-28 (east - west) to the FAA.

Dick reported that under the Weather Emergency Preparedness Grant, the bid package for the generator has been submitted to and approved by NYSDOT.

Dick reported that they received non-formal notification of award of a NYSDOT grant for 2 fuel trucks.

Dick reported that they will be starting work on obtaining easements for tree removal.

Dick reported that a meeting was held with Ryan Wallace (Solar Home Factory) regarding the housing project that will border to the north of the airport and the Airport Council looks forward to working with Ryan.

Clerk of the Legislature: Emilee Miller

Emilee reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Appointment to the Finger Lakes Economic Development Center (Yates County IDA) Board, the Yates Capital Resource Corp. Board and the Finger Lakes Horizon Economic Development Corp. (Letter Attached)

Mr. Banach moved to enter executive session to discuss:

1. The employment history of a particular individual, with members of the Committee, other members of the legislature, and the County Administrator.
2. Pending Litigation with members of the Committee, other members of the legislature, and the County Administrator.

Seconded by Dr. Cutler.

Meeting adjourned at 4:52 p.m.