

Yates County Airport Council Minutes



February 23, 2021 7:30 AM EST

Held at Seneca Flight Operations, Penn Yan Airport

THIS MEETING WAS HELD IN THE HANGAR AT SENECA FLIGHT OPERATIONS TO INSURE APPROPRIATE SOCIAL DISTANCING DUE TO COVID-19

PRESENT: Rich Leppert (Seneca Flight), Doug Marchionda Sr (Yates County Flying Club), Bill Middlebrook (Penn Yan Aero), Allison Lia (Passero Associates), Tim Dennis (At Large), Taylor Fitch (Marketing), Paul Middlebrook (Council Advisor), Doug Paddock (Yates County Legislature Chair), Dick Harper (Yates County Legislature)

CALL TO ORDER: 7:30 by DM

GUESTS: None

READ & ACCEPT MINUTES OF PREVIOUS MEETING: Need to add those present to Jan minutes but with that addition, minutes were accepted (TD moved / BM 2nd)

REVIEW AND ACCEPT FINANCIAL REPORT: Accepted (RL moved/ BM 2nd)

CORRESPONDENCE & COMMUNICATIONS

SENECA FBO REPORT:

1. Fence Clearing / cutting / general condition
 - No update on County doing any clearing.
 - DH to contact Steve Marchionda about brush clearing.
2. Revenue, occupancy and condition of T hangars
 - 100% Occupancy
3. Open house for Legislature **ON HOLD INDEFINITELY DUE TO COVID 19**
4. Beta Technologies (Electric charging stations)
 - Rich L is participating in weekly conference calls.
 - County has signed Agreement – now waiting for NYSEG to complete survey.
 - Need to confirm the County does not require any permits for work to proceed.
5. Should the County be doing / planning on Press Releases for this addition to the Airport?

PASSERO REPORT:

1. State DOT funding proposal
 - Applications are still under review according to Mr. Lingo.
2. Environmental Assessment report
 - Received comment from Madelyn that the public information needs to be edited.
3. Weather Emergency Preparedness Grant (NYS Grant)
 - Survey last week
 - Geotechnical investigation to be scheduled.
4. Items for consideration under the Federal grant for Corona Virus CARE emergency funding

CARES Grant Funding Options Total Available: \$ 69,000

Description	Amount	Submitted
Sewer District Fees (Approx.)	\$ 40,000.00	
Local Portion of Windcone Grant	\$ 5,571.13	
Hedgerow Clearing	\$ 6,000.00	

TOTAL \$ 51,571.13
Funds Remaining \$ 17,428.87

- Provide Passero with receipts for submittal
- Additional COVID relief funds available to PEO in the amount of \$23,000 (CRSSA)
 - o It was discussed that we should consider using the \$23,000 for the capital charge on the sewer if eligible as this grant has more limited scope on what is allowed. Then that would open up the cares grant for an additional \$23,000.
 - o Rich to get quotes on changing fence motors and adding automation to T hangers.
 - o Should also get additional quotes on camera system as we only have one currently.
- 5. Progress on GPS approach for 10/28
 - Likely delayed to '22
- 6. Update on sewer extension project
 - Pay App 5 from Blue Heron submitted 1/13/2021
 - Blue Heron still owes payment on a sub invoice before submittal of final pay app
 - Gathering punch list items, including requirements for NYS DOT grant closeout
- 7. Five-year plan review
 - ACIP is attached.
 - Added SRE to FY24 as discussed last month.

OLD BUSINESS:

1. Spectrum poles and wire runways 10/28
 - Letter received from Spectrum. We should forward to DOT (RL)
2. Precision Aviation Lease Agreement
 - This is still with Scott
3. Tie down rates (weekly/monthly) responding to correspondence from Kevan Thompson
 - Agreed to set monthly rate at \$85.00 but with understanding this would not be prime parking
4. Winter Operations
 - Rich indicated they are using the broom more but it currently takes about 2.5 hours to change over.

NEW BUSINESS:

1. Plow Truck issues
 - Issue with truck was not driver related.
 - Truck without wing is working out fine.
2. Deice equipment grant from FAA
 - RL handed out Textron deice pull behind information sheet.
 - Would be good to get input from actual users
 - Allison to get updated layout
3. Need to get other rates such as T Hangers so we can approve with tie down rate at Legislature.

ANY COMMITTEE / OPERATIONAL REPORTS:

1. Equipment and Facilities Committee: update on equipment condition, needs and necessary maintenance around the Airport property: **PAUL, RICH**
2. Marketing Committee: **TAYLOR**

ADJOURNMENT 9:15 am (PM / BM)