

PUBLIC WORKS COMMITTEE AGENDA

March 2, 2020

Public Works Committee members present: Dan Banach (Chair), Jim Multer (Vice Chair), Terry Button, Earle Gleason, Patrick Killen, Richard Wilson

Others present: Connie Hayes, Nonie Flynn, Craig Prior, Dave Hartman, Bonnie Percy, Dick Harper, Doug Paddock, Tim Cutler, Ed Bronson, Carlie Chilson, Leslie Church, Joe Reed.

Minutes of the February meeting were approved as presented.

Dan Banach & Earle Gleason will sign the audit

SOLID WASTE – Connie Hayes

Connie reviewed the following resolution that would be needed. The Committee approved.

- Authorize Chairman to Sign Inter-Municipal Agreement With Schuyler County for Household Hazardous Waste Day Services

HIGHWAY DEPARTMENT - Craig Prior

Craig reviewed a revised central garage report for 2019 which showed the total annual usage for the vehicles was 84,672 miles and the revenue was \$48,712.46. The net revenue after fuel costs and repairs was \$39,224.77. Craig reported the 2 Equinoxes were delivered and the Malibu will be here in the next couple of weeks.

Craig reported a new sign maintenance person has started.

Craig reviewed a vacancy review form for a senior account clerk typist that will become vacant on March 20, 2020 due to a transfer. Craig would like to have someone start a little earlier than the 20th so that training can be done. The Committee approved.

Craig reported a meeting was held with Dave Orr from Cornell Local Roads last week on County Road 2. Dave made some recommendations, none of them were significant and he will be sending Craig an email.

Craig reported later this month he will be bidding out their projects and will have resolutions next month.

Craig reported there needs to be a Supplemental Agreement for the E. Sherman Hollow Bridge and reviewed the following resolution. The Committee approved.

- Authorizing the Implementation and Funding of the Costs of 100% of the Costs of a Transportation Project, Which May Be Eligible for Federal-Aid and/or State-Aid or Reimbursement from Bridge NY Funds.

Craig reported the new sign truck and snow plow that were ordered last year will be delivered Wednesday.

BUILDINGS & GROUNDS - Joe Reed

Joe reviewed the Weights & Measures report.

Joe reviewed the Energy Benchmarking report that showed the total spent on utilities for 2019 was \$200,065.03. The data will be entered into the EPA's Portfolio Manager.

Joe explained he has an opportunity to have the NYS Pollution Prevention Institute do an energy use assessment. RIT would be doing the assessment and they would be looking at the Public Safety Building and the County Office Building as they have the highest energy usage. The assessment would identify possible upgrades and deficiencies in the building systems and envelope. There is no cost to the County. The consensus of the Committee was to move forward.

Joe reported to make the entrance at the Public Safety Building ADA compliant the cost would be approximately \$8,000 for materials. Further discussion will take place at budget time.

Joe reported the new Building Maintenance Mechanic, Donald Green started on February 24th and will be in the County Office Building and Courthouse primarily.

COUNTY ADMINISTRATOR – Nonie Flynn

Nonie reviewed the following resolution that would be needed. The Committee approved.

- Authorize Chairman to Sign the Request for Equitable Business Opportunities System Log-in.

Nonie reviewed the project status report as it relates to Public Works.

Dave's farewell meet and greet will be March 20th in the County Auditorium. The Committee thanked Dave for his years of service to the county.

Terry moved to enter executive session to discuss the possible acquisition of land, with Committee members, Legislators, County Administrator and the Building Maintenance Supervisor present, seconded by Earle.

VOTE: Unanimous

Meeting adjourned at 1:30 p.m.