

GOVERNMENT OPERATIONS COMMITTEE

March 4, 2019

Committee members: Tim Dennis Chair, Jim Multer, Vice Chair, Carlie Chilson, Tim Cutler, Earle Gleason, Bonnie Percy.

Others present: Bill Holgate, Terry Button, Rick Willson, Connie Hayes, Nonie Flynn, Elden Morrison, Leslie Church, Dan Banach, Tim Groth, Kerry Brennan, Arlene Willson, Lois Hall, Colby Petersen, Doug Paddock.

Tim and Earle will sign the audit this month.

Minutes of the February meeting were approved as presented.

Legislative Operations

Doug reported a meeting has been scheduled with Senator O'Mara and Assemblyman Palmesano on Friday, March 8th at 10:00 a.m. Doug asked that questions be submitted to him by Wednesday.

Doug reviewed the following resolution. The Committee approved.

- Resolution in support of Bill S2270 and Assembly Bill A5029 Finger Lakes Community Preservation Act

Doug reported he received a letter from a Town of Torrey resident regarding a potential pollution issue in the Keuka Outlet. The consensus of the Committee was to bring the lack of response from the DEC to Senator O'Mara and Assemblyman Palmesano's attention on Friday.

Elections – Robert Brechko/Amy Daines

Bob and Amy could not attend the meeting but submitted a written report which was reviewed.

Soil & Water –Colby Petersen

Colby reported the staff have been working with local agricultural land owners to complete soil group worksheets for agricultural value assessment. To date 320 soil group worksheets have been completed.

Colby reported staff will be attending the annual Water Quality Symposium in Syracuse held by the Conservation District Employee's Association.

Colby updated the Committee on the Soil Health Workshop that was held on February 13th.

Cornell Cooperative Extension – Arlene Wilson

Arlene reviewed 4-H events that took place in January and February and upcoming events for March.

Arlene reported on the trainings, workshops and presentations attended by the Agriculture Educator. There were 133 participants at the Finger Lakes Produce Auction educational meeting and 2 at the Gardening 101.

Arlene reported on March 6th there will be a Designing a Safe and Sanitizable Packing Line Workshop and on March 23rd Yard and Garden Day will be held.

Arlene reported on March 30th and April 6th will be a Small Ruminant (goats/sheep) Parasite Workshop and on April 23rd Earth Day will take place in the Baptist Church Parking lot.

Please contact Cornell Cooperative Extension for more information on these workshops. (315) 536-5123.

Arlene reported on events, outreach and meetings that the Natural Resources Educator will be attending.

Arlene reported on upcoming events, trainings, meetings, articles, workshops and presentations.

- March 13th Extension Corner article on “Enhancing Wildlife Habitat”
- March 30th YC MFO workshop on “Enhancing Wildlife Habitat in your Woodlot” at YC Building
- April 9th HWA Workshop at Naples Library in partnership with Ontario County S&WCD and CLWA

Please contact Cornell Cooperative Extension for more information on these workshops. (315) 536-5123.

Arlene reported on the metering grant. Tim would like to have a written report regarding what this metering grant will do.

Arlene explained she is working on setting up a trail map booklet. The thought was to have the county building listed as a walking trail during bad weather. The consensus of the Committee was to not list the county building in the booklet but the outside campus area could be used.

IT – Tim Groth

Tim reviewed his statistical report which showed 225 help desk calls for the month of January.

Tim reported the Cyber Security risk assessment was completed in February. A wrap up meeting will be scheduled to go over the document and discuss what the next steps for any remediation plans that are recommended.

Tim continues to work on the exchange server upgrade and continues with PC upgrades to Windows 10 throughout all departments.

Tim reported he is currently reviewing the Web URL filtering solutions.

Tim reviewed the following resolution that would be needed the Committee approved.

- Resolution authorizing procurement of computer hardware and software by way of cooperative purchasing in the year 2019

County Clerk – Lois Hall

Lois reviewed her statistical report which showed, DMV fees for retention collected for December \$17,411.34 with \$24,285.44 sales tax collected. The County Clerk transactions 1513, fees collected \$146,767.04.

Lois reported DMV Commissioner Mark Schroeder visited on February 8th. He was given documentation from outages that have been occurring for the last two years. Lois also spoke to him regarding raising retention fees. Commissioner Schroeder left his contact information for his staff and his direct number for Lois.

Lois reported the office has received 6 e-filings from NYSEF. Once received, they are verified and entered in the AVENU system for the financial breakdown of fees. The information is then available to the public for viewing.

Lois reviewed the 2019 Legislative Program with key county priorities.

Clerk of Legislature – Connie Hayes

Connie reported she has had a request from a legislator for an update on recycling. Connie is working on putting information together and will report at Public Works next month.

Personnel – Kerry Brennan

Kerry updated the Committee on the handbook and recent changes that have been made. The consensus of the Committee was to wait until April when the final copy of the handbook can be reviewed.

Kerry reviewed the NY'S 529 College Savings Direct Plan and reviewed the employer benefits and employee benefits. The consensus of the Committee was to move forward with this benefit.

Acting County Administrator – Nonie Flynn

Nonie reviewed the County Project Status Report as it applies to Government Operations.

Nonie reviewed the following resolutions that would be needed. The Committee approved.

- Resolution to appoint Executive Secretary To Workers' Compensation Committee
- Resolution Urging New York State to Fund all costs associated with new State-enacted Voting Reforms Implemented at the County Level

At this time a discussion took place on the Contracts Policy Requirements and Procedure. The consensus of the Committee was to hold this off until April for additional review.

Tim Dennis moved to enter executive session to discuss the employment history of an individual, attorney client communications, and the financial information of a particular corporation with Committee members, Legislators, County Attorney, Acting County Administrator and Personnel Officer present. Seconded by Bonnie.

VOTE: Unanimous

Meeting adjourned at 3:35pm