

PUBLIC WORKS COMMITTEE AGENDA

March 7, 2022

Committee members: Dan Banach, Terry Button (Zoom), Jesse Jayne, Patrick Killen, Bill Holgate (Zoom)

Others present: Bonnie Percy, Dick Harper, Rick Willson, Tim Cutler, Ed Bronson, Doug Paddock, Leslie Church, Mark Morris, Nonie Flynn, Emilee Miller, Joe Reed, Doug Rapalee, Tim Groth

Dan and Pat will do the audit this month.

Minutes of the February meeting were approved as presented.

HIGHWAY: Doug Rapalee

Doug reported that the 2018 Malibu sold on Auctions International for \$16,100 and the original purchase price was \$16,887.40. Full accounting of the vehicle cost will be in the 2021 Annual Central Garage Report.

Doug reported that they are awaiting notification from GM for pricing availability for the new Malibu and Equinox as 2022 Replacement Vehicles.

Doug reported that there was a Building Project meeting held with C & S Engineers on 2/11/22. They reviewed the floor plan for the Highway Admin. Suite, OEM Admin. Suite, Vehicle Maintenance Shop & shared areas. The updated Floor Plan was received 2/25/22 for review and comment. The C & S contract has been finalized.

Doug reported that FEMA Flood Reimbursement is currently generating costs for upload to the FEMA website.

Doug reported that they will be performing estimates for 2022 Road Work bids and Capital Projects are to be bid in March.

Doug reported that Barton & Lojudice will provide design services for the Haley Road Bridge Replacement Project.

Doug reported that they have been pushing back snow with trucks and the grader on several roads. They have been clearing snow from drainage inlets, culverts and driveway pipe ends. They were out 18 times for Snow & Ice in February.

Doug reported that the New Loader, Shoulder Widener and Plow Truck have been ordered. They are awaiting notification from GM for pricing availability for ½ ton and ¾ ton Pick-up Trucks.

Doug reported that they are working on minor equipment maintenance.

Doug reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Authorize Legislature Chairwoman to Sign County to Town Intermunicipal Aid Agreements
- Authorize Highway Superintendent to Fill Position

BUILDINGS AND GROUNDS: Joe Reed

Joe reviewed the Weights & Measurers report.

Joe reported that a cleaner resigned as of 3/4/22 and he will need to fill that position.

Joe reported that ProAction made a request to keep a minivan in the County Buildings Parking lot. This would require a reserved spot next to the other two County cars. ProAction feels that because the purpose of the van is for making home visits around town, it will be out of the way for employees to use if it is kept at the Highway Facility.

After discussion, the Committee decided that it was best not to grant this request. They have turned down requests from other Departments in the past.

Joe reported that the request for Yates Concert Series to use the park on Wednesday's has been received for this summer. There have never been any issues with them using it and they always clean up after themselves.

Joe reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Authorize Building Maintenance Supervisor to Fill Cleaner Position

Mr. Harper moved to enter executive session to discuss a Real Estate Acquisition with members of the Committee, other Legislators present, the Deputy Highway Superintendent, Public Health Director, Buildings & Grounds Supervisor, Emergency Management Director and the County Administrator. Seconded by Mr. Jayne. All in favor.

Mr. Jayne moved to enter executive session to discuss the Employment History of a particular individual with members of the Committee, other members of the legislature, the Buildings & Grounds Supervisor, and the County Administrator. Seconded by Mr. Killen. All in favor.

Mr. Button moved to enter executive session to discuss the Employment History of a particular individual with members of the Committee, other members of the legislature, and the County Administrator. Seconded by Mr. Jayne. All in favor.

Meeting adjourned at 1:28 p.m.