

FINANCE COMMITTEE

March 7, 2023

Committee members: Bill Holgate (Zoom), Doug Paddock, Tim Cutler, Mark Morris, Dan Banach

Doug Paddock chaired the meeting in Bill Holgate's physical absence.

Others present: Bonnie Percy, Dick Harper, Leslie Church, Rick Willson, Carlie Chilson, Ed Bronson, Nonie Flynn, Emilee Miller, Meghan Kincaid, Jeff Ayers, Jessica Mullins, Marsha Devine, Marian Walrath (Zoom)

Doug & Tim will do the audit this month.

Minutes of the January & February meetings were approved as submitted.

Real Property: Meghan Kincaid

Meghan reported that Claudia is putting together tax maps and aerial pictures of the properties on the County Treasurer's tax auction list. There are 11 parcels total this year.

Meghan reported that she attended the Real Property Director's Winter Conference at the end of February. She networked with fellow Real Property Tax Services Directors and earned some of her state required continuing education credits.

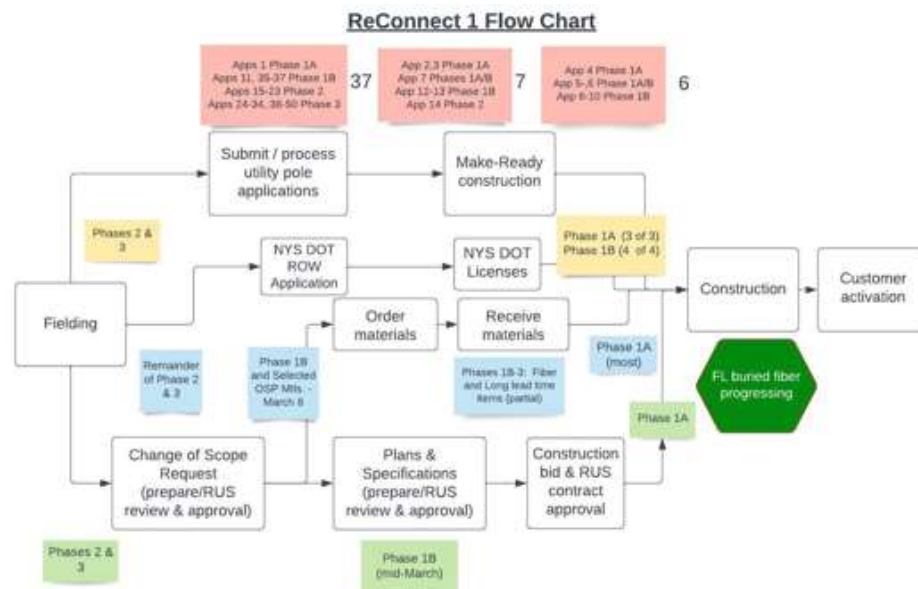
Meghan reported that Potter has 1 B.A.R. vacancy and Torrey has 2 B.A.R. vacancies. She will be sending letters to all of the newly appointed or reappointed B.A.R. members who required training and she will be holding the training in April.

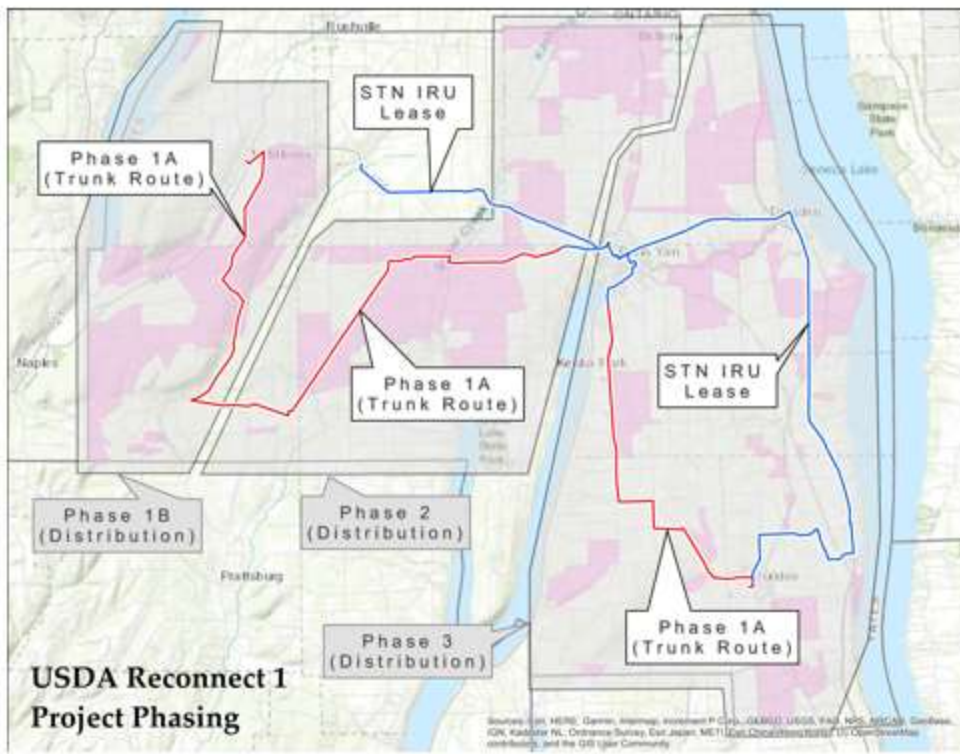
Meghan reported that they will be processing sales filed by 3/1 for assessors, continuing omitted tax calculations and letters, working on the Annual Report, and assisting assessors as they work to wrap up their 2022 Tentative Assessment Rolls.

Doug or Bill will be asking Steve Griffin, CEO of The Finger Lakes Economic Development Center (FLEDC), to attend a Finance Committee meeting to discuss how solar farms would qualify for a PILOT, as they don't promote growth or jobs.

ReConnect: Marian Walrath & Jeff Ayers

Marian reviewed the main paths of project activity for the ReConnect 1 Engineering & Construction:





Marian reported on ReConnect 1 Engineering & Construction, highlighting: Phase 1A (Trunk Route), Phase 1B (Distribution in Italy/Middlesex), NYS DOT Permitting, Points of Presence (POPs) & Uplink Node.

Marian reviewed the Financial Reporting:

Report approved 2/9/2023 (FRS#17)	Total advances to date	Advances now requested	Invoices paid and waiting RUS contract
Make Ready	\$627,972	\$22,181	\$0
Engineering	\$584,556	\$32,586	\$0
Construction		\$300,000	\$0
Equipment (Nokia)	\$0	\$0	\$0
Materials/other items	\$369,938	\$0	\$1,269,569 (balance)
Bidding Costs	\$503	\$0	\$0
Total	\$1,582,970	\$354,767	\$1,269,569 (balance)
Balance in Pledged Deposit Acct.: \$2,276,092			
Project Total: \$13,956,500 which includes \$3,631,625 County match			

Marian reported that there is no update for the Grant Applications or the RDOF Awarded areas.

Planning: Jeffrey Ayers

Jeff reported that the Planning Board held their organizational meeting this month. Caryl Sutterby was re-elected as Chairwoman and Jamie Sisson was re-elected as Vice Chairman. There were 5 applications, all passed with positive or no county-wide impact. They are not

accepting referrals if they have had a local determination made ahead of the County. Ed Moberg (Town of Potter) is renewing his membership. Middlesex is still in need of a representative. Joint training with Ontario County is going to be held on April 13th – 5:00p.m.-8:30p.m.

Jeff reported that the ad-hoc Natural& Recreational Resources Grant Committee met on March 6th. A resolution for funding was provided.

Jeff reported that in regards to Household Hazardous Waste Day, the MOU between Yates County and the Yates County Agricultural Society is with the Yates County Agricultural Society to be signed. The RFPs for electric and hazardous waste will go out shortly after the MOU is executed.

Jeff reported that Cardinal Disposal, Lyons Road Trash, Inc., Casella Waste Management, and Kennedy's Hauling, LLC all have the required hauler registration completed. Nardozzi, Arrowhead, and K&D have not replied to the initial request. The Local Solid Waste Management Plan Steering Committee had its first meeting and they reviewed the current local conditions and expectations going forward.

Jeff reported that part of the upcoming agricultural district review will be to mail all the parcels' owners and inform them about the opportunity to remove their parcel from the district. The mailing is a state requirement that has not been budgeted. There are 5,875 parcels, and it will cost \$3,500.

Jeff reported that he attended a full day, virtual workshop, on NYSDOT Section 5311 funding oversight. Yates County has a 3 year 5311 Comprehensive Review scheduled in May. Additional personnel has been added to the STOA local match list and the discounts on gas admin costs that Yates County gives also contributes to the required local match. High level YTS financial data was sent out February 27th.

Jeff reported that in regards to GIS, elections has requested some help on their voter geospatial data. There is a referral map being developed that will help show local towns and villages where the requirements are to submit certain actions to the County Planning Board.

Jeff reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Amend Resolution 71-18 (Authorize County Planner to Take County Planning Agency Actions in Certain Instances)
- Authorize Renewal of Yates County Planning Board Appointment (Moberg)
- Adopt Policy for Yates County Funding of Natural and Recreational Resources and Rescind Resolution 276-17
- Natural and Recreational Resources Protection Grant-Selection of Grant Awardees and Funding Amounts for 2023

Finance: Jessica Mullins

Jessica reported that Yates County has invested \$11 million with NYCLASS. To date they have earned close to \$132,000 in interest and the current rate is 4.45%.

Jessica reported that she is waiting on 2 PILOT payments. One of them doesn't usually come in until April and the other was a change of ownership.

Jessica reported that the auditors have been on site 2/13-2/24 collecting and sampling data in the Finance Department and the Department of Social Services.

Jessica reported that they have collected \$176,210 in back occupancy tax to date. Three short term rental owners are on a payment plan to collect an additional \$38,739. There are 116 out of 159 compliant short term rental owners, there are 6 out of 159 short term rental owners they are unable to locate, there are 13 out of 159 short term rental owners that are registered who still owe back tax, and there are 21 out of 159 short term rental owners that need to register and pay.

Jessica reported that the Munis upgrade has been pushed out to March 27-28th due to additional items needed to be approved by the Legislature in March.

Jessica reported that the TASC Annual Meeting will be in person for the first time since Covid. The meeting will be held in the County Administrators Conference Room on Wednesday, March 29th at 2 p.m.

Jessica reviewed the 2023 Appropriations and Sales Tax Report.

Jessica reviewed the following resolutions that would be needed. After discussion the Committee approved.

- 2022 Budget Transfers
- 2023 Budget Transfers
- Appropriate Additional State Aid (Sheriff)
- Appropriate Additional State Aid (Sheriff)
- Amend Resolution No. 114-23 Appropriate Additional Aid (Finance)
- Amend Resolution No. 84-23 Appropriate Additional Aid for TANF DV (DSS)

Treasurer: Marsha Devine

Marsha reviewed the following Tax Enforcement tables:

Delinquent 2021 Properties						
July 31, 2022	Aug 31, 2022	Sep 30, 2022	NOV 3, 2022	Dec 1, 2022	Jan 30, 2023	Feb 28, 2023
85	75	74	70	60	31	11

Delinquent 2021 properties

<u>Swis</u>	<u>Parcel Id</u>	<u>Town</u>	<u>Property Location</u>	<u>Owner</u>
572400	44.01-1-8	Town of Italy	1937-1945 Route 245	Hilts Michael
572400	44.01-1-9	Town of Italy	1927 Route 245	Hilts Michael D
572400	79.02-1-13	Town of Italy	6070 Italy Valley Rd	Salter Michael
572800	11.51-1-1	Town of Middlesex	635 East Lake Rd	635 Lake Avenue LLC dba
572800	13.37-1-6	Town of Middlesex	Route 245	Gray Richard N
573001	49.67-2-47	Village of Penn Yan, Town of Milo	34 Champlin Ave	Chisom Craig
573001	49.67-2-48	Village of Penn Yan, Town of Milo	32 Champlin Ave	Chisom Craig L
573089	73.01-1-19	Town of Milo	Route 54-East Lake Rd	Johnson Marione Virginia

573201	3.36-1-33	Village of Rushville, Town of Potter	6 Green St	Bennett Timothy A
573201	3.44-1-24	Village of Rushville, Town of Potter	40 S Main St	Yaddow Joel G
573201	3.44-1-25	Village of Rushville, Town of Potter	40 S Main St	Yaddow Joel G

Delinquent 2022 Properties		
Dec 29, 2022	Jan 30, 2023	Feb 28, 2023
226	207	188

Marsha reported that as of February 28, 2023, \$686,531.26 has been collected using their online portal:

2019 Online Tax Collection	\$ 100,000
2020 Online Tax Collection	\$ 130,000
2021 Online Tax Collection	\$ 193,000
2022 Online Tax Collection	\$ 453,000
2023 Online Tax Collection	\$ 575,744 JAN / \$686,531 as of FEB 28,23

Marsha reported that Franchise reports have been compiled as of February, 28, 2023 and sent to Towns. She will email more details before the Finance meeting.

Airport: Dick Harper

Dick reported that the Bid documents are almost ready for the deicing pad.

Dick reported that the generator project is still on hold pending NYSEG gas line installation.

Dick reported that the permanent easement for the property off the south of the airport runway 1-19 is progressing. They have an agreed price with the landowner and the FAA has approved that price. Scott Falvey is finalizing some wordage with the landowner's attorney and they should be ready for signature once the FAA approves the funding.

Dick reported that the fuel truck and deicing truck delivery dates are still up in the air.

Emilee provided an update on Ground Support Specialist contract for the deicing truck.

Mr. Banach moved to enter into executive session on the basis of consulting with Legal Counsel, attendees being Committee Members, other Legislators present, the County Administrator, the County Attorney, the Director of Real Property, and the Treasurer.

Seconded by Dr. Cutler.

VOTE: Unanimous

Meeting adjourned at 5:20 p.m.