Committee members: Rick Willson, Patrick Killen, Bonnie Percy, Tim Cutler, Doug Paddock

Others present: Leslie Church, Dick Harper, Dan Banach, Carlie Chilson, Ed Bronson, Mark Morris, Jesse Jayne, Nonie Flynn, Emilee Miller, Tim Groth, Brian Winslow, Ron Spike, Todd Casella, Sharon Dawes

Rick & Bonnie will do the audit this month.

Minutes of the February meeting were approved as submitted.

**DISTRICT ATTORNEY: Todd Casella**
Todd reviewed his Monthly Statistics.

Todd reported that there will be a Trial March 14\(^{th}\)-17\(^{th}\) People v. Rucianno O’Malley Robbery 1\(^{st}\) Degree, Burglary 1\(^{st}\) Degree

Todd reported that there was a Bench Trial Verdict of Guilty concerning the crash involving a buggy on Rt. 364 Town of Potter.

**PROBATION: Sharon Dawes**
Sharon reviewed the following monthly statistics:

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**EMERGENCY MANAGEMENT: Brian Winslow**
OEM & Fire

Brian reported that they attended the following meetings: Public Safety, Legislature, County Administrator, County Firemen’s, County Fire Chief, Lake District Tioga County, and they met with Director Franklin NYS DHSES.
Brian reported that several HAZMAT refreshers continue to be held throughout the County. He highlighted trainings: Yates County Sponsored tier 3 Training, CPR Training, Basic Exterior Firefighting Operations at Penn Yan Fire Department, and a seminar on Fire Officer Operations.

Brian reported that they continue to meet about the Radio Project, continue to deliver test kits & masks, had weather conference calls, continue Highway/OES bldg. committee meetings, had a conference call with Tennessee Gas, and that he spoke with the County Attorney about changing the name of the department.

Brain reviewed the emergency reposes he attended; 2 house fires and 1 gully rescue.

EMS

Brian reported that they continue to distribute COVID Test Kits, attended FL Region EMS Training & Ed Committee Meeting, Submitted 5 Continuing Medical Education Recertification’s to New York State Bureau of Emergency Medical Services, they are planning for upcoming trainings/classes with Instructors, and they completed module 2/6 of New York State Code Enforcement Training.

SHERIFF: Ron Spike

Ron reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Authorize Chairwoman and Sheriff to Sign Ontario County Related Jail Contracts
- Authorize Chairwoman and County Administrator to Sign CBA Amendments (Substance Testing) for Certain Sheriff Employees
- Authorize Chairwoman and Sheriff to Renew Microwave Communications Tower Site Service
- Adopt Local Law 2-22 Entitled: A Local Law Amending Local Law #5-2011 to Establish Redemption Fees for Impounded Dogs

Ron reported that the fees that they pay the Diener, the assistant to the Pathologist that performs the autopsies, has not increased in the last 10 years. They request that it go from $150 for each autopsy to $200. Ron will put together a resolution entitled: Establish Autopsy Assistant Fee for the March Legislative Meeting.

Ron reviewed the monthly agency statistics for January 2022. Highlights follow:

Accidents/Crashes-Property Damage: 42  Accidents/Crashes-Injury: 13
Alarms: 23  Order of Protections: 34  Number of Charges: 48
Sex Offenders: 97  Pistol Permits: 46  Legal Papers Served: 96
Evictions: 4  Animal Complaints Investigated: 50  Courthouse Visitors: 1,081
Court Cases Assigned: 79  Total Dispatch Telephone Usage: 8,951

Ron reported that the Revenue from U.S. Marshals Services taken in from January was $35,340.00.

Ron reported that he has one Deputy Sheriff in Basic School, one Deputy Sheriff in Field Training Period, one Deputy Sheriff being trained, and one vacancy with no Civil Service List. That leaves only 10 on Road Patrol.
Ron reviewed the Jail Population report, there are 9 Federal, 26 Yates County, total of 27 males and 8 females for a total of 35. The youngest in Jail is age 23 and the oldest is age 64. Ron reported that the Dormitory is closed and there is discussion about restarting Jail Visitation.

Ron reported that the State Commission of Correction will do the Jail Inspection March 23-25. In February they requested policies/security videos.

Ron reviewed on the resolution that the Public Health Director presented in regards to the departments sharing a Physician.

Ron reported that there are concerns for costs rising on gasoline and in return effecting food prices etc.

Ron reported that there is a new Intervention Tool (CPEP) in place for a student in Dundee Central School. The Sheriff Admin had a routine meeting with the Dundee Central School Superintendent Bernard.

Ron reported that the Drug Take Back Day is scheduled for 4/30 at the rear of the Courthouse with the Drug Enforcement Administration.

Ron reported that Ontario County has a new Collective Bargaining Agreement with Deputies. The wage increase has resulted in two current Yates County Sheriff’s Office Deputy’s filling out applications for lateral transfers. Ron issued a memo regarding his concern to the Chairwoman of the Legislature, Police Service Commission, and the County Administrator and he asked to have an Executive Session to discuss this.

Ron reported that the Alternate PSAP building is very close to being finalized and operational. Tim Groth and Finger Lakes Communications has a bit more to do. He wants to take a day and actually operate out of that site to see what the needs are.

Tim reported that the computers are working there and the only piece left is to get the cable TV working. He is going to get them a couple of Roku sticks and Tommy Clark will be up there Wednesday 3/9, hooking up their radios.

Ron reported that he received confirmation from the American Towers that they will allow for their lease to extend for a couple more months to get them to the end of the year. American Tower is not interested in the purchase of the shelter that is there, so they will need to decommission the site before they leave. They will need to remove antenna cabling, the building, etc.

Ron reported that he did receive an email and had verbal discussion on the phone with the Dundee Tower Site Owner. He is just awaiting the documents to extend the lease, which they are willing to do. Doug stated that the need for backup fiber going to the site has been eliminated, reducing some of the challenges and costs.

Doug added that he had just gotten the updated Alternate PSAP onsite wastewater system drawings from Dan Long, but he has not been able to look them over yet. Colby Petersen checked with the Public Health Department in Geneva regarding the system not being used regularly and they recommend the system more highly than the holding tank.
The Committee requested some more information regarding the wage concern. Ron, in his memo, provided some information about the comparison and competitive rates. He has more information that he will send to the Legislators marked confidential.

Ron stated that they might consider having the Communications Shop be at Sherman. Dan Banach suggested that the Sheriff speaks with Doug Rapalee. Doug stated that the Communications Shop is going to be retained. The plans that they received, do not show the current Communications Shop being affected or demolished. Ron is going to talk with Doug Rapalee and look over the new drawings.

COMMUNICATIONS PROJECT: Doug Paddock
Doug reported that all regulatory processes have been completed: SEQRA, NEPA (FCC), and FAA.

Doug reported that they have conducted two interviews with the Land Mobile Radio (LMR) vendors and four interviews with the Microwave Systems (MW) Vendors. The LMR coverage analysis shows improvement over the current system. The Microwave system would form a ring with spurs to PSB and Shay Road.

Doug reported that the New Towers contract with Mid-State Communications has been signed and the tower designs have been approved by C & S. The Tower Site Construction contract with Kaplan-Schmidt Electric has been signed and the pre-construction meeting scheduled. The Shelter contract with Sabre has been sent out as the insurance documents were received.

Doug reported that Ron has negotiated lease extensions with existing tower owners in Dundee (Crown Castle) and Italy Hill (American Towers) on an at-will (month-to-month) basis.

Doug reported that the following are potential resolutions that would be needed to authorize:
1. Purchase of Generator Set for Dundee Tower Site
2. Agreement with Cayuga County for use of Space on Ovid Tower
3. Extension of lease on Dundee Tower
4. Extension of lease on Italy Hill Tower
5. Payments for properties being acquired

Doug reported that based on what C & S put together they are at about $5.61 million and the budget was $5.34 million so they are over by just about $300,000, or about 6%. These numbers were put together in 2019 before everything that has happened in 2020-2021. C & S is very optimistic that things will be able to be pulled together ok.

Dr. Cutler moved to enter executive session to discuss:
1. The employment history of particular individuals, with members of the Committee, other members of the legislature present, the County Administrator, the Sheriff, Supervisor of Buildings & Grounds.
2. The employment history of a particular corporation, with members of the Committee, other members of the legislature, the County Administrator, Deputy Highway Superintendent, Emergency Management Director, I.T. Director, and the Sheriff.
3. The employment history of a particular individual, with members of the Committee, other members of the legislature present, the County Administrator.

Seconded by Mr. Killen.

Meeting adjourned at 2:58 p.m.