

GOVERNMENT OPERATIONS COMMITTEE

April 1, 2019

Committee members: Tim Dennis Chair, Jim Multer, Vice Chair, Carlie Chilson, Tim Cutler, Earle Gleason, Bonnie Percy

Others present: Doug Paddock, Terry Button, Rick Willson, Connie Hayes, Dan Banach, Leslie Church, Ed Bronson, Elden Morrison, Tim Groth, Kerry Brennan, Lois Hall, Arlene Wilson, Tom Eskildsen, Amy Diane's, Robert Brechko.

Jim moved to enter executive session to discuss I.T. Security Issues with Tim Groth, Committee Members, Legislators, Acting County Administrator, Brandon Finton and Jim Shea from Cyber Defense Institute present, seconded by Carlie.

VOTE: Unanimous

Meeting reconvened at 2:15 p.m.

Tim and Tim Cutler will sign the audit this month.

Minutes of the March meeting were approved as presented.

Public Comment:

Valerie Brechko questioned a proposed resolution regarding gun legislation, why are the legislators against NYS taking over the background checks.

Legislative Operations

Dan reviewed the following resolution. The consensus of the Committee was to move forward with the resolution.

- Resolution in Opposition to Three Proposed Bills Pending in the New York State Legislature with Respect to Firearm Legislation

Elections – Robert Brechko/Amy Daines

Bob reviewed the monthly report.

Bob reviewed the 2019 Department goals.

Bob reviewed the following resolutions that would be needed. The Committee approved.

- Resolution – Authorize Chairman of Legislature to Sign Contract Extension Appendix for HAVA Shoebox Money Contract #T003215
- Resolution – Authorize Payment Prior to Audit for Postage
- Resolution – Authorize Chairman of Legislature to Sign Contract Extension Appendix for HAVA Shoebox Money Contract #T002583

Soil & Water –Colby Petersen

Colby could not attend the meeting. Tom Eskildsen reported in his place.

Tom reported letters are going out to lakefront homeowners for their 5-year watershed inspections as well as those that are past due. In a typical year, 80% of those inspections are completed.

Tom reported Yates County Soil & Water cosponsored a Soil Health Workshop in Ontario County approximately 200 people were in attendance. After the soil health workshop, DEC approved manure applicator's training was conducted.

Tom reported road bank stabilization work is scheduled to begin soon in the Towns of Milo and Jerusalem to finish a Finger Lakes Lake Ontario Watershed Protection Alliance Funding opportunity.

Tom reported on Agricultural Environmental Management. The Keuka Lake Phase V grant is closing on June 30th of this year. The grant may be extended to December 31st, 2019 to allow farmers a little more time to complete their projects due to the wet wintery conditions.

Cornell Cooperative Extension – Arlene Wilson

Arlene updated the Committee on 4H and Human Ecology activities for March and upcoming events.

Arlene reported on completed trainings, meetings attended and upcoming trainings, workshops and presentations for the Agriculture Educator.

Arlene reported on events, outreach, meetings, upcoming events, trainings, and workshops for the Natural Resources Educator.

Arlene reported she attended meetings in March on Cornell Energy Efficiency, O'Mara and Palmesano joint presentation, Downtown Revitalization hearing, and Eat Smart NY Farmers Market Utilization Increase Project mtg.

IT – Tim Groth

Tim reviewed the statistics for the month which showed 217 help desk calls.

Tim updated the Committee on the Exchange (email server) upgrade, VMware upgrade and three new host servers, and Web URL filtering solution.

Tim reviewed his 2019 goals.

County Clerk – Lois Hall

Lois reviewed her statistical report which showed DMV fees for retention collection for February \$12,791.10 with \$26,853.11 sales tax collected and County Clerk transactions 1470, fees collected \$125,938.15.

Lois reviewed her 2019 goals.

Lois reported NYS Automobile Dealers are requesting an increase in reimbursement for performing state titling and registration work. Currently they are allowed to charge \$75.00 and they would like to increase this to \$500. Lois feels this is unnecessary and unfair. Most dealers here in Yates County do not charge extra to their customers to process paperwork that is required to register vehicles.

Lois reported the DMV and Court System's credit card systems are down today.

Clerk of Legislature – Connie Hayes

Connie reviewed the following resolutions that would be needed. The Committee approved.

- Resolution – Set Fees for Historian/Records Management Office
- Resolution – Authorize Insurance Renewal

Connie reviewed her 2019 goals.

Personnel – Kerry Brennan

Kerry reviewed the new employee handbook and a resolution that is being offered.

Kerry reported she has spoken with the County Attorney regarding going to the NY's 529 College Savings Direct Plan. There is nothing that is needed to move to this plan.

Kerry reviewed her 2019 goals.

Kerry explained our Volunteer/Intern Policy requires fingerprinting of volunteers and interns. Keuka College notified Kerry that the college does not have the financial means available to support the cost associated with this requirement. Because criminal background checks and finger printing are important, Kerry suggested that the policy be amended to state that the County pay for the interns in addition to volunteers and employees.

Kerry reviewed the following resolutions that would be needed. The Committee approved.

- Adopt Yates County Employee Handbook
- Amend Resolution 87-19 Adopt 2019 Non-Union Salary Schedule – Director of Real Property
- Amend Resolution 88-19 Adopt Volunteer/Intern Background Check Policy and Procedure
- Authorize Sheriff to Fill Position (Jail Cook) (was in your Public Safety Agenda)
- Amend Resolution 42-19 Adopt 2019 Hourly Salary Schedule – Part Time Deputy Sheriff Hourly rate of pay (was included in your Public Safety Agenda)
- Amend Resolution XX-19 Adopt 2019 Hourly Salary Schedule – Public Health Program Coordinator hourly rate (was included in your Human Services Agenda)
- Authorize Director of Public Health to Create and Fill Position (Part-Time Senior Account Clerk Typist) (was included in your Human Services Agenda)
- Amend Resolution XX-19 Adopt 2019 Hourly Salary Schedule – Public Health Part-Time Senior Account Clerk Typist (was included in your Human Services Agenda)
- Grant Unpaid Leave Request (D. Potts) (Was in your Human Services Agenda)

Acting County Administrator – Nonie Flynn

Nonie reviewed her 2019 goals.

Nonie reviewed the County Project Status Report as it relates to Government Operations.

Nonie reviewed the following resolution that would be needed. The Committee approved.

- Resolution – Authorize Creation of a Yates County Deferred Compensation Committee and Appointments to that Committee

Doug and Carlie discussed the contract/agreement/MOU policy. The consensus of the Committee was to move forward.

Jim moved to enter into executive session to discuss the employment history of a particular person or persons and CSEA negotiations, with the Acting County Administrator, Personnel Officer, Committee members and Legislators present, seconded by Earle.

VOTE: Unanimous

Meeting adjourned at 4:01p.m.