

FINANCE COMMITTEE

April 2, 2019

Committee members: Bill Holgate Chairman, Tim Dennis Vice Chair, Ed Bronson, Tim Cutler, Rick Willson, Dan Banach

Others present: Earle Gleason, Carlie Chilson, Elden Morrison, Nonie Flynn, Connie Hayes, Bonnie Percy, Jim Multer, Meghan Kincaid, Dan Long, Ashley Doyle, Mike Lipari, FLEDC, Leslie Church attended at 4:20pm.

Rick and Ed will sign the audit this month.

Minutes of the March meeting were approved as presented.

Mike Lipari reviewed the need for the following resolution. The Committee approved.

- Environmental Determinations and Authorizations Regarding the Catholic Charities Project.

Real Property – Meghan Kincaid

Meghan reported there were 4 towns that did reassessments this year and they are holding informal hearings.

Meghan reported town assessors will be giving her their files with their 2019 assessment rolls. Meghan will be merging the files and printing tentative assessment rolls by May 1st.

Meghan reported she will be holding Board of Assessment Review training on April 23rd.

Meghan reviewed the following resolution that would be needed. The Committee approved.

- Resolution – Tax Exemption of Certain Parcels of Real Property Located in the County that are Owned by a Municipal Corporation Not Within its Corporate Limits and Used for Sewage or Water Purposes

Meghan reviewed her 2019 goals.

Planning – Dan Long

Dan reported Yates Transit Service was required to do an annual report for the DOT. Dan explained that the Treasurer or the Chairman of the Legislature will need to sign it.

Dan reviewed his 2019 Planning Department goals.

Dan reported the Yates County Planning Board reviewed 3 referrals.

Dan reviewed the following resolution that would be needed. The Committee approved.

- Resolution – Authorize Renewal of Yates County Planning Board Appointments (Danielson, Wiltberger, Sawers)

Dan reported RFP's were due back April 1st for the dock and site signage for the Vine Valley Boat Launch Project. The responses for the signage RFP are due back on April 8th.

Dan reviewed the following resolution that will be needed. The Committee approved.

- Resolution – Natural and Recreational Resources Protection Grant – Selection of Grant Awardees and Funding Amounts for 2019

Dan reported the EFC Septic Replacement Grant program continues to receive applicants anticipating a spring completion date for their projects. Currently \$92,033 has been disbursed with another \$57,000 being requested.

Dan updated the Committee on the Yates County Comprehensive Plan. A public workshop for the Comprehensive Plan update will be scheduled for later in June with confirmation forthcoming from the representatives from the Genesee Finger Lakes Regional Planning Council that will facilitate it in the County Auditorium.

Dan reported the GIS committee met on March 21st to discuss how other county agencies use and operate with GIS. The next meeting is April 17th at 3pm for the presentation from Genesee County staff.

Dan reported RFP's for the Highway Facilities Needs Assessment have gone out to LaBella and Hunt Engineers to provide further options on consultants which were due April 1st.

Treasurer – Ashley Doyle/Deputy Treasurer

Ashley reviewed the 2019 Appropriations the Sales Tax Report and Occupancy Tax Collection.

Ashley reported as of 3/28/19 there are 8 parcels that have 2017 property taxes remaining unpaid. The auction is scheduled for June 20th at 6:00 p.m. in the auditorium.

Ashley reported the audit committee will meet on Monday, April 8th at noon in the executive session room.

Ashley reported the annual meeting of the Yates Tobacco Asset Securitization Corporation was held on March 11th. Financials are available in the Treasurer's office.

Ashley reviewed the 2019 Foreclosure List.

Ashley reviewed the 2019 goals.

Ashley reviewed the following resolutions that would be needed. The Committee approved.

- 2019 Budget Transfers
- Appropriate Fuel System Reserve (HWY)
- Appropriate Carryover of State Interoperable Grant (SH)
- Appropriate Additional OASAS Revenue (CS)
- Appropriate Additional IAP Revenue (PH)
- Appropriate Additional Lead Revenue (PH)
- Appropriate Additional Non Cust Employment Program Revenue (DSS)
- Appropriate Carryover of 2017 SHSP Grant (OEM)
- Appropriate Carryover of 2018 SHSP Grant (OEM)
- Appropriate Carryover of 2017 LEPC Grant (OEM)
- Appropriate Carryover of 2017 Pre-Disaster Mitigation Grant (OEM)

Airport – Tim Dennis

Tim reported the Airport and also the Town of Milo were awarded grants to expand a sewer line. However, between the two grants there was still a gap. Chairman Paddock explained that there is an additional grant that the Town of Milo can apply for, a letter of support would be needed. The Committee approved sending a letter of support.

Acting County Administrator – Nonie Flynn

Nonie reviewed the proposed 2020 Budget Development Schedule. The Committee approved.

Nonie reviewed the project status report as it relates to Finance.

Dan moved to enter into executive session to discuss the employment history of a particular employee, and contract negotiations with a company, with Committee Members, Legislators, and the Acting County Administrator present, seconded by Ed.

VOTE: Unanimous

Meeting adjourned at 5:24 p.m.