

**PUBLIC WORKS COMMITTEE AGENDA**  
**April 4, 2022**

Committee members: Dan Banach, Terry Button, Jesse Jayne, Patrick Killen, Bill Holgate

Others present: Leslie Church, Doug Paddock, Bonnie Percy, Tim Cutler, Rick Willson, Carlie Chilson, Dick Harper, Mark Morris, Ed Bronson, Nonie Flynn, Emilee Miller, Doug Rapalee, Joe Reed

Dan and Bill will do the audit this month.

The minutes of the March meeting were approved as submitted.

**HIGHWAY: Doug Rapalee**

Doug reported that Central Garage usage has vastly increased. They had 4,000 miles worth of trips in January and February and it increased to 7,000 miles in March.

Doug reported that they are providing training assistance to a Schuyler County Sign Maintenance employee. He has been coming up and watching the Yates County employees and learning the processes to make signs with the cutters.

Doug reported that the Building Project floor plan is about 99% done, but they are still making some small tweaks. Now that they have developed the plan for where they want to put the building, they are going to start working on the formal site plan to lock down where the building and everything else is going to go. They have a meeting scheduled April 6<sup>th</sup> with C & S. Where the new building is intended to go, they are developing equipment storage plans for snow. They are going to lose one of the main buildings where all the snow equipment is stored. The contract with C & S has been executed.

Doug reported that the FEMA Flood Reimbursement costs have been submitted. They received a response that it seems all of the costs submitted are appropriate and it is at their Consolidated Resource Center (CRC) for processing. Doug obtained the numbers that they submitted and it was for \$174,816.44. They were initially supposed to receive 75% of that, but they received verbal documentation that they may receive 90% of it. And they are waiting for that in writing. This does not include administrative costs.

Doug reported that the CHIPS PAVE-New York Extreme Weather funding on the budget has not yet been approved. They have not received their funding letters yet, they are awaiting them.

Doug reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Authorize Legislature Chairwoman to Sign 2022 Roadside Mowing Contracts
- Award Bid for Cold Milling of Asphalt Pavement
- Award Bid for Liquid Bituminous Material
- Award Bid for Hot Mix Asphalt Concrete
- Award Bid for Paver Placed Surface Treatment
- Commence SEQRA Review and Evaluate Need for Local Approval for the Highway, Office of Emergency Services & Public Health Facility Project
- Authorizing the Implementation and Funding of the Costs of 100% of the Costs of a Transportation Project, Which May be Eligible for Federal-Aid and/or State-Aid, or Reimbursement from Bridge NY Funds

- Authorize Legislature Chairwoman to Sign an Agreement for the Engineering and Design of the Bridge NY Project Known as Haley Road Over Big Stream (PIN 6755.55)
- Designate Deputy Highway Superintendent as the Responsible Local Official (RLO) for the Bridge NY Project Known as Haley Road Over Big Stream (PIN 6755.55)

Doug reported that they have been removing trees, trimming brush, and removing stumps on various county roads. They have been working on installing new driveways and repairing road shoulders from washouts. They have started spring clean-up and are continuing the ditching operations.

Doug reported that they are scheduling the cold milling of Capital Project roads to begin in early May.

Doug reported that they did receive the initial project proposal from the DOT and they have received the State Local Agreement from the DOT for signatures. Once they have the resolution that will go out for signature execution.

Doug reported that they removed all the snow fence. They were out for eight days in March for Snow & Ice.

Doug reported that they had an incident on 3/8/22 with Truck #76 on Pre-emption Road. The truck struck a very low hanging cable wire that was not properly secured from a previous accident. There was minimal damage to the truck.

Doug reported that there was also an incident on West Lake Road, where an embankment/slope collapsed.

Doug reported that several employees have completed or are working on their annual training courses.

### **BUILDINGS AND GROUNDS: Joe Reed**

Joe reported that the Weights & Measurers are ahead of the pace right now, but as they have seen in past years, it goes up and down, month to month.

Joe reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Amendment to Resolution No. 14-22 (Authorized Exceptions to the Procurement Policy)
- Authorize Chairwoman to Sign Contract with Chemsearch FE

Joe reported that Trane is on site working on the chillers and has completed 2 of the 3 updates to the control system. They will probably have to buy some refrigerant. The first two were a little low and they are planning to order once they get all 3 done. They lost about 20 pounds of refrigerant out of 200 something pounds, over the last 20 years. Trane didn't seem to think there was an issue and that it was an allowable amount.

Joe reported that there was a Fire Drill on March 22<sup>nd</sup>.

Joe reported that Safe Harbors contacted him and needed an answer of whether or not they could use the parking lot between the County Office Building and the Court House on April 30<sup>th</sup>. He gave them the okay, as he didn't think it would be out of character for what the County normally does for the Community.

Joe reported that they had some typical inspections for the Fire Alarm System, the FM-200 Systems, and the Public Safety Building kitchen hood.

**COUNTY ADMINISTRATOR: Nonie Flynn**

Nonie thanked Joe for replacing the County's American Flag.

Ed Bronson stated that at a Town Board meeting last month, a resident came up to him afterwards and was very pleased with the Highway staff's response to the rainwater washing down through their driveway. The resident was very praising of the Highway staff.

Mr. Button moved to enter executive session to discuss:

- The Employment History of Particular Individual, with members of the Committee, other members of the Legislature present, the Deputy Highway Superintendent, and the County Administrator; and
- Possible Pending Litigation, with members of the Committee, other members of the Legislature present, the Deputy Highway Superintendent, and the County Administrator.

Seconded by Mr. Killen.

VOTE: Unanimous

Meeting adjourned at 1:23 p.m.