

GOVERNMENT OPERATIONS

April 5 2021

Committee members: Ed Bronson, Dick Harper, Carlie Chilson, Tim Cutler, Jim Multer, Bonnie Percy.

Others present: Terry Button, Ed Bronson, Earle Gleason, Pat Killen Carlie Chilson, Leslie Chilson, Doug Paddock, Nonie Flynn, Connie Hayes, Bob Brechko, Rob Schwarting, Colby Petersen, Arlene Wilson, Erica Herman, Tim Groth, Len Kataskas, Molly Linehan, Kerry Brennan, Tom Eskildsen, Bill Holgate.

Ed and Tim sign the audit this month.

Minutes of the March meeting were approved as presented.

Legislative Operations

Ed reviewed the following proposed change to the Legislative Rules of Procedure.

To add highlighted portion below and delete strikethrough to third paragraph of EXECUTIVE SESSION portion of the legislature's Rules of Procedure:

*Any discussion conducted during any Executive Session **may be revealed to any member of the Legislature who was not in attendance, but** shall not be revealed to **any other person** ~~persons~~ not in attendance unless agreed upon during the Session by a majority of Legislature members present. If information is to be revealed to persons not in attendance, it is preferred that said information be clearly defined and that a spokesperson be appointed during the Session.*

The Committee approved.

Doug reported on the Marihuana Regulation and Taxation Act (MRTA) was signed into law on March 31st. A summary prepared by NYSAC has been circulated to the legislature and Yates County municipalities. The legislation does not include an opt-out for counties; opt-out will be determined by local municipalities (towns, cities, villages). Of the 13% excise tax to be collected, the legislation designates 9% for the state, 3% for localities and 1% for counties.

Doug reported there was computer training that was to be done by the end of March. There are 4 legislators that have not completed that training. Doug urged the legislators to get that training done. If you do not know if you are one of the four, check with Connie or Doug.

Doug reported the meeting with Tom O'Mara and Phil Palmesano previously scheduled for Saturday, March 20 was cancelled. The current proposed meeting is Thursday, April 29 at 2:00 p.m. in the legislative chambers. Questions have been forwarded to Tom and Phil; if you have additional questions that you would like to have addressed, please forward to Connie by April 22 so that they may be compiled and forwarded.

Elections – Robert Brechko/Robert Schwarting

Rob reported one bill passed both houses this month reducing the number of signatures required on Independent petitions from 5% to 2.5% of registered voters but this did not change the date for circulation.

Rob updated the Committee on what the office worked on in March and what the priorities will be in April.

Rob reviewed the following resolution that would be needed. The Committee approved.

- Authorize Chairman of Legislature to Sign Contract Extension Appendix X for HAVA Shoebox Money Contract # T003215

Soil & Water –Colby Petersen

Colby reported staff conducted 60 watershed inspections to date. Colby anticipates completing 500 inspections in 2021.

Colby reported staff have completed 80 worksheets so far for the 2021 Ag. Value Assessment.

Colby reported hydroseeding materials have been delivered to start the hydroseeding season. There are currently 5 projects waiting for soil temperatures to rise so that seeding can be done.

Tom reported on the AEM-Agricultural Environmental Management Project. Construction has been completed on a barnyard project in the Keuka Lake Watershed and two FLOWPA funded sediment basins are being installed this week.

Tom reported Yates County was awarded \$536,290.00 from the 26th round of the Agricultural Non-Point Source Grant Program. The funding will be used to work with 8 farms in the Seneca Lake Watershed.

Cornell Cooperative Extension – Arlene Wilson

Arlene updated the Committee on activities for the Agriculture/Horticulture Program, Natural Resources Program, and the 4-H Youth Programming.

Erica Herman gave a brief power point presentation on the Heat Smart Program.

IT – Tim Groth

Tim reviewed his monthly statistics which showed there were 244 help desk calls for the month of February.

Tim updated the Committee on the various I.T. Projects which included Emergency Microsoft Exchange Email Server Out-of-Security update, FireEye Project, E911 Backup site at Sherman Toer, Cisco DUO2-Factor Authentication Rollout, Sophos Mobile Device Management and Encryption, BOE Risk Remediation Project, Internet service for the New Public Health POD at the Gordman's building, and Laserfiche updates.

Tim reviewed the following resolutions that would be needed. The Committee approved.

- Resolution – Ratify Contract Signature for Temporary Internet Service
- Resolution – Authorize Chairman to Sign Contract for Internet Services

Historian – Len Kataskas

Len reviewed the following resolution that would be needed. The Committee approved.

- Authorize the Chairman to Sign Loan Agreement with Rochester Museum and Science Center

Len reviewed what has been done so far for Yates County's 200th Bicentennial. Len has reached out to the town and village historians for volunteers to form a Bicentennial Committee but to date has not heard anything.

Len reported on what he has done to find the origins of Towns of Yates County.

County Clerk – Lois Hall/Molly Linehan

Lois could not attend the meeting and Molly reported in her absence.

Molly reviewed the statistical report which showed DMV transactions of 947 with fees for retention collected for February 2021 of \$9,382.51 and \$44,363.57 in sales tax collected. The County Clerk transactions were 3,070 and fees collected were \$247,069.09.

Molly reported the Governor extended the executive order for DMV to only be open by appointment until April 25th.

Molly reported the statewide rollout of online permit testing is coming on April 21, 2021. This will enable individuals at home to scan their ID's, complete the test and email the information back to the DMV. Each morning there will be a to do list on the computers at the DMV to verify that all identifications submitted are acceptable and the test has been completed and submitted correctly for issuance. Molly explained with people that do not have the most up to date equipment, this will not be as efficient and easy as the DMV would like.

Molly reported every year the DMV partners with Donate Life New York to recognize April as National Donate Life Month, and annual observance highlighting a critical need for increased organ, eye, and tissue donation in New York State.

Molly reported the New York State Association of County Clerks Legislative Program and Position Statements have been approved unanimously by the Clerk's Association to be submitted forward to the State for consideration.

Molly reported evictions are now being moved from local courts to county court. Also, local DMV's can no longer suspend a license for unpaid fines.

Clerk of the Legislature – Connie Hayes

Connie reported the 2020 proceedings is at the printer. Geneva Printing is out of business so the proceedings will now be done by Keuka Quick Print.

Personnel - Kerry Brennan

Kerry reported the office is collecting laundry detergent for the Living Well this month. If anyone would like to donate please bring your laundry detergent to the Personnel Office.

Kerry reviewed the following resolutions that would be needed. The Committee approved.

- Authorize Treasurer to Pay Medical and Dental Insurance and Administration Related Bills Prior to Audit
- Amend Resolution No. 104-21 (Adopt 2021 Non-Union Exempt Employee Salary Schedule)
- Amend Resolution No. 10-21 (Adopt 2021 Non-Union Non-Exempt Employee Wage Schedule)
- Amend Yates County Employee Handbook

County Administrator – Nonie Flynn

Nonie reported the County Office Building Front Desk continues to be staffed with the one employee that is not yet needed full time in Probation to ensure social distancing, the wearing of face coverings and the completion of the visitor health assessment form.

Nonie reviewed the Project Status Report as it relates to Government Operations.

Meeting adjourned at 3:11 p.m.