

FINANCE COMMITTEE AGENDA

April 6, 2020 at 4:15 p.m.

Committee members: Bill Holgate, Tim Cutler, Dan Banach, Ed Bronson, Pat Killen, Rick Willson

Others present: Carlie Chilson, Earle Gleason, Leslie Church, Jim Multer, Dick Harper, Terry Button, Doug Paddock, Meghan Kincaid, Dan Long, Ashley Doyle, Nonie Flynn, Connie Hayes.

Tim and Rick will do the audit this month

Minutes of the March meeting were approved as present.

Real Property – Meghan Kincaid

Meghan reported the Tax Mapper training has been canceled. VHB is looking into future classroom offerings or online options.

Meghan reported her Annual Report has been submitted.

Meghan reported her main concentration this month will be working on the tentative assessment rolls. Tentative assessment values will be available May 1st.

Meghan reported she is looking into virtual options for the training for newly appointed or reappointed members to the Board of Assessment review.

Planning – Dan Long

Dan reported with regards to transportation, alterations of public transportation route details was requested by DOT. Yates Transit Service will review and send out the response. The annual 5311 report to the DOT was processed and sent by Yates Transit Service.

Dan reported there were 9 referrals for the Yates County Planning Board. The Planning Board will not meet this month and the Planning Office will review and provide decisions on each referral as allowed under Resolution 71-18 in certain circumstances.

Dan reported there were two recipients of the 2020 Funding for Natural and Recreational Resources. The Finger Lakes Museum for \$24,996 and the Yates Community Center for \$19,000 which will leave a reserve of \$5,996 available for other applications for 2020.

Dan reported the last project has been completed under the EFC Septic Replacement Grant. He is waiting for the final receipts from the contractor to close out the grant. There still has been no word on whether there will be another grant available.

Dan reported the Yates County Comprehensive Plan Committee is still receiving feedback from various sub-committees on the issues/goals/policy portions. Dan has sent out reminders.

Dan reported a draft RFP for GIS consulting services is being developed for review by the GIS Committee. The consultant will be asked to develop a solution for achieving the public-facing portal and what features will be included in this portal.

Dan reported and RFP for the Public Safety Building and a schedule for dissemination to selected vendors has been reviewed by the committee. Proposals are due April 27th at 4:00 p.m. The request is being sent to professional firms with experience in this type of facility evaluation.

Dan reported the LULA training for 2020 has been postponed until further notice. Also, the GFLRPC workshop in May has been cancelled.

Dan reported the Real Property/Planning suite is being covered by 1 staff/day until the situation changes. Most transactions can occur via phone or email at this time.

Dan reported the Water Infrastructure Study is being re-started with Clark Patterson Lee performing the role of consulting engineer.

Dan reviewed the following resolutions that would be needed. The Committee approved.

- Hiring of Clark Patterson Lee As The Consulting Engineering Firm To Undertake The County-Wide Water Infrastructure Study
- Natural and Recreational Resource Protection Grant-Selection Of Grant Awardees And Funding Amounts For 2020
- Enter Into A Non-Disclosure Agreement With Spectrum Northeast, LLC And/Or Charter Communications, Inc. In Furtherance Of Rural Utilities Services Reconnect Program Grant
- Authorizations Pertaining To A Grant And Security Agreement With The United States Of America, And Other Documentation, Regarding The Receipt Of A Grant Pursuant To The Rural Utilities Services Reconnect Program

Treasurer – Ashley Doyle/Deputy

Ashley reviewed the 2020 Appropriations and the Sales Tax report.

Ashely reported as of 4/1/2020 there were 15 parcels that have 2018 property taxes remaining unpaid. The judgement transferring title of these parcels to Yates County has not been signed.

Ashley reported the audit committee meeting that was scheduled for Monday has been canceled.

Ashley reported the Tobacco Asset Securitization Corporation financial statements are available in the Treasurer's office.

Ashley reviewed the following resolutions that would be needed. The Committee approved.

- 2020 Budget Transfers
- Appropriate Carryover Federal Aid (PH)
- Appropriate Carryover Federal Aid (CS)
- Accept and Appropriate State Aid (SH)
- Accept and Appropriate State Aid (SH)
- Appropriate State Aid (DSS)
- Appropriate Federal Aid (DSS)

County Administrator – Nonie Flynn

Nonie reviewed the Economic Impact that might be seen due to the pandemic. While we have been focused on the more significant public health impacts to our county, we have to be aware that there will also be significant economic impacts as well. Sales tax, mortgage recording tax, occupancy tax and DMV revenue will all be down. We also face the possibility of a loss of NYS reimbursement, coupled with the possibility of increased Medicaid costs.

Nonie reviewed the following resolution that would be needed. The Committee approved.

- Resolution – Authorize Chairman to Sign Addendum to the Southern Tier Broadband Coalition Inter-Municipal Agreement (IMA)

Nonie reviewed the Project Status Report as it relates to Finance.

Airport – Dick Harper

Dick updated the Committee on the Sewer Project – NYSDOT is still reviewing a proposed Memorandum of Understanding between the County and the Town of Milo detailing documentation requirements, etc. to assure flow of funds from the NYSDOT Aviation grant to the County.

Dick reported the educational session and tour of the airport for legislators has been proposed but will not be scheduled until the current COVID-19 crisis is over.

Dick reported comments on the latest draft of the Environmental Assessment have been forwarded to Passero Associates. Once those are addressed, the EA will be forwarded to the FAA for review. After the FAA's review and approval, the document will be made available for public review and comment.

Chairman Paddock

Doug reported the Federal disaster declaration for NYS means FEMA will reimburse 75% of Category B expenses (Emergency Protective Measures taken by counties to directly protect against Coronavirus specific harms/costs). NYS has asked the federal government to take on the remaining 25%.

Meeting adjourned at 5:18 p.m.