

## FINANCE COMMITTEE

April 6, 2021

Committee members: Bill Holgate, Tim Cutler, Dan Banach, Ed Bronson, Pat Killen, Rick Willson

Others present: Doug Paddock, Bonnie Percy, Dick Harper, Terry Button, Connie Hayes, Nonie Flynn, Carlie Chilson, Leslie Church, Earle Gleason, Meghan Kincaid, Dan Long, Ashley Doyle.

Bill and Rick will do the audit this month.

Minutes of the March meeting were approved as presented.

### **Real Property – Meghan Kincaid**

Meghan reported her annual report was submitted.

Meghan reported all the towns currently have the minimum number of members needed to make a quorum for their Board of Assessment Review. Meghan will be holding the Board of Assessment Review training by Zoom on 4/29/21.

Meghan reviewed what is coming up for her office.

Meghan reported that she thought the following resolution would be needed but after talking with the County Attorney the towns would have to pass the resolution not the County. The consensus of the Committee was to move forward with the resolution but make it generic for any town.

- Authorize Yates County to Negotiate an Agreement with any town for Assessment Services, Per RPTL 1527.

A committee was formed to discuss assessors with the towns. The committee members are Meghan Kincaid, Nonie Flynn, Tim Cutler and Doug Paddock.

### **Planning – Dan Long**

Dan reported the NYS DOT updated payment and vouchering systems and Planning has been meeting with Yates Transit Service to review the new process and ensure that the transition to the State Finance System is addressed.

Dan reviewed the following resolution that would be needed. The Committee approved.

- Authorize Chairman to Accept Additional STOA 5311 Funding From the Department of Transportation Contract #C004102 2018 Operating Assistance.

Dan reported all current round applicants for the Natural and Recreational Resources funding were informed of their awards. Contracts are being drafted and insurance forms have been requested. The last 2020 grant award for YCC playground (\$24,996.00) is expected to be processed to close out all previous rounds.

Dan reported he met with GeoCove for an update on specific department meetings to present the portal applications and its potential uses. Further applications are being worked on and will be put up on the site in the next weeks as we continue to build upon the work completed so far. Dan gave a brief presentation on the GIS portal.

Dan reported Clark Paterson Lee will present an update on the County Wide Water Infrastructure to the Legislature at its meeting on Monday, April 12<sup>th</sup>.

Dan is working on a summary of kennel zoning laws in the County for reference and to assist in updates to zoning for municipalities.

Dan reported Bergmann has been meeting with the Sheriff's Office to review schemes related to potential improvements and vetting them through the State Corrections Office prior to releasing a final review report. Dan has requested an anticipated date of receipt of the report.

Dan reviewed the following resolution that would be needed. The Committee approved.

- Authorize Chairman To Sign Contract Extension With Bergmann Associates, PC For Public Safety Building Needs Assessment

### **Treasurer – Ashley Doyle/Deputy**

Ashley reviewed the 2021 Appropriations, Sales Tax Report, and the Refund of 2020-2021 School Taxes.

Ashley reported as of April 1, 2021 there were 6 parcels with 2018 unpaid taxes, 17 parcels with 2019 unpaid taxes, and 178 parcels with 2020 unpaid taxes. The final day to pay 2018 and 2019 taxes before County foreclosures is May 1<sup>st</sup>.

Ashley reported the Treasurer's office collected just over \$401,500 in online and over the counter 2021 electronic tax payments for the 7 participating townships.

Ashley reported the annual meeting of the Yates Tobacco Asset Securitization Corporation was held on March 2<sup>nd</sup>. The 2020 Financial Statements are available in the Treasurer's office.

Ashley reported the 2020 annual update document has been filed with the NYS and sent to Ontario County. This is available in the Treasurer's office for review.

Ashley reviewed the following resolutions that would be needed. The Committee approved.

- 2021 Budget Transfers
- Appropriate Carryover Federal Aid (PH)
- Appropriate Carryover Federal Aid (PH)
- Appropriate Carryover State Aid (PH)
- Appropriate Carryover State Aid (PH)
- Appropriate Carryover Grant (CS)
- Appropriate Carryover Federal Aid (CS)
- Appropriate Additional Revenue (DSS)

### **County Administrator – Nonie Flynn**

Nonie reported if legislation passes, it is estimated Yates County will receive Federal COVID Aid of \$4,869,486. The Towns in Yates County will also receive aid of \$2,730,000.

Nonie reviewed the application for the TAC funding that was revised at the last meeting.

Nonie reviewed the Project Status Report as it relates to Finance.

### **Clerk of the Legislature- Connie Hayes**

Connie explained that she just received the quote this morning on increasing the Cyber Insurance. Currently we have \$1 million in coverage at a cost of \$9,578. If the County wanted to go to \$2 million in coverage the premium would be \$19,056 and if you want to go to \$4

million the cost would be \$40,010. Connie questioned if the Committee wanted to increase their coverage and to what level.

Tim Groth, Director of I.T explained that it is hard to say what to do. \$40,000 is a lot of money but in some instances a claim could be in the millions and hackers are getting smarter every day.

**Airport – Dick Harper**

Dick reported the FAA has approved the Environmental Assessment.

Dick reported Passero prepared a bid for deicing fluid application equipment. Bids were received March 30<sup>th</sup>. A resolution authorizing execution of a grant agreement with the FAA and accepting the bid and authorizing entry into a contract with Textron GSE will be needed. The Committee approved.

Dick reported the County Attorney reviewed the agreement with Precision Aviation for rental of the North Hangar at the Airport. A resolution will be needed authorizing the county to enter into a lease agreement. The Committee approved.

Tim moved to enter executive session to discuss contract negotiations with a particular corporation and the financial history of a municipality with committee members, Legislators, Planner and County Administrator. Seconded by Dan.

Meeting adjourned at 5:13 p.m.