

GOVERNMENT OPERATION COMMITTEE
May 1, 2023 at 2:30 p.m.

Committee members: Ed Bronson, Bonnie Percy, Rick Willson, Dick Harper, Carlie Chilson, Mark Morris

Others present: Bill Holgate (left at 3:04 p.m.), Terry Button (left at 3:00 p.m.), Leslie Church, Dan Banach, Doug Paddock, Tim Cutler, Nonie Flynn, Emilee Miller, Jessica Mullins, Tim Groth, Robert Brechko, Bob Schwarting, Colby Petersen, Arlene Wilson, Kerry Brennan

Ed and Bonnie will do the audit this month.

Minutes of the April meeting were approved as submitted.

Legislative Zoom Attendees: 0 Other Zoom Attendees: 3

Matt Stork, Steve Stork, and Derek Stork from Stork Insurance answered questions.

For full discussion, please listen to the audio at www.yatescounty.org

The consensus of the Committee is that they will lock in to the 3 year option for the Airport Operators policy, lock in for the 2 year option for the Excess Worker's Comp. policy, and Matt Stork will send additional information breaking down the difference between Allied World and Skyward in regards to the Healthcare Professional Liability. Matt Stork was asked to attend the Legislative Meeting May 8th in case they have further questions.

PUBLIC COMMENT

Bill Laffin, representing the Keuka Lake Association, was there to support the Invasive Species Awareness Week/ Great Lakes Landing Blitz Week resolution.

IT: Tim Groth

Tim reported that in the month of March, the I.T. Help Desk took in 271 calls Help Desk Calls.

Tim reviewed the following program updates:

- Firewall internal hardware failure- Completed the replacement of or Primary Firewall for the 2nd time this year and both firewalls are working properly in high-availability mode again.
- Laserfiche Contract Form- Testing of the new electronic Laserfiche contract process continued through April with very good results.
- Help Desk Software and VoIP Phone System Replacement POC's- Staff continues working on evaluating multiple POC's (proof of concepts) and demo's for various solutions to replace their existing I.T. Help Desk software.
- New Barracuda Web-Filtering Solution- Completed the configuration of the new Barracuda Web-Filter appliance and modifications to the IDS (intrusion detection system) in order for the web-filter to operate properly.
- New Anti-Virus and Managed Threat Response- Now that the web-filter issues have been resolved, they will be migrating all users to the new Anti-Virus solution provided by the State.
- Registration of an .GOV Domain for the Sheriff's Office-The Sheriff's office has requested a new .GOV domain registration of YatesCountySheriff.gov to replace their current YatesCountySheriff.org domain name for the purposes of a new web site and for use related to the YCSO mobile app.

Tim reviewed the 2023 Help Desk Tickets Quarterly Report.

Tim reviewed his 2024 - 2028 Capital Equipment Summary/Capital Improvement Plan requests.

Tim reviewed the following resolution that would be needed. After discussion the Committee approved

- Authorize Chair to Send Letter Requesting Approval to Register YatesCountySheriff.gov Domain (.GOV Domain Registration-Reston, VA)

Elections: Robert Brechko and Robert Schwarting

Rob and Bob reported that the Governor's DRAFT Budget contains language for extension of several grants and increasing the full time staff for the BOE. The Assembly is taking up and discussing some of the 39 bills passed by the Senate, passage of draft bills is unlikely until the Budget is negotiated and passed.

Rob and Bob reviewed their Capital Improvement Project requests.

Rob and Bob reviewed the April Objectives Achieved and the May Objectives Proposed.

Soil & Water: Colby Petersen

Colby reported that staff has conducted 93 Watershed inspection to date and they anticipate completing 450 inspections in 2023. Letters for Zone 1 and holding tank inspections have gone out and letters for past dues will be sent within the next two weeks. Improvements to the KWIC database are ongoing, staff has conducted 14 soils evaluations and reviewed 18 designs for new and replacement septic systems.

Colby reported that staff has completed inventory and assessment on approximately 102 culverts to date. Ideally, the data will be captured in the next two weeks and map preparation will begin, with the final product projected to be finished by July 1st.

Colby reported that staff has applied 19 loads of hydroseed to 9 sites, including 3 loads at the Village of Penn Yan, Elm Street Park, and they are hoping the weather cooperates so there is grass by opening day of Little League on May 6th.

Colby reported that in regards to the AEM-Agricultural Environmental Management staff has completed updates and submitted reports required for two Concentrated Animal Feeding Operations (CAFO) permitted dairy farms in the county. Use of the vineyard, under-row mowers is anticipated to start soon. Work on the Climate Resilient Farming (CRF) grant, round 6, with a Keuka Lake vineyard farm should be completed in spring 2023. The District is the grant administrator for the Finger Lakes Cover Cropping Grant. An implemented Water and Sediment Control Outlet Basin system (below) was installed in 2021 on a section of farmland north of Dresden off Route 14.

Cornell Cooperative Extension: Arlene Willson

Arlene reviewed the report submitted in person, including Program Updates and upcoming events.

County Clerk: Molly Linehan

Molly was not present, the Committee reviewed her submitted report:

Personnel: Kerry Brennan

Kerry reviewed the following resolutions that would be needed. After discussion/edits the Committee approved.

- Amend 2023 Non-Union Exempt Employee Salary Schedule
- Amend Yates County Administrative Guide (Yates County Administrative Guide)

Kerry reported that the collection for May is outdoor toys/activities (bubbles, sidewalk chalk, sandbox toys, etc., etc.) to be given as gifts to Foster Care children during the summer picnic event.

Kerry reported that she will be attending the Personnel Officer conference May 7 – May 10 in Saratoga Springs.

Kerry provided information in regards to the Health Insurance Consortium and asked the following questions:

1. Do you want me to proceed with pursuing entering into the GTMHIC with the Unions? **Yes, see what the employees think.**
2. If yes, do you want to proceed with the Gold Plan only, the Platinum Plan Only, or both? **The County will cover the Gold Plan, but will offer the option for employees to have the Platinum Plan if they wish to cover the additional costs.**
3. If moving forward involves the Gold Plan am I authorized to proceed with the higher HRA contributions to match the deductible of \$1,500/\$3,000? **Yes.**
4. Is the County interested/willing to entertain offering additional HRA contributions to employees currently on an Employee/Spouse and 1-Parent Plan (\$500 - \$1,000)? **Further discussion will ensue Monday in Executive Session to decide if the Legislators want to authorize a higher HRA contribution for the employees in the Employee/Spouse and 1-Parent tiers.**

For full discussion, please listen to the audio at www.yatescounty.org and the short Committee answers are in bold above.

Kerry reviewed the Vacancy Report.

Historic Markers: Doug Paddock

Doug reviewed updates on the historic markers and provided the following:

- Eight (8) historic markers have had blue powder coating completed and have been taken to have the yellow paint applied. They anticipate the painting to be finished by the end of the first week in May.
- Two (2) markers to be replaced (Vine Valley and Hewett Road) have been ordered from Catskill Castings in Bloomville, NY.
- National Historic Marker Day was created by the William G. Pomeroy Foundation and occurs on the last Friday of April. Members of the Penn Yan Lions Club have agreed to clean the remaining 13 markers as a community betterment project.
- Members of various Yates County Department staff have contributed to an interactive map of historic marker locations in the county that is accessible from the website.
- New historic marker funded by the Pomeroy Foundation was dedicated on Friday, April 28 at the Dundee Library. The marker cites the establishment of a public library by the Women's Study Club in 1908.

County Administrator: Nonie Flynn

- CO82 Union Negotiations – Our next meeting with the Communications unit is scheduled for April 26th.

- Juneteenth Holiday – Because CSEA employees will have Juneteenth off as part of their union negotiations, some of our offices may be closed. However, our building will still be open and non-union department heads and employees will still be working. The offices that will be closed are Public Health, IT, Clerk’s, DMV, and DSS. The offices that will remain open are Real Property, Finance and Buildings & Grounds, plus the remaining offices that do not have CSEA employees. I will get a notification out to the public prior to this.
- Yates County Website – The names and links to our cooperating agencies (CCE, Soil & Water, and Office for the Aging) have been moved from “Our Community” to fall under “Government”.
- Proxy Vote – If a legislator cannot be present for a meeting, they cannot vote via proxy.
- NYSAC Photo Contest – I entered our photo of our broadband groundbreaking into the contest as part of their theme Counties in Action. This photo captures one of the best services that we are expanding in our County. Five photos will be chosen for the summer edition of the NYSAC News and featured in their annual calendar.

Legislative Operations: Emilee Miller

Emilee thanked the Legislature for her gifts for Administrative Professionals Day, reminded them of her upcoming Clerk’s Conference May 17th -19th, and informed them of upcoming surgery.

Emilee reviewed the following resolutions that would be needed. After discussion/edits the Committee approved.

- Authorize Insurance Renewal*Subject to change
- New York State Invasive Species Awareness Week/Great Lakes Landing Blitz Week

Mrs. Percy moved to enter into executive session to discuss:

1. The Employment History of a Particular Individual, attendees being members of the Committee, other legislators present, the County Administrator, and the Temporary County Administrator Assistant.

Seconded by Mr. Harper.

VOTE: Unanimous

Meeting adjourned at 4:51 p.m.