

FINANCE COMMITTEE

May 2, 2023

Committee members: Bill Holgate, Doug Paddock, Tim Cutler, Mark Morris, Dan Banach

Others present: Bonnie Percy, Dick Harper, Leslie Church, Carlie Chilson (Zoom), Ed Bronson, Tim Cutler, Meghan Kincaid, Jeff Ayers, Marian Walrath, Jessica Mullins, Nonie Flynn (3:11 p.m.), Marsha Devine (Zoom)

Bill & Dan will do the audit this month.

Minutes of the April meeting were approved as submitted.

Legislative Zoom Attendees: 1 Other Zoom Attendees: 1

Real Property: Meghan Kincaid

Meghan reported that in the Town of Torrey, Dani Eichas was reappointed to a five-year term for the B.A.R., Mary Joan LeClaire was appointed to fill their vacancy with a term ending 9/30/2025, and the Town of Potter still has one vacancy. Meghan held the training for newly appointed and reappointed members to the B.A.R. on 4/25/2023, as required by New York State.

Meghan reported the 2023 Tentative Assessment Rolls have been completed and are up on the Real Property webpage.

	2023 Tentative Roll Assessment	2022 Final Roll Assessment	Difference	% Change
<i>Barrington</i>	381,795,049	377,416,803	4,378,246	1.16%
<i>Benton</i>	451,627,072	447,007,083	4,619,989	1.03%
<i>Italy</i>	128,456,974	125,547,561	2,909,413	2.32%
<i>Jerusalem</i>	1,108,024,054	1,097,438,900	10,585,154	0.96%
<i>Middlesex</i>	262,585,859	261,188,599	1,397,260	0.53%
<i>Milo</i>	1,026,350,229	834,734,168	191,616,061	22.96%
<i>Potter*</i>	269,094,798	220,206,308	48,888,490	22.20%
<i>Starkey</i>	386,176,023	382,035,804	4,140,219	1.08%
<i>Torrey</i>	302,932,900	296,765,375	6,167,525	2.08%
Total:	4,317,042,958	4,042,340,601	274,702,357	6.80%

***Includes verified changes from assessor after printing of the roll, but prior to May 1st.**

The towns of Milo and Potter completed full reassessment projects for 2023.

Meghan reported that she attended a meeting in Batavia on 4/14 for the real property directors from the western region.

Meghan reported that property owners wishing to go before their town’s Board of Assessment Review to contest their tentative assessments should contact their Town Assessor. Grievance information and forms are available online.

Meghan reported that he focus this month will be the village tax bills that come out June 1st.

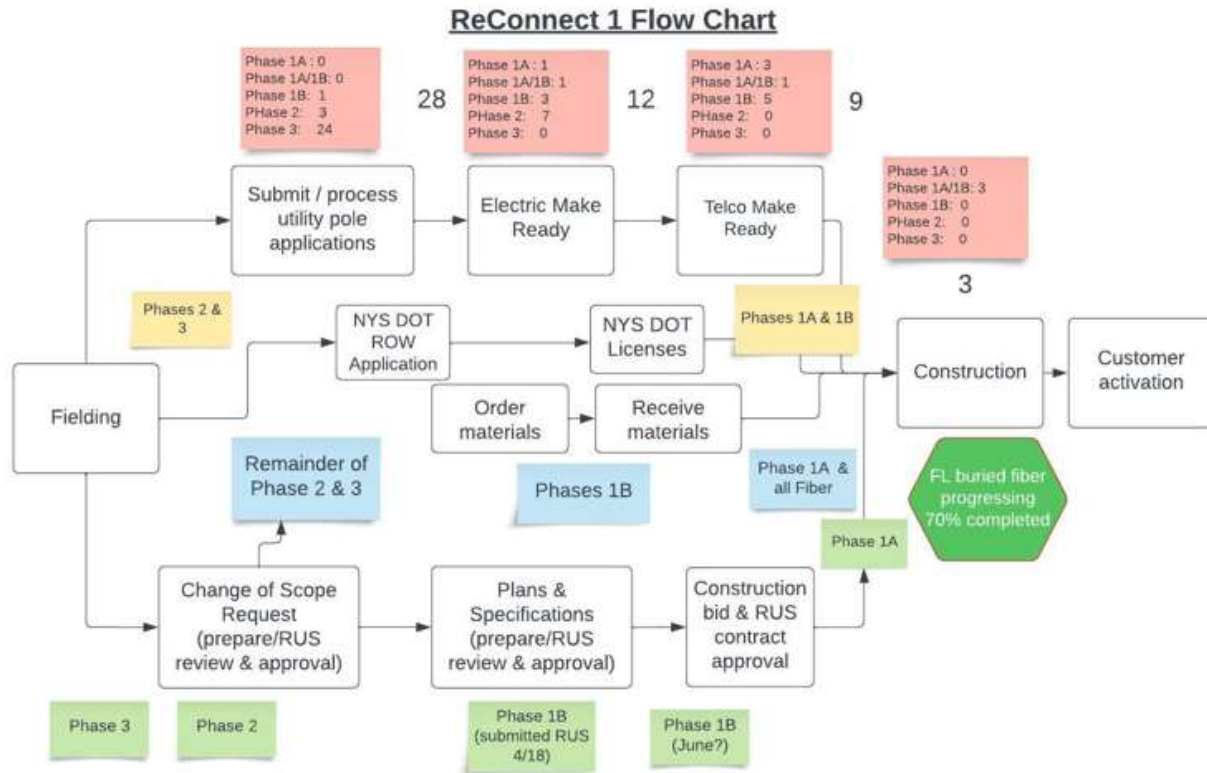
Meghan reported her findings on the Homestead tax option and why she does not think it is appropriate for Yates County.

ReConnect: Marian Walrath & Jeff Ayers

Marian reviewed the following resolutions that would be needed. After discussion/edits the Committee approved.

- Enter into a Master Services Agreement for Telco Rearrangement Make Ready with H. Richardson & Sons, LLC for the ReConnect Project

Marian reviewed the main paths of project activity for the ReConnect 1 Engineering & Construction:



Marian reported on ReConnect 1 Engineering & Construction, highlighting: Phase 1A (Trunk Route), Phase 1B (Distribution in Italy/Middlesex), NYS DOT Permitting, Points of Presence (POPs) & Uplink Node.

Marian reviewed the Financial Reporting:

Report approved 3/1/2023 (FRS#19)	Total advances to date	Advances now requested	Invoices paid and waiting RUS contract
Make Ready	\$861,833	\$196,531	\$0

Engineering	\$696,721	\$54,132	\$0
Construction	\$300,000	\$80,903	\$0
Equipment (Nokia)	\$0	\$0	\$0
Materials/other items	\$369,938	\$0	\$1,468,242 (balance)
Bidding Costs	\$579	\$36	\$0
Total	\$2,229,070	\$331,602	\$1,468,242 (balance)
Balance in Pledged Deposit Acct.: \$1,849,489			
Project Total: \$13,956,500 which includes \$3,631,625 County match			

Marian continued reporting on ReConnect 1 Engineering & Construction, highlighting: Supplemental Funding announcement from RUS, Materials & Storage, and Make-Ready Construction (CRITICAL PATH).

Marian reported that there is no update for the Grant Applications or the RDOF Awarded areas.

Planning: Jeffrey Ayers

Jeff reported that there were 16 Planning Board Applications. The Planning Board requested that they not see the Short Term Rental Special Use Permits. Jeff and Arlene Wilson met with the Benton Planning Board on April 18th to discuss the 2 solar project applications. Jeff reported that on May 18th GLFRPC is having a local government workshop/training in Batavia. Middlesex is still lacking representation on the Planning Board.

Jeff reported that in regards to the Natural and Recreational Resources Grant, Middlesex, Potter, and Penn Yan have all sent in their grant acceptance letters, all of them have received their insurance requests, and contracts to sign. As of April 26th there were no fully executed contracts.

Jeff reported in regards to the 8 Year Agricultural District Renew Yates County has submitted the new Ag District Short Environmental Assessment Form to the Commissioner of the DEC as required by law.

Jeff reported that it is anticipated that in the next month or so LaBella will have a draft version of the Farmland Protection Plan.

Jeff reviewed the following Waste updates:

Household Hazardous Waste Day (HHWD)

- The contract with MXI, the hazardous waste collection company, is executed.
- The contract with e-waste+ is signed but we are waiting on insurances.
- The application to hold the event was submitted to the DEC on 4/20.
- Receiving the DEC Permit will be the starting gun for lots of other action items.

Paint Collection Event

- Paint Care was unable to find the people that they needed to hold the event here at the COB. Used paint will still be collected, at no cost to the county, at the HHWD.

Future Events

- In 2024 the county might consider hosting a shredding documents event or even a mattress drop-off event.

Jeff reviewed the following resolution that would be needed. After discussion the Committee approved.

- Authorize Chairwoman to Sign Inter-Municipal Agreement with Schuyler County for Household Hazardous Waste and Electronics Day Services

Jeff reported that as of April 26th he has received Airport, Buildings & Grounds, IT, and Election's Capital Improvement Plan forms.

Jeff reported that they have submitted what was asked of them by the NYS Parks office for the NYS Snowmobile Grant and Aid Program and 2024 might be the first year they are eligible for the program. YTS will be presenting their quarterly report at the May Legislative meeting.

Jeff reported that in regards to GIS, Dundee has formally adopted their new zoning map, the shape files that the Elections Department requires have been created and posted, and there is a new GIS Application for Historic Markers.

Finance: Jessica Mullins

Jessica reported that as of April 25th Yates County has invested \$23 million with NYCLASS, has made to date \$210,232.56 in interest, and the current rate is 4.7153%. Community Bank and Bank of the Finger Lakes are now matching the NYCLASS Rate, they will move money from NYCLASS back to the community banks to reinvest those funds in their communities.

Jessica reported that they have collected \$199,327.03 in back occupancy tax to date. A Letter of Determination will be going out to 25 property owners totaling an additional \$49,261.29 to be collected.

Jessica reported that Dresher & Malecki presented their 2022 audit findings to the Audit committee on earlier that day, May 2nd.

Jessica reviewed the 2023 Appropriations, Sales Tax Report, and the 2023 Expenditures Exceeding 25% Quarterly Percentage Report.

Jessica reviewed the following resolutions that would be needed. After discussion the Committee approved.

- 2023 Budget Transfers
- Appropriate State Aid (DSS)
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- Appropriate Federal Aid (DSS)
- Appropriate Infrastructure Reserve Funds (SH)
- Amend Resolution No. 215-23 2023 Budget Transfers
- Amend Resolution No. 158-23 Appropriate Additional State Aid (Sheriff)

Treasurer: Marsha Devine

Marsha was not physically present, but the Committee reviewed her report submitted.

County Administrator: Nonie Flynn

Nonie reported that the Governor has an agreement for the budget and in the budget they're not going to share Federal Medicaid funds with counties, but they're facing it in now over 3 years. So they're going to cut out that Federal aid after a couple of years, and then they will pick up a larger share of the State's Medicaid program every year after that going forward. So not a good win for the counties.

Nonie reviewed the Yates County 2024 Budget Development Schedule.

Nonie reviewed the following resolution that would be needed. After discussion the Committee approved.

- Authorize Assignment of Unassigned Fund Balance

Airport: Dick Harper

Dick reviewed the following resolution that would be needed. After discussion the Committee approved.

- Accept Bid for the Penn Yan-Yates County Airport Terminal Apron Construction
- Authorize Chairwoman and County Attorney to Execute an Easement for Aaron and Linda Reiff

Dick reported that there were no bids were received for the Airport Deicing Pad. They will try to contact contractors who had downloaded bid documents to understand why they did not bid and they will rebid in May.

Dick reported that the generator is still waiting on final electrical hook up. The deice truck is expected to be delivered in mid-May and the fuel truck contract is close to final execution. Dick is working with Scott Falvey on obtaining signed easement for south end of runway 1-19.

Dick reported that they had approximately 58 attendees at the airport emergency training held on April 22nd and the airport is looking to do training annually in April.

Dick reported that C & S is working on putting together the documents for the 10-28 taxiway extension construction project, with survey and topographical studies being performed.

Dick reported that they will be starting FBO contract negotiations with Seneca Flights in May.

Legislative Operations: Emilee Miller

Emilee reviewed the following resolution that would be needed. After discussion the Committee approved.

- Approve Mortgage Tax Apportionment

Emilee reviewed the following resolutions that would be needed for the Special Legislative Meeting May 4th. After discussion the Committee approved.

- Request Home Rule Legislation to Renew the 1% Sales Tax Increase Imposed in 2003
- Request Home Rule Legislation to Renew the Additional County Recording Tax on Mortgages

Meeting adjourned at 3:59 p.m.