

FINANCE COMMITTEE

May 4, 2021

Committee members: Bill Holgate, Tim Cutler, Dan Banach, Ed Bronson, Rick Willson

Others present: Jim Multer, Doug Paddock, Dick Harper, Bonnie Percy, Terry Button, Connie Hayes, Nonie Flynn, Carlie Chilson, Earle Gleason, Leslie Church, Meghan Kincaid, Dan Long, Ashley Doyle,

Bill and Ed will do the audit this month.

Minutes of the April meeting were approved as presented.

Cindy Kimball, Finger Lakes Tourism Alliance addressed the Committee on the Finger Lakes being designated as a National Heritage Area.

Cindy asked that the Committee/Legislature consider doing a resolution supporting the Finger Lakes being designated as a National Heritage Area. The Committee approved a resolution to go forward.

Real Property – Meghan Kincaid

Meghan reported the Town of Jerusalem passed the initial resolution allowing them the ability to enter into an agreement with Yates County for assessment services, as long as 45 days have passed since the resolution was adopted.

Meghan reviewed a job description for an assessor. Meghan explained that this is not a commitment, it's just getting things in order if it should ever be needed.

Meghan reported Laure Brockman was appointed to the Italy Board of Assessment Review.

Meghan reported the tentative assessment rolls are available for viewing on the Real Property webpage.

Meghan reported property owners that wish to go before their town's Board of Assessment Review to contest their tentative assessment should contact their Town Assessor.

ReConnect – Marian Walrath

Marian updated the Committee on the ReConnect Grant.

Planning – Dan Long

Dan reviewed the following resolution that would be needed. The Committee approved.

- Authorize Chairman to Designate Signatory for Department of Transportation STOA Quarterly Reporting and Reimbursement Forms for Yates Transit System

Dan reported 3 referrals were received for the March meeting of the Yates County Planning Board.

Dan reviewed the following resolution that would be needed. The Committee approved.

- Appoint members to the Yates County Planning Board (Ferry)

Dan reported all current round applicants have received their contracts and are in the process of providing the proper insurance and executed contracts.

Dan reviewed the following resolution that would be needed. The Committee approved.

- Amend Resolution No. 99-21 Natural and Recreational Resource Protection Grant – Selection of Grant Awardees and Funding Amounts for 2021

Dan reported all departments have been provided with the updated CIP request forms.

Dan reported he met with representatives of General Code as part of a meeting setup by I.T. to discuss logistical challenges of linking filed surveys to the parcel map produced. General Code consultants are reviewing information regarding our data to develop a solution.

Dan reported Bergmann has substantially completed their Public Safety Building Facility Needs report. The committee reviewing the needs assessment will convene on Thursday, April 29th to discuss next steps/recommendation to Finance.

Dan reported Clark Patterson Lee is completing details on their Water Infrastructure Study report, which shall be distributed to the municipal stakeholders. Municipalities/Supervisors will be polled as to the potential projects and funding/grant sources the county could assist.

Dan reported he is working on an application for the Northern Borders Regional Commission Infrastructure Grant. This is further funding of our Broadband Project to connect outlier addresses adjacent to our PFSA ReConnect areas.

Treasurer – Ashley Doyle/Deputy

Nonie introduced Kathy Wallace who will be taking over Ashley's job temporarily. Nonie also introduced Marsh Devine who is running for the Treasurer's position.

Ashley reviewed the 2021 Appropriations, the Sales Tax Report, the Taxes Returned to Yates County by Towns, and the 2021 Quarterly Expenditures Exceeding 25%.

Ashley reported as of April 27th there were 5 individuals with 2018 outstanding taxes, 10 with 2019 outstanding taxes, and 107 with 2020 outstanding taxes. The final day to pay the 2018 and 2019 taxes is August 31st.

Ashley reviewed the following resolution that would be needed. The Committee approved.

- 2021 Budget Transfers

Ashley reviewed positive pay. Ashley explained that the checking account had been comprised, but Community Bank did catch the fraudulent checks. Going forward, the Treasurer's office will now upload check information to Community Bank in order to ensure that what is being processed has been pre-approved by the office.

County Administrator – Nonie Flynn

Nonie reported the Audit Committee will meet next Monday at noon.

Nonie reported the application for \$1 million in funding for the non-publically funded service areas is due to the Northern Border Regional Commission on May 15th.

Nonie reviewed the proposed 2022 budget development schedule.

Airport – Dick Harper

Dick reported an agreement regarding deicing fluid disposal is likely going to be necessary.

Dick reported proposals have been received to upgrade security cameras and monitoring at the airport. A resolution may be forthcoming.

Dick reported a business has expressed interest in locating on the airport. A map showing available areas has been prepared and forwarded to FLEDC, as it is likely that this business will request financial assistance through the FLEDC.

Meeting adjourned at 4:15 p.m.