

GOVERNMENT OPERATIONS COMMITTEE AGENDA

May 6, 2019

Committee members: Tim Dennis Chair, Jim Multer, Vice Chair, Carlie Chilson, Tim Cutler, Earle Gleason, Bonnie Percy.

Others present: Connie Hayes, Nonie Flynn, Lois Hall, Kerry Brennan, Tim Groth, Arlene Wilson, Robert Brechko, Amy Daines, Colby Petersen, Scott Falvey, Doug Paddock, Terry Button, Rick Willson, Elden Morrison, Ed Bronson, Dan Banach.

Jim and Bonnie will sign the audit this month.

Minutes of the April meeting were approved as presented.

Public Comment:

Mark Morris, reported on stream monitoring and asked if the Legislature would fund once again stream monitoring. Mark was asked to provide information to the Clerk so that it could be in next month's agenda.

Mr. Rick Thompson addressed the Legislature regarding Climate Change legislation.

County Attorney – Scott Falvey

County Attorney, Scott Falvey reviewed the following resolution. The Committee approved.

- Resolution – Authorize Chairman To Enter Into A Contract Concerning the Provision Of Westlaw To The County Attorney

Elections – Robert Brechko/Amy Daines

Bob reviewed proposed updates to the Election Law. They are waiting on final decisions and regulations from the State. Bob and Amy will keep the Committee updated on when the proposed changes are considered.

Soil & Water –Colby Petersen

Colby reported letters have gone out to lakefront homeowners for all watershed inspections that are due this year. Staff will be conducting inspections in the Towns of Barrington, Jerusalem, Milo, Torrey and the Villages of Dresden and Penn Yan.

Colby reported Tom Eskildsen presented at the 9th Annual Land Use Leadership Alliance training. Tom spoke on 12 common topics that he works with farmers on. Colby was asked to forward a copy of Tom's presentation to the Legislature.

Colby reported there have been a lot of requests for assistance this past month as highway departments, farmers and homeowners are attempting to drain wet areas.

Colby reported 8 teams from schools around the region gathered at FLCC on April 25th to compete in the Western Finger Lakes Region Envirothon for the opportunity to move on to the state competition. Mr. Pragle's class from Penn Yan Academy will represent Yates County on May 22nd and 23rd.

Colby reported the District submitted 4 separate grant applications to the Great Lakes Basin grant program through NYS focused on runoff control and Harmful Algal Bloom control. Colby hopes to hear in the next 30 days on grant approval.

IT – Tim Groth

Tim reviewed his statistics for the month of March which showed 264 help desk calls.

Tim updated the Committee on the current projects that the department is working on such as Two Factor Authentication Solutions, Exchange upgrades, Large File Transfer solutions, Web URL Filtering, I.T Frequently Asked Questions, Employee photo's on the intranet.

Tim reviewed his proposed Capital Plan.

County Clerk – Lois Hall

Lois reviewed her statistical reports which showed DMV fees for retention collected for March \$17, 1950.12 with \$35,893.51 in sales tax collected. For the County Clerk, there were 1560 transactions, fees collected \$172,226.62. Real estate recordings are down.

Lois reported New York State Donate Life Registry has a record of 604,163 people signed up as organ donors. This is 35% of New York State residents compared to the national average of 58%. This is the highest ever in New York State.

Lois reported on DMV changes to their policy of Protection of Department Records. The policy is for the privacy and protection of the DMV records, appropriate use of those records and disciplinary actions that could be filed if the integrity of the records are abused.

Lois reported there are new customer facing devices that have been installed in DMV for voter registration. They are not user friendly.

Lois reported there are still problems with DMV computers being down. Also, effective May 1, 2019 lunch hours in DMV were changed so that there are two employees on at all times.

Lois reported the licensing for undocumented immigrants is still moving forward. The numbers could be around 265,000 undocumented immigrants statewide that would be able to obtain a driver's license. Lois was asked to put a resolution together opposing this.

Clerk of Legislature – Connie Hayes

Connie reviewed the following resolution that would be needed. The Committee approved.

- Resolution – Set Date For Public Hearing on Proposed Local Law 1-19 Entitled A Local Law To Establish The Residency Requirement For The Position Of County Historian for the County of Yates.

Personnel – Kerry Brennan

Kerry reported the text of the Yates County Civil Service Local Rules was updated in October 2018, and April 2019 the Appendices were updated. The last time the text of the Local Rules was update to this caliber was 1976.

Kerry reported she is currently working with the nine towns and four villages on completing payroll certifications. This is a long and tedious process which is very time consuming.

Kerry reported all of the employee photos are now on the intranet. ID's are being distributed to employees who either don't currently have one, never received one and/or are in need of a replacement.

Kerry reported the monthly newsletter that she started will be done quarterly to alleviate the pressure of getting one out each month. Kerry will add the Legislators to the distribution list.

Kerry reviewed information regarding the summer hour's questions that came up last month as far as could the hours be extended to June, July, and August. Kerry reviewed several options,

the consensus of the Committee was to extend the hours to include June, and leave the hours 8:30 to 4:30.

Kerry reported that she did receive notification that the DA's salary was to be increased in 2019 from \$197,600 to \$200,400.

Kerry reported on her quarterly phone conference with Benetech on Workers Compensation claims.

Kerry reviewed proposed changes to the Employee Handbook.

Kerry reviewed changes to the new election laws pertaining to NYS Time Off to Vote Law.

Kerry reported she has had a request to have election inspector's setup with computer access. Kerry explained, the way the policy is written election workers are exempt from background checks. The consensus of the Committee was if this is allowed to happen, background checks are needed.

Kerry reviewed the following resolutions that would be needed. The Committee approved.

Resolutions:

- DA Salary
- Appoint Historian
- Amend Resolution No. 173-19 (Employee Handbook)

Acting County Administrator – Nonie Flynn

Nonie reviewed the project status report as it relates to Government Operations.

Cornell Cooperative Extension – Arlene Wilson

Arlene reported on a proposal for Eat Smart NY that CCE is involved in. CCE will be doing workshops with Workforce Development and other public education spaces in Yates County. Arlene has reached out to Public Health and Social Services for letters of support.

Arlene reviewed CCE's organization chart and a pie chart that explained where their funding comes from.

Arlene confirmed that the Legislative tour of various farms would be held on September 9th starting at 9:00 a.m.

Hans Walter Peterson gave a brief report on the Finger Lakes Grape Program.

The meeting was suspended until May 7, 2019 at noon.

The Government Operations Committee reconvened at 12:01 on May 7, 2019.

Tim Cutler moved to enter into executive session to discuss the employment history of a particular individual and the financial information of a particular corporation, with the Acting County Administrator, Committee members, Personnel Officer and other Legislators present, seconded by Earle.

VOTE: Unanimous

Meeting adjourned at 1:05 p.m.