

FINANCE COMMITTEE

June 1, 2020

Committee members: Bill Holgate, Tim Cutler, Dan Banach, Ed Bronson, Pat Killen, Rick Willson.

Others present: Bonnie Percy, Carlie Chilson, Doug Paddock, Earle Gleason, Jim Multer, Dick Harper, Terry Button, Leslie Church, Tim Groth, Nonie Flynn, Meghan Kincaid, Dan Long, Ashley Doyle, Connie Hayes.

Bill and Tim will do the audit this month

Minutes of the May meeting were approved as presented.

Real Property – Meghan Kincaid

Meghan reported the Village Tax Bills went out on June 1st.

Meghan reported the towns of Benton, Italy, Jerusalem and Milo held their grievance hearings on May 26th. Torrey and Middlesex held theirs on May 28th and Starkey held theirs on June 1st. Barrington and Potter held theirs on June 2nd.

Meghan reported Eagleview/Pictometry has completed their scheduled fly-over for Yates County.

Meghan reported she will be concentrating on the final assessment rolls which come out on July 1st.

Planning – Dan Long

Dan reported he is waiting on a couple of departments for their capital improvement plans for the 2021-2025 years, which he should be receiving in the next couple of says.

Dan reported Yates Transit Services has received approval from the DOT for their bus purchase and tracking software.

Dan reported the Yates County Planning Board received 2 referrals which will be considered by the Board through a Zoom meeting.

Dan reported the contract for the two awardees for the funding for Natural and Recreational Resources are in process.

Dan reported the EFC Septic Replacement Grant is in the closing process and final reports will be sent to the EFC.

Dan reported with regards to the Yates County Comprehensive Plan, Committee members expressed the need to incorporate potential policies related to the pandemic and its effects on the County. Dan is working on incorporating policies.

Dan reported the revised RFP for a GIS consultant has been completed and sent out. Responses will be due June 17th at 4:00 p.m.

Dan reported as far as the Capital Projects/Studies, because of budget challenges, most projects and studies will be on hold until further notice. Some evaluations can be handled in-house in cooperation with Buildings & Grounds.

Dan reported several municipalities have sent in their resolutions in support of a water infrastructure study. He is still waiting on some and would like to have at least 8 to 10.

Dan reported with regards to the ReConnect Grant. He and Marian have been collecting the required manuals, forms and other information related to the grant in anticipation of moving forward once the results of the Fujitsu Study are complete.

Treasurer – Ashley Doyle/Deputy

Ashley reviewed the 2020 Appropriations and sales tax report.

Ashley reported the Treasurer's office will have an intern working with them from SUNY-Geneseo starting on June 8th.

Ashley reported that title searches for tax enforcement continue to go down. This year 95 searches were needed and last year 125 were needed.

Ashley reviewed the following resolution that would be needed the committee approved.

- 2020 Budget Transfers

County Administrator – Nonie Flynn

Nonie reported the 2019 financial audit has been completed and a date needs to be set for the Audit Committee to meet with our auditors. The consensus of the Committee was to hold off on this until the Audit Committee could meet in person.

Nonie reported the Tourism Advisory Council is recommending the use of \$70,000 to be used from the reserve to do and aggressive marketing. Once all the information is received a special Finance Committee and Legislative meeting will be set.

Nonie reviewed the Project Status Report as it relates to Finance.

Airport – Dick Harper

Dick reported with regards to the Sewer Project. NYSDOT has approved necessary agreements.

Dick reported comments on the latest draft of the Environmental Assessment have been received back from the FAA and Passero has addressed them. Once reviewed and approved by Yates County, the Environmental Assessment will be made available for public review and comment, though the exact methodology is unknown at present.

Dick reported it's anticipated the contractor (Baseline King) will complete the Segmented Circle and Supplemental Wind Cones Project by the end of May.

Dick reported the Runway 5K race scheduled for May 10th was canceled.

Dick reported an application was submitted and approved for CARES Act funding in the amount of \$69,000.

Dick reported Yates will submit a grant application that modernizes operations and increases general and business-related aviation capacity. Anticipated amount is ~\$420K for fuel trucks.

Dick reviewed the following resolution that would be needed. The Committee approved.

- Authorize Chairman To Sign Cares Act Airport Grants Agreement With The United States Of America, Acting Through The Federal Aviation Administration.

Tim Cutler moved to enter into executive session to discuss the employment history of a particular person or persons with Committee members, Legislators, County Administrator and Tim Groth present, seconded by Rick.

VOTE: Unanimous

Meeting adjourned at 6:17 p.m.