

GOVERNMENT OPERATIONS COMMITTEE

June 3, 2019

Committee members: Tim Dennis Chair, Jim Multer, Vice Chair, Tim Cutler, Earle Gleason, Bonnie Percy.

Others present: Doug Paddock, Terry Button, Rick Willson, Connie Hayes, Nonie Flynn, Elden Morrison, Ed Bronson, Leslie Church, Dan Banach, Len Kataskas, Tim Groth.

Tim Dennis and Jim will sign the audit this month

Minutes of the May meeting were approved as submitted.

Public Comment:

Valerie Brechko, Ed Schultz, Mickie Schultz addressed the Committee regarding the resolution in Opposition to Make New York State a Sanctuary State. They feel this is not necessary.

Mark Morris addressed the Committee regarding the Stream Sampling resolution and filtered any questions. Mark stated that there will be some funding through Soil & Water next year.

Legislative Operations

Doug reported the contract has been signed with D. I. Jacobs Consulting Company for Classification and Compensation Study commissioned by the legislature. Initial meetings held with Task Force and personnel included in study. Position Analysis Questionnaires (PAQs) completed by participants forwarded to Don Jacobs (Principal). Regular meetings scheduled with task force and consultant to monitor progress and schedule. Consultant is tentatively planning to update entire legislature by telephone on June 10th.

Doug reviewed the NYSAC Alert/Action pertaining to 9/11 Victims Memorial Fund and asked if the Committee would like to support this action. The consensus of the Committee was to move forward with the signing of the letter.

Doug reviewed the Resolution in Opposition to Make New York State A Sanctuary State explaining that this resolution was written by another County. The consensus of the Committee was to have Carlie, Tim Cutler and Chairman Paddock submit a resolution to the Clerk by Thursday at noon.

Elections – Robert Brechko/Amy Daines

Bob reviewed the department's accomplishments in May and what was coming up in June.

Bob and Amy reviewed the department's proposed Capital Project plans.

Soil & Water –Colby Petersen

Colby reported letters have gone out to lakefront homeowners for all watershed inspections that are due this year. Inspections will be done in the Towns of Barrington, Jerusalem, Milo, Torrey and the Villages of Dresden and Penn Yan.

Colby reported staff have hydroseeded 2.4 acres of bare ground for erosion control purposes so far this spring.

Colby reported he is working on closing out the contract for the 14th year of the Agricultural Environmental Management (AEM) contract.

IT – Tim Groth

Tim reviewed his monthly stats for April which showed 287 Help Desk Calls.

Tim updated the Committee on the MUNIS upgrade and large file transfer solutions.

Tim report in an effort to avoid balloon costs of upgrading/replacing/maintaining the Unified Collaboration Telephone system, Tim has been working on a 5 year plan for distribution of the phone expenses. Currently each department pays \$4.00 per phone plus outgoing call usage. Tim is suggesting that a flat \$20.00 fee be charge each month that would cover upgrades, licensing, maintenance, and usage costs. The Committee agreed.

Tim reviewed the Risk Assessment Corrective Action Plan.

Tim question the Committee as to what he can do to help with the Password Reset Utility & Password Reset Issues.

County Clerk – Lois Hall

Lois could not attend the meeting this month. Her report was reviewed.

Stats: DMV fees for retention collected for April \$20,905.37 with \$44,211.03 sales tax collected.

County Clerk transactions 1560, fees collected \$162,099.92.

Clerk updates: Real estate fillings in the clerk's office have been down again in April. They have not picked up as quickly as in other years.

AVENU notified the Clerk that they will be closing their local offices in Syracuse and relocating to Dallas Texas. Support will remain the same. Our current contract with them expires in 2020.

DMV updates: There continues to be opposition to the "Greenlight Legislation".

Historian – Len Kataskas

The Committee welcomed Len as the new Historian. Len will be submitting quarterly reports.

Clerk of Legislature – Connie Hayes

Connie reviewed the following resolutions that would be needed. The Committee approved.

- Resolution to Set Date for Public Hearing on Proposed Local Law 2-19 Entitled Renewal of Local Law 2-16 A Local Law Establishing An Occupancy Tax in Yates County
- Resolution to Adopt Local Law 1-19 Entitled A Local Law To Establish the Residency Requirement for the Position of County Historian for the County of Yates
- Authorize Funding for Stream Sampling
- Adopt Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Personnel – Kerry Brennan

Kerry was unable to attend the meeting. The following resolutions were reviewed and approved.

- Resolution to Amend Resolution No. 194-18 Pre-Employment Background Investigation Policy and Procedure
- Resolution to Amend Employee Handbook

Acting County Administrator – Nonie Flynn

Nonie reviewed the Project Status Report as it relates to Government Operations.

Nonie reported on the Shared Services meeting that was held on May 30, 2019. Topics that were discussed were GIS, I.T., sharing of lifeguards and swim instructors and centralized assessment. The next meeting will be July 25, 2019 at 6:00 p.m.

Cornell Cooperative Extension – Arlene Wilson

Arlene answered various question on her written report.

Jud Reed gave a presentation on the Cornell Vegetable Program.

Tim Cutler moved to enter into executive session to discuss the employment history of a particular corporation and the employment history of a particular individual with Committee members, Legislators, and Acting County Administrator present. Seconded by Earle.

VOTE: Unanimous

Meeting adjourned at 4:00 p.m.