

FINANCE COMMITTEE

June 4, 2019

Committee members: Bill Holgate Chairman, Tim Dennis Vice Chair, Ed Bronson, Tim Cutler, Rick Willson, Dan Banach.

Others present: Doug Paddock, Jim Multer, Bonnie Percy, Terry Button, Connie Hayes, Nonie Flynn, Elden Morrison, Carlie Chilson, Earle Gleason, Leslie Church, Meghan Kincaid, Dan Long, Ashley Doyle, Steve Griffin

Bill and Dan will sign the audit this month.

Minutes of the May meeting were approved as presented.

Elden commented on the Keuka Commons pilot and a letter of support that the County gave to Keuka College and various issues that he is having. Steve Griffin, CEO from the FLEDC addressed Elden's concerns.

Real Property – Meghan Kincaid

Meghan reported the Village Tax Bills went out June 1st.

Meghan updated the Committee on the courses that she is currently taking.

Meghan reported Grievance Day went pretty smoothly considering towns did reassessments this year.

Meghan reported the Town Assessors will be bringing their completed files in from the grievance hearings. The final assessments come out on July 1st.

Planning – Dan Long

Dan reported Yates Transit Service will be updating the Legislature on ridership and any changes that are coming at its June 10th meeting. The quarterly payment process appears to be back on track.

Dan reported the signage and dock are installed at the Vine Valley Boat Launch. Final site improvements and amenities will be installed and completed over the summer, schedule permitting.

Dan reported all of round 2 recipients for the Funding for Natural and Recreational Resources have sent in acceptance letters. The next step is to confirm contract scopes with recipients.

Dan reported on the EFC Septic Replacement Grant. The program, based upon applications already in hand, has reached full allocation. A request to EFC regarding additional funding has gone out with the response being that EFC will let Dan know. Dan is going to follow up and attempt to get a timeframe for those still wanting to apply and be on a wait list.

Dan report with regards to the Yates County Comprehensive Plan. The next action items are to set the committee meeting schedule and dates for public input with the assistance of G/FLRPC.

Dan reported the GIS Committee will meet on June 6th to discuss the ESRI Capacity Design Tool, to help determine the make-up of the proposed GIS system for Real Property as the test case going forward.

Dan reported the Highway department hosted a kick-off meeting and facility tour with Hunt Engineers for a facility study. The engineer was asked to include space allocation to the Guyanoga location and potential for Emergency Operations co-location at Highway.

Dan reviewed the draft Capital Improvement Plan.

Treasurer – Ashley Doyle/Deputy Treasurer

Ashley reviewed the 2019 Appropriations, the Sales Tax Report and the Correction of Errors.

Ashley reported that a draft report from Maximus, the company with whom we contract to calculate the cost allocation plan, should be available by mid-June and the report finalized by the end of June.

Ashley reported the Treasurer's office began hosting a Keuka College intern on 5/31/19.

Ashley reported that as of 5/30/19 there are five parcels that have 2017 property taxes unpaid, and reviewed the list of parcels. The auction for these parcels is scheduled for June 20th at 6:00 p.m. in the auditorium. Ashley would like to have security at the auction again this year. The Committee approved.

Ashley reviewed the following resolutions that would be needed. The Committee approved.

- 2019 Budget Transfers
- Appropriate State Aid (DSS)
- Appropriate State Aid (DSS)
- Agreement for Fiscal Services
- Agreement for Auctioneer Services
- Opposition to State Legislative Proposal in Regards to the Tax Foreclosure Process in NYS

Airport – Tim Dennis

Tim reported Doug and Leslie have both signed the intermunicipal agreement with Milo for the Bath Road/Airport Drive sewer.

Tim reported documents have been received from NYSDOT for the Weather Emergency Grant. Further financial analysis is being undertaken. There will likely be resolutions to authorize signatures next month.

Tim reported the Airport 5K was held on Mother's Day with more participants than last year.

Acting County Administrator – Nonie Flynn

Nonie reviewed the Auditor's draft management letter and County's response. The Committee agreed with the responses.

Nonie reviewed the Project Status Report as it relates to Finance.

Bill reminded everyone of the County Attorney's memo of January 8, 2017 regarding participation at committee meetings.

Meeting adjourned at 4:40 p.m.