

FINANCE COMMITTEE

June 8, 2021

Committee members: Bill Holgate, Tim Cutler, Dan Banach, Ed Bronson, Pat Killen, Rick Willson (absent)

Others present: Bonnie Percy, Dick Harper, Terry Button, Doug Paddock, Nonie Flynn, Earle Gleason, Carlie Chilson, Leslie Church, Meghan Kincaid, Marian Walrath, Dan Long, Kathy Wallace.

Bill and Tim will do the audit this month.

The May minutes were approved as presented.

Real Property: Meghan Kincaid

Meghan reported the nine towns held their grievance hearings. Any changes will be updated for the final assessment Roll.

Meghan reported on Small Claims/Article 7. Any property owner who filed a grievance with the Board of Assessment Review that still feels their property is assess to high may file a small claims or Article 7 petition.

Meghan reported the assessors will be bringing their updated files by June 11th. Meghan will be using these to verify totals and prepare the final assessment rolls.

Meghan reviewed the Inter-Municipal Agreement with the Town of Jerusalem.

Meghan reviewed the following resolution that will be needed. The Committee approved.

- Resolution Authorizing Director of Real Property Tax Services to Create and Fill an Assessor Position

ReConnect: Marian Walrath

Marian updated the Committee on Broadband.

Planning – Dan Long

Dan reported Yates Transit Service will provide a quarterly update at Monday's meeting.

Dan reported the Yates County Planning Board reviewed 10 referrals for the month of May.

Dan reported awardees are obtaining final insurance forms to complete the contracts for the 2021 Funding for Natural and Recreational Resources.

Dan reviewed the Capital Improvement Plan for 2022 – 2026.

Dan reported he met with GeoCove to discuss putting the Elections, Emergency Operations and Broadband progress applications online and to develop a solution for linking surveys to the parcel data. The Laserfiche/survey linking will require further study for a streamline solution.

Dan reported he is scheduling a meeting to discuss potential projects in the second week of June for local water districts and funding sources via RUS/USDA infrastructure grants and the recently announced American Rescue Plan funding.

Treasurer: Kathy Wallace, Deputy Treasurer

Kathy reviewed the 2021 Appropriations and Sales Tax Report.

Kathy reported as of June 2nd there are 5 outstanding parcels for 2018 with unpaid taxes, 10 for 2019, and 106 for 2020.

Kathy reviewed the following resolutions that will be needed. The Committee approved.

- 2021 Budget Transfers
- Appropriate Additional Revenue
- Reserve Balance Transfer
- Authorize Assignment of Fund Balance
- Adopt General Fund Balance Objective

Clerk of the Legislature: Connie Hayes

Connie reviewed the following resolution that will be needed. The Committee approved.

- Resolution to Approve Mortgage Tax Apportionment

County Administrator: Nonie Flynn

Nonie reported the 2020 audit went well. The final audited financials are now available. A copy is in the Legislative office if anyone would like to review it.

Nonie reviewed a memo on the Use of Fund Balance and Reserves. The Committee approved the Plan.

Nonie reviewed the Vacancy Review Form for a Deputy Treasurer along with the following resolution. The Committee approved.

- Resolution – Authorize Treasurer to Create and Fill Position

Airport: Dick Harper

Dick reported an agreement regarding deicing fluid disposal is in process.

Dick reported proposals have been received to upgrade security cameras and monitoring. Costs are covered by the CARES Act grant to the airport.

Dick reported the FAA has awarded a grant for design of the Terminal Apron Rehabilitation.

Dick reviewed the following resolutions that will be needed. The Committee approved.

- Authorize Purchase Of Camera System Replacement And Additions
- Authorize Chairman to Sign FAA Grant
- Authorize Chairman To Execute Agreement With Passero Associates, Engineering, Architecture & Surveying, D.P.C.

Discussion took place on whether to move the executive sessions back to the executive session room or continue to have them in the Chambers. The consensus was to move them back to the executive session room.

Meeting adjourned at 4:35 p.m.