

GOVERNMENT OPERATION COMMITTEE

July 7, 2021

Committee members: Ed Bronson, Dick Harper, Carlie Chilson, Tim Cutler, Jim Multer, Bonnie Percy

Others present: Bill Holgate, Terry Button, Rick Willson, Connie Hayes, Pat Killen, Nonie Flynn, Doug Paddock, Earle Gleason, Leslie Church, Dan Banach, Kerry Brennan, Lois Hall, Bob Brechko, Len Kataskas, Tim Groth, Colby Petersen.

Ed and Dick will sign the audit this month

The June minutes were approved as present.

Legislative Operations

Doug reported the Schuyler County-sponsored resolution for Inter-County Association of Western New York that has negative connotations for Greenidge was again tabled to obtain more information. Greenidge has been advised and is likely to provide additional input.

Doug explained the governor's Executive Order allowing municipal bodies to hold virtual meetings has expired, therefore, committee and legislature meetings must be held in person. Members of the municipal body must attend in person and cannot join by virtual means unless the previously required steps are taken (announcing the location, allowing attendance by public, etc.) It is still allowable for bodies to live-stream meetings to allow attendance by others. Tim and Connie were asked to put together information on how many have attended by zoom and how many have participated.

Doug reported the NYSAC Fall Seminar is scheduled for Monday September 13 – Wednesday, September 15 in Syracuse. Monday is the normal legislature meeting day. If the legislature meeting were moved to 9:30 a.m., it would be possible for those attending the Seminar to arrive in time to participate in afternoon workshops. The Committee approved. Connie will have a resolution next month to change the meeting time.

Ed stated an interview committee needs to be appointed to interview candidates for the Clerk of the Legislature position. The Committee will consist of Ed Bronson, Nonie Flynn, Doug Paddock, Kerry Brennan, Bonnie Percy and Dick Harper.

Elections: Robert Brechko and Robert Schwarting

Bob reported there are still bills that need to be signed into law. The two major ones are the early voting and the absentee ballot counting procedures. Another bill that passed and is awaiting signature is the bill that authorizes 2,000 voters per election district.

Bob reported he received two grant packages yesterday. One is Technology Innovation and Election Resource Grant in the amount of \$21, 321 and the Early Voting Expansion Grant for \$16,140. Bob and Rob will be reviewing the applications to determine what the grants cover and then submit the applications.

Bob reported both he and Rob along with the Deputies will be attending the Election Commissioners' Association Conference in Albany in August.

Historian: Len Kataskas

Len updated the Committee on the activities of the Bicentennial Committee.

Carlie was appointed to the Bicentennial Committee that will meet on July 23rd at the History Center.

Soil & Water: Colby Petersen

Colby reported staff have conducted 180 watershed inspections to date.

Colby reported staff have been busy with hydroseeding projects. So far this year 62 loads of hydroseed has been applied to 24 sites.

Colby reported the proposed action matrix for the 9 Element Plan has been distributed to the Project Advisory Committee for their review. The matrix prioritizes actions throughout the watersheds and identifies key players. Colby explained that the matrix is a draft, any comments should be directed to him.

Colby reported two new applications under the Round 27 of the Ag Non-Point Grant were submitted for consideration. The Keuka Lake Grant will consist of 10 farms and the Canandaigua Lake Grant will consist of 4 farms.

Colby reported there is a no till workshop planned for August 6th for area farmers.

Cornell Cooperative Extension: Arlene Wilson

Arlene was unable to attend the meeting but submit a written report which was reviewed.

IT: Tim Groth

Tim reported there were 259 Help Desk calls for the month of May.

Tim updated the Committee on the following I.T. projects: E911 Backup Site at Sherman Tower, Cisco DUO 2-Factor Authentication Rollout, Sophos Mobile Device Management and Encryption, Board of Election Risk Remediation Project, Enhancement to current Security information and event management solution, Exchange Server Rebuild, and Archive Social Solution Trial.

Tim will have a training session in August for the Legislature on Mobile Device Management and Encryption and the 2 Factor Authentication.

County Clerk: Lois Hall

Lois reported on various bills/laws that have passed both houses.

Lois reviewed her statistical report, which showed DMV transactions 1,492 with fees for retention collected for May 2021, \$13,012.48 with \$75,928.40 sales tax collected. COPRS internet fees collected year to date of \$4,942.67. County Clerk transactions 3,176 and fees collected \$252,983.87.

Lois reported the Governor lifted the State of Emergency and all extensions of licenses and permits will no longer be extended through July 5th. All licenses and permits that are expired will no longer be valid.

Lois reported DMV is working with NYS Office of Information Technology Services and a consulting group to design a new technology plan that will support the modernization of the systems and support the transformation activities going forward.

Lois reported she spoke with the Buffalo passport agency regarding passport wait times. The State Department travel website indicates the processing times continue to be twelve weeks and six weeks for routine and expedited service respectively. In addition to processing time customers should expect six additional weeks for mailing on the front and back end. Customers should expect routine processing to take up to eighteen weeks and expedited service to take up to twelve weeks.

Lois reviewed a vacancy review form for a recording clerk position that will become vacant due to a retirement on October 29th along with the resolution that will be needed. The Committee approved.

- Authorize The County Clerk To Create And Fill Recording Clerk Position

Personnel: Kerry Brennan

Kerry updated the Committee on the process for hiring correction officers and the testing.

Kerry reported the Labor Management Health Insurance Committee reports, that through April 2021, the County's self-funded health insurance plan is operating under the budgeted amount for 2021.

Kerry reported the item for collection for the month of July to go to the Living Well is deodorant. Any donations should be dropped off at the Personnel office.

Kerry reported a subcommittee of department heads worked together to revamp the performance appraisal form. The updated form was implemented effective July 1st. Kerry thanked Craig Prior, Sharon Dawes and Amy Miller for working with her on the update.

Kerry reviewed the following resolution that would be needed. The Committee approved.

- Resolution – Adopt Retiree Insurance Policy

County Administrator: Nonie Flynn

Nonie reviewed the Project status report as it relates to Government Operations.

Bonnie moved to enter into executive session to discuss the employment history of a particular individual or individuals with Committee members, Legislators, Joe Reed, Sheriff Spike and the County Administrator present, and to discuss pending litigation with Committee members, Legislators, County Administrator and County Attorney present. Seconded by Dick.

VOTE: Unanimous

The following action was taken after executive session.

County Attorney Scott Falvey reviewed the following resolution that would be needed. The Committee approved.

- Resolution – Authorize The Consent To Purdue Pharma Bankruptcy Plan (Opioid Litigation)

Meeting adjourned at 3:34 p.m.