

GOVERNMENT OPERATION COMMITTEE

August 1, 2022

Committee members: Ed Bronson, Bonnie Percy, Rick Willson (absent), Dick Harper, Carlie Chilson, Mark Morris

Others present: Bill Holgate, Bonnie Percy, Terry Button, Dan Banach (left at 2:06 p.m.), Doug Paddock, Leslie Church, Tim Cutler, Pat Killen, Nonie Flynn, Emilee Miller, Jesse Jayne (Zoom), Rob Schwarting, Robert Brechko (Zoom), Arlene Wilson, Colby Petersen, Kerry Brennan, Lois Hall, Tim Groth

Ed & Dick will do the audit this month.

Minutes of the July meeting were approved as submitted.

Elections: Robert Brechko and Robert Schwarting

Robert Brechko & Robert Schwarting reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Designate Help America Vote Day
- Proposing the Repeal or Amendment if Election Laws in so far they Adversely Affect Smaller Counties

Robert Schwarting reported that an overlapping Special Election for the 23rd Congressional district will be held with a Primary for the 24th Congressional district on August 23rd. The unplanned and unbudgeted elections will have a fiscal impact and an impact on their work time constraints for the Deputies. The Deputies will exceed their limit in mid or late October. Party changes will be allowed up through and including Election Day allowing anyone to enroll in the Republican Party and cast a ballot on August 23rd.

Robert Schwarting reported that as an economy measure they have staffed the August 23rd Elections with a reduced number of Inspectors. Early Voting will be in the Clerk's Closing room. Board of Elections has informed voters of the August 23rd Elections via post card.

Robert Schwarting reviewed the July Objectives Achieved.

Robert Schwarting reviewed their proposed August Objectives.

Soil & Water: Colby Petersen

Colby reported that district staff has conducted 250 Watershed Inspections to date. They anticipate completing 400 inspections in 2022. Staff has conducted 35 soil evaluations and reviewed 61 designs for new and replacement septic systems.

Colby reported that Yates & Ontario County Soil & Water Conservation Districts held their joint summer workshop on July 20th. There were 20 people in attendance. The main goal of the workshop was to have open discussion with local farming community on a common goal of preserving their farms and watershed.

Colby reported that they have applied 47 loads of hydroseed to 24 sites and they are still using straw mulch due to drought conditions. Through the Finger Lakes-Lake Ontario Watershed Protection Alliance (FOLLOWPA) funding, the County Highway Department was able to rock line 900 feet of road ditch on East Sherman Hollow Road. FOLLOWPA funds covered the limestone rock at a cost of \$14,746.

Cornell Cooperative Extension: Arlene Wilson

Arlene reviewed program updates. They had a very good County Fair with great attendance and they had good participation from their 4-H Youth.

Arlene reported that on the Farmland Protection, the legislature should receive notification that the Henderson farm was approved for. PR funding. The Farmland Protection Committee reviewed applicants from the RfP process and has selected LaBella Associates to assist the organization in updating the Farmland Protection Plan.

Arlene reported that Jim Smith will attend and provide a report for the September Government Operations meeting.

IT: Tim Groth

Tim reported that there were 269 Help Desk calls in the month of June.

Tim reviewed project updates, focusing on the NYS Cyber Security Initiative. Every county in NYS may access endpoint detection and response (EDR) services at no cost, provided by the State's Joint Security Operations Center (JSOC).

Tim reported that the MUNIS install was bumpy, but they are in the testing phase. Chad has been working on creating and testing new content on the County Digital Sign. Tim has been working on locating some additional training courses for his staff.

Tim reviewed the following resolution that would be needed. After discussion/edits the Committee approved.

- Authorize I.T. Director to Purchase Stormwind Technical Training (Stormwind-Dallas, TX)

County Clerk: Lois Hall

Lois reported that there were 1970 DMV transactions with \$16249.57 in fees collected and \$100,424.99 sales tax collected. COPRS Internet fees collected year to date are \$3,471.82, there were 671 internet transactions processed with \$42,711.25 in fees collect, and a year to date total of \$277,412.50. They are \$106,825.25 over the threshold for shared revenue.

Lois reported that there were 2536 County Clerk transactions with \$187,601.42 collected in fees.

Lois reported that the total fees collected for the County Clerk June 2021 was \$268,074.15 and the total fees collected for the DMV for June 2021 was \$18,727.13.

Lois reported that they continue to be busy in the DMV. As they perform updates and reconfigure equipment and programs, there have been a number of outages on the state level.

Lois reported that the new pistol permit laws have caused quite an upstir in the County Clerk's office.

Lois reviewed the Financial Reports.

Personnel: Kerry Brennan

Kerry reported that the collection for August will be body soap.

Kerry reviewed the following resolutions that would be needed. After discussion/edits the Committee approved.

- Amend 2022 Non-Union Non-Exempt Employee Wage Schedule
- Amend 2022 Non-Union Exempt Employee Salary Schedule
- Authorize Chairwoman to Sign Memorandum of Understanding (CSEA)

Kerry reviewed the Personnel Office Vacancy Report.

County Administrator: Nonie Flynn

Nonie reported that Yates County was found that it was one of the counties found to be following the FOILING request laws.

Nonie requested that the County Office Building Hours change from 8:00 a.m. – 4:30 p.m. year-round, the Committee agreed.

Nonie reviewed the resolution entitled: Authorize County Administrator to Create and Fill Deputy County Administrator Position. The Committee had a lengthy discussion and the decision was made to hold off on the resolution, for now. Nonie is going to bring duties, responsibilities, and education background forward next month for further discussion.

Legislative Operations: Leslie Church

Leslie reviewed the purpose of a resolution. The Committee discussed when it is appropriate to draft resolutions. The consensus of the Committee is that going forward, the Chair recognize the events, accomplishments, etc. at the meeting and then possibly send a letter of congratulations. They need to be aware of things and bring them to Leslie's attention.

Leslie reviewed the following resolutions that would be needed. After discussion the Committee approved.

- Appoint Member to the New York State Department of Environmental Conservation (DEC) Region 8 Regional Advisory Committee (RAC) (Colby Petersen)

Mr. Harper moved to enter into executive session to discuss:

1. Collective Bargaining Negotiations for the CSEA, attendees being Committee Members, other Legislators present, the Personnel Officer, and the County Administrator; and
2. The Employment History of a Particular Individual, attendees being Committee Members, other Legislators present, and the County Administrator.

Seconded by Mr. Morris.

VOTE: Unanimous

Meeting adjourned at 3:28 p.m.