

GOVERNMENT OPERATION COMMITTEE

August 2, 2021

Committee members: Ed Bronson, Dick Harper, Carlie Chilson, Tim Cutler, Jim Multer, Bonnie Percy

Others present: Terry Button, Rick Willson, Connie Hayes, Nonie Flynn, Pat Killen, Earle Gleason, Leslie Church, Dan Banach, Doug Paddock, Arlene Wilson, Tim Groth, Kerry Brennan, Lois Hall, Robert Brechko, Rob Schwarting,

Ed and Carlie will sign the audit this month.

Minutes of the July meeting were approved as presented.

Legislative Operations

Doug reported the NYSAC Fall Conference is scheduled for Monday September 13 – Wednesday, September 15 in Syracuse. A resolution to change the legislature meeting time on Monday from the normal 1:00 p.m. to 9:30 a.m. is included for consideration.

County Attorney: Scott Falvey

Scott reviewed the following resolution that would be needed. The Committee approved.

- Authorize Chairman To Enter Into A Contract Concerning The Provision Of Westlaw To The County Attorney

Elections: Robert Brechko and Robert Schwarting

Rob reviewed the following resolutions that would be needed. The Committee approved.

- Authorize Chairman of Legislature to Sign Technology, Innovation and Election Resource Grant Contract
- Authorize Chairman of Legislature to Sign Early Voting Expansion Grant Contract

Rob withdrew the following resolution. It will be presented in a combined resolution that Personnel does. Rob explained the department is working on consolidating some things to help offset the increased cost for the wage increases.

- Establish Payment for Election Workers (Election Inspectors, Voting Machine Inspectors, Chairperson, Election Coordinators, Election Auditors)

Soil & Water: Colby Petersen

Colby could not attend the meeting today and submitted a written report which addressed the following.

Staff have conducted 220 Watershed Inspections. Colby anticipates 500 inspections in 2021.

Staff have been busy with hydroseeding projects. So far 73 loads of hydroseed has been applied to 29 sites.

Staff have been busy assisting landowners and highway departments with drainage issues following the recent storm events.

Arlene reported there will be a Grazing workshop on August 24, 2021 the first one will be at 9:00 a.m. at the Leon Brubacher's Farm in Himrod, and the second one will be at 1:00 p.m. at the Andrew Hoover's Farm in Stanley.

Ed reported there will also be a workshop this Friday on No Till Farming on Stape Road.

Cornell Cooperative Extension: Arlene Wilson

Arlene reported Cornell is working in collaboration with other entities around Spotted Lantern Fly. There have been no sightings locally. A Spotted Lantern trap will be setup at the Penn Yan Boat Launch.

Arlene reported Cornell has some information now on some strategies around treating Tree of Heaven, willow, silver and red maple that was received from Penn State.

Arlene reported the Seneca Lake Pure Water Association has a bloom watch update. Cornell Cooperative Extension is also doing a weekly bloom watch update for Keuka Lake. So far there have been no harmful Alga Bloom on the lakes to date.

Arlene reported there have been some calls regarding fish die off events in the Canandaigua Lake Water Shed. The Cornell Veterinary School analysis just identified that there is some infectious bacteria commonly found in the water and a major concern to the DEC. They are still watching the situation and if people see any unusual fish die offs please contact the DEC.

IT: Tim Groth

Tim reported there were 264 Help Desk calls.

Tim updated the Committee on various project updates that included enhancement to the current security information and event management solution, the new storage area network, the Board of Elections Risk Remediation Project, and DOTGOV.

Tim will have a resolution to sign a letter to go forward with DOTGOV.

Tim reviewed a proposal for Toshiba's Managed Print Services which showed if the County were to go to this service it would save the county approximately \$300 a month. Tim will have a resolution for Monday's meeting.

Tim reviewed a proposal for ArchiveSocial Solution Trial. This would archive the County Social Media and Website content data. The consensus of the Committee was to have Tim consult with the County Attorney and report back next month.

Tim reviewed a proposal from Beyond Trust. This solution would tighten up our network security. The consensus of the Committee was to move forward.

The meeting was suspended at 3:00 and will continue after the Human Services meeting. The meeting resumed at 4:41 p.m. Lois Hall and Kerry Brennan could not attend at this time.

Tim reviewed the statistics for the zoom meetings and whether the Committee wants to continue having the zoom option. It was suggested to find someone else other than Tim to handle the Zoom portion of the meetings. Tim will continue to do the Legislative meetings. Legislator Killen will take over for the Committee meetings and Legislator Cutler will be his backup.

County Clerk: Lois Hall

Lois could not attend at this time but did submit a written report. Highlights follow:

Lois's statistical report showed DMV transactions of 2,353 with fees for retention collected for June 2021 of \$18,727.13 with \$127,587.16 sales tax collected. COPRS Internet fees collected

year to date \$6,408.65. County Clerk transactions were 2,996 and fees collected of \$247,401.03.

DMV is still having some issues with the computer systems and credit card systems on DMV's side. This will probably keep occurring as the state updates their system.

DMV shows a negative figure in the fees to the State. Most customers now pay with a credit card not cash or check. Credit card monies are captured on the state level, leaving a negative balance for the office to transfer to the state for their fees due. At the end of June the state owed the County \$35,847.53. Lois contacted revenue accounting and has received the check allowing DMV to pay the sales tax owed.

Lois's reported that the New York Department of State, Division of Corporations, is in the process of implementing an improved County Filing Download website. The system will contain all certificates of filing and paper certificates will no longer be sent. This should have gone live on June 21st, but as of July 29th the system was still inoperative.

Lois's report showed there were 35 small claims assessment review (SCARS) petitions filed in the office. The final date for filing was July 31st. The Town of Jerusalem had the majority of filings. The SCARS petitions are available for viewing online.

Clerk of the Legislature: Connie Hayes

Connie reviewed the following resolutions that would be needed. The Committee approved.

- Resolution – Change Meeting Time Of The September Legislative Meeting
- Resolution – Amend Resolution 33-19 (Award Office Supply Bid)

Personnel: Kerry Brennan

Kerry could not attend the meeting at this time but submitted a written report. Highlights were:

The collection item for the month of August for the Living Well is shampoo and conditioner. Men's shampoo is not needed.

The following resolution was reviewed. The Committee approved.

- Resolution – Authorize Chairman To Sign Memorandum Of Understanding (CSEA)

County Administrator: Nonie Flynn

Nonie reported Sue Irwin has delayed her retirement date to August 31st. Work continues on policies and procedures for the entryway going forward.

Meeting adjourned at 5:03 p.m.